

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

January 14, 2021

Dear NESC Board Members:

Our January board meeting will be held on January 18, 2021. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of meeting:
Ramkota Hotel and Convention Center—Cattail Room
1901 9th Ave SW, Watertown, SD 57201

To Join Zoom Meeting; Video and Audio:
Register in advance for this meeting:
<https://sdk12.zoom.us/joining/register/tJErFuivqz8iHnH5mrN0r1YWkZQmGJPET3cE>


After registering, you will receive a confirmation email containing information about joining the meeting.

To Join by Phone Only:
Dial: 1-312-626-6799
Meeting ID: 956 9175 4965
Participant ID: Not needed
Password: 426066

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: January 18, 2021

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Cattail Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of December 2020 financial report
7. Consent Agenda
 - a. Approval of December 21, 2020 meeting minutes
 - b. Approval of payment of January 2021 budget claims
 - c. Approval of contract, Kelsey Lunneborg, School Psychologist; 188 days; \$55,000.00
 - d.
 - e.
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Advisory Board Meeting
 - d. Audit quotes for FY 21
 - e. CARES Act Award
 - f. Vehicle S8563
 - g. Steering/Negotiations Committee Meeting
 - h.
 - i.
9. Action Items
 - a. Audit quotes for FY 21
 - b. Business Manager Contract (After executive session.)
 - c. Director Contract (After executive session.)
 - d.
10. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

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Ramkota Hotel and Convention Center—Cattail Room

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Dial: 1-312-626-6799

Meeting ID: 956 9175 4965

Participant ID: Not needed

Password: 426066

Agenda Explanation

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of December 2020 financial report
7. Consent Agenda
 - a. Approval of December 21, 2020 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of January 2021 budget claims. Please review the enclosed budget claims.
 - c. Approval of contract, Kelsey Lunneborg, School Psychologist, 188 days; \$55,000.00. Kelsey did agree to join the school psychologist team for the 2021-22 year.
 - d.
8. Discussion Items
 - a. Assistant Director Report.
 - b. Director Report.
 - c. Advisory Board Meeting.
 - d. Audit quotes for FY 21. We started this discussion in December. A decision should be made as to whether to seek quotes for the FY 21 audit.
 - e. CARES Act Award. The Cooperative did receive \$34,475 of CARES Act funding. The Board will need to decide on how to expense these funds.
 - f. Vehicle S8563. This vehicle was damaged in a car/deer collision. I will present some figures and plan on this issue.
 - g. Steering/Negotiations Committee Meeting. I would recommend this committee to meet on February 15, 2021.
 - h.
 - i.
9. Action Items
 - a. Audit quotes for FY 21.
 - b. Business Manager Contract (after executive session.)
 - c. Director Contract (after executives session.)
 - d.
10. Executive session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
December 1, 2020	\$232,941.12	\$791,356.81	\$33,416.89	\$1,057,714.82
Receipts:				
Local Sources:				
1312 Center Base Tuition		\$61,725.10		\$61,725.10
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$6.84	\$344.52		\$351.36
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$276.40	\$90,904.50		\$91,180.90
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$4,422.50	\$4,422.50
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$1,952.06		\$1,952.06
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$123,124.00		\$123,124.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$3,682.00		\$3,682.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$124.07	\$568.87		\$692.94
Total Monthly Receipts	\$1,620.59	\$282,301.05	\$4,422.50	\$288,344.14
Balance Frwd plus Revenue to date	\$234,561.71	\$1,073,657.86	\$37,839.39	\$1,346,058.96
Manual Journal Entry	-\$97.20	\$97.20		\$0.00
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$7,995.48	\$283,835.27		\$291,830.75
Disbursements	\$13,051.46	\$30,623.88	\$792.67	\$44,468.01
Less Total Salaries & Disbursements	\$21,046.94	\$314,459.15	\$792.67	\$336,298.76
CASH BALANCE				
December 31, 2020	\$213,417.57	\$759,295.91	\$37,046.72	\$1,009,760.20

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$0.00	\$264,766.45	\$29,285.26	\$294,051.71
Money Market Savings XX-105	\$213,417.57	\$407,834.48	\$7,761.46	\$629,013.51
Certificates of Deposit XX-106	\$0.00	\$81,694.98	\$0.00	\$81,694.98
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$213,417.57	\$759,295.91	\$37,046.72	\$1,009,760.20
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 12/2020; Fund Number 10, 22

Fund: 10 GENERAL FUND						
Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
10 1510	INTEREST	325.00	6.84	282.96	87.06	42.04
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	5,000.00	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	276.40	1,690.57	49.81	1,703.35
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	21,486.53	74.69	7,279.42
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	0.00	0.00	5,545.85
10 1990 018	MISCELLANEOUS	0.00	0.00	15.00	0.00	(15.00)
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,281.94	25.25	9,718.06
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	49,318.52	18.86	212,111.48
Subtotal: LOCAL SOURCES		391,898.69	1,496.52	155,513.49	39.68	236,385.20
10 3119 022	GRANTS-IN-AID OTHER	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	0.00	0.00	0.00	41,203.71
Subtotal: FEDERAL SOURCES		41,203.71	0.00	0.00	0.00	41,203.71
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,491.50	0.00	(3,491.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	2,199.85	0.00	(2,199.85)
Subtotal: 5000		0.00	0.00	5,691.35	0.00	(5,691.35)
Fund Total:		433,102.40	1,496.52	161,204.84	37.22	271,897.56

Regular; Processing Month 12/2020; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	591,067.87	61,725.10	237,066.10	40.11	354,001.77
22 1312 100	TUITION-ESY	95,282.75	0.00	91,680.26	96.22	3,602.49
22 1510	INTEREST	1,700.00	344.52	2,557.12	150.42	(857.12)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,212,427.09	90,904.50	596,082.75	49.16	616,344.34
22 1990 018	MISCELLANEOUS	5,000.00	0.00	551.95	11.04	4,448.05
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	0.00	0.00	10,000.00
Subtotal: LOCAL SOURCES		1,920,477.71	152,974.12	927,938.18	48.32	992,539.53
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	0.00	0.00	130,704.55
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,952.06	14,781.36	36.95	25,218.64
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	2,174.31	48.32	2,325.69
Subtotal: STATE SOURCES		175,204.55	1,952.06	16,955.67	9.68	158,248.88
22 4175 022	REGULAR IDEA PART B - MTSS	0.00	0.00	0.00	0.00	0.00
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	123,124.00	474,688.00	25.57	1,381,897.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	3,682.00	14,341.00	26.84	39,084.00
Subtotal: FEDERAL SOURCES		1,910,010.00	126,806.00	489,029.00	25.60	1,420,981.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		4,080,692.26	281,732.18	1,433,922.85	35.14	2,646,769.41

Revenue Summary Report

Processing Month: 12/2020
Regular; Processing Month 12/2020; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,513,794.66	283,228.70	1,595,127.69	35.34	2,918,666.97

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$1,964.34	\$13,702.83	39.94	\$20,608.97
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$3,202.32	\$13,464.92	11.16	\$107,176.76
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$239.20	\$1,616.10	32.16	\$3,409.46
2319	BOARD OF EDUCATION SERVICES	\$11,805.33	\$2,745.17	\$8,712.31	73.80	\$3,093.02
2329	ADMINISTRATION	\$28,246.42	\$2,008.09	\$12,220.58	43.26	\$16,025.84
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$639.83	\$4,010.67	44.77	\$4,948.67
2542	OPERATION & MAINTENANCE BLDGS.	\$4,438.27	\$91.78	\$985.17	22.20	\$3,453.10
2545	VEHICLE SERVICE	\$221,674.00	\$5,133.53	\$88,701.30	40.01	\$132,972.70
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$1,833.88	\$4,457.88	34.29	\$8,542.12
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$523,102.40	\$17,858.14	\$147,871.76	28.27	\$375,230.64
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$91,680.26	96.22	\$3,602.49
1223	CENTER BASE DAY PROGRAMS	\$591,067.83	\$44,265.13	\$174,544.64	29.53	\$416,523.19
1226	EARLY CHILDHOOD SERVICES	\$379,670.38	\$26,547.51	\$116,166.25	30.60	\$263,504.13
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$5,535.88	0.00	(\$5,535.88)
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,927.99	\$11,531.79	41.21	\$16,450.55
2142	PSYCHOLOGICAL SERVICES	\$661,366.47	\$45,657.58	\$211,911.34	32.04	\$449,455.13
2152	SPEECH PATHOLOGY SERVICES	\$1,144,817.70	\$87,735.60	\$367,600.87	32.11	\$777,216.83
2171	PHYSICAL THERAPY	\$323,290.24	\$23,305.83	\$137,008.01	42.38	\$186,282.23
2172	OCCUPATIONAL THERAPY	\$488,096.83	\$36,660.53	\$178,528.54	36.58	\$309,568.29
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$8,298.56	\$47,384.47	36.25	\$83,320.08
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$2,414.88	\$16,553.61	32.58	\$34,260.36
2319	BOARD OF EDUCATION SERVICES	\$89,031.63	\$9,517.29	\$69,528.62	78.09	\$19,503.01
2329	ADMINISTRATION	\$285,602.72	\$20,305.93	\$124,858.01	43.72	\$160,744.71
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$6,469.38	\$42,375.98	46.78	\$48,212.86
2542	OPERATION & MAINTENANCE BLDGS.	\$44,876.01	\$905.74	\$9,943.59	22.16	\$34,932.42
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$38.58	0.00	(\$38.58)
22	SPECIAL EDUCATION FUND	\$4,405,692.26	\$314,011.95	\$1,605,190.44	36.43	\$2,800,501.82
	Grand Total:	\$4,928,794.66	\$331,870.09	\$1,753,062.20	35.57	\$3,175,732.46

Activity Fund Balance Report - Summary - Exclude Encumbrances
12/2020 - 12/2020

Regular; Beginning Month 12/2020; Processing Month 12/2020; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	0.00	0.00	0.00	2,227.26
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	22,743.58	0.00	2,110.00	0.00	24,853.58
71 430 800	IMPREST ACCOUNT	5,000.00	63.00	0.00	0.00	4,937.00
71 453	SANFORD FLEX	2,048.49	729.67	2,312.50	0.00	3,631.32
	Fund Total: 71	<u>33,416.89</u>	<u>792.67</u>	<u>4,422.50</u>	<u>0.00</u>	<u>37,046.72</u>

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 21, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 21, 2020 via Teleconference (none- present), Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:02 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet – entered at 7:26 P.M.; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Zach Hildebrandt, Oldham/Ramona; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Denise Lutkemeier, Wilmot

Absent:

Gary Brassfield, Britton-Hecla; Jon Kahnke, Florence; Greg Bich, Iroquois; Lisa Amdahl, Summit; Art Berger, Waubay; Tia Felberg, Willow Lake

Others Attending:

NESC Staff Representatives: Shelly Skogstad
Member District Superintendents: Todd Obele, Henry
NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Introduction of Guests

Todd Obele and Shelly Skogstad were introduced as guests.

Public Comment

No public comments were presented.

Agenda review, changes, and approval

Action #21-47 Motion by D. Lutkemeier, second by G. Bjorklund, to approve the agenda as presented. All present voting in favor, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #21-48 Motion by C. Knutson, second by S. Braaten, to approve the financial report for the period ending November 30, 2020. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2020	\$248,179.35	619,159.14	\$32,330.45
Receipts:			
Local Sources	\$1,497.25	\$275,381.70	\$2,474.50
State Sources		\$1,548.80	
Federal Sources		\$166,308.00	
Other	\$1,340.43	\$38,452.53	
Total Monthly Receipts	\$2,837.68	\$481,691.03	\$2,474.50
Total Gross Receipts	\$251,017.03	\$1,100,850.17	\$34,804.95
Manual Journal Entries			
Less Salaries	\$8,017.02	\$282,937.92	
Less Disbursements	\$10,058.89	\$26,555.44	\$1,388.06
Total Salaries & Disbursements	\$18,075.91	\$309,493.36	\$1,388.06
Ending Cash Balance			
November 30, 2020	\$232,941.12	\$791,356.81	\$33,416.89

Consent Agenda

Action #21-49 Motion by T. Bjorklund, second by A. Schuurman, to approve the following items on the Consent Agenda: 7a) Approval of November 16, 2020 Board of Directors minutes; 7b) Approval of payment of December 2020 budget claims. 7d) Approval of contract amendment – Lisa Mickelson-Strubel, OT; 7.5 days additional days; \$2,437.50. All present voting in favor, motion carried.

December 2020 Accounts Payable

General Fund: APEX LEARNING APEX SEATS 875.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 143.08; BND TOWING MAINT 106.50; BULLERT AUTO MAINT 194.99; CENEX FLEETCARD GASOLINE 2,662.55; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 9.78; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 64.11; DOCUSIGN, INC. COOP PURCHASE/ADMIN SUPP 2,199.11; DUST TEX SERVICE, INC. NOV 2020 RUG RENT 4.81; ESTELLINE COMMUNITY OIL CO. MAINT 44.29; EXPRESS EMBROIDERY AND SCREEN PRINT BOARD SUPP 1,804.00; GRAHAM, TRACI REIMB FLEET MAINT 31.98; HAMLIN COUNTY FARMERS COOP GASOLINE 481.98; JURGENS OIL MAINT 135.80; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q2 1,833.88; NESC PAYROLL DEC 2020 7,995.48; OTTERTAIL POWER CO. ELEC 28.76; PALMLUND AUTOMOTIVE MAINT 119.12; READING RECOVERY COUNCIL OF N.AMERICA K.N. MEMBER DUES 75.00; ROBBINS, SHAMBREE BACKGROUND CHECK 4.79; SANFORD HEALTH PLAN HSA/FSA FEES 5.61; SCOTTING HEATING & COOLING LLC FURNACE MAINT 29.39; SD DEPT. OF EDUCATION ZOOM LICENSE 0.41; SERVICE PLUS, INC. MAINT 722.38; TOWN OF HAYTI WATER 3.20; W.W. TIRE SERVICE MAINT 633.94; WILLIAM G. NEALE, CPA FY20 AUDIT 832.50; WR CAPITAL 1, LLC (RAMKOTA) MTG ROOM FEE 4.50

Fund Total: \$21,046.94

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 17,271.87; BRITTON-HECLA SCHOOL DISTRICT NOV 2020 MI 65.52; BUSSKOHL, CHRISTY ASHA DUES 225.00; CASTLEWOOD SCHOOL DISTRICT NOV 2020 USE FEE 496.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 98.90; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 648.17; DOCUSIGN, INC. ADMIN SUPP 94.89; DUST TEX SERVICE, INC. NOV 2020 RUG RENT 48.66; HAMLIN SCHOOL DISTRICT NOV 2020 USE FEE 1,084.51; NESC PAYROLL DEC 2020 283,835.27; PARENT NOV 2020 MI 80.64; OTTERTAIL POWER CO. ELEC 290.83; REINHILLER, LISA ED SPEC TRAVEL 444.74; ROBBINS, SHAMBREE BACKGROUND CHECK 48.46; SANFORD HEALTH PLAN HSA/FSA FEES 56.74; SCHNEIDER, MEGAN ASHA DUES 225.00; SCOTTING HEATING & COOLING LLC FURNACE MAINT 297.14; SD DEPT. OF EDUCATION ZOOM LICENSE 16.18; TOWN OF

HAYTI WATER 32.30; WEBSTER SCHOOL DISTRICT NOV 2020 USE FEE 602.69; WIESE, RITA NOV 20 MI 31.92; WILLIAM G. NEALE, CPA FY20 AUDIT 8,417.50; WR CAPITAL 1, LLC (RAMKOTA) MTG ROOM FEE 45.50

Fund Total: \$314,459.15

Discussion Items

Assistant Director's Report

There was no Assistant Director's report.

Director's Report

There was no Director's report.

December 2, 2020 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Director and Business Manager Evaluation

Director and Business Manager Evaluations were passed out. The evaluations should be mailed back to Vice-President Knutson prior to or brought to Special Meeting on January 7, 2021, to review at January Board Meeting.

Special Board meeting for January 7, 2021 at 7:00 P.M. – no zoom option

Discussion was held on the Special Board meeting to be held January 7, 2021 at 7:00P.M. - located at Ramkota Hotel and Watertown Event Center. There will be no zoom option for this meeting.

Rutland School joining NESC

Discussion was held on Rutland joining NESC starting FY22.

Additional funding for Cooperatives

Discussion was held on additional funding for Cooperatives.

Audit Quotes FY21

Discussion was held on Audit quotes for FY21.

Property, Liability, and Worker's Compensation Insurance

Discussion was held on Property, Liability, and Worker's Compensation Insurance for FY22.

Family First Coronavirus Relief Act (FFCRA)

Discussion was held on Family First Coronavirus Relief Act (FFCRA).

Action Items

Approve of Rutland School District joining NESC July 1, 2021

Action #21-50 Motion by G. Bjorklund, second by D. Lutkemeier, to approve Rutland School District to join NESC starting FY22.

Approval of Family First Coronavirus Relief Act

Action #21-51 Motion by A. Schuurman, second by S. Braaten to approve the Family First Coronavirus Relief Act to continue through May 31, 2021. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #21-52 With there being no further business, motion by A. Schuurman, second by C. Knutson, to adjourn. All present voting in favor, motion carried.

A special NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on January 7, 2021 at 7:00 P.M. – no zoom option.

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, January 18, 2021 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

JANUARY 2021 INVOICES

GENERAL FUND - 10

APEX LEARNING	APEX SEATS -	525.00
	BRITTON-HECLA/LANGFORD	
BASS SANITATION INC.	OCT - DEC GARBAGE	12.28
BERNER'S DAKOTA CLUTCH & TRANSMISSION	MAINT	25.00
CENEX FLEETCARD	MAINT & GASOLINE	3,205.26
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	6.49
DON'S BODY SHOP	FLEET MAINT	76.80
DUST TEX SERVICE, INC.	DEC 2020 RUG RENTAL	4.81
ECOLAB	PEST CONTROL	31.50
ESTELLINE COMMUNITY OIL CO.	MAINT	40.65
GESSWEIN MOTORS, INC.	MAINT	121.85
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	595.53
JURGENS OIL	MAINT	20.00
NESC PAYROLL	JAN 21	8,145.46
NESC SPECIAL REVENUE PROJECTS	FY21 2ND QTR EXP MI	1,677.86
OTTERTAIL POWER CO.	ELEC	41.34
SANFORD HEALTH PLAN	HSA/FSA FEES	5.79
SERVICE PLUS, INC.	MAINT	484.58
TOWN OF HAYTI	WATER	3.20
TWIN VALLEY TIRE, INC.	MAINT	71.35
W.W. TIRE SERVICE	MAINT	413.83
WEBSTER AUTO CARE	MAINT	196.48
WR CAPITAL 1, LLC (RAMKOTA)	MTG ROOM FEE	9.00
<u>GENERAL FUND TOTAL:</u>		<u>15,714.06</u>

SPECIAL EDUCATION FUND - 22

BASS SANITATION INC.	OCT - DEC SERV	124.22
BRITTON-HECLA SCHOOL DISTRICT	DEC 2020 MI	63.42
CASTLEWOOD SCHOOL DISTRICT	DEC 2020 USE FEE	496.72
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	65.66
CULHANE, AUTUMN	ASHA DUES	195.75
DEUEL SCHOOL DISTRICT	PARA SPLIT	5,866.20
DUST TEX SERVICE, INC.	DEC 2020 RUG RENTAL	48.66
ECOLAB	PEST CONTROL	318.50
HAMLIN SCHOOL DISTRICT	DEC 2020 USE FEE	1,084.51
HANSEN, HEATHER	ASHA DUES	225.00

JUTTINGS GROCERY	CB SUPP	3.09
KELLER-KNUDSON, CHERYL	ASHA DUES	225.00
LORENSBERG, SARA	REIMB REGIS	98.00
PARENT	DEC 2020 MI	80.64
NESC IMPREST	IMPREST	63.00
NESC PAYROLL	JAN 21	283,189.38
NESC SPECIAL REVENUE PROJECTS	FY21 2ND QTR EXP MI	60,325.84
OTTERTAIL POWER CO.	ELEC	418.00
REINHILLER, LISA	ED SPEC TRAVEL	52.00
SANFORD HEALTH PLAN	HSA/FSA FEES	58.56
TOWN OF HAYTI	WATER	32.30
WEBSTER SCHOOL DISTRICT	DEC 2020 USE FEE	602.69
WIESE, RITA	DEC 20 MI	39.06
WR CAPITAL 1, LLC (RAMKOTA)	MTG ROOM FEE	91.00
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>353,767.20</u>
<u>JANUARY 2021 INVOICES TOTAL:</u>		<u>369,481.26</u>

<u>GENERAL FUND - 10</u>		
AMAZON	TECH SUPP	15.10
ITC TELECOM	DEC PHONE SERVICE	42.89
PUBLIC OPINION	MINUTES	17.28
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.30
US POSTAL SERVICE	POSTAGE	7.47
VERIZON WIRELESS	NOV CELL SERVICE	53.59
<u>GENERAL FUND TOTAL:</u>		<u>137.63</u>
 <u>SPECIAL EDUCATION FUND - 22</u>		
AMAZON	TECH SUPP	229.05
COMFORT INN	ED SPEC TRAVEL	195.00
HY-VEE FOOD STORE	CB SUPP	203.52
ITC TELECOM	DEC PHONE SERVICE	433.63
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	6,900.51
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	37.50
PAR INC.	PSYCH SUPP	402.60
PEARSON EDUCATION	PSYCH SUPP	6,032.64
PUBLIC OPINION	MINUTES	174.77
SANFORD WEBSTER MEDICAL CENTER	NOV OT SERVICES	7,797.78
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	70.75
US POSTAL SERVICE	POSTAGE	75.53
VERIZON WIRELESS	NOV CELL SERVICE	177.37
WAL-MART	CB SUPP	20.32
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>22,750.97</u>
 <u>JANUARY 2021 BMO INVOICES TOTAL:</u>		 <u>22,888.60</u>



A part of BMO Financial Group

INVOICE

January 05, 2021

Northeast Educational
 310 5th Street
 Hayti, SD 57241
 ATTN:

Invoice Number: 0703531-2101
Invoice Amount: \$ 22,888.60

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending January 05, 2021.

Your payment is due **February 01, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
 310 5th Street
 Hayti, SD 57241

Invoice Number: 0703531-2101
 Amount Paid: \$ 22,888.60
 Payment Due Date: February 01, 2021

RUN DATE: 01/06/2021

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 12/06/2020 to 01/05/2021

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
12/28/2020	12/28/2020	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-17,414.95
			Debit Total USD	0.00
			Credit Total USD	-17,414.95
			Total USD	-17,414.95

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount
12/09/2020	12/08/2020	XXXX-XXXX-XXXX-7409	Wm Supercenter #1500	20.32
			Debit Total USD	20.32
			Credit Total USD	0.00
			Total USD	20.32

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount
12/08/2020	12/07/2020	XXXX-XXXX-XXXX-7391	Hy-Vee Watertown 1871	203.52
			Debit Total USD	203.52
			Credit Total USD	0.00
			Total USD	203.52

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
12/11/2020	12/09/2020	XXXX-XXXX-XXXX-1409	Comfort Inn & Suites S	195.00
			Debit Total USD	195.00
			Credit Total USD	0.00
			Total USD	195.00

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
12/08/2020	12/07/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	83.00
			Debit Total USD	83.00
			Credit Total USD	0.00
			Total USD	83.00

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
12/07/2020	12/04/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Xb1e00rv3	49.44	?
12/14/2020	12/11/2020	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi-Health	37.50	?
12/14/2020	12/11/2020	XXXX-XXXX-XXXX-0837	In Time Management Sy	72.05	?
12/14/2020	12/11/2020	XXXX-XXXX-XXXX-0837	Public Opinion	192.05	?
12/14/2020	12/12/2020	XXXX-XXXX-XXXX-0837	Vzwrllss My Vz Vb P	230.96	?
12/14/2020	12/12/2020	XXXX-XXXX-XXXX-0837	Psychological Assessme	402.60	?
12/14/2020	12/12/2020	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	476.52	?
12/14/2020	12/12/2020	XXXX-XXXX-XXXX-0837	Awl Pearson Education	4,960.80	?
12/17/2020	12/17/2020	XXXX-XXXX-XXXX-0837	Awl Pearson Education	1,071.84	?
12/21/2020	12/18/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US 4b76h75p3	37.96	?
12/21/2020	12/20/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US V69sb3063	80.35	?
12/23/2020	12/23/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Lw0q51123	12.46	?
12/24/2020	12/23/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Ve0jm86j3	63.94	?
01/01/2021	12/31/2020	XXXX-XXXX-XXXX-0837	Marshall County Health	6,900.51	?
01/01/2021	12/31/2020	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	7,797.78	?
			Debit Total USD	22,386.76	
			Credit Total USD	0.00	
			Total USD	22,386.76	

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, January 6, 2021

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, January 6, 2021 at Hy-vee in Watertown, South Dakota and via Zoom. The meeting was called to order by Chairman Schuster at 10:06 A.M. and adjourned at 10:38 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Mitch Reed, Florence; Patrick Kraning, Hamlin; Todd Obele, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Laura Schuster, Sioux Valley; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake

Absent: Luanne Warren, Clark; Abi Van Regenmorter, DeSmet; Nadine Eastman, Enemy Swim; Mike Schmidt, Summit; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman Schuster called the meeting to order at 10:06 A.M.

Agenda review, changes, and approval

Motion by S. Benson, second by M. Fischer to approve the agenda as presented.

Financial Report

Business Manager Stormo reviewed the financial report for November 2020.

Motion by P. Kraning, second by D. Felderman to approve the November 2020 financial report.

Rutland Joining the Cooperative

Director Aberle presented information about Rutland joining the Cooperative.

Reading Recovery

Discussion was held on Reading Recovery for FY22. Please let Director Aberle know which districts plan to participate for FY22.

Other psych and mental health services

Assistant Director Frewing discussed with the board whether member school districts would like NESC to subcontract mental health services (such as counselor or social worker), not as a core service but as an additional service for additional cost. After some discussion the group decided to revisit this topic at their next meeting.

December 1 child count

Administrators are to submit the December 1 child count report to Director Aberle after submitting to DOE.

Future Meeting Dates

Future meeting dates will be March 3, April 7, and May 5. There will not be a February BOA meeting.

Performance surveys for NESC providers

Discussion was held on Performance surveys for NESC providers. Director Aberle requests those to be submitted to him by February 1, 2021.

Director Position

Director discussed with the board the status of hiring of new Director.

DocuSign

Director Aberle discussed with the board information about DocuSign. Each Superintendent has been assigned an account. If there are to be additional users those names and emails should be sent to Director Aberle. There will be a training opportunity that Director Aberle will attend and follow up with the board.

Adjournment

There being no further business, motion by P. Books, second by E. Bass to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, January 18, 2021 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of December 2020 financial report
7. Consent Agenda
 - a. Approval of December 21, 2020 meeting minutes

- b. Approval of payment of January 2021 budget claims

- c. Approval of contract, Kelsey Lunneborg, School Psychologist; 188 days; \$55,000.00

- d.

- e.

8. Discussion Items

- a. Assistant Director Report

- b. Director Report

- c. Advisory Board Meeting

- d. Audit quotes for FY 21

- e. CARES Act Award

- f. Vehicle S8563

- g. Steering/Negotiations Committee Meeting

- h.

i. _____

9. Action items

a. Audit quotes for FY 21

BOARD ACTION: _____

b. Business Manager Contract (After executive session.)

BOARD ACTION: _____

c. Director Contract (After executive session)

BOARD ACTION: _____

d. _____

BOARD ACTION: _____

10. Executive Session (If needed)

a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee

b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives