

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

April 15, 2021

Dear NESC Board Members:

Our monthly board meeting will be held on April 19, 2021. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room
1901 9th Ave SW, Watertown, SD 57201

To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

[https://sdk12.zoom.us/meeting/register/tJErFuivqz8jHNNH5mrN0r1YWkZQmGJPET3cE](https://sdk12.zoom.us/join/https://sdk12.zoom.us/meeting/register/tJErFuivqz8jHNNH5mrN0r1YWkZQmGJPET3cE)

After registering, you will receive a confirmation email containing information about joining the meeting.

To Join by Phone Only:

Dial: 1-312-626-6799
Meeting ID: 956 9175 4965
Participant ID: Not needed
Password: 426066

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: April 19, 2021

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Cattail Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of March 2021 financial report
7. Consent Agenda
 - a. Approval of March 15, 2021 meeting minutes
 - b. Approval of payment of April 2021 budget claims
 - c. Approval of contract—SW/WC; Behavior Days, 113 days.
 - d. Approval of contract amendment—Kormangement Services LLC
 - e. Approval of signing bonus—Mallorie Mattern, SLPA, \$1,000.00
 - f. Approval of Unit 2 2021-22 Negotiated Agreement
 - g. Approval of resignation—Danielle Swanson, Paraprofessional-Webster Center Base
 - h.
 - i.
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Advisory Board Meeting
 - d. FY 22 preliminary budget
 - e. Health, dental, and life insurance rates and providers for FY 22
 - f. Telephone system
 - g. GEER I (Governor's Emergency Relief Fund)
 - h. Teleconference Meeting
 - i.
9. Action Items
 - a. Approval of final Center Base tuition rates for FY 21
 - b. Approval of health, dental, and life insurance rates and providers for FY 22
 - c. Approval to set salary for classified personnel (Office personnel, paraprofessionals, and custodian) (After executive session)
 - d. Approval to offer contracts to Unit 1, Unit 2, classified, and ESY personnel (After executive session)
 - e. Approval of Business Manager salary for 2021-22 (After executive session)
 - f. Approval of Assistant Director salary for 2021-22 (After executive session)
 - g.
 - h.
10. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

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Register in advance for this meeting:

<https://sdk12.zoom.us/joining/register/tJErfuivqz8jHNNH5mrN0r1YWkZQMGPET3cE>

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To Join by Phone Only:

Dial: 1-312-626-6799

Meeting ID: 956 9175 4965

Participant ID: Not needed

Password: 426066

Agenda Explanation

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of March 2021 financial report
7. Consent Agenda
 - a. Approval of March 15, 2021 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of April 2021 budget claims. Please review the enclosed budget claims.
 - c. Approval of contract—SW/WC; Behavior Days, 113 days.
 - d. Approval of contract—Kormanagement Services LLC. Kormanagement is the vendor we use for the alcohol and drug testing for the bus drivers.
 - e. Approval of signing bonus—Mallorie Mattern, SLPA, \$1,000.00.
 - f. Approval of Unit 2 2021-22 Negotiated Agreement.
 - g. Approval of resignation—Danielle Swanson, Paraprofessional-Webster Center Base. This resignation is enclosed.
 - h.
 - i.
8. Discussion Items
 - a. Assistant Director Report.
 - b. Director Report.
 - c. Advisory Board Meeting.
 - d. FY 22 preliminary budget. The FY 22 preliminary report will be presented.
 - e. Health, dental, and life insurance rates and providers for FY 22. The rates and providers for our health, dental, and life insurance will be presented.
 - f. Telephone system. I will bring forth a proposal concerning a new phone system for the NESC offices.
 - g. GEER I (Governor's Emergency Relief Fund). I will lead the Board in a discussion concerning the relief fund.
 - h. Teleconference Meeting. This will be a follow up discussion from last month's meeting concerning the continuation of a teleconference option for the board meetings.
 - i.
9. Action Items
 - a. Approval of final Center Base tuition rates for FY 21
 - b. Approval of health, dental, and life insurance rates and providers for FY 22
 - c. Approval to set salary for classified personnel (Office personnel, paraprofessionals, and custodian) (After executive session)
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 - g.
 - h.
10. Executive session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
March 1, 2021	\$278,654.08	\$754,805.76	\$40,566.02	\$1,074,025.86

Receipts:

Local Sources:				
1312 Center Base Tuition		\$61,725.10		\$61,725.10
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$16.19	\$365.51		\$381.70
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$282.83	\$101,035.65		\$101,318.48
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous		\$1,135.21	\$2,452.50	\$3,587.71
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost	\$477.00			\$477.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$1,535.69		\$1,535.69
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4129 CRF				\$0.00
4175 MTSS	\$18,000.00			\$18,000.00
4175 IDEA Part B 611		\$134,641.00		\$134,641.00
4186 IDEA Part B 619		\$4,247.00		\$4,247.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments	\$374.14	\$51,087.30		\$51,461.44
Other Receipts				\$0.00
Total Monthly Receipts	\$20,363.44	\$355,772.46	\$2,452.50	\$378,588.40
Balance Frwd plus Revenue to date	\$299,017.52	\$1,110,578.22	\$43,018.52	\$1,452,614.26
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue	-\$74,574.12	\$74,574.12		\$0.00
Less Salaries & Disbursements				
Salaries	\$7,970.84	\$280,185.74		\$288,156.58
Disbursements	\$37,989.15	\$50,039.81	\$4,659.64	\$92,688.60
Less Total Salaries & Disbursements	\$45,959.99	\$330,225.55	\$4,659.64	\$380,845.18
CASH BALANCE				
March 31, 2021	\$178,483.41	\$854,926.79	\$38,358.88	\$1,071,769.08

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$13.93	\$292,061.02	\$30,597.42	\$322,672.37
Money Market Savings XX-105	\$178,469.48	\$475,861.92	\$7,761.46	\$662,092.86
Certificates of Deposit XX-106	\$0.00	\$82,003.85	\$0.00	\$82,003.85
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$178,483.41	\$854,926.79	\$38,358.88	\$1,071,769.08
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 03/2021; Accounts to Include Accounts with
 Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	16.19	392.97	120.91	(67.97)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	5,000.00	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	282.83	2,545.49	75.00	848.43
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	25,126.37	87.35	3,639.58
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	5,545.85	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	477.00	492.00	0.00	(492.00)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	111,322.22	42.58	150,107.78
Subtotal: LOCAL SOURCES		391,898.69	1,989.30	237,862.87	60.69	154,035.82
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	18,000.00	18,000.00	43.69	23,203.71
Subtotal: FEDERAL SOURCES		41,203.71	18,000.00	18,000.00	43.69	23,203.71
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,491.50	0.00	(3,491.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	5,921.85	0.00	(5,921.85)
Subtotal: 5000		0.00	0.00	9,413.35	0.00	(9,413.35)
Fund Total:		433,102.40	19,989.30	265,276.22	61.25	167,826.18

Regular; Processing Month 03/2021; Accounts to Include Accounts with Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	591,067.87	61,725.10	422,241.40	71.44	168,826.47
22 1312 100	TUITION-ESY	95,282.75	0.00	91,680.26	96.22	3,602.49
22 1510	INTEREST	1,700.00	365.51	3,822.22	224.84	(2,122.22)
22 1990 003	SPED ASSESSMENTS	1,212,427.09	101,035.65	898,415.36	74.10	314,011.73
22 1990 018	MISCELLANEOUS	5,000.00	1,135.21	8,857.16	177.14	(3,857.16)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	10,205.35	102.05	(205.35)
Subtotal: LOCAL SOURCES		1,920,477.71	164,261.47	1,435,221.75	74.73	485,255.96
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	0.00	0.00	130,704.55
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,535.69	19,128.72	47.82	20,871.28
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	2,174.31	48.32	2,325.69
Subtotal: STATE SOURCES		175,204.55	1,535.69	21,303.03	12.16	153,901.52
22 4129 125	CRF FUNDS	0.00	0.00	32,475.00	0.00	(32,475.00)
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	134,641.00	936,606.00	50.45	919,979.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	4,247.00	27,082.00	50.69	26,343.00
Subtotal: FEDERAL SOURCES		1,910,010.00	138,888.00	996,163.00	52.15	913,847.00
22 5110	OPERATING TRANSFER IN	75,000.00	75,000.00	75,000.00	100.00	0.00
Subtotal: 5000		75,000.00	75,000.00	75,000.00	100.00	0.00
Fund Total:		4,080,692.26	379,685.16	2,527,687.78	61.94	1,553,004.48

Revenue Summary Report

Processing Month: 03/2021

Regular; Processing Month 03/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,513,794.66	399,674.46	2,792,964.00	61.88	1,720,830.66

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$1,959.34	\$19,977.75	58.22	\$14,334.05
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$3,202.32	\$23,483.90	19.47	\$97,157.78
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$952.46	\$3,155.74	62.79	\$1,869.82
2319	BOARD OF EDUCATION SERVICES	\$11,805.33	\$42.23	\$9,619.74	81.49	\$2,185.59
2329	ADMINISTRATION	\$28,246.42	\$1,963.81	\$18,694.71	66.18	\$9,551.71
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$699.88	\$6,009.40	67.07	\$2,949.94
2542	OPERATION & MAINTENANCE BLDGS.	\$4,438.27	\$130.03	\$1,569.62	35.37	\$2,868.65
2545	VEHICLE SERVICE	\$221,674.00	\$36,484.92	\$135,673.29	61.20	\$86,000.71
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$4,457.88	34.29	\$8,542.12
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$75,000.00	\$75,000.00	100.00	\$0.00
10	GENERAL FUND	\$523,102.40	\$120,434.99	\$297,642.03	56.90	\$225,460.37
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$91,680.26	96.22	\$3,602.49
1223	CENTER BASE DAY PROGRAMS	\$591,067.83	\$57,934.04	\$326,775.30	55.29	\$264,292.53
1226	EARLY CHILDHOOD SERVICES	\$379,670.38	\$30,259.70	\$209,119.12	55.08	\$170,551.26
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$5,535.88	0.00	(\$5,535.88)
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,927.99	\$17,904.60	63.99	\$10,077.74
2142	PSYCHOLOGICAL SERVICES	\$661,366.47	\$44,042.98	\$367,177.12	55.52	\$294,189.35
2152	SPEECH PATHOLOGY SERVICES	\$1,144,817.70	\$87,871.90	\$655,031.14	57.22	\$489,786.56
2171	PHYSICAL THERAPY	\$323,290.24	\$20,694.79	\$205,357.51	63.52	\$117,932.73
2172	OCCUPATIONAL THERAPY	\$488,096.83	\$39,562.91	\$299,357.20	61.33	\$188,739.63
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$7,857.67	\$74,341.96	56.88	\$56,362.59
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$9,626.66	\$32,109.84	63.19	\$18,704.13
2319	BOARD OF EDUCATION SERVICES	\$89,031.63	\$426.98	\$78,898.02	88.62	\$10,133.61
2329	ADMINISTRATION	\$285,602.72	\$19,858.21	\$189,826.14	66.47	\$95,776.58
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$7,076.58	\$62,585.59	69.09	\$28,003.25
2542	OPERATION & MAINTENANCE BLDGS.	\$44,876.01	\$1,314.71	\$15,852.94	35.33	\$29,023.07
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$4,405,692.26	\$328,455.12	\$2,631,552.62	59.73	\$1,774,139.64
	Grand Total:	\$4,928,794.66	\$448,890.11	\$2,929,194.65	59.43	\$1,999,600.01

Activity Fund Balance Report - Summary - Exclude Encumbrances
 03/2021 - 03/2021

Regular; Beginning Month 03/2021; Processing Month 03/2021; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	493.31	0.00	0.00	0.00
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	0.00	0.00	0.00	2,227.26
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	24,853.58	0.00	0.00	0.00	24,853.58
71 430 800	IMPREST ACCOUNT	4,860.00	110.40	140.00	0.00	4,889.60
71 453	SANFORD FLEX	7,227.62	4,055.93	2,312.50	0.00	5,484.19
	Fund Total: 71	40,566.02	4,659.64	2,452.50	0.00	38,358.88

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 15, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 15, 2021 via Teleconference (none - present), Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:02 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Zach Hildebrandt, Oldham/Ramona; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: Melissa Gent, Stephanie Hayunga, Carrie Niles, and Shelly Skogstad
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry and Jim Block, Webster
NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Introduction of Guests

Melissa Gent, Stephanie Hayunga, Carrie Niles, Shelly Skogstad, Mitch Reed, Todd Obele and Jim Block were introduced as guests.

Public Comment

No public comments were presented.

Agenda review, changes, and approval

Action #21-76 Motion by C. Knutson, second by J. Homola, to approve the agenda with the changes of Ramkota room changed to Whitewood and addition of 7h) Approval of contract – Mallorie Mattern, SLPA, 176 days, \$33,000.00; 7i) Approval of contract – Brandi Ziebart, SLPA, 176 days, \$34,500.00; 8h) Federal Program Fiscal Audit. All present voting in favor, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #21-77 Motion by J. King, second by G. Bjorklund, to approve the financial report for the period ending February 28, 2021. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2021	\$291,669.70	\$734,462.86	\$39,124.37
Receipts:			
Local Sources	\$2,000.14	\$168,209.53	\$2,312.50
State Sources		\$1,414.70	
Federal Sources		\$192,809.00	
Other	\$115.34	\$1,060.23	
<u>Total Monthly Receipts</u>	<u>\$2,115.48</u>	<u>\$363,493.46</u>	<u>\$2,312.50</u>
Total Gross Receipts	\$293,785.18	\$1,097,956.32	\$41,436.87
Manual Journal Entries			
Less Salaries	\$7,984.75	\$282,575.70	
Less Disbursements	\$7,146.35	\$60,574.86	\$870.85
<u>Total Salaries & Disbursements</u>	<u>\$15,131.10</u>	<u>\$343,150.56</u>	<u>\$870.85</u>
Ending Cash Balance			
February 28, 2021	\$278,654.08	\$754,805.76	\$40,566.02

Consent Agenda

Action #21-78 Motion by T. Bjorklund, second by P. Blue, to approve the following items on the Consent Agenda: 7a) Approval of February 15, 2021 Board of Directors minutes; 7b) Approval of payment of March 2021 budget claims; 7c) Approval of resignation and impose the \$1,000 compensatory damage clause; Kelsey Lunneborg, School Psychologist; 7d) Approval of contract – Elli Stevenson, School Psychologist intern; 188 days; \$55,000 d) Approval of resignation – Joan Sween, paraprofessional; 7f) Approval of resignation – Lucy Vandersnick, Academic Evaluator; 7g) Approval of contract – Pierre School District, Reading Recovery Teacher Leader Services, \$5,712.23; 7h) Approval of contract – Mallorie Mattern, SLPA, 176 days, \$33,000.00; 7i) Approval of contract – Brandi Ziebart, SLPA, 176 days, \$34,500.00 All present voting in favor, motion carried.

March 2021 Accounts Payable

General Fund: APEX LEARNING APEX SEATS - BRITTON/HECLA/LANGFORD/WAUBAY 525.00 BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 219.90; BOETTCHER, KRISTY BACKGROUND CHECK 5.33 CENEX FLEETCARD MAINT & GASOLINE 4,338.28 CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.08 DAKOTA DATA SHRED PROF/SHRED DOC 17.21 DUST TEX SERVICE, INC. FEB 2021 RUG RENT 4.81 ESTELLINE COMMUNITY OIL CO. MAINT 39.20 GESSWEIN MOTORS, INC. MAINT 56.88 HAMLIN COUNTY FARMERS COOP GASOLINE 667.15 HOLLAND BROS OIL MAINT 23.05 JURGENS OIL MAINT 41.91 MCLEOD'S PRINTING SUPPLY CHECKS/RECEIPT BOOKS 42.92 MINERVAS WATERTOWN MTG ROOM FEE 4.50 NESC PAYROLL MARCH 2021 7,970.84 OTTERTAIL POWER CO. ELEC 31.24 RIVERSIDE TECHNOLOGIES, INC. TECH EQ 631.98 SANFORD HEALTH PLAN HSA/FSA FEES 5.61 SD FEDERAL PROPERTY AGENCY FY21 NEW VEHICLES 28,800.00 SERVICE PLUS, INC. MAINT 2,030.06 TOWN OF HAYTI WATER 3.65 W.W. TIRE SERVICE MAINT 280.21 WEBSTER AUTO CARE MAINT 208.18

Fund Total: \$45,959.99

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 26,384.38 BOETTCHER, KRISTY BACKGROUND CHECK 53.92 BRITTON-HECLA SCHOOL DISTRICT FEB 2021 MI 58.38 CASTLEWOOD SCHOOL DISTRICT FEB 2021 USE FEE/NURSE SPLIT 13,338.30 CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 122.10 DAKOTA DATA SHRED PROF/SHRED DOC 173.97 DUST TEX SERVICE, INC. FEB 2021 RUG RENTAL 48.66 HAMLIN SCHOOL DISTRICT FEB 2021 USE FEE 1,415.65 HUYVAERT, NICOL AOTA DUES 199.00 MCLEOD'S PRINTING SUPPLY CHECKS/RECEIPT BOOKS 433.90 PARENT FEB 21 MI 85.68MINERVA WATERTOWN MTG ROOM FEE 45.50 MITCHELL TECHNICAL INSTITUTE L. C., D.L. REGIS 100.00 NESC IMPREST 140.00 NESC PAYROLL MARCH 2021 280,185.74 OTTERTAIL POWER CO. ELEC 315.85 RIVERSIDE TECHNOLOGIES, INC. TECH EQ 6,390.02 SANFORD HEALTH PLAN HSA/FSA FEES 56.74 TOWN OF HAYTI WATER 36.85 WEBSTER SCHOOL DISTRICT FEB 2021 USE FEE 602.69 WIESE, RITA FEB 2021 MI 38.22

Fund Total: \$330,225.55

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Aberle gave his report.

Advisory Board Meeting

Director Aberle reviewed the Advisory Board meeting minutes.

Teleconference/Zoom board meetings

Discussion was held on how board meetings should be conducted in the future and if zoom should discontinue.

Transition Coordinator job description

Director Aberle discussed with the board the Transition Coordinator job description had been presented to the Board of Advisors and at that time there was a motion recommending to transfer the budgeted items associated with Transition to Technology and Administration.

By-law 3.4

Discussion was held on By-law 3.4.

Job Description – Physical Therapy Assistant (PTA)

Discussion was held on Physical Therapy Assistant (PTA) job description.

Federal Program Fiscal Audit

Discussion was held on the Federal Program Fiscal Audit.

Action Items

Approval of Job Description – Physical Therapy Assistant (PTA)

Action #21-79 Motion by J. Homola, second by C. Knutson, to approve Physical Therapy Assistant (PTA) job description. All present voting in favor, motion carried.

Teleconference/Zoom Board Meeting

No action was taken

Approval of By law 3.4

Action #21-80 Motion by G. Bjorklund, second by T. Bjorklund, to approve By law 3.4. All present voting in favor, motion carried.

Approval of Transition Coordinator job description

Action #21-81 Motion by P. Thyen, second by G. Bjorklund, to approve eliminating the Transition Coordinator job description and transferring those budgeted items associated with Transition to Technology and Administration. All present voting in favor, motion carried.

Executive Session

Action #21-82 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by T. Bjorklund, second by J. Homola to enter executive session at 7:57 P.M. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 8:01 P.M.

Action Item after Executive Session

Action #21-83 Motion by J. Homola, second by C. Knutson to approve Kari Nolte from .35 to .28 FTE for FY22. All present voting in favor, motion carried.

Action #21-84 Motion by T. Bjorklund, second by P. Blue to approve Lisa Reinhiller from 1.0 to .55 FTE for FY22. All present voting in favor, motion carried.

Adjournment

Action #21-85 With there being no further business, motion by G. Bjorklund, second by J. Homola, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, April 19, 2021 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

GENERAL FUND - 10

AKIN, CORY	STEERING COMMITTEE MI	1.89
AL'S BODY SHOP	MAINT	1,334.28
BASS SANITATION INC.	JAN - MARCH GARBAGE	12.29
BJORKLUND, GENE	STEERING COMMITTEE MI	4.16
BLUE, PAULA	STEERING COMMITTEE MI	4.08
BRIAN'S GLASS AND DOOR, INC	MAINT	40.00
CENEX FLEETCARD	MAINT & GASOLINE	4,943.53
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	11.54
DON'S BODY SHOP	MAINT	1,140.10
DUST TEX SERVICE, INC.	MARCH 2021 RUG RENT	4.81
EMC INSURANCE	FY21 ADD VEHICLE COV	18.90
ESTELLINE COMMUNITY OIL CO.	MAINT	54.20
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	758.92
HOMOLA, JOE	STEERING COMMITTEE MI	2.49
JURGENS OIL	MAINT	46.90
KNUTSON, CARIE	STEERING COMMITTEE MI	5.29
KORMANAGEMENT SERVICES, LLC	DRUG TESTING Q3	3,247.90
MINERVAS WATERTOWN	MTG ROOM FEE	4.50
NESC PAYROLL	APRIL 2021	8,248.12
NESC SPECIAL REVENUE PROJECTS	FY21 3RD QTR EX MI	1,501.79
OTTERTAIL POWER CO.	ELEC	33.67
PALMLUND AUTOMOTIVE	MAINT	72.90
ROB'S AUTO REPAIR	MAINT	1,579.47
SANFORD HEALTH PLAN	HSA/FSA FEES	5.79
SASD	T.F. REGIS	22.50
STORMO, BEN	FEB - MARCH SNOW REMOVAL	41.40
STORMO, TIFFANY	FY21 MI REIMB	7.26
THYEN, PENNY	STEERING COMMITTEE MI	4.01
TOWN OF HAYTI	WATER	3.65
TWIN VALLEY TIRE, INC.	MAINT	252.49
W.W. TIRE SERVICE	MAINT	418.69
WEBSTER TIRE	MAINT	20.00
<u>GENERAL FUND TOTAL:</u>		<u>23,847.52</u>

SPECIAL EDUCATION FUND - 22

AKIN, CORY	STEERING COMMITTEE MI	19.11
BASS SANITATION INC.	JAN - MARCH GARBAGE	124.21
BJORKLUND, GENE	STEERING COMMITTEE MI	42.04
BLUE, PAULA	STEERING COMMITTEE MI	41.28
BRITTON-HECLA SCHOOL DISTRICT	MARCH 2021 MI	42.00
CASTLEWOOD SCHOOL DISTRICT	MARCH 2021 USE FEE	496.72
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	116.65
DUST TEX SERVICE, INC.	MARCH 2021 RUG RENT	48.66
EMC INSURANCE	FY21 ADD VEHICLE COV	191.10
HAMLIN SCHOOL DISTRICT	MARCH 2021 USE FEE	1,250.08
HOMOLA, JOE	STEERING COMMITTEE MI	25.23
KNUTSON, CARIE	STEERING COMMITTEE MI	53.51
PARENT	MARCH 21 MI	110.88
MINERVA WATERTOWN	MTG ROOM FEE	45.50
MITCHELL TECHNICAL INSTITUTE	A.D., M.S. REGIS	100.00
NESC IMPREST	IMPREST	110.40
NESC PAYROLL	APRIL 2021	282,762.54
NESC SPECIAL REVENUE PROJECTS	FY21 3RD QTR EX MI	65,812.73
OTTERTAIL POWER CO.	ELEC	340.44
REINHILLER, LISA	ED SPEC TRAVEL	54.00
SANFORD HEALTH PLAN	HSA/FSA FEES	58.56
SASD	T.F. REGIS	227.50
STORMO, BEN	FEB - MARCH SNOW REMOVAL	418.60
STORMO, TIFFANY	FY21 MI REIMB	73.38
THYEN, PENNY	STEERING COMMITTEE MI	40.51
TOWN OF HAYTI	WATER	36.85
WEBSTER SCHOOL DISTRICT	MARCH 2021 USE FEE	602.69
WIESE, RITA	MARCH 2021 MI	42.84
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>353,288.01</u>

APRIL 2021 INVOICES TOTAL:

377,135.53

GENERAL FUND - 10

AMAZON	ADMIN SUPP	3.06
DIGITAL RIVER	TECH SUPP	4.22
ITC TELECOM	MARCH PHONE SERVICE	44.06
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.30
US POSTAL SERVICE	POSTAGE	1.15
VERIZON WIRELESS	FEB CELL SERVICE	53.76
WATERTOWN PUBLIC OPINION	MINUTES	14.59
<u>GENERAL FUND TOTAL:</u>		<u>122.14</u>

SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN SUPP	30.92
CPI	WORKBOOKS	164.43
DIGITAL RIVER	TECH SUPP	42.67
HOLIDAY INN EXPRESS-VERMILLION	ED SPEC TRAVEL	154.00
ITC TELECOM	MARCH PHONE SERVICE	445.55
MARSHALL CO. HEALTHCARE CENTER	OT/PT SERIVCES	7,016.21
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	7,105.71
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.01
US POSTAL SERVICE	POSTAGE	11.65
VERIZON WIRELESS	FEB CELL SERVICE	179.03
WATERTOWN PUBLIC OPINION	MINUTES	147.56
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>15,368.74</u>

AGENCY FUND - 71

AMAZON	SUPP	370.14
<u>AGENCY FUND TOTAL:</u>		<u>370.14</u>

APRIL 2021 BMO INVOICES TOTAL:15,861.02



A part of BMO Financial Group

INVOICE

April 05, 2021

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2104

Invoice Amount: \$ 15,861.02

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending April 05, 2021.

Your payment is due **May 02, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts		Diners Club Accounts	
Payment By Mail		Payment By Mail	
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732		Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732	
Payment By Overnight Delivery		Payment By Overnight Delivery	
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440		FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2104
Amount Paid: \$ 15,861.02
Payment Due Date: May 02, 2021

RUN DATE: 04/14/2021

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 03/06/2021 to 04/05/2021

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
03/26/2021	03/26/2021	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-26,604.28
			Debit Total USD	0.00
			Credit Total USD	-26,604.28
			Total USD	-26,604.28

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
03/25/2021	03/23/2021	XXXX-XXXX-XXXX-9401	Holiday Inn Express &	77.00	?	!
03/29/2021	03/27/2021	XXXX-XXXX-XXXX-9401	Dri Asap Utilities	49.00	?	!
03/30/2021	03/29/2021	XXXX-XXXX-XXXX-9401	Dri Asap Utilities	-2.11	?	!
			Debit Total USD	126.00		
			Credit Total USD	-2.11		
			Total USD	123.89		

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
03/12/2021	03/11/2021	XXXX-XXXX-XXXX-7027	Usps Po 4637080684	12.80	?	!
			Debit Total USD	12.80		
			Credit Total USD	0.00		
			Total USD	12.80		

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
03/25/2021	03/23/2021	XXXX-XXXX-XXXX-1409	Holiday Inn Express &	77.00	?	!
			Debit Total USD	77.00		
			Credit Total USD	0.00		
			Total USD	77.00		

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
03/25/2021	03/24/2021	XXXX-XXXX-XXXX-0981	Amzn Mktp US Mb1wy07z3	84.00	?	!
03/30/2021	03/29/2021	XXXX-XXXX-XXXX-0981	Amzn Mktp US Mj6m78i83	286.14	?	!

Debit Total USD	370.14
Credit Total USD	0.00
Total USD	370.14

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
03/10/2021	03/10/2021	XXXX-XXXX-XXXX-0837	Vzwriss My Vz Vb P	232.79	?
03/11/2021	03/10/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	72.31	?
03/11/2021	03/10/2021	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	489.61	?
03/19/2021	03/18/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US Fe4uf3ub3	33.98	?
03/19/2021	03/18/2021	XXXX-XXXX-XXXX-0837	Marshall County Health	7,016.21	?
03/19/2021	03/18/2021	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	7,105.71	?
03/26/2021	03/25/2021	XXXX-XXXX-XXXX-0837	Crisis Prevention	164.43	?
03/29/2021	03/26/2021	XXXX-XXXX-XXXX-0837	Public Opinion	162.15	?
			Debit Total USD	15,277.19	
			Credit Total USD	0.00	
			Total USD	15,277.19	

Danielle Swanson
708 W 12th Ave
Webster, SD 57274
April 7, 2021

Jerry Aberle
Northeast Educational Services Cooperative
310 5th Street
Hayti, SD 57241

Dear Jerry Aberle :

It is with a heavy heart that I submit my resignation to Northeast Educational Services Cooperative. I have accepted a job offer elsewhere.

My last day at Northeast Educational Services Cooperative will be April 26, 2021.

I wish the Webster Centerbase and its employees good luck in the future.

Sincerely,

Danielle Swanson
Webster Centerbase

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, April 7, 2021

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, April 7, 2021 at Hy-Vee in Watertown, South Dakota and via Zoom. The meeting was called to order by Chairman Schuster at 10:05 A.M. and adjourned at 10:40 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton - entered at 10:16 A.M.; Eric Bass, Estelline; Patrick Kraning, Hamlin; Todd Obele, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Laura Schuster, Sioux Valley; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake

Absent: Luanne Warren, Clark; Abi Van Regenmorter, DeSmet; Nadine Eastman, Enemy Swim; Mitch Reed, Florence; Mike Schmidt, Summit; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman Schuster called the meeting to order at 10:05 A.M.

Agenda review, changes, and approval

Motion by S. Benson, second by D. Felderman to approve the agenda as presented.

February 2021 Financial Report

Director Aberle reviewed the financial report for February 2021.

Motion by P. Books, second by J. Meyer to approve the February 2021 financial report.

Future meeting date – May 5

The advisory board's final meeting for this school year is planned for May 5.

KorManagement Services LLC

The board discussed whether to continue with KorManagement in light of their requested increase in rates.

Motion by P. Books, second by E. Bass to recommend continuing with KorManagement Services for next school year.

Comprehensive Plan Recertification Date

Director Aberle reminded the group of the need for school districts to recertify their comprehensive plans sometime between July 1, 2020 and June 30, 2021. The date of recertification for each district is necessary in order for the cooperative to submit its IDEA 611 and 619 flowthrough grant.

FY 21 Final Center Base Tuition Rates

Director Aberle presented details about the final, proposed center base tuition rates for this year.

Motion by M. Fischer, second by T. Obele to recommend approving the center base tuition rates as presented.

SLPA Scholarship Update

Assistant Director Frewing shared information about the possibility of the cooperative providing a scholarship to SLPAs willing to live and work in targeted communities. The group decided to continue this discussion at its next meeting in May.

Adjournment

There being no further business, Chairman Schuster declared the meeting concluded at 10:40 A.M.

Tim Frewing, Assistant Director

Northeast Educational Services Cooperative

Northern Plains Insurance Pool Plan Year July 1, 2021-May 31, 2022

Monthly Insurance Allocation: \$735.32
(Equal to \$2,000 single health, plus single dental, plus basic life)

****Note: \$10,000 Basic Life Insurance for \$1.10 per month is still provided by NESC to employees that are eligible****

	2021-2022 Rates	2020-2021 Rates	% Increase
\$1,000 Single	\$743.75	\$743.75	0.00%
\$1,000 EmployeeChildren	\$1,338.75	\$1,338.75	0.00%
\$1,000 2 Party Spouse	\$1,561.88	\$1,561.88	0.00%
\$1,000 Family	\$2,231.24	\$2,231.24	0.00%

\$1,500 Single	\$707.53	\$707.53	0.00%
\$1,500 EmployeeChildren	\$1,273.56	\$1,273.56	0.00%
\$1,500 2 Party Spouse	\$1,485.83	\$1,485.83	0.00%
\$1,500 Family	\$2,122.58	\$2,122.58	0.00%

\$2,000 Single	\$689.42	\$689.42	0.00%
\$2,000 EmployeeChildren	\$1,240.96	\$1,240.96	0.00%
\$2,000 2 Party Spouse	\$1,447.80	\$1,447.80	0.00%
\$2,000 Family	\$2,068.26	\$2,068.26	0.00%

\$2,800 HDHP Single	\$623.03	\$623.03	0.00%
\$2,800 HDHP EmployeeC	\$1,121.46	\$1,121.46	0.00%
\$2,800 HDHP 2 Party Spo	\$1,308.38	\$1,308.38	0.00%
\$2,800 HDHP Family	\$1,869.10	\$1,869.10	0.00%

Delta Dental Insurance Plan Year September 1, 2021-August 31, 2022

	2021-2022 Rates	2021-2022 Rates	% Increase
Single	\$44.80	\$44.80	0.00%
2 Party	\$83.74	\$83.74	0.00%
Family	\$133.06	\$133.06	0.00%



Date: 4/12/2021
 Contact: Derek Benck
 Email: derek.benck@itccoop.com
 Phone: 1.800.417.8667

Quote: 152

Northeast Educational Cooperative
 3 Year Agreement

Monthly Recurring - Service/Equipment	Qty	Each	Total
ITC Hosted Voice - Monthly Recurring			
Station Fee 1-15	11	\$20.00	\$220.00
Station Fee 15-30	0	\$17.50	\$0.00
Station Fee 31+	0	\$15.00	\$0.00
Analog Adapter(2-ports)	0	\$10.00	\$0.00
Fees			
E911 Fee	5	\$1.25	\$6.25
State Hearing Impaired	5	\$0.15	\$0.75
Equipment - Monthly Recurring			
T46S	10	\$5.95	\$59.50
T42S	0	\$3.95	\$0.00
T21	0	\$1.95	\$0.00
CP960 w/wireless mics	1	\$24.95	\$24.95
Estimated monthly long distance			\$12.76
Estimated Monthly Total:			\$324.21
Non-Recurring Charges			
Installation, Configuration & Training			\$1,125.00
Miscellaneous Cabling and Interface Hardware			\$110.00
Total Installation Not to Exceed:			\$1,235.00

Comparison - Current Billing Elements (to be removed)

Phone Lines dial tone	4	\$22.50	\$90.00
FCC End User Fee	4	\$9.20	\$36.80
Access Recovery	4	\$3.00	\$12.00
EAS Options	5	\$25.25	\$126.25
Voice Mail	1	\$3.95	\$3.95
Call Forward/No answer	2	\$1.00	\$2.00
Maint Agreement	1	\$40.81	\$40.81
Average monthly long distance last 6 months			\$35.93
			\$347.74

ITC Hosted Voice Monthly Estimate \$324.21

Notes:

- *ITC Hosted Voice Long Distance Rate: 5 cents/minute
- *System configured for 5 concurrent calls.
- *This quote assumes that CAT 5e wiring exists to the locations that will be provisioned.
- *Time and material will be added for wiring that needs to be added/replaced at \$75/hour.
- *50Mbps/5Mbps Internet required.
- *Taxes, Directory Charges not included in above total.
- *Assumes 1 analog POTS line will remain on site. Will be used for fire alarm dialer and fax machine.
- Fax line will have EAS options removed and will also be line 2 on the fire alarm dialer.

MEMORANDUM

To: Directors and Business Managers of Education Cooperatives

From: Cody Stoeser, Director of Finance and Management

Date: March 16, 2021

RE: GEER I spending for long-term impact

This memorandum is to provide information and guidance regarding the Governor's Emergency Relief Fund, or GEER I. As education cooperatives consider how to spend GEER I funds, the Department of Education (DOE) encourages you to think strategically about long-term needs and to consider funding high-impact activities. The GEER I funds being granted to education cooperatives must be spent on allowable activities targeting children ages birth to 5.

Costs must be reasonable and necessary to meet the overall purpose of the federal program, which is "to prevent, prepare for, and respond to" COVID-19.

Education cooperatives can apply for their GEER I funds via an application posted on DOE's Federal COVID Funding webpage. Completed applications should be returned to Cody Stoeser by April 16, 2021.

Background

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law on March 27, 2020. Through this act, the GEER fund was established, and GEER I funds were awarded to governors who have discretion over how to distribute them. Gov. Noem has chosen to provide some of the GEER I funds to the education cooperatives in South Dakota.

Governors may use these funds to:

- Provide emergency support grants to Local Education Agencies (LEAs) most significantly impacted by coronavirus (as determined by the state), so they can continue to provide educational services and support ongoing functionality
- Provide emergency support grants to Institutions of Higher Education (IHEs) serving students who have been most significantly impacted by coronavirus (as determined by the governor), so they can continue to provide educational services and support ongoing functionality
- Provide support to any other LEA, IHE, or other educational entity the governor deems essential for carrying out emergency educational services to students for the following activities:
 - Allowable ESEA activities
 - Activities under the Higher Education Act
 - Provision of childcare and early childhood education

- Social and emotional support
- Protection of education-related jobs

It is important to note GEER I funds under the CARES Act will come to education cooperatives as one-time awards that must be tracked separately.

GEER Overview

Period of Availability

The grant period for GEER I funds is March 13, 2020, through Sept. 30, 2022. Each education cooperative in the state will be awarded a grant prior to May 28, 2021.

Allowable Uses of Funds

GEER I funds can be spent on the following:

Allowable Activities:

- Any activity authorized by ESEA, IDEA, AEFLA, Perkins, or McKinney Vento
- Coordination of preparedness and response efforts to COVID-19
- Providing principals and other school leaders with resources to address individual school needs
- Activities to address the unique needs of low-income children, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including outreach and service delivery
- Procedures and systems to improve LEA preparedness and response efforts
- Supplies to sanitize, disinfect, and clean school facilities
- Training and professional development for LEA staff on sanitation and minimizing the spread of infectious disease
- Purchasing supplies to sanitize and clean LEA facilities
- Planning for and coordinating during long-term closures, including how to provide meals, technology for online learning, guidance for carrying out IDEA requirements, and providing educational services consistent with applicable requirements
- Purchasing educational technology (including hardware, software, and connectivity) for the LEA's students
- Providing mental health services and supports
- Planning and implementing summer learning and supplemental afterschool programs
- Other activities necessary to maintain LEA operations and services and employ existing LEA staff
- The provision of childcare and early childhood education
- Social and emotional support
- Protection of education-related jobs

GEER I funds cannot be used to reimburse for:

- Bonuses, merit pay, or similar expenditures, unless related to disruptions or closures related to COVID-19

- Subsidizing or offsetting executive salaries and benefits of individuals who are not LEA employees
- Expenditures related to state or local teacher unions or associations
- Expenses reimbursed through the CARES Act Relief Fund Grant and PPP Loan Program

For a full description of allowable activities, please see Section 18003(d) of the CARES Act at <https://www.congress.gov/116/bills/hr748/BILLS-116hr748enr.pdf>.

Additional Spending Rules and Considerations for GEER I

GEER I funds are subject to the Education Department General Administrative Regulations (EDGAR) and the federal government's Uniform Grant Guidance (UGG), **including the requirement that spending be necessary and reasonable.**

GEER I provides education cooperatives with short-term relief funds to address the effects of COVID-19. Funds should be considered one-time in nature and invested as such.

Reporting

Education cooperatives will be required to submit annual reports on the use of GEER I funds to enable DOE to perform its reporting responsibilities.

1-25-1.5. Teleconference meeting or hearing--Quorum--Vote.

Any official meeting may be conducted by teleconference. A teleconference may be used to conduct a hearing or take final disposition regarding an administrative rule pursuant to § 1-26-4. A member is deemed present if the member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference shall be taken by roll call.

1-25-1.5. Teleconference meeting or hearing--Quorum--Vote. Any official meeting may be conducted by teleconference. A teleconference may be used to conduct a hearing or take final disposition regarding an administrative rule pursuant to § 1-26-4. A member is deemed present if the member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference may be taken by voice vote. If any member votes in the negative, the vote shall proceed to a roll call vote.

2020-2021 CENTER BASE TUITION SLIDING SCALE RATES							
April Sliding Tuition Scale							
BASE RATE =	\$7,816.55						
School District	FTE	# Placements	129.00%	107.00%	75.75%	TUITION	April 1 Sliding Tuition Scale
Castlewood		1.00					1ST PLACEMENT \$10,083.36
Student 1	100.00%		\$10,083.36				2ND PLACEMENT \$8,363.71
Total:			\$10,083.36	\$0.00	\$0.00	\$10,083.36	3RD PLACEMENT \$5,921.04
October 1 Tuition Scale							
Clark		1.00					1ST PLACEMENT \$56,027.35
Student 1	100.00%		\$10,083.36				2ND PLACEMENT \$39,352.34
Total:			\$10,083.36	\$0.00	\$0.00	\$10,083.36	3RD PLACEMENT \$32,433.25
Per Month Difference							
Hamlin		7.55					
Student 1	100.00%		\$10,083.36				
Student 2	100.00%			\$8,363.71			1ST PLACEMENT -\$1,183.58
Student 3	100.00%				\$5,921.04		2ND PLACEMENT -\$190.63
Student 4	100.00%				\$5,921.04		3RD PLACEMENT -\$643.17
Student 5	100.00%				\$5,921.04		
Student 6	55.00%				\$3,256.57		
Student 7	100.00%				\$5,921.04		
Student 8	100.00%				\$5,921.04		
Total:			\$10,083.36	\$8,363.71	\$32,861.77	\$51,308.84	
Henry		1.00					
Student 1	100.00%		\$10,083.36				
Total:			\$10,083.36	\$0.00	\$0.00	\$10,083.36	
Webster		3.00					
Student 1	100.00%		\$10,083.36				
Student 2	100.00%			\$8,363.71			
Student 3	100.00%				\$5,921.04		
Student 4	0.00%				\$0.00		
Total:			\$10,083.36	\$8,363.71	\$5,921.04	\$24,368.11	
						Total Tuition	\$105,927.02
						Tuition Requested	\$105,914.32
						Difference	\$12.70
# of Placements:		13.55					

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, April 19, 2021 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of March 2021 financial report
7. Consent Agenda
 - a. Approval of March 15, 2021 meeting minutes

 - b. Approval of payment of April 2021 budget claims

 - c. Approval of contract—SW/WC; Behavior Days, 113 days

 - d. Approval of contract—Kormanagement Services LLC

 - e. Approval of signing bonus—Mallorie Mattern, SLPA, \$1,000.00

 - f. Approval of Unit 2 2021-22 Negotiated Agreement

 - g. Approval of resignation—Danielle Swanson, Paraprofessional-Webster Center Base

 - h. _____

 - i. _____

8. Discussion Items
 - a. Assistant Director Report

 - b. Director Report

 - c. Advisory Board Meeting

 - d. FY 22 preliminary budget

e. Health, dental, and life insurance rates and providers for FY 22

f. Telephone system

g. GEER I (Governor's Emergency Relief Fund)

h. Teleconference Meeting

i.

9. Action items

a. Approval of final Center Base tuition rates for FY 21

BOARD ACTION: _____

b. Approval of health, dental, and life insurance rates and providers for FY 22

BOARD ACTION: _____

c. Approval to set salary for classified personnel (Office personnel, paraprofessionals, and custodian) (After executive session)

BOARD ACTION: _____

d. Approval to offer contracts to Unit 1, Unit 2, classified, and ESY personnel (After executive session)

BOARD ACTION: _____

e. Approval of Business Manager salary for 2021-22 (After executive session)

BOARD ACTION: _____

f. Approval of Assistant Director salary for 2021-22 (After executive session)

BOARD ACTION: _____

g. _____

BOARD ACTION: _____

h. _____

BOARD ACTION: _____

10. Executive Session (If needed)

a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee

b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives