

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

March 11, 2021

Dear NESC Board Members:

Our monthly board meeting will be held on March 15, 2021. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room
1901 9th Ave SW, Watertown, SD 57201

To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://sdk12.zoom.us/meeting/register/tJErFuivqz8jHNNH5mrN0r1YWkZQmGJPET3cE>

After registering, you will receive a confirmation email containing information about joining the meeting.

To Join by Phone Only:

Dial: 1-312-626-6799
Meeting ID: 956 9175 4965
Participant ID: Not needed
Password: 426066

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NEC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: March 15, 2021

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Cattail Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of February 2021 financial report
7. Consent Agenda
 - a. Approval of February 15, 2021 meeting minutes
 - b. Approval of payment of March 2021 budget claims
 - c. Approval of resignation and impose the \$1,000 compensatory damage clause; Kelsey Lunneborg, school psychologist.
 - d. Approval of contract—Elli Stevenson, school psychologist intern, 188 days, \$55,000.00
 - e. Approval of resignation—Joan Sween, paraprofessional at Webster Center Base
 - f. Approval of resignation—Lucy Vandernick, Academic Evaluator
 - g. Approval of contract—Pierre School District, Reading Recovery Teacher Leader Services, \$5,712.23
 - h.
 - i.
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Advisory Board Meeting
 - d. Teleconference/Zoom board meetings
 - e. Transition Coordinator job description
 - f. By-law 3.4
 - g. Job Description—Physical Therapy Assistant (PTA)
 - h.
 - i.
 - j.
9. Action Items
 - a. Job Description—Physical Therapy Assistant (PTA)
 - b. Teleconference/Zoom Board Meetings
 - c. By law 3.4
 - d. Transition Coordinator job description
 - e.
 - f.
10. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room

1901 9th Ave SW, Watertown, SD 57201

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To Join by Phone Only:

Dial: 1-312-626-6799

Meeting ID: 956 9175 4965

Participant ID: Not needed

Password: 426066

Agenda Explanation

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of February 2021 financial report
7. Consent Agenda
 - a. Approval of February 15, 2021 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of March 2021 budget claims. Please review the enclosed budget claims.
 - c. Approval of resignation and impose the \$1,000.00 compensatory damage clause; Kelsey Lunneborg, school psychologist. Kelsey's letter is enclosed.
 - d. Approval of contract—Elli Stevenson, school psychologist intern, 188 days, \$55,000.00. Elli will be joining our school psychologist staff.
 - e. Approval of resignation—Joan Sween, paraprofessional at Webster Center Base. Joan's letter is enclosed.
 - f. Approval of resignation—Lucy Vandersnick, Academic Evaluator. Lucy's letter is enclosed.
 - g. Approval of contract—Pierre School District, Reading Recovery Teacher Leader Services, \$5,712.23. Pierre has agreed to purchase Reading Recovery services from NESC for the 21-22 school year.
 - h.
 - i.
8. Discussion Items
 - a. Assistant Director Report.
 - b. Director Report.
 - c. Advisory Board Meeting.
 - d. Teleconference/Zoom board meetings. Chairperson Akin requested this item be added to the agenda.
 - e. Transition Coordinator job description. We started this discussion last month. I am still recommending the elimination of this job description.
 - f. By-law 3.4. This item was also discussed last month. I will recommend to approve the by-law change.
 - g. Job description—Physical Therapy Assistant (PTA). With the addition of a PTA, we should have a job description.
 - h.
 - i.
 - j.
9. Action Items
 - a. Job description—Physical Therapy Assistant (PTA).
 - b. Teleconference/Zoom Board Meetings.
 - c. By law 3.4.
 - d. Transition Coordinator job description.
10. Executive session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
February 1, 2021	\$291,669.70	\$734,462.86	\$39,124.37	\$1,065,256.93

Receipts:

Local Sources:

1312 Center Base Tuition		\$61,725.10		\$61,725.10
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$5.63	\$632.08		\$637.71
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$282.83	\$100,257.35		\$100,540.18
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous		\$5,595.00	\$2,312.50	\$7,907.50
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool	\$498.40			\$498.40
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$1,414.70		\$1,414.70
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4129 CRF				\$0.00
4175 IDEA Part B 611		\$188,562.00		\$188,562.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,247.00		\$4,247.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments	\$104.27	\$948.30		\$1,052.57
Other Receipts	\$11.07	\$111.93		\$123.00

Total Monthly Receipts	\$2,115.48	\$363,493.46	\$2,312.50	\$367,921.44
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Balance Frwd plus Revenue to date	\$293,785.18	\$1,097,956.32	\$41,436.87	\$1,433,178.37
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Manual Journal Entry				\$0.00
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Manual Journal Entry Revenue				\$0.00
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Less Salaries & Disbursements

Salaries	\$7,984.75	\$282,575.70		\$290,560.45
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Disbursements	\$7,146.35	\$60,574.86	\$870.85	\$68,592.06
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Less Total Salaries & Disbursements	\$15,131.10	\$343,150.56	\$870.85	\$359,152.51
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CASH BALANCE

February 28, 2021	\$278,654.08	\$754,805.76	\$40,566.02	\$1,074,025.86
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Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.01	\$482,182.88	\$32,804.56	\$514,990.45
Money Market Savings XX-105	\$278,651.07	\$185,619.03	\$7,761.46	\$472,031.56
Certificates of Deposit XX-106	\$0.00	\$82,003.85	\$0.00	\$82,003.85
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$278,654.08	\$754,805.76	\$40,566.02	\$1,074,025.86
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 02/2021; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	5.63	376.78	115.93	(51.78)
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	5,000.00	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	282.83	2,262.66	66.67	1,131.26
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	23,913.09	83.13	4,852.86
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	5,545.85	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	0.00	15.00	0.00	(15.00)
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	498.40	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	111,322.22	42.58	150,107.78
Subtotal: LOCAL SOURCES		391,898.69	2,000.14	235,873.57	60.19	156,025.12
10 3119 022	GRANTS-IN-AID OTHER	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4129 125	CRF FUNDS	0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	0.00	0.00	0.00	41,203.71
Subtotal: FEDERAL SOURCES		41,203.71	0.00	0.00	0.00	41,203.71
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,491.50	0.00	(3,491.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	5,921.85	0.00	(5,921.85)
Subtotal: 5000		0.00	0.00	9,413.35	0.00	(9,413.35)
Fund Total:		433,102.40	2,000.14	245,286.92	56.63	187,815.48

Regular; Processing Month 02/2021; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	591,067.87	61,725.10	360,516.30	60.99	230,551.57
22 1312 100	TUITION-ESY	95,282.75	0.00	91,680.26	96.22	3,602.49
22 1510	INTEREST	1,700.00	632.08	3,456.71	203.34	(1,756.71)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,212,427.09	100,257.35	797,379.71	65.77	415,047.38
22 1990 018	MISCELLANEOUS	5,000.00	5,595.00	7,721.95	154.44	(2,721.95)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	10,205.35	102.05	(205.35)
	Subtotal: LOCAL SOURCES	1,920,477.71	168,209.53	1,270,960.28	66.18	649,517.43
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	0.00	0.00	130,704.55
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,414.70	17,593.03	43.98	22,406.97
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	2,174.31	48.32	2,325.69
	Subtotal: STATE SOURCES	175,204.55	1,414.70	19,767.34	11.28	155,437.21
22 4129 125	CRF FUNDS	0.00	0.00	32,475.00	0.00	(32,475.00)
22 4175 022	REGULAR IDEA PART B - MTSS	0.00	0.00	0.00	0.00	0.00
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	188,562.00	801,965.00	43.20	1,054,620.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	4,247.00	22,835.00	42.74	30,590.00
	Subtotal: FEDERAL SOURCES	1,910,010.00	192,809.00	857,275.00	44.88	1,052,735.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	75,000.00	0.00	0.00	0.00	75,000.00
	Fund Total:	4,080,692.26	362,433.23	2,148,002.62	52.64	1,932,689.64

Revenue Summary Report
Processing Month: 02/2021

Regular; Processing Month 02/2021; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,513,794.66	364,433.37	2,393,289.54	53.02	2,120,505.12

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$1,959.34	\$18,018.41	52.51	\$16,293.39
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$3,202.32	\$20,707.46	17.16	\$99,934.22
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$347.85	\$2,203.28	43.84	\$2,822.28
2319	BOARD OF EDUCATION SERVICES	\$11,805.33	\$719.46	\$9,577.51	81.13	\$2,227.82
2329	ADMINISTRATION	\$28,246.42	\$2,029.00	\$16,730.90	59.23	\$11,515.52
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$659.13	\$5,309.52	59.26	\$3,649.82
2542	OPERATION & MAINTENANCE BLDGS.	\$4,438.27	\$281.63	\$1,439.59	32.44	\$2,998.68
2545	VEHICLE SERVICE	\$221,674.00	\$5,197.16	\$99,188.37	44.75	\$122,485.63
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$4,457.88	34.29	\$8,542.12
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$523,102.40	\$14,395.89	\$177,632.92	33.96	\$345,469.48
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$91,680.26	96.22	\$3,602.49
1223	CENTER BASE DAY PROGRAMS	\$591,067.83	\$46,983.09	\$268,841.26	45.48	\$322,226.57
1226	EARLY CHILDHOOD SERVICES	\$379,670.38	\$26,900.05	\$178,859.42	47.11	\$200,810.96
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$5,535.88	0.00	(\$5,535.88)
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,927.99	\$15,976.61	57.10	\$12,005.73
2142	PSYCHOLOGICAL SERVICES	\$661,366.47	\$46,763.68	\$323,134.14	48.86	\$338,232.33
2152	SPEECH PATHOLOGY SERVICES	\$1,144,817.70	\$93,195.45	\$567,159.24	49.54	\$577,658.46
2171	PHYSICAL THERAPY	\$323,290.24	\$18,815.09	\$184,662.72	57.12	\$138,627.52
2172	OCCUPATIONAL THERAPY	\$488,096.83	\$35,432.23	\$259,794.29	53.23	\$228,302.54
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$9,820.63	\$66,058.41	50.54	\$64,646.14
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$3,513.39	\$22,483.18	44.25	\$28,330.79
2319	BOARD OF EDUCATION SERVICES	\$89,031.63	\$7,504.55	\$78,471.04	88.14	\$10,560.59
2329	ADMINISTRATION	\$285,602.72	\$20,511.64	\$169,967.93	59.51	\$115,634.79
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$6,664.67	\$55,509.01	61.28	\$35,079.83
2542	OPERATION & MAINTENANCE BLDGS.	\$44,876.01	\$2,847.46	\$14,538.23	32.40	\$30,337.78
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$4,405,692.26	\$320,879.92	\$2,302,671.62	52.27	\$2,103,020.64
	Grand Total:	\$4,928,794.66	\$335,275.81	\$2,480,304.54	50.32	\$2,448,490.12

Regular; Beginning Month 02/2021; Processing Month 02/2021; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	0.00	0.00	0.00	2,227.26
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	24,853.58	0.00	0.00	0.00	24,853.58
71 430 800	IMPREST ACCOUNT	5,000.00	140.00	0.00	0.00	4,860.00
71 453	SANFORD FLEX	5,645.97	730.85	2,312.50	0.00	7,227.62
Fund Total: 71		<u>39,124.37</u>	<u>870.85</u>	<u>2,312.50</u>	<u>0.00</u>	<u>40,566.02</u>

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 15, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 15, 2021 via Teleconference (none - present), Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:06 P.M. and adjourned at 8:41 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Gary Brassfield, Britton-Hecla; Malory McIntire; Clark; Jon Kahnke, Florence; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Zach Hildebrandt, Oldham/Ramona; Lisa Amdahl, Summit; Art Berger, Waubay; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: Steph Hayunga – entered at 7:37 P.M.
Member District Superintendents: Todd Obele, Henry and Jim Block, Webster
NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:06 P.M.

Introduction of Guests

Todd Obele and Jim Block were introduced as guests.

Public Comment

No public comments were presented.

Agenda review, changes, and approval

Action #21-64 Motion by J. Homola, second by C. Knutson, to approve the agenda with the changes of Ramkota room changed to Whitewood and 8f) December 1, 2020 child count. All present voting in favor, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #21-65 Motion by G. Bjorklund, second by T. Bjorklund, to approve the financial report for the period ending January 31, 2021. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
January 1, 2021	\$213,417.57	759,295.91	\$37,046.72
<u>Receipts:</u>			
Local Sources	\$78,359.94	\$174,812.57	\$2,375.50
State Sources		\$1,396.97	
Federal Sources		\$175,437.00	
Other	\$15,782.46		
<u>Total Monthly Receipts</u>	<u>\$94,142.40</u>	<u>\$351,646.54</u>	<u>\$2,375.50</u>
Total Gross Receipts	\$307,559.97	\$1,110,942.45	\$39,422.22
Manual Journal Entries	\$-38.58	\$38.58	
Less Salaries	\$8,145.46	\$283,189.38	
Less Disbursements	\$7,706.23	\$93,328.79	\$297.85
<u>Total Salaries & Disbursements</u>	<u>\$15,851.69</u>	<u>\$376,518.17</u>	<u>\$297.85</u>
Ending Cash Balance			
January 31, 2021	\$291,669.70	\$734,462.86	\$39,124.37

Consent Agenda

Action #21-66 Motion by J. Homola, second by A. Schuurman, to approve the following items on the Consent Agenda: 7a) Approval of January 18, 2021 Board of Directors minutes; 7b) Approval of payment of February 2021 budget claims; 7c) Approval of resignation, Kari Holden, PT; 7d) Approval of contract – Kristy Boettcher, Physical Therapy Assistant; 86 days; \$17,200. All present voting in favor, motion carried.

February 2021 Accounts Payable

General Fund: AAA PURE WATER FILTER 17.42; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CHECK 390.98; APEX LEARNING APEX SEATS - BRITTON-HECLA/WEBSTER 350.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 539.90; BRIAN'S GLASS AND DOOR, INC MAINT 40.00; CENEX FLEETCARD MAINT & GASOLINE 3,922.49; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 8.95; DAKOTA EDUCATION CONSULTING FEES 424.41; DUST TEX SERVICE, INC. JAN 2021 RUG RENTAL 4.81; ESTELLINE COMMUNITY OIL CO. MAINT 65.45; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 537.04; MINERVAS WATERTOWN MTG ROOM FEE/MEALS 55.98; NESL PAYROLL FEB 2021 7,984.75; OFFICE PEEPS, INC. ADMIN/ED SPEC SUPP 30.15; OTTERTAIL POWER CO. ELEC 46.22; PALMLUND AUTOMOTIVE MAINT 21.98; SANFORD HEALTH PLAN HSA/FSA FEES 5.79; SERVICE PLUS, INC. MAINT 418.49; STERLING COMPUTERS CORPORATION TECH EQ 69.17; STORMO, BEN OCT - JAN SNOW REMOVAL 51.75; TOWN OF HAYTI WATER 3.65; W.W. TIRE SERVICE MAINT 141.72

Fund Total: \$15,131.10

Special Education Fund: AAA PURE WATER FILTER 176.08; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CHECK 170.25; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 20,727.38; BRITTON-HECLA SCHOOL DISTRICT JAN 2021

MI 48.72; CASTLEWOOD SCHOOL DISTRICT JAN 2021 USE FEE 496.72; CENTER OF DISABILITIES C. L. REGIS 50.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 90.50; DAKOTA EDUCATION CONSULTING FEES 4,291.28; DUST TEX SERVICE, INC. JAN 2021 RUG RENTAL 48.66; HAMLIN SCHOOL DISTRICT JAN 2021 USE FEE 1,084.51; HAYUNGA, STEPHANIE AOTA DUES 225.00; PARENT JAN 21 MI 95.76; MINERVAS WATERTOWN MTG ROOM FEE/MEALS 566.02; MITCHELL TECHNICAL INSTITUTE R.S. REGIS 50.00; NELSON, JULIE EC REGIS REIMB 30.00 NESC PAYROLL FEB 2021 282,575.70; OFFICE PEEPS, INC. ADMIN/ED SPEC SUPP 2,497.85; OTTERTAIL POWER CO. ELEC 467.34; RIVERSIDE INSIGHTS SLP SUPP 6,050.72; SANFORD HEALTH PLAN HSA/FSA FEES 58.56; STERLING COMPUTERS CORPORATION TECH EQ 699.36; STORMO, BEN OCT - JAN SNOW REMOVAL 523.25; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 21,443.68; TOWN OF HAYTI WATER 36.85; WEBSTER SCHOOL DISTRICT JAN 2021 USE FEE 602.69; WIESE, RITA JAN 2021 MI 43.68

Fund Total: \$343,150.56

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

There was no Director's report.

Reading Recovery for 2021-22

Director Aberle shared that DeSmet gave official notification to discontinue services and discussed information about rates for Reading Recovery satellite school. He recommended that the board adopt the increase in rates.

Audit quotes for FY21

Business Manager Stormo discussed with the board Audit quotes received for FY21.

Performance Survey Results

Discussion was held on the Performance Survey results.

Child Count December 1, 2020

Director Aberle provided information about NESC Child Count, along with historical Child Count information from the cooperative.

Transition Coordinator job description

Director Aberle discussed with the board the Transition Coordinator job description and the possibility of transferring the budget items associated with Transition to Technology and Administration.

By-law 3.4

Discussion was held on By-law 3.4.

ESY Rates for 2021

Director Aberle shared information about ESY rates for 2021. He recommended that the board adopt the increase in rates.

Inventory update

Director Aberle discussed inventory.

Action Items

Approval of Audit quotes for FY21

Action #21-67 Motion by T. Bjorklund, second by J. Homola, to approve a 3 year contract with Quam, Berglin, & Post, P.C. starting with FY21 Audit. All present voting in favor, motion carried.

Approval to discontinue Reading Recovery – DeSmet School District

Action #21-68 Motion by J. Homola, second by G. Bjorklund, to discontinue Reading Recovery for DeSmet School District starting FY22 per request provided to Director Aberle to withdraw from the program. All present voting in favor, motion carried.

Approval of Reading Recovery Rates for Satellite Schools

Action #21-69 Motion by C. Knutson, second by T. Bjorklund, to set Reading Recovery rates for Pierre to \$5,712.23 (a 3% increase). All present voting in favor, motion carried.

Approval of ESY Rates for 2021

Action #21-70 Motion by C. Knutson, second by P. Thyen, to approve the ESY rates for 2021. The hourly pay for current NESC staff will be based on their 20-21 contracts. The pay for other providers will be based on their 20-21 contracts or on our minimum pay rates – whichever is greater. New minimum hourly rates will be \$29.50 for certified staff and \$14.00 for non-certified staff. All present voting in favor, motion carried.

Approval of surplus inventory as outdated/old with no value

Action #21-71 Motion by J. Homola, second by P. Thyen to declare surplus at no value and remove or dispose of the presented list of broken, outdated or missing items from inventory. All present voting in favor, motion carried.

Executive Session

Action #21-72 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by J. Homola, second by T. Bjorklund to enter executive session at 7:43 P.M. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 8:39 P.M.

Action Item after Executive Session

Action #21-73 Motion by J. Homola, second by P. Thyen to offer contract to Assistant Director for FY22. All present voting in favor, motion carried.

Action #21-74 Motion by C. Knutson, second by J. Homola to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. All present voting in favor, motion carried.

Adjournment

Action #21-75 With there being no further business, motion by G. Bjorklund, second by T. Bjorklund, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, March 15, 2021 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

MARCH 2021 INVOICES

GENERAL FUND - 10

APEX LEARNING	APEX SEATS - BRITTON/HECLA/LANGFORD/WAUBAY	525.00
BOETTCHER, KRISTY	BACKGROUND CHECK	5.33
CENEX FLEETCARD	MAINT & GASOLINE	4,338.28
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	12.08
DAKOTA DATA SHRED	PROF/SHRED DOC	17.21
DUST TEX SERVICE, INC.	FEB 2021 RUG RENT	4.81
ESTELLINE COMMUNITY OIL CO.	MAINT	39.20
GESSWEIN MOTORS, INC.	MAINT	56.88
HAMLIN COUNTY FARMERS COOP	GASOLINE	667.15
HOLLAND BROS OIL	MAINT	23.05
JURGENS OIL	MAINT	41.91
MCLEOD'S PRINTING SUPPLY	CHECKS/RECEIPT BOOKS	42.92
MINERVA WATERTOWN	MTG ROOM FEE	4.50
NESC PAYROLL	MARCH 2021	7,970.84
OTTERTAIL POWER CO.	ELEC	31.24
RIVERSIDE TECHNOLOGIES, INC.	TECH EQ	631.98
SANFORD HEALTH PLAN	HSA/FSA FEES	5.61
SD FEDERAL PROPERTY AGENCY	FY21 NEW VEHICLES	28,800.00
SERVICE PLUS, INC.	MAINT	2,030.06
TOWN OF HAYTI	WATER	3.65
W.W. TIRE SERVICE	MAINT	280.21
WEBSTER AUTO CARE	MAINT	208.18
<u>GENERAL FUND TOTAL:</u>		<u>45,740.09</u>

SPECIAL EDUCATION FUND - 22

BOETTCHER, KRISTY	BACKGROUND CHECK	53.92
BRITTON-HECLA SCHOOL DISTRICT	FEB 2021 MI	58.38
CASTLEWOOD SCHOOL DISTRICT	FEB 2021 USE FEE/NURSE SPLIT	13,338.30
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	122.10
DAKOTA DATA SHRED	PROF/SHRED DOC	173.97
DUST TEX SERVICE, INC.	FEB 2021 RUG RENTAL	48.66
HAMLIN SCHOOL DISTRICT	FEB 2021 USE FEE	1,415.65
HUYVAERT, NICOL	AOTA DUES	199.00
MCLEOD'S PRINTING SUPPLY	CHECKS/RECEIPT BOOKS	433.90
PARENT	FEB 21 MI	85.68

MINERVAS WATERTOWN	MTG ROOM FEE	45.50
MITCHELL TECHNICAL INSTITUTE	L. C., D.L. REGIS	100.00
NESC IMPREST	IMPREST	140.00
NESC PAYROLL	MARCH 2021	280,185.74
OTERTAIL POWER CO.	ELEC	315.85
RIVERSIDE TECHNOLOGIES, INC.	TECH EQ	6,390.02
SANFORD HEALTH PLAN	HSA/FSA FEES	56.74
TOWN OF HAYTI	WATER	36.85
WEBSTER SCHOOL DISTRICT	FEB 2021 USE FEE	602.69
WIESE, RITA	FEB 2021 MI	38.22
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>303,841.17</u>
<u>MARCH 2021 INVOICES TOTAL:</u>		<u>349,581.26</u>

Northeast Educational Services Cooperative

MARCH 2021 BMO INVOICES

GENERAL FUND - 10

AMAZON	TECH SUPP	4.63
CDW GOVERNMENT INC.	TECH SUPP	74.35
HY-VEE FOOD STORE	BOA 3/3/2021	3.92
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	17.84
ITC TELECOM	FEB PHONE SERVICE	41.20
SDSLHA	EMPLOY AD	5.40
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.33
VERIZON WIRELESS	JAN CELL SERVICE	53.76
WATERTOWN PUBLIC OPINION	MINUTES	17.47
<u>GENERAL FUND TOTAL:</u>		<u>219.90</u>

SPECIAL EDUCATION FUND - 22

AMAZON	CB/OT/TECH SUPP	535.21
CDW GOVERNMENT INC.	TECH SUPP	751.71
CURRICULUM ASSOCIATES INC.	EC SUPP	3,339.60
ENABLING DEVICES	PSYCH SUPP	56.95
FEED THE PEDS	OT REGIS	1,997.00
HY-VEE FOOD STORE	BOA 3/3/2021	39.56
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	180.42
ITC TELECOM	FEB PHONE SERVICE	416.62
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	7,777.85
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	269.75
PAR INC.	SLP SUPP	830.52
PEARSON EDUCATION	OT/SLP/PYSCH SUPP	1,327.89
PRO-ED	OT SUPP	99.00
READY BODIES LEARNING MINDS	OT SUPP	82.95
RIVERSIDE INSIGHTS	EC SUPP	374.12
SANFORD WEBSTER MEDICAL CENTER	JAN OT SERVICES	6,513.44
SDSLHA	EMPLOY AD	54.60
SUPER 8 CUSTER	ED SPEC TRAVEL	108.00
SUPER DUPER INC.	SLP SUPP	22.90
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	72.63
VERIZON WIRELESS	JAN CELL SERVICE	179.05
WAL-MART	CB SUPP	147.02
WATERTOWN PUBLIC OPINION	MINUTES	176.66

WESTERN PSYCHOLOGICAL SERVICES	OT/SLP SUPP	1,006.50
WOOTHERAPY	OT SUPP	24.43
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>26,384.38</u>
<u>MARCH 2021 BMO INVOICES TOTAL:</u>		<u>26,604.28</u>

INVOICE

March 05, 2021

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2103

Invoice Amount: \$ 26,604.28

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending March 05, 2021.

Your payment is due **April 01, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

☞ -----

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2103
Amount Paid: \$ 26,604.28
Payment Due Date: April 01, 2021

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 02/06/2021 to 03/05/2021

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
02/26/2021	02/26/2021	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-21,267.28
				Debit Total USD 0.00
				Credit Total USD -21,267.28
				Total USD -21,267.28

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
02/08/2021	02/05/2021	XXXX-XXXX-XXXX-9401	Custer Super 8	108.00	?	!
03/02/2021	03/01/2021	XXXX-XXXX-XXXX-9401	Cdw Govt #8655561	169.11	?	!
03/02/2021	03/01/2021	XXXX-XXXX-XXXX-9401	Cdw Govt #8659690	656.95	?	!
				Debit Total USD 934.06		
				Credit Total USD 0.00		
				Total USD 934.06		

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
02/18/2021	02/17/2021	XXXX-XXXX-XXXX-7391	Wm Supercenter #1500	147.02	?	!
				Debit Total USD 147.02		
				Credit Total USD 0.00		
				Total USD 147.02		

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
02/12/2021	02/11/2021	XXXX-XXXX-XXXX-7027	Feed The Peds	1,997.00	?	!
03/04/2021	03/03/2021	XXXX-XXXX-XXXX-7027	Hy-Vee Watertown 1871	9.50	?	!
03/04/2021	03/03/2021	XXXX-XXXX-XXXX-7027	Hy-Vee Watertown 1871	33.98	?	!
				Debit Total USD 2,040.48		
				Credit Total USD 0.00		
				Total USD 2,040.48		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
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03/01/2021	02/27/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	198.26	?	!
			Debit Total USD	198.26		
			Credit Total USD	0.00		
			Total USD	198.26		

Therapy 3 Speech

Posting Date	Tran Date	Account	Supplier	Amount		
02/09/2021	02/08/2021	XXXX-XXXX-XXXX-5617	Paypal Southdakota	60.00	?	!
			Debit Total USD	60.00		
			Credit Total USD	0.00		
			Total USD	60.00		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
02/08/2021	02/05/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US Vn7va05z3	44.90	?	
02/08/2021	02/05/2021	XXXX-XXXX-XXXX-0837	Wps	72.60	?	
02/08/2021	02/07/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 4745g2hm3	20.69	?	
02/08/2021	02/07/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 3p4wc62g3	232.39	?	
02/08/2021	02/08/2021	XXXX-XXXX-XXXX-0837	Awl Pearson Education	123.30	?	
02/09/2021	02/08/2021	XXXX-XXXX-XXXX-0837	Pro-Ed, Inc	99.00	?	
02/11/2021	02/10/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 6i9p44td3	51.48	?	
02/12/2021	02/11/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	73.96	?	
02/12/2021	02/11/2021	XXXX-XXXX-XXXX-0837	Public Opinion	194.13	?	
02/12/2021	02/11/2021	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	6,513.44	?	
02/12/2021	02/12/2021	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	232.81	?	
02/15/2021	02/12/2021	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	457.82	?	
02/17/2021	02/16/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US R52sl7g13	12.99	?	
02/18/2021	02/17/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US Us8p05op3	15.99	?	
02/18/2021	02/17/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US I317f0j03	31.99	?	
02/23/2021	02/22/2021	XXXX-XXXX-XXXX-0837	Marshall County Health	7,777.85	?	
03/01/2021	02/26/2021	XXXX-XXXX-XXXX-0837	Wootherapyllc	24.43	?	
03/01/2021	02/26/2021	XXXX-XXXX-XXXX-0837	In Ready Bodies, Lear	82.95	?	
03/01/2021	02/27/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US MI97v18z3	10.95	?	
03/02/2021	03/01/2021	XXXX-XXXX-XXXX-0837	Super Duper Publicatio	22.90	?	
03/02/2021	03/01/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US Av6e03ro3	118.46	?	
03/02/2021	03/01/2021	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi-Health	269.75	?	
03/03/2021	03/02/2021	XXXX-XXXX-XXXX-0837	Riverside Insights	374.12	?	
03/03/2021	03/02/2021	XXXX-XXXX-XXXX-0837	Psychological Assessme	830.52	?	
03/03/2021	03/02/2021	XXXX-XXXX-XXXX-0837	Wps	933.90	?	
03/04/2021	03/01/2021	XXXX-XXXX-XXXX-0837	Toys For Special Child	56.95	?	
03/04/2021	03/03/2021	XXXX-XXXX-XXXX-0837	Curriculum Assoc	3,339.60	?	
03/04/2021	03/04/2021	XXXX-XXXX-XXXX-0837	Awl Pearson Education	270.30	?	

03/04/2021	03/04/2021	XXXX-XXXX-XXXX-0837	Awl Pearson Education	934.29	?
				Debit Total USD	23,224.46
				Credit Total USD	0.00
				Total USD	23,224.46

Kelsey Lunneborg
1326 Madison Street Apt 101
Vermillion, SD 57069

February 22, 2021

Northeast Educational Services Cooperative
310 5th Street
P.O. Box 327
Hayti, SD 57241

NESC Board Members,

The purpose of this letter is to request to be released from my contract with the Northeast Educational Services Cooperative for the 2021-2022 school year. Due to unforeseen circumstances, my husband and I are unable to relocate to the Brookings area or any area that would allow employment with your cooperative.

I want to express my deepest regret to be writing this letter. I am very appreciative for the opportunity you have given me to work as a School Psychologist with your cooperative.

Thank you again for this opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Kelsey Lunneborg".

Kelsey Lunneborg

Aberle, Jerry F

From: Sween, Joan
Sent: Tuesday, February 16, 2021 10:07 PM
To: Aberle, Jerry F
Subject: Resignation letter

Dear NESC Board of Directors and Administration:

I will be resigning my position as a paraprofessional at the Webster Center Base at the end of the 2020-21 school year.

My husband is retiring from the National Guard after 41 years. We will be moving to Minnesota to be closer to family.

Thank you for giving me the position as a paraprofessional 7 years ago. It has been a truly rewarding job working with the students in our classroom. I will without a doubt miss the students and the staff at the Webster Center Base.

Sincerely,
Joan Sween

March 8, 2021

Lucy Vandersnick
18705 434th Ave.
Willow Lake, SD 57278

Jerry Aberle:

I am writing to officially put in my resignation from NESC at the end of the 20-21 school year. I am making this request as I am wanting to focus on my preschool, Pirate Prep.

I am leaving grateful and appreciative of the opportunity given to me to work for NESC again. The staff is second to none.

Sincerely,

A handwritten signature in cursive script that reads "Lucy Vandersnick". The signature is written in black ink and is positioned above the printed name.

Lucy Vandersnick

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, March 3, 2021

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, March 3, 2021 at Hy-vee in Watertown, South Dakota and via Zoom. The meeting was called to order by Chairman Schuster at 10:03 A.M. and adjourned at 11:14 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton – entered at 10:38 A.M.; Eric Bass, Estelline; Mitch Reed, Florence; Todd Obele, Henry; Mike Ruth, Iroquois – entered at 10:17 A.M.; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Laura Schuster, Sioux Valley; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake

Absent: Luanne Warren, Clark; Kimberly Kludt, Deubrook; Nadine Eastman, Enemy Swim; Patrick Kraning, Hamlin; Mike Schmidt, Summit; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman Schuster called the meeting to order at 10:03 A.M.

Agenda review, changes, and approval

Motion by B. Sampson, second by C. Schiernbeck to approve the agenda as presented.

Financial Report

Business Manager Stormo reviewed the financial report for January 2021.

Motion by M. Fischer, second by A. Van Regenmorter to approve the January 2021 financial report.

Reading Recovery FY22

Discussion was held on Reading Recovery for FY22.

Other psych and mental health services

Assistant Director Frewing followed up with other psych and mental health services and at this time districts are not interested in buying additional mental health days.

Dan Schmidt-1XL Learning

Guest speaker Dan Schmidt discussed with the board services he offers with 1XL Learning. A survey will be sent out to all districts.

December 1 child count

Director Aberle discussed with the board December 1 child count.

Future Meeting Dates

Future meeting dates will be April 7 and May 5.

Behavior Services

Director Aberle discussed per day rates on Behavior Services for FY22.

By-Law 3.4

Director Aberle discussed with the board By-law 3.4.

Motion by P. Books, second by J. Meyer to recommend approval of By-law 3.4.

Transition Coordinator job description

Director Aberle discussed with the board the Transition Coordinator job description and the possibility of transferring the budget items associated with Transition to Technology and Administration.

Motion by E. Bass, second by C. Lee to recommend approval of elimination of the Transition Coordinator job description.

Speech Language Pathologist Positions

Assistant Director Frewing discussed a scholarship program for SLP, where we could recruit and train someone who is already willing to live in targeted communities. The board asked for the plan to be presented in writing at a future meeting.

Adjournment

There being no further business, motion by P. Books, second by M. Fischer to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Transition Coordinator Job Description

In 1990 Congress required special education plans to include certain additional elements to help students with disabilities transition to life after public education. IEPs needed to address the prospects for future education, employment, and independent living. Since that time the requirements for transition have undergone numerous other revisions.

Black Hills Special Services Cooperative was awarded a Systems Change grant. This grant included transition.

From here Sioux Falls School District, Mid-Central, NESC, and Black Hills had a liaison to create and disseminate a transition action plan in their area of the state.

After the grant ended, the Transition Coordinator was created just for Cooperative Schools.

However, now there is the Transition Services Liaison Project <https://tslp.org/> and teachers have become very proficient in the area of transition, that having a unique job description and budgeting for a transition specialist is unnecessary.

If we would eliminate the transition specialist job description and eliminate the budget item specifically for this, what would this look like?

Eliminate \$23,212.34 from the transition budget; transfer \$12,034.05 to Administration and \$11,178.29 to Technology.

This would more accurately show our expenses in the appropriate budget categories.

JOB DESCRIPTION FOR
TRANSITION COORDINATOR

I. Background Information

In 1990 Congress required special education plans to include certain additional elements to help students with disabilities transition to life after public education. IEPs needed to address the prospects for future education, employment, and independent living. Since that time the requirements for transition have undergone numerous other revisions.

NESC's transition coordinator provides technical assistance to special education teachers in the cooperative, helping them to stay abreast of regulatory changes and to plan the coordinated set of transition activities required for the child's successful transition to life as an adult.

II. Professional Responsibilities

- A. Make personal contact with special education teachers in the cooperative who write transition IEPs.
- B. Connect special education teachers with transition resources pertinent to their needs.
- C. Upon request assist special education teachers with transition planning, data collection, and evaluation reports.
- D. Attend IEP meetings of transition-age special education students when requested.
- E. Collaborate with post-secondary agencies to agree on IEP goals, service minutes, and other wording, so that the IEP reflects services actually provided but also meets State requirements for special education.
- F. Facilitate the IEP process between schools and post-secondary agencies.
- G. Maintain the confidentiality of students and families.
- H. Perform other, reasonably-related duties as assigned.

III. Qualifications

The transition coordinator should be comfortable with transition and the other requirements of special education paperwork. Additionally the coordinator should be able to establish positive relationships and collaborate with others.

CORE SERVICES BUDGET

****All YTD Figures are through end of June 2020**

Early Childhood

	FY 18 Actual 4.6 FTE	FY 19 Budget 4.6 FTE	FY 20 Budget 4.8 FTE	FY 20 Budget Expensed YTD	% Expensed YTD	FY 21 Budget 4.8 FTE	\$ Increase/(Decrease)	% Increase/(Decrease)
110 Salary	\$ 221,364.01	\$ 225,950.25	\$ 244,133.45	\$ 243,128.19	99.6%	\$ 249,733.45	\$ 5,600.00	2.3%
110-100 Substitute Salary	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ -	-	\$ 7,000.00	\$ -	0.0%
140 Compensated Absences	\$ 467.50	\$ 467.50	\$ 467.50	\$ 170.00	36.4%	\$ 707.63	\$ 240.13	51.4%
210 FICA/Medicare	\$ 16,896.10	\$ 17,227.82	\$ 18,599.71	\$ 17,526.59	94.2%	\$ 19,020.46	\$ 420.75	2.3%
210-100 Substitute FICA/Medicare	\$ 535.50	\$ 535.50	\$ 535.50	\$ -	-	\$ 535.50	\$ -	0.0%
210-140 FICA/Medicare-Compensated Absences	\$ 35.76	\$ 35.76	\$ 35.76	\$ 13.02	36.4%	\$ 54.13	\$ 18.37	51.4%
220 Retirement	\$ 13,251.84	\$ 13,512.02	\$ 14,588.01	\$ 14,587.78	100.0%	\$ 14,918.01	\$ 330.00	2.3%
220-100 Retirement-Substitute	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
220-140 Retirement-Compensated Absences	\$ 28.05	\$ 28.05	\$ 28.05	\$ 10.20	36.4%	\$ 42.46	\$ 14.41	51.4%
230 Insurance	\$ 40,830.45	\$ 40,830.45	\$ 42,715.09	\$ 35,092.67	82.2%	\$ 42,558.74	\$ (156.35)	-0.4%
315 Registration Fees	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 298.18	29.8%	\$ 1,000.00	\$ -	0.0%
332 Mileage to Parents	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
334 Travel	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	-	\$ 1,000.00	\$ -	0.0%
334-005 Mileage to Staff	\$ 100.00	\$ 100.00	\$ 100.00	\$ 38.64	38.6%	\$ 100.00	\$ -	0.0%
334-010 Program Mileage	\$ 30,660.00	\$ 29,400.00	\$ 31,500.00	\$ 26,593.56	84.4%	\$ 31,500.00	\$ -	0.0%
399 Purchased Services	\$ -	\$ -	\$ -	\$ -	-	\$ 1,000.00	\$ 1,000.00	-
410 Supplies	\$ 2,300.00	\$ 2,300.00	\$ 3,000.00	\$ 3,686.80	122.9%	\$ 10,500.00	\$ 7,500.00	250.0%
Early Childhood Total	\$ 335,469.21	\$ 339,387.35	\$ 364,703.07	\$ 341,145.63	93.5%	\$ 379,670.38	\$ 14,967.31	4.1%

Transition

	FY 18 Actual 0.26 FTE	FY 19 Budget 0.28 FTE	FY 20 Budget 0.28 FTE	FY 20 Budget Expensed YTD	% Expensed YTD	FY 21 Budget 0.28 FTE	\$ Increase/(Decrease)	% Increase/(Decrease)
110 Salary	\$ 15,948.72	\$ 16,267.69	\$ 16,674.38	\$ 16,674.47	100.0%	\$ 17,080.64	\$ 406.26	2.4%
210 FICA/Medicare	\$ 1,220.08	\$ 1,244.48	\$ 1,275.59	\$ 1,204.76	94.4%	\$ 1,306.67	\$ 31.08	2.4%
220 Retirement	\$ 956.92	\$ 976.06	\$ 1,000.46	\$ 1,000.56	100.0%	\$ 1,024.84	\$ 24.38	2.4%
230 Insurance	\$ 3,890.47	\$ 3,820.35	\$ 3,825.82	\$ 3,632.68	95.0%	\$ 3,800.19	\$ (25.63)	-0.7%
315 Registration Fees	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
334 Travel	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
334-010 Program Mileage	\$ 6,006.00	\$ 2,310.00	\$ 4,620.00	\$ 1,759.38	38.1%	\$ 4,620.00	\$ -	0.0%
410 Supplies	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	-	\$ 150.00	\$ -	0.0%
Transition Total	\$ 28,172.19	\$ 24,768.58	\$ 27,546.25	\$ 24,271.85	88.1%	\$27,982.34	\$ 436.09	1.6%

NEC ASSESSMENT BREAKDOWN

2020-2021

IDEA PART 611 AND 619 FLOWTHROUGH MONEY COMING DIRECTLY TO NEC

Early Childhood	\$ 379,670.38	12.6%
Transition	\$27,982.34	0.9%
Psych.	\$661,366.47	21.9%
Speech	\$1,144,817.70	37.8%
PT	\$ 323,290.24	10.7%
OT	\$488,096.83	16.1%
Total:	\$ 3,025,223.97	100%

DISTRIBUTION

	<u>2020-2021</u>										
	<u>Assessment</u>				Remaining Assessment to be Paid by School	<u>Early</u>		<u>Speech</u>	<u>Physical</u>	<u>Occupational</u>	<u>Total</u>
	<u>Prior to 611 and</u>	<u>IDEA 611</u>	<u>IDEA 619</u>	<u>Assessment to</u>		<u>Childhood</u>	<u>Transition</u>	<u>Therapy</u>	<u>Therapy</u>	<u>Therapy</u>	
	<u>619 IDEA</u>	<u>IDEA 611</u>	<u>IDEA 619</u>	<u>Assessment to</u>		<u>(1226-313)</u>	<u>(2129-313)</u>	<u>(2142-313)</u>	<u>(2152-313)</u>	<u>(2171-313)</u>	
<u>Flowthrough</u>	<u>DIRECTLY TO</u>	<u>DIRECTLY</u>	<u>be Paid by</u>								
	<u>Money</u>	<u>NEC</u>	<u>TO NEC</u>	<u>School</u>							
Arlington	\$ 105,113.52	\$ 58,709.00	\$ 2,054.00	\$ 44,350.52	\$ 5,566.06	\$ 410.23	\$ 9,695.79	\$ 16,783.31	\$ 4,739.51	\$ 7,155.62	\$ 44,350.52
Britton-Hecla	\$ 165,916.52	\$ 108,263.00	\$ 4,556.00	\$ 53,097.52	\$ 6,663.82	\$ 491.14	\$ 11,608.04	\$ 20,093.38	\$ 5,674.26	\$ 8,566.88	\$ 53,097.52
Castlewood	\$ 82,475.28	\$ 74,579.00	\$ 2,563.00	\$ 5,333.28	\$ 669.34	\$ 49.33	\$ 1,165.95	\$ 2,018.24	\$ 569.94	\$ 860.49	\$ 5,333.28
Clark	\$ 198,658.62	\$ 118,454.00	\$ 2,616.00	\$ 77,588.62	\$ 9,737.49	\$ 717.67	\$ 16,962.22	\$ 29,361.40	\$ 8,291.50	\$ 12,518.33	\$ 77,588.62
DeSmet	\$ 102,581.78	\$ 63,546.00	\$ 605.00	\$ 38,430.78	\$ 4,823.12	\$ 355.47	\$ 8,401.64	\$ 14,543.13	\$ 4,106.90	\$ 6,200.51	\$ 38,430.78
Deubrook	\$ 143,008.12	\$ 92,329.00	\$ 2,103.00	\$ 48,576.12	\$ 6,096.38	\$ 449.31	\$ 10,619.58	\$ 18,382.38	\$ 5,191.08	\$ 7,837.39	\$ 48,576.12
Deuel	\$ 214,101.64	\$ 133,906.00	\$ 2,167.00	\$ 78,028.64	\$ 9,792.72	\$ 721.74	\$ 17,058.42	\$ 29,527.92	\$ 8,338.52	\$ 12,589.33	\$ 78,028.64
Elkton	\$ 105,199.32	\$ 91,918.00	\$ 1,640.00	\$ 11,641.32	\$ 1,461.00	\$ 107.68	\$ 2,545.00	\$ 4,405.36	\$ 1,244.05	\$ 1,878.24	\$ 11,641.32
Enemy Swim Day	\$ 132,850.31	\$ -	\$ -	\$ 132,850.31	\$ -	\$ 1,405.17	\$ 33,211.48	\$ 57,488.68	\$ 16,234.49	\$ 24,510.49	\$ 132,850.31
Estelline	\$ 132,931.52	\$ 63,962.00	\$ 2,065.00	\$ 66,904.52	\$ 8,396.62	\$ 618.85	\$ 14,626.49	\$ 25,318.28	\$ 7,149.74	\$ 10,794.53	\$ 66,904.52
Florence	\$ 97,540.64	\$ 55,578.00	\$ 1,573.00	\$ 40,389.64	\$ 5,068.96	\$ 373.59	\$ 8,829.88	\$ 15,284.41	\$ 4,316.24	\$ 6,516.56	\$ 40,389.64
Hamlin	\$ 193,538.84	\$ 171,541.00	\$ 3,769.00	\$ 18,228.84	\$ 2,287.75	\$ 168.61	\$ 3,985.14	\$ 6,898.23	\$ 1,948.02	\$ 2,941.08	\$ 18,228.84
Henry	\$ 100,060.58	\$ 40,665.00	\$ 1,040.00	\$ 58,355.58	\$ 7,323.72	\$ 539.77	\$ 12,757.54	\$ 22,083.16	\$ 6,236.16	\$ 9,415.23	\$ 58,355.58
Iroquois	\$ 112,657.68	\$ 66,653.00	\$ 3,502.00	\$ 42,502.68	\$ 5,334.15	\$ 393.14	\$ 9,291.82	\$ 16,084.04	\$ 4,542.04	\$ 6,857.48	\$ 42,502.68
Lake Preston	\$ 69,809.65	\$ 45,499.00	\$ 1,054.00	\$ 23,256.65	\$ 2,918.75	\$ 215.12	\$ 5,084.31	\$ 8,800.88	\$ 2,485.32	\$ 3,752.28	\$ 23,256.65
Oldham/Ramona	\$ 67,226.37	\$ 43,247.00	\$ 2,016.00	\$ 21,963.37	\$ 2,756.44	\$ 203.15	\$ 4,801.57	\$ 8,311.47	\$ 2,347.11	\$ 3,543.62	\$ 21,963.37
Rosholt	\$ 112,695.50	\$ 51,672.00	\$ 601.00	\$ 60,422.50	\$ 7,583.12	\$ 558.89	\$ 13,209.41	\$ 22,865.33	\$ 6,457.04	\$ 9,748.71	\$ 60,422.50
Sioux Valley	\$ 254,137.06	\$ 154,012.00	\$ 4,180.00	\$ 95,945.06	\$ 12,041.26	\$ 887.46	\$ 20,975.26	\$ 36,307.92	\$ 10,253.16	\$ 15,480.00	\$ 95,945.06
Summit	\$ 87,478.51	\$ 44,506.00	\$ 1,540.00	\$ 41,432.51	\$ 5,199.85	\$ 383.24	\$ 9,057.87	\$ 15,679.06	\$ 4,427.68	\$ 6,684.82	\$ 41,432.51
Waubay	\$ 89,963.07	\$ 55,782.00	\$ 1,554.00	\$ 32,627.07	\$ 4,094.75	\$ 301.79	\$ 7,132.84	\$ 12,346.87	\$ 3,486.69	\$ 5,264.13	\$ 32,627.07
Waverly	\$ 155,596.49	\$ 58,292.00	\$ 2,050.00	\$ 95,254.49	\$ 11,954.59	\$ 881.07	\$ 20,824.29	\$ 36,046.60	\$ 10,179.36	\$ 15,368.59	\$ 95,254.49
Webster Area	\$ 193,672.30	\$ 142,820.00	\$ 6,063.00	\$ 44,789.30	\$ 5,621.13	\$ 414.29	\$ 9,791.72	\$ 16,949.35	\$ 4,786.40	\$ 7,226.41	\$ 44,789.30
Willow Lake	\$ 87,460.59	\$ 60,915.00	\$ 1,091.00	\$ 25,454.59	\$ 3,194.59	\$ 235.45	\$ 5,564.82	\$ 9,632.63	\$ 2,720.20	\$ 4,106.90	\$ 25,454.59
Wilmot	\$ 117,763.19	\$ 59,737.00	\$ 3,023.00	\$ 55,003.19	\$ 6,902.99	\$ 508.76	\$ 12,024.65	\$ 20,814.53	\$ 5,877.91	\$ 8,874.35	\$ 55,003.19
Total	\$ 3,122,437.09	\$ 1,856,585.00	\$ 53,425.00	\$ 1,212,427.09	\$ 135,488.59	\$ 11,390.91	\$ 269,225.70	\$ 466,026.57	\$ 131,603.35	\$ 198,691.98	\$ 1,212,427.09

-00-

- 3.4 The newly admitted school district will be assessed an admittance fee. The fee will be determined by ~~adding~~ **taking** the total NESC Capital Asset expenditures ~~balance~~ minus the accumulated depreciation ~~as of June 30 of the current year of the date of application~~ **and** the combined total of the ~~undesignated~~ **unassigned** ~~fund balances for the General Fund~~ **balance and the restricted Special Education Fund balance.** ~~fund balance Special Education Fund, as of June 30 of the current year of the date of application.~~ **The audit report completed as of June 30 prior to the new district's admittance date will be the basis for these amounts.**

The sum of depreciated capital assets and ~~undesignated~~ fund balances will be divided by the ~~existing cooperative members' current grades K-12 student enrollment~~ **as of the last Friday in September of the fiscal year in which the new district begins membership to obtain a per student cost.** ~~of the existing Cooperative members to determine the per student cost.~~ The per student cost will be multiplied by the ~~new district's grades K-12 student enrollment~~ **as of the last Friday in September of the fiscal year in which the membership begins.** ~~of the newly admitted school district as identified in the current year Fall Enrollment Report to the South Dakota Department of Education.~~

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE NO. 28-201
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2020

	General Fund	Special Education Fund	Total Governmental Funds
ASSETS:			
Cash and Cash Equivalents	\$ 301,491.42	\$ 899,211.11	\$ 1,200,702.53
Accounts Receivable	8,117.64	6,014.95	14,132.59
Due from Other Governments	-	434,824.00	434,824.00
Inventory - Supplies	214.74	22,563.54	22,778.28
Deposits	32,777.00	-	32,777.00
 TOTAL ASSETS	\$ 342,600.80	\$ 1,362,613.60	\$ 1,705,214.40
 LIABILITIES AND FUND BALANCES:			
Liabilities:			
Accounts Payable	\$ 9,072.86	\$ 16,800.83	\$ 25,873.69
Contracts Payable	-	264,371.58	264,371.58
Payroll Deductions and Withholdings and Employer Matching Payable	-	36,836.80	36,836.80
Unearned Revenue	88,286.98	58,192.12	146,479.10
 Total Liabilities	97,359.84	376,201.33	473,561.17
 Fund Balances:			
Nonspendable			
Inventories	214.74	22,563.54	22,778.28
NPIP Insurance Reserve	32,777.00	-	32,777.00
Restricted			
Special Education	-	963,848.73	963,848.73
Assigned			
Subsequent Year's Budget	15,000.00	-	15,000.00
Unemployment	830.54	-	830.54
Unassigned	196,418.68	-	196,418.68
 Total Fund Balances	245,240.96	986,412.27	1,231,653.23
 TOTAL LIABILITIES AND FUND BALANCES	\$ 342,600.80	\$ 1,362,613.60	\$ 1,705,214.40

The notes to the financial statements are an
integral part of this statement.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE NO. 28-201
 RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION
 June 30, 2020

Total Fund Balances - Governmental Funds		\$ 1,231,653.23				
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>						
<p>Net pension asset reported in governmental activities is not an available financial resource and therefore is not reported in the funds.</p>		12,450.27				
<p>Capital assets used in governmental activities are not current financial resources and therefore are not reported as assets in the governmental funds.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Capital Assets</td> <td style="width: 50%; text-align: right;">684,696.06</td> </tr> <tr> <td>Accumulated Depreciation</td> <td style="text-align: right;"><u>(338,812.69)</u></td> </tr> </table>	Capital Assets	684,696.06	Accumulated Depreciation	<u>(338,812.69)</u>	345,883.37
Capital Assets	684,696.06					
Accumulated Depreciation	<u>(338,812.69)</u>					
<p>Pension related deferred outflows are components of pension liability (asset) and therefore are not reported in the funds.</p>		655,529.18				
<p>Pension related deferred inflows are components of pension liability (asset) and therefore are not reported in the funds.</p>		<u>(254,846.11)</u>				
Net Position - Governmental Activities		\$ <u>1,990,669.94</u>				

The notes to the financial statements are an integral part of this statement.

JOB DESCRIPTION FOR
PHYSICAL THERAPY ASSISTANT (PTA)

I. Background Information

Some physical therapy interventions can be performed successfully by someone other than a physical therapist (PT) if the person conducting that task has been properly trained and supervised. In particular, direct physical therapy services given to patients is well-suited to delegation. Additionally PTAs may support in other duties such as screening, scheduling, and recordkeeping.

Physical therapy assistants (PTAs) assist in the provision of gross motor services that are designed and monitored by a supervising PT.

II. Professional Responsibilities

- A. Deliver gross motor interventions, following treatment protocols established by the supervising PT.
- B. Communicate student progress and potential issues to supervising PT.
- C. Keep track of and schedule joint visit with the supervising PT.
- D. Contribute to the development of Individual Education Programs (IEPs).
- E. Contribute to the development of Individual Family Service Plans (IFSPs).
- F. Model, teach, and counsel parents and teachers how to promote growth and increased independence for the child.
- G. Maintain special education records in accordance with State requirements and also the practices of member school districts.
- H. Create and update a schedule of services, keeping the stakeholders notified.
- I. Transmit calendars, schedules, caseloads, Medicaid logs, vehicle mileage logs, evaluation data, and inventory reports when requested.
- J. Perform other, reasonably-related duties as assigned.

III. Qualifications

PTAs must be licensed by the South Dakota Board of Medical and Osteopathic Examiners.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, March 15, 2021 -7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of February 2021 financial report
7. Consent Agenda
 - a. Approval of February 15, 2021 meeting minutes

 - b. Approval of payment of March 2021 budget claims

 - c. Approval of resignation and impose the \$1,000 compensatory damage clause; Kelsey Lunneborg, school psychologist

 - d. Approval of contract—Elli Stevenson, school psychologist intern, 188 days, \$55,000.00

 - e. Approval of resignation—Joan Sween, paraprofessional at Webster Center Base

 - f. Approval of resignation—Lucy Vandersnick, Academic Evaluator

 - g. Approval of contract—Pierre School District, Reading Recovery Teacher Leader Services, \$5,712.23
 - h. _____

 - i. _____

8. Discussion Items
 - a. Assistant Director Report

 - b. Director Report

 - c. Advisory Board Meeting

d. Teleconference/Zoom board meetings

e. Transition Coordinator job description

f. By-law 3.4

g. Job Description—Physical Therapy Assistant (PTA)

h.

i.

j.

9. Action items

a. Job Description—Physical Therapy Assistant (PTA)

BOARD ACTION: _____

b. Teleconference/Zoom Board Meetings

BOARD ACTION: _____

c. By law 3.4

BOARD ACTION: _____

d. Transition Coordinator job description

BOARD ACTION: _____

e.

BOARD ACTION: _____

f. _____
BOARD ACTION: _____

10. Executive Session (If needed)

- a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
- b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives