

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

June 17, 2021

Dear NESC Board Members:

Our monthly board meeting will be held on June 21, 2021. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of meeting:

Ramkota Hotel and Convention Center—Whitewood Room
1901 9th Ave SW, Watertown, SD 57201

To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://sdk12.zoom.us/joining/register/tJErFuivqz8jHnH5mrN0r1YWkZQmGJPET3cE>

After registering, you will receive a confirmation email containing information about joining the meeting.

To Join by Phone Only:

Dial: 1-312-626-6799
Meeting ID: 956 9175 4965
Participant ID: Not needed
Password: 426066

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: June 21, 2021

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Whitewood Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of May 2021 financial report
7. Consent Agenda
 - a. Approval of May 17, 2021 meeting minutes
 - b. Approval of payment of June 2021 budget claims
 - c. Approval of contract amendment—Lisa Reinhillier, Education Specialist; work days increasing to 210 days; \$66,574.87
 - d. Approval of work agreement—Kimberly Huntimer, paraprofessional at Castlewood Center Base, \$17.50 per hour
 - e. Approval of work agreement—Marie Gusenious, paraprofessional at Webster Center Base; \$14.30 per hour
 - f. Approval of ESY contract—Deb Lauseng, Speech Language Pathologist, \$38.14 per hour
 - g. Approval of ESY contract—Kimberly Huntimer, paraprofessional at Castlewood Center Base; \$14.00
 - h. Approval of Birth to Three Contract
 - i.
 - j.
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. FY 22 preliminary budget
 - d. NESC Board of Directors—Preliminary district representatives for 2021-22
 - e. Board meeting location
 - f. Teleconference meeting
 - g.
 - h.
9. Action Items
 - a. Paper bid
 - b. Publish FY 22 preliminary budget and set budget hearing for Monday, July 19, 2021
 - c. 2021-22 Property, Liability, and Workers' Compensation insurance renewal
 - d. Resolution 21-2—Budget Supplemental
 - e. 2021-22 meeting location
 - f. Teleconference meeting
 - g.
 - h.
10. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

Physical Location of meeting:

Ramkota Hotel and Convention Center—Whitewood Room

1901 9th Ave SW, Watertown, SD 57201

To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://sdk12.zoom.us/join/register/tJErFuivqz8jHnH5mrN0r1YWkZQmGJPET3cE>

After registering, you will receive a confirmation email containing information about joining the meeting.

To Join by Phone Only:

Dial: 1-312-626-6799

Meeting ID: 956 9175 4965

Participant ID: Not needed

Password: 426066

Agenda Explanation

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of May 2021 financial report
7. Consent Agenda
 - a. Approval of May 17, 2021 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of June 2021 budget claims. Please review the enclosed budget claims.
 - c. Approval of contract amendment—Lisa Reinhiller, Education Specialist; work days increasing to 210 days; \$66,574.87.
 - d. Approval of work agreement—Kimberly Huntimer, paraprofessional at Castlewood Center Base, \$17.50 per hour.
 - e. Approval of work agreement—Marie Gusenious, paraprofessional at Webster Center Base; \$14.30 per hour.
 - f. Approval of ESY contract—Deb Lauseng, Speech Language Pathologist, \$38.14 per hour.
 - g. Approval of ESY contract—Kimberly Huntimer, paraprofessional at Castlewood Center Base; \$14.00.
 - g. Approval of Birth to Three Contract.
 - h.
 - i.
8. Discussion Items
 - a. Assistant Director Report.
 - b. Director Report.
 - c. FY 22 preliminary budget.
 - d. NESC Board of Directors—Preliminary district representatives for 2021-22. In July a new board will be seated. I will ask the Board if any current representatives are not returning for the new fiscal year.
 - e. 2021-22 Board meeting location.
 - f. Teleconference meeting.
 - g.
 - h.
9. Action Items
 - a. Approval of paper bid.
 - b. Approval of FY 22 preliminary budget, its publication, and set budget hearing for Monday, July 19, 2021.
 - c. Approval of 2021-22 Property, Liability, and Workers' Compensation insurance renewal.
 - d. Approval of Resolution 21-2—Budget Supplemental. Tiffany will present a resolution for a budget supplemental.
 - e. 2021-22 Board meeting location.
 - f. Teleconference meeting.
 - g.
 - h.
10. Executive session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
May 1, 2021	\$223,413.59	\$889,224.02	\$41,118.87	\$1,153,756.48
Receipts:				
Local Sources:				
1312 Center Base Tuition		\$52,963.52		\$52,963.52
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$5.95	\$413.62		\$419.57
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$282.83	\$101,035.65		\$101,318.48
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,312.50	\$2,312.50
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$1,569.11		\$1,569.11
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4129 CRF				\$0.00
4175 IDEA Part B 611		\$191,694.00		\$191,694.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,247.00		\$4,247.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts				\$0.00
Total Monthly Receipts	\$1,502.06	\$351,922.90	\$2,312.50	\$355,737.46
Balance Frwd plus Revenue to date	\$224,915.65	\$1,241,146.92	\$43,431.37	\$1,509,493.94
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue	\$129.27	-\$129.27		\$0.00
Less Salaries & Disbursements				
Salaries	\$8,014.00	\$286,737.12		\$294,751.12
Disbursements	\$12,007.47	\$24,530.21	\$4,236.17	\$40,773.85
Less Total Salaries & Disbursements	\$20,021.47	\$311,267.33	\$4,236.17	\$335,524.97
CASH BALANCE				
May 31, 2021	\$205,023.45	\$929,750.32	\$39,195.20	\$1,173,968.97

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$132.36	\$315,653.12	\$31,433.74	\$347,219.22
Money Market Savings XX-105	\$204,891.09	\$527,093.35	\$7,761.46	\$739,745.90
Certificates of Deposit XX-106	\$0.00	\$82,003.85	\$0.00	\$82,003.85
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$205,023.45	\$929,750.32	\$39,195.20	\$1,173,968.97
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Summary Report

Processing Month: 05/2021

Regular; Processing Month 05/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	5.95	469.65	144.51	(144.65)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	5,000.00	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	282.83	3,111.15	91.67	282.77
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	27,552.93	95.78	1,213.02
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	5,545.85	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	0.00	510.48	0.00	(510.48)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	178,636.74	68.33	82,793.26
Subtotal: LOCAL SOURCES		391,898.69	1,502.06	308,264.77	78.66	83,633.92
10 4129 125	CRF FUNDS	129.27	0.00	129.27	100.00	0.00
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	0.00	18,000.00	43.69	23,203.71
Subtotal: FEDERAL SOURCES		41,332.98	0.00	18,129.27	43.86	23,203.71
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,491.50	0.00	(3,491.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	5,921.85	0.00	(5,921.85)
Subtotal: 5000		0.00	0.00	9,413.35	0.00	(9,413.35)
Fund Total:		433,231.67	1,502.06	335,807.39	77.51	97,424.28

Revenue Summary Report

Processing Month: 05/2021

Regular; Processing Month 05/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	591,067.87	52,963.52	547,049.20	92.55	44,018.67
22 1312 100	TUITION-ESY	95,282.75	0.00	91,680.26	96.22	3,602.49
22 1510	INTEREST	1,700.00	413.62	4,544.62	267.33	(2,844.62)
22 1990 003	SPED ASSESSMENTS	1,212,427.09	101,035.65	1,100,486.66	90.77	111,940.43
22 1990 018	MISCELLANEOUS	5,000.00	0.00	9,194.03	183.88	(4,194.03)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	10,205.35	102.05	(205.35)
	Subtotal: LOCAL SOURCES	1,920,477.71	154,412.79	1,763,160.12	91.81	157,317.59
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	80,695.85	61.74	50,008.70
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,569.11	21,959.42	54.90	18,040.58
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	2,174.31	48.32	2,325.69
	Subtotal: STATE SOURCES	175,204.55	1,569.11	104,829.58	59.83	70,374.97
22 4129 125	CRF FUNDS	32,345.73	0.00	32,345.73	100.00	0.00
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	191,694.00	1,265,217.00	68.15	591,368.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	4,247.00	35,576.00	66.59	17,849.00
	Subtotal: FEDERAL SOURCES	1,942,355.73	195,941.00	1,333,138.73	68.64	609,217.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	75,000.00	100.00	0.00
	Subtotal: 5000	75,000.00	0.00	75,000.00	100.00	0.00
	Fund Total:	4,113,037.99	351,922.90	3,276,128.43	79.65	836,909.56

Revenue Summary Report

Processing Month: 05/2021

Regular; Processing Month 05/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,546,269.66	353,424.96	3,611,935.82	79.45	934,333.84

EXPENDITURE SUMMARY
Regular; Processing Month 05/2021; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$1,959.34	\$24,284.51	70.78	\$10,027.29
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$3,202.32	\$30,607.58	25.37	\$90,034.10
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$258.81	\$3,659.73	72.82	\$1,365.83
2319	BOARD OF EDUCATION SERVICES	\$11,930.64	\$68.16	\$9,962.84	83.51	\$1,967.80
2329	ADMINISTRATION	\$28,246.42	\$2,005.33	\$23,152.55	81.97	\$5,093.87
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$639.72	\$7,296.10	81.44	\$1,663.24
2542	OPERATION & MAINTENANCE BLDGS.	\$4,442.23	\$104.42	\$1,845.93	41.55	\$2,596.30
2545	VEHICLE SERVICE	\$221,674.00	\$11,783.37	\$158,118.14	71.33	\$63,555.86
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$7,705.78	59.28	\$5,294.22
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$75,000.00	100.00	\$0.00
10	GENERAL FUND	\$523,231.67	\$20,021.47	\$341,633.16	65.29	\$181,598.51
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$91,680.26	96.22	\$3,602.49
1223	CENTER BASE DAY PROGRAMS	\$591,292.83	\$45,917.41	\$423,475.69	71.62	\$167,817.14
1226	EARLY CHILDHOOD SERVICES	\$379,821.35	\$26,545.98	\$272,451.52	71.73	\$107,369.83
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$5,535.88	0.00	(\$5,535.88)
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,927.99	\$22,686.68	81.07	\$5,295.66
2142	PSYCHOLOGICAL SERVICES	\$662,660.51	\$48,242.97	\$474,262.85	71.57	\$188,397.66
2152	SPEECH PATHOLOGY SERVICES	\$1,174,167.34	\$87,071.72	\$842,619.93	71.76	\$331,547.41
2171	PHYSICAL THERAPY	\$323,290.24	\$20,432.71	\$251,769.17	77.88	\$71,521.07
2172	OCCUPATIONAL THERAPY	\$488,115.78	\$39,542.90	\$385,218.06	78.92	\$102,897.72
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$7,843.65	\$90,822.62	69.49	\$39,881.93
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$2,613.14	\$37,198.28	73.20	\$13,615.69
2319	BOARD OF EDUCATION SERVICES	\$90,298.68	\$689.30	\$82,367.72	91.22	\$7,930.96
2329	ADMINISTRATION	\$285,602.72	\$20,277.72	\$234,465.20	82.09	\$51,137.52
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$6,468.41	\$75,595.79	83.45	\$14,993.05
2542	OPERATION & MAINTENANCE BLDGS.	\$44,916.09	\$1,055.65	\$18,646.51	41.51	\$26,269.58
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$4,438,037.99	\$308,629.55	\$3,308,796.16	74.56	\$1,129,241.83
	Grand Total:	\$4,961,269.66	\$328,651.02	\$3,650,429.32	73.58	\$1,310,840.34

Activity Fund Balance Report - Summary - Exclude Encumbrances

05/2021 - 05/2021

Regular; Beginning Month 05/2021; Processing Month 05/2021; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	618.11	489.73	0.00	(128.38)	0.00
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	2,227.26	0.00	0.00	0.00
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	26,096.69	7.98	0.00	128.38	26,217.09
71 430 800	IMPREST ACCOUNT	5,000.00	202.00	0.00	0.00	4,798.00
71 453	SANFORD FLEX	7,176.81	1,309.20	2,312.50	0.00	8,180.11
Fund Total: 71		41,118.87	4,236.17	2,312.50	0.00	39,195.20

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 17, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 17, 2021 via Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:01 P.M. and adjourned at 7:54 P.M.

Members Present:

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Todd Bjorklund, Estelline; Jon Kahnke, Florence (arrived at 7:11); Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston (left at 7:14); Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster.

Members Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Greg Bich, Iroquois; Zach Hildebrandt, Oldham/Ramona; Lisa Amdahl, Summit; Art Berger, Waubay; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot.

Others Attending:

NESC Staff Representatives: Brenda Boyd and Stephanie Hayunga
Member District Superintendents: Todd Obele and Jim Block
NESC Administration: Jerry Aberle and Tim Frewing

Call to Order

President Akin called the meeting to order at 7:01 P.M.

Introduction of Guests

Brenda Boyd, Stephanie Hayunga, Todd Obele, and Jim Block were introduced as guests.

Public Comment

No one from the public came forward with comments.

Agenda Review, Changes, and Approval

Action #21-97 Motion by S. Braaten, second by J. Homola, to approve the agenda with the only change of updating the meeting room to the Cattail. All present voted in favor. Motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #21-98 Motion by C. Knutson, second by T. Bjorklund, to approve the financial report for the period ending April 30, 2021. All present voted in favor. Motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
April 1, 2021	\$178,483.41	\$854,926.79	\$38,358.88
<u>Receipts:</u>			
Local Sources	\$68,899.84	\$173,525.58	\$3,750.01
State Sources		\$81,957.44	
Federal Sources		\$141,164.00	
Other		\$6,306.96	
<u>Total Monthly Receipts</u>	<u>\$68,899.84</u>	<u>\$355,722.46</u>	<u>\$3,750.01</u>
Total Gross Receipts	\$247,383.25	\$1,257,880.77	\$42,108.89
Manual Journal Entries			
Less Salaries	\$8,248.12	\$282,762.54	
Less Disbursements	\$15,721.54	\$85,894.21	\$990.02
<u>Total Salaries & Disbursements</u>	<u>\$23,969.66</u>	<u>\$368,656.75</u>	<u>\$990.02</u>
Ending Cash Balance			
April 30, 2021	\$223,413.59	\$889,224.02	\$41,118.87

Consent Agenda

Action #21-99 Motion by A. Schuurman, second by J. Homola, to approve the following items on the Consent Agenda: 7a) Approval of April 19, 2021 meeting minutes; 7b) Approval of payment of May 2021 budget claims; 7c) Approval of contract – Tim Frewing, Assistant Director (\$75,736.31); 7d) Approval of contract – Tiffany Stormo, Business Manager (\$57,825.00); 7e) Approval of contract – Cody Swenson, Hamlin Center Base Teacher (\$41,500.00); 7f) Approval of Unit 1 and Unit 2, ESY, Paraprofessionals, Office Staff, and Custodian contracts; 7g) Approval of contract amendment – Ellen Stevenson, School Psychology Intern (\$600.00... Total Salary \$55,600.00); 7h) Approval of contract – Apex, 51 Seats (\$7,650.00); 7i) Approval of contract – SW/WC (an additional \$3,496.00... Total Contract \$75,696.00). All present voted in favor. Motion carried.

April 2021 Accounts Payable

General Fund: BMO MASTERCARD (PURCHASED SERVICES, SUPPLIES, PHONE), 135.37; BRIAN'S GLASS AND DOOR (MAINTENANCE), 40.00; BULLERT AUTO (MAINTENANCE), 269.45; CENEX FLEETCARD (MAINTENANCE AND GASOLINE), 5,641.83; CENTURY BUSINESS PRODUCTS (COPIER MAINTENANCE CONTRACT), 16.75; DUST TEX SERVICE (RUG RENTAL), 4.81; GESSWEIN MOTORS (MAINTENANCE), 56.88; HAMLIN COUNTY FARMERS COOP (MAINTENANCE AND GASOLINE), 676.95; HARR MOTORS (MAINTENANCE), 1,626.38; JURGENS OIL (MAINTENANCE), 41.91; MINERVAS WATERTOWN (MEETING ROOM FEE), 4.50; NESC PAYROLL, 8,014.00; OTTERTAIL POWER (ELECTRIC), 19.61; ROB'S AUTO REPAIR (MAINTENANCE), 2,085.58; SANFORD HEALTH PLAN (HSA/FSA FEES), 5.79; TOWN OF HAYTI (WATER), 3.65; TWIN VALLEY TIRE (MAINTENANCE), 1,163.66; W.W. TIRE SERVICE (MAINTENANCE), 89.95; WATERTOWN PUBLIC OPINION (MINUTES), 33.62; WEBSTER AUTO CARE (MAINTENANCE), 90.78.

Fund Total: \$20,001.47

Special Education Fund: BRITTON-HECLA SCHOOL DISTRICT (APRIL 2021 MILEAGE), 20.16; BMO MASTERCARD (PURCHASED SERVICES, SUPPLIES, PHONE), 20,913.11; CASTLEWOOD SCHOOL DISTRICT (FACILITY USE FEE), 496.72; CENTURY BUSINESS PRODUCTS (COPIER MAINTENANCE CONTRACT), 169.37; DUST TEX SERVICE (RUG RENTAL), 48.66;

HAMLIN SCHOOL DISTRICT (FACILITY USE FEE), 1,250.08; PARENT MILEAGE, 95.76; MINERVAS WATERTOWN (MEETING ROOM FEE), 45.50; MITCHELL TECHNICAL INSTITUTE (C.K. REGISTRATION), 50.00; NESC PAYROLL, 286,737.12; OTTERTAIL POWER (ELECTRIC), 198.23; SANFORD HEALTH PLAN (HSA/FSA FEES), 58.56; TIEFENTHALER, DEB (MILEAGE REIMBURSEMENT), 21.84; TOOLS TO GROW (OT SUPPLIES), 245.00; TOWN OF HAYTI (WATER), 36.85; WATERTOWN PUBLIC OPINION (MINUTES), 339.97; WEBSTER SCHOOL DISTRICT (FACILITY USE FEE), 496.72; WIESE, RITA (MILEAGE), 43.68.

Fund Total: \$311,267.33

Discussion Items

Assistant Director's Report

Assistant Director Frewing provided information about workload history, trends, and staffing in the school psychology department.

Director's Report

Director Aberle provided an update about preparing for the new director and the work remaining to be done.

Advisory Board Meeting

Director Aberle reviewed the Advisory Board meeting minutes from the superintendents' meeting on May 5, 2021.

FY 22 Preliminary Budget

Director Aberle explained changes made to the FY 22 budget through developments since the last meeting.

Paper Purchase

Director Aberle shared that Business Manager Stormo is moving forward with the paper purchase project.

Summer Office Hours

Director Aberle proposed amended office hours from June 1, 2021 through August 6, 2021.

Program Approval Letter

Director Aberle showed the board the cooperative's program approval letter from DOE.

Inventory Update

Director Aberle presented the list of requested changes to inventory.

Telephone System

Director Aberle provided an update on moving to the new telephone system.

Meeting Location Beginning in July

Director Aberle asked for direction regarding where the board would want to meet next fiscal year.

Teleconference Meeting

The board continued its discussion about teleconference meetings.

Action Items

Approval of Summer Office Hours

Action #21-100 Motion by G. Bjorklund, second by J. Homola to approve the proposed summer office hours. All present voted in favor. Motion carried.

June 1, 2021 through August 6, 2021

Monday to Thursday: 7:30am to 3:30pm Friday: 7:30am to 12:00pm

Inventory Update

Action #21-101 Motion by J. Homola, second by S. Braaten to declare the presented inventory as surplus due to having zero value or being, old, outdated, broken, or missing. All present voted in favor. Motion carried.

Telephone System

Action #21-102 Motion by A. Schuurman, second by J. Homola to move forward with upgrading the telephone system according to the plan presented from ITC. All present voted in favor. Motion carried.

Adjournment

Action #21-103 With there being no further business, motion by C. Knutson, second by S. Braaten, to adjourn. All present voted in favor. Motion carried.

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, June 21, 2021 at 7:00 P.M.

Cory Akin, President

Tim Frewing, Assistant Director

Northeast Educational Services Cooperative

JUNE 2021 INVOICES

GENERAL FUND - 10

A-I COMPUTER SOLUTIONS	TECH	11.70
APEX LEARNING	APEX SEATS - WILMOT	80.00
BRIAN'S GLASS AND DOOR, INC	MAINT	40.00
CENEX FLEETCARD	MAINT. & GASOLINE	3,536.37
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	12.42
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	179.76
CLARK COUNTY COURIER	EMPLOY AD	2.57
DUST TEX SERVICE, INC.	MAY 2021 RUG RENTAL	4.81
EMC INSURANCE	FY21 ADD VEHICLE COV	20.70
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	666.72
HAMLIN COUNTY PUBLISHING	EMPLOY AD	2.25
KORMANAGEMENT SERVICES, LLC	DRUG TEST Q4	1,862.41
MINERVAS WATERTOWN	MTG ROOM FEE	4.50
NESC PAYROLL	JUNE 2021	8,004.90
OTTERTAIL POWER CO.	ELEC	22.22
PALMLUND AUTOMOTIVE	FLEET MAINT	119.68
REPORTER AND FARMER	EMPLOY AD	5.62
REUER, DYLAN	LAWN CARE	10.80
ROB'S AUTO REPAIR	MAINT	2,871.64
SANFORD HEALTH PLAN	HSA/FSA FEES	5.79
SCOTTING HEATING & COOLING LLC	FURNANCE MAINT	51.43
SHARP AUTOMOTIVE	MAINT	159.92
TOWN OF HAYTI	WATER	7.29
TWIN VALLEY TIRE, INC.	MAINT	21.60
W.W. TIRE SERVICE	MAINT	78.50
WATERTOWN PUBLIC OPINION	MINUTES	22.69
WEBSTER AUTO CARE	MAINT	377.27
WEBSTER TIRE	MAINT	216.00
<u>GENERAL FUND TOTAL:</u>		<u>18,399.56</u>

SPECIAL EDUCATION FUND - 22

A-I COMPUTER SOLUTIONS	TECH	118.28
BRITTON-HECLA SCHOOL DISTRICT	MAY 2021 MI	6.72
CASTLEWOOD SCHOOL DISTRICT	MAY 2021 USE FEE/NURSE SPLIT	5,559.73
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	125.59

CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	1,817.55
CLARK COUNTY COURIER	EMPLOY AD	25.93
DEUEL SCHOOL DISTRICT	PARA SPLIT	8,998.52
DUST TEX SERVICE, INC.	MAY 2021 RUG RENTAL	48.66
EMC INSURANCE	FY21 ADD VEHICLE COV	209.30
GENT, MELISSA	REIMB REGIS	35.00
HAMLIN COUNTY PUBLISHING	EMPLOY AD	22.75
HAMLIN SCHOOL DISTRICT	MAY 2021 USE FEE	1,250.08
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	4,839.29
PARENT	MAY 21 MI	65.52
MINERVAS WATERTOWN	MTG ROOM FEE	45.50
NESC IMPREST	IMPREST	202.00
NESC PAYROLL	JUNE 2021	274,056.97
OTTERTAIL POWER CO.	ELEC	224.68
PRAIRIE LAKES HEALTH CARE SYSTEM	CPR CARDS	15.00
REPORTER AND FARMER	EMPLOY AD	56.78
REUER, DYLAN	LAWN CARE	109.20
SANFORD HEALTH PLAN	HSA/FSA FEES	58.56
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	6,505.61
SCOTTING HEATING & COOLING LLC	FURNANCE MAINT	519.99
TOWN OF HAYTI	WATER	73.71
WATERTOWN PUBLIC OPINION	MINUTES	229.51
WEBSTER SCHOOL DISTRICT	MAY 2021 USE FEE	496.72
WENZ, MELODY	MI REIMB	6.72
WIESE, RITA	MAY 2021 MI	25.20
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>305,749.07</u>
<u>JUNE 2021 INVIOCES TOTAL:</u>		<u>324,148.63</u>

Northeast Educational Services Cooperative

JUNE 2021 BMO INVOICES

GENERAL FUND - 10

A-I COMPUTER SOLUTIONS	TECH	6.30
BROOKINGS REGISTER	EMPLOYMENT AD	20.70
HY-VEE FOOD STORE	ADMIN SUPP	48.54
ITC TELECOM	JUNE PHONE SERIVCES	83.75
PAYPRO GLOBAL, INC.	CREDIT	(0.58)
READING RECOVERY COUNCIL OF N.AMERICA	FY21 TEACH LEAD CONF REGIS	445.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.63
US POSTAL SERVICE	POSTAGE	8.32
VERIZON WIRELESS	MAY CELL SERIVCE	107.62
WATERTOWN PUBLIC OPINION	EMPLOYMENT AD	36.00
<u>GENERAL FUND TOTAL:</u>		<u>758.28</u>

SPECIAL EDUCATION FUND - 22

A-I COMPUTER SOLUTIONS	TECH	63.69
AMERICAN HEART ASSOCIATION	CPR TRAINING COURSES	58.50
BROOKINGS REGISTER	EMPLOYMENT AD	209.30
CPI	CPI SEATS - ESTELLINE	1,159.71
HY-VEE FOOD STORE	BOA 5/5/21	490.73
ITC TELECOM	JUNE PHONE SERIVCES	846.80
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	7,606.34
NASP	T.G. PSYCH REGIS	95.00
PAYPRO GLOBAL, INC.	CREDIT	(5.86)
RED ROCK RIVER RESORT	ED SPEC TRAVEL	271.00
SANFORD WEBSTER MEDICAL CENTER	OT SERIVCES	9,716.46
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	143.64
US POSTAL SERVICE	POSTAGE	84.13
VERIZON WIRELESS	MAY CELL SERIVCE	359.16
WATERTOWN PUBLIC OPINION	EMPLOYMENT AD	364.00
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>21,462.60</u>

JUNE 2021 BMO INVOCIES TOTAL:22,220.88



A part of BMO Financial Group

INVOICE

June 05, 2021

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2106

Invoice Amount: \$ 22,220.88

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending June 05, 2021.

Your payment is due **July 02, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2106
Amount Paid: \$ 22,220.88
Payment Due Date: July 02, 2021

RUN DATE: 06/09/2021

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

MO, Statement Period 05/06/2021 to 06/05/2021

Added Cards

Billing Account 032304

Posting Date	Tran Date	Account	Supplier	Amount
05/26/2021	05/26/2021	XXXX-XXXX-XXXX-2304	Payment - Automatic Pymt Received	-7.98
Debit Total USD				0.00
Credit Total USD				-7.98
Total USD				-7.98

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
05/26/2021	05/26/2021	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-21,048.48
Debit Total USD				0.00
Credit Total USD				-21,048.48
Total USD				-21,048.48

byd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
05/10/2021	05/05/2021	XXXX-XXXX-XXXX-9401	Sq Red Rock River Res	271.00	?	!
05/11/2021	05/10/2021	XXXX-XXXX-XXXX-9401	Crisis Prevention	1,159.71	?	!
05/26/2021	05/25/2021	XXXX-XXXX-XXXX-9401	A-I Computer Solutions	69.99	?	!
Debit Total USD				1,500.70		
Credit Total USD				0.00		
Total USD				1,500.70		

berle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
05/06/2021	05/05/2021	XXXX-XXXX-XXXX-7027	Hy-Vee Watertown 1871	33.32	?	!
05/11/2021	05/10/2021	XXXX-XXXX-XXXX-7027	American Heart Shopcpr	58.50	?	!
05/13/2021	05/12/2021	XXXX-XXXX-XXXX-7027	Reading Recovery Counc	445.00	?	!
05/18/2021	05/17/2021	XXXX-XXXX-XXXX-7027	Inreach Online Cme	95.00	?	!
Debit Total USD				631.82		
Credit Total USD				0.00		
Total USD				631.82		

admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
05/12/2021	05/11/2021	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	86.00	?	!
05/13/2021	05/12/2021	XXXX-XXXX-XXXX-7540	Public Opinion	400.00	?	!
05/14/2021	05/13/2021	XXXX-XXXX-XXXX-7540	Sq The Brookings Regi	230.00	?	!
06/03/2021	06/02/2021	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.45	?	!
Debit Total USD				722.45		
Credit Total USD				0.00		
Total USD				722.45		

Normo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
05/06/2021	05/05/2021	XXXX-XXXX-XXXX-0837	Paypro Mapilab	-6.44	?
05/10/2021	05/08/2021	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	473.52	?
05/10/2021	05/09/2021	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	233.42	?
05/11/2021	05/10/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	72.31	?
05/18/2021	05/17/2021	XXXX-XXXX-XXXX-0837	Marshall County Health	7,606.34	?
05/21/2021	05/20/2021	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	9,716.46	?
05/31/2021	05/27/2021	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	457.03	?
05/31/2021	05/28/2021	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	505.95	?
06/03/2021	06/02/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	73.96	?
06/03/2021	06/03/2021	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	233.36	?
Debit Total USD				19,372.35	
Credit Total USD				-6.44	
Total USD				19,365.91	

What Harm?

- Less Learning
- More Helplessness
- Spoiled Test Results

Multi-Purpose Copy Paper Bid Board of Director's Meeting

6/21/2021

Vendor	Unit Price
Contract Paper Group, Inc.	\$ 32.50
Paper 101	\$ 30.18

6/15/2020

Vendor	Unit Price
Cole Papers	\$ 25.65
Paper 101	\$ 25.08
Dacotah Paper	\$ 25.31

**Northeast Educational Services Cooperative
Budget Supplemental 2020-2021**

RESOLUTION 21-2

Let it be resolved, that the Board of Directors for Northeast Educational Services Cooperative, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

<u>Appropriations:</u>		<u>General Fund</u>
10-2319	BOARD PPE SUPPLIES	\$125.31
10-2542	OPERATION & MAINTENANCE PPE SUPPLIES	\$3.96
22-1223	CB PPE SUPPLIES	\$225.00
22-1226	EARLY CHILDHOOD PPE SUPPLIES	\$150.97
22-2142	PSYCH PPE SUPPLIES	\$1,294.04
22-2152	SLP PPE SUPPLIES/OTHER PROF TECH SERVICES	\$29,349.64
22-2172	OCCUPATIONAL THERAPY PPE SUPPLIES	\$18.95
22-2319	BOARD PPE SUPPLIES	\$1,267.05
22-2542	OPERATION & MAINTENANCE PPE SUPPLIES	\$40.08
Total Appropriations:		<u>\$32,475.00</u>
<u>Means of Finance:</u>		
10-4129-125	Federal – CORONAVIRUS RELIEF FUND	\$129.27
22-4129-125	Federal – CORONAVIRUS RELIEF FUND	\$32,345.73
Total Means of Finance:		<u>\$32,475.00</u>

President – Board of Directors

Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, June 21, 2021 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of May 2021 financial report
7. Consent Agenda
 - a. Approval of May 17, 2021 meeting minutes

 - b. Approval of payment of June 2021 budget claims

 - c. Approval of contract amendment—Lisa Reinhiller, Education Specialist; work days increasing to 210 days; \$66,574.87

 - d. Approval of work agreement—Kimberly Huntimer, paraprofessional at Castlewood Center Base, \$17.50 per hour

 - e. Approval of work agreement—Marie Gusenious, paraprofessional at Webster Center Base; \$14.30 per hour

 - f. Approval of ESY contract—Deb Lauseng, Speech Language Pathologist, \$38.14 per hour

 - g. Approval of ESY contract—Kimberly Huntimer, paraprofessional at Castlewood Center Base; \$14.00

 - h. Approval of Birth to Three Contract

 - i.

 - j.

8. Discussion Items

a. Assistant Director Report

b. Director Report

c. FY 22 preliminary budget

d. NESC Board of Directors—Preliminary district representatives for 2021-22

e. Board meeting location

f. Teleconference meeting

g. _____

h. _____

9. Action items

a. Paper bid

BOARD ACTION: _____

b. Publish FY 22 preliminary budget and set budget hearing for Monday, July 19, 2021

BOARD ACTION: _____

c. 2021-22 Property, Liability, and Worker's Compensation insurance renewal

BOARD ACTION: _____

d. Resolution 21-2-Budget Supplemental

BOARD ACTION: _____

e. 2021-22 meeting location

BOARD ACTION: _____

f. Teleconference meeting

BOARD ACTION: _____

g. _____
BOARD ACTION: _____

h. _____
BOARD ACTION: _____

10. Executive Session (If needed)

- a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
- b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives