

# Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

PRESIDENT  
BOARD OF DIRECTORS

## Andrea Powell

DIRECTOR  
Andrea.Powell@k12.sd.us

## Tim Frewing

ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

## Tiffany Stormo

BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

## MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Dubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

July 15, 2021

Dear NESC Board Members:

Our monthly board meeting will be held on July 19, 2021. It will begin at 7:00pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

### Physical Location of the meeting:

Lake Area Technical College

1201 Arrow Ave.

Watertown, SD 57201

### To join the meeting via zoom:

#### Register in advance for this meeting:

[https://sdk12.zoom.us/joining/register/tJUrcEIqrjwpHNOGVehGKwZqwj\\_TnWMobx5S](https://sdk12.zoom.us/joining/register/tJUrcEIqrjwpHNOGVehGKwZqwj_TnWMobx5S)

After registering, you will receive a confirmation email containing information about joining the meeting.

### To join via phone for audio only:

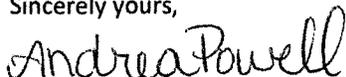
Dial: 1 (312)626-6799

Meeting ID: 916 6120 7367

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00pm.

Sincerely yours,



Andrea Powell

NESC Board of Directors' Meeting

Proposed Agenda

Date: July 19, 2021

Time: 7:00P.M.

Meeting Location: LATC

2020-21 Fiscal Year

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Public Comment
5. Conflicts of Interest
6. Approval of June 2021 financial report
7. Consent Agenda
  - a. Approval of June 21, 2021 minutes
  - b. Approval of payment of final FY 21 budget claims
8. Appoint Business Manager as President Pro-Tem
9. Adjourn meeting for FY 21

2021-22 Fiscal Year

1. Call to order
2. Elect President
3. Elect Vice President
4. FY 22 budget hearing
5. Adopt FY 22 budget
6. Consent Agenda
  - a. Approval of July 2021 claims
  - b. Designate Official Depository- Reliabank-Hayti, SD
  - c. Authorize official newspaper- Watertown Public Opinion
  - d. Designate Legal counsel- Rodney Freeman
  - e. Designate Business Manager as official custodian of accounts
  - f. Adopt travel rates:
    - i. In-state:
    - ii. Out of state:
  - g. Appoint Title IX and 504 Coordinator-Tim Frewing
  - h. Adopt NESC By-Laws
  - i. Designate Director Powell and Business Manager Stormo as federal program agents
  - j. Designate Director Powell and Business Manager Stormo as purchasing agents
  - k. Set Board of Directors' pay for special committee meetings: \$60 per meeting; \$.42 per mile
7. Discussion Items
  - a. Assistant Director's Report
  - b. Director's Report

- c. NESC Board of Directors- District representative for 2021-2022 and preferred method of receiving board information
  - d. Website: nesc.k12.sd.us
  - e. School starting and COVID 19
    - i. August 10<sup>th</sup> PD day
    - ii. COVID 19
  - f. Car purchases
  - g. August Board meeting- School-year kick-off in-person social
  - h. Meeting location and form of delivery- hybrid – reconvene- will readdress in October for potential need for amendment
8. Action Items
- a. Approval of NESC Board policies for 21-22
  - b. Approval of CD Renewal
  - c. Approve resignations effective end of school year-
    - i. Maria Meyer-Thank you for your years of service
    - ii. Linda Conrad-Thank you for your years of service
  - d. Approve salary disbursements to 9-months payout-Conrad and Meyer
  - e. Approve resignation effective July 29, 2021
    - i. Abbie Carlson
  - f. f. Approval of Ed Spec Contract amendment-Reinhiller
9. Executive Session (If needed)
10. Adjourn

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
June 1, 2021	\$205,023.45	\$929,750.32	\$39,195.20	\$1,173,968.97

Receipts:

Local Sources:

1312 Center Base Tuition		\$52,963.52		\$52,963.52
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$8.79	\$423.16		\$431.95
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$282.83	\$106,122.28		\$106,405.11
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$316.95	\$5,383.05	\$2,514.50	\$8,214.50
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
<b>State Sources:</b>				
3119 Grants-in-Aid: Ed. Specialist		\$50,008.70		\$50,008.70
3900 Part C Funds		\$2,073.06		\$2,073.06
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
<b>Federal Sources:</b>				
4129 CRF				\$0.00
4175 IDEA Part B 611		\$139,431.00		\$139,431.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,247.00		\$4,247.00
<b>Other Receipts:</b>				
120 Accounts Receivable				\$0.00
140 Due from other Governments	\$1,480.00	\$4,083.45		\$5,563.45
Other Receipts				\$0.00
<b>Total Monthly Receipts</b>	<b>\$3,301.85</b>	<b>\$364,735.22</b>	<b>\$2,514.50</b>	<b>\$370,551.57</b>
Balance Frwd plus Revenue to date	\$208,325.30	\$1,294,485.54	\$41,709.70	\$1,544,520.54
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
<b>Less Salaries &amp; Disbursements</b>				
Salaries	\$8,004.90	\$274,056.97		\$282,061.87
Disbursements	\$11,613.35	\$52,694.29	\$30,433.89	\$94,741.53
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$19,618.25</b>	<b>\$326,751.26</b>	<b>\$30,433.89</b>	<b>\$376,803.40</b>
<b>CASH BALANCE</b>				
June 30, 2021	<b>\$188,707.05</b>	<b>\$967,734.28</b>	<b>\$11,275.81</b>	<b>\$1,167,717.14</b>

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$2.05	\$184,739.77	\$3,514.35	\$188,256.17
Money Market Savings XX-105	\$188,705.00	\$695,990.66	\$7,761.46	\$892,457.12
Certificates of Deposit XX-106	\$0.00	\$82,003.85	\$0.00	\$82,003.85
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$188,707.05</b>	<b>\$967,734.28</b>	<b>\$11,275.81</b>	<b>\$1,167,717.14</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 06/2021; Accounts to Include Accounts with Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	8.79	478.44	147.21	(153.44)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	5,000.00	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	282.83	3,393.98	100.00	(0.06)
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	28,766.21	100.00	(0.26)
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	5,545.85	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	903.66	1,414.14	0.00	(1,414.14)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	43,678.34	222,315.08	85.04	39,114.92
Subtotal: LOCAL SOURCES		391,898.69	46,086.90	354,351.67	90.42	37,547.02
10 4129 125	CRF FUNDS	129.27	0.00	129.27	100.00	0.00
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	22,140.00	40,140.00	97.42	1,063.71
Subtotal: FEDERAL SOURCES		41,332.98	22,140.00	40,269.27	97.43	1,063.71
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,491.50	0.00	(3,491.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	5,921.85	0.00	(5,921.85)
Subtotal: 5000		0.00	0.00	9,413.35	0.00	(9,413.35)
Fund Total:		433,231.67	68,226.90	404,034.29	93.26	29,197.38

Regular; Processing Month 06/2021; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	591,067.87	52,963.52	600,012.72	101.51	(8,944.85)
22 1312 100	TUITION-ESY	95,282.75	0.00	91,680.26	96.22	3,602.49
22 1510	INTEREST	1,700.00	423.16	4,967.78	292.22	(3,267.78)
22 1990 003	SPED ASSESSMENTS	1,212,427.09	106,122.28	1,206,608.94	99.52	5,818.15
22 1990 018	MISCELLANEOUS	5,000.00	5,383.05	14,577.08	291.54	(9,577.08)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	500.00	500.00	10.00	4,500.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	10,205.35	102.05	(205.35)
Subtotal: LOCAL SOURCES		1,920,477.71	165,392.01	1,928,552.13	100.42	(8,074.42)
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	50,008.70	130,704.55	100.00	0.00
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,073.06	24,032.48	60.08	15,967.52
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	2,174.31	48.32	2,325.69
Subtotal: STATE SOURCES		175,204.55	52,081.76	156,911.34	89.56	18,293.21
22 4129 125	CRF FUNDS	32,345.73	0.00	32,345.73	100.00	0.00
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	600,276.00	1,865,493.00	100.48	(8,908.00)
22 4186 486	REGULAR IDEA PART B 619	53,425.00	17,849.00	53,425.00	100.00	0.00
Subtotal: FEDERAL SOURCES		1,942,355.73	618,125.00	1,951,263.73	100.46	(8,908.00)
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	75,000.00	100.00	0.00
Subtotal: 5000		75,000.00	0.00	75,000.00	100.00	0.00
Fund Total:		4,113,037.99	835,598.77	4,111,727.20	99.97	1,310.79

Regular; Processing Month 06/2021; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,546,269.66	903,825.67	4,515,761.49	99.33	30,508.17

**EXPENDITURE SUMMARY**  
Regular; Processing Month 06/2021; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>GENERAL FUND</b>						
2219	READING RECOVERY	\$34,311.80	\$2,783.98	\$27,068.49	78.89	\$7,243.31
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$4,460.43	\$35,068.01	29.07	\$85,573.67
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$268.00	\$3,927.73	78.16	\$1,097.83
2319	BOARD OF EDUCATION SERVICES	\$11,930.64	\$459.10	\$10,421.94	87.35	\$1,508.70
2329	ADMINISTRATION	\$28,246.42	\$2,722.88	\$25,875.43	91.61	\$2,370.99
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$743.32	\$8,039.42	89.73	\$919.92
2542	OPERATION & MAINTENANCE BLDGS.	\$4,442.23	\$298.53	\$2,144.46	48.27	\$2,297.77
2545	VEHICLE SERVICE	\$221,674.00	\$11,998.83	\$170,116.97	76.74	\$51,557.03
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$1,862.41	\$9,568.19	73.60	\$3,431.81
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$75,000.00	100.00	\$0.00
10	GENERAL FUND	\$523,231.67	\$25,597.48	\$367,230.64	70.19	\$156,001.03
<b>22 SPECIAL EDUCATION FUND</b>						
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$91,680.26	96.22	\$3,602.49
1223	CENTER BASE DAY PROGRAMS	\$591,292.83	\$76,045.63	\$499,521.32	84.48	\$91,771.51
1226	EARLY CHILDHOOD SERVICES	\$379,821.35	\$79,212.13	\$351,663.65	92.59	\$28,157.70
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$5,535.88	0.00	(\$5,535.88)
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$2,741.34	\$25,428.02	90.87	\$2,554.32
2142	PSYCHOLOGICAL SERVICES	\$662,660.51	\$136,297.58	\$610,560.43	92.14	\$52,100.08
2152	SPEECH PATHOLOGY SERVICES	\$1,174,167.34	\$259,205.86	\$1,101,825.79	93.84	\$72,341.55
2171	PHYSICAL THERAPY	\$323,290.24	\$27,432.12	\$279,201.29	86.36	\$44,088.95
2172	OCCUPATIONAL THERAPY	\$488,115.78	\$63,500.74	\$448,718.80	91.93	\$39,396.98
	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$58.50	\$58.50	2.34	\$2,441.50
	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$8,450.60	\$99,273.22	75.95	\$31,431.33
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$2,706.36	\$39,904.64	78.53	\$10,909.33
2319	BOARD OF EDUCATION SERVICES	\$90,298.68	\$4,367.74	\$86,735.46	96.05	\$3,563.22
2329	ADMINISTRATION	\$285,602.72	\$22,076.61	\$256,541.81	89.82	\$29,060.91
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$7,516.04	\$83,111.83	91.75	\$7,477.01
2542	OPERATION & MAINTENANCE BLDGS.	\$44,916.09	\$3,018.58	\$21,665.09	48.23	\$23,251.00
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$4,438,037.99	\$692,629.83	\$4,001,425.99	90.16	\$436,612.00
<b>Grand Total:</b>		<b>\$4,961,269.66</b>	<b>\$718,227.31</b>	<b>\$4,368,656.63</b>	<b>88.06</b>	<b>\$592,613.03</b>

Activity Fund Balance Report - Summary - Exclude Encumbrances  
 06/2021 - 06/2021

Regular; Beginning Month 06/2021; Processing Month 06/2021; Accounts to include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	26,217.09	26,217.09	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	4,798.00	990.57	202.00	0.00	4,009.43
71 453	SANFORD FLEX	8,180.11	3,226.23	2,312.50	0.00	7,266.38
Fund Total: 71		39,195.20	30,433.89	2,514.50	0.00	11,275.81

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, June 21, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 21, 2021 via Teleconference, Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:02 P.M.

**Members Present:**

Jolene King, Arlington; Gary Brassfield – entered at 7:05 P.M., Britton-Hecla; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Jon Kahnke, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

**Members Absent:**

Greg Bich, Iroquois; Zach Hildebrandt, Oldham/Ramona; Lisa Amdahl, Summit; Art Berger, Waubay

**Others Attending:**

NESC Staff Representatives: Stephanie Hayunga  
Member District Superintendents: Todd Obele, Jim Block and Mitch Reed  
NESC Administration: Jerry Aberle, Tiffany Stormo and Tim Frewing

**Call to Order**

President Akin called the meeting to order at 7:00 P.M.

**Introduction of Guests**

Todd Obele, Jim Block, Andrea Powell and Stephanie Hayunga were introduced as guests.

**Public Comment**

No one from the public came forward with comments.

**Agenda Review, Changes, and Approval**

*Action #21-104* Motion by G. Bjorklund, second by C. Knutson, to approve the agenda with the change to remove 7e. All present voted in favor. Motion carried.

**Conflicts of Interest**

No conflicts of interest were presented.

**Financial Report**

*Action #21-105* Motion by A. Schuurman, second by T. Bjorklund, to approve the financial report for the period ending May 31, 2021. All present voted in favor. Motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>May 1, 2021</b>	<b>\$223,413.59</b>	<b>\$889,224.02</b>	<b>\$41,118.87</b>
<u>Receipts:</u>			
Local Sources	\$1,502.06	\$154,412.79	\$2,312.50
State Sources		\$1,569.11	
Federal Sources		\$195,941.00	
Other			
<b><u>Total Monthly Receipts</u></b>	<b><u>\$1,502.06</u></b>	<b><u>\$351,922.90</u></b>	<b><u>\$2,312.50</u></b>
<b>Total Gross Receipts</b>	<b>\$224,915.65</b>	<b>\$1,241,146.92</b>	<b>\$43,431.37</b>
<b>Manual Journal Entries</b>	<b>\$129.27</b>	<b>-\$129.27</b>	
<b>Less Salaries</b>	<b>\$8,014.00</b>	<b>\$286,737.12</b>	
<b>Less Disbursements</b>	<b>\$12,007.47</b>	<b>\$24,530.21</b>	<b>\$4,236.17</b>
<b><u>Total Salaries &amp; Disbursements</u></b>	<b><u>\$20,021.47</u></b>	<b><u>\$311,267.33</u></b>	<b><u>\$4,236.17</u></b>
<b>Ending Cash Balance</b>			
<b>May 31, 2021</b>	<b>\$205,023.45</b>	<b>\$929,750.32</b>	<b>\$39,195.20</b>

**Consent Agenda**

*Action #21-106* Motion by J. Homola, second by P. Blue, to approve the following items on the Consent Agenda: 7a) Approval of May 17, 2021 meeting minutes with the following changes – April 2021 Accounts Payable to May 2021 Accounts Payable and General Fund total \$20,001.47 to \$20,021.47; 7b) Approval of payment of June 2021 budget claims; 7c) Approval of contract amendment– Lisa Reinhiller, Educational Specialist; work days increasing to 210 days; \$66,574.87; 7d) Approval of work agreement – Kimberly Huntimer, paraprofessional at Castlewood Center Base, \$17.50 per hour; 7f) Approval of ESY contract – Deb Lauseng, Speech Language Pathologist, \$38.14 per hour; 7g) Approval of ESY contract – Kimberly Huntimer, paraprofessional at Castlewood Center Base; \$14.00 per hour; 7h) Approval of Birth to Three Contract. All present voted in favor. Motion carried.

**June 2021 Accounts Payable**

**General Fund:** A-I COMPUTER SOLUTIONS TECH 11.70 APEX LEARNING APEX SEATS - WILMOT 80.00 BMO MASTERCARD (PURCHASED SERVICES, SUPPLIES, PHONE), 758.28; BRIAN'S GLASS AND DOOR, INC MAINT 40.00 CENEX FLEETCARD MAINT. & GASOLINE 3,536.37 CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.42 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 179.76 CLARK COUNTY COURIER EMPLOY AD 2.57 DUST TEX SERVICE, INC. MAY 2021 RUG RENTAL 4.81 EMC INSURANCE FY21 ADD VEHICLE COV 20.70 HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 666.72 HAMLIN COUNTY PUBLISHING EMPLOY AD 2.25 KORMANAGEMENT SERVICES, LLC DRUG TEST Q4 1,862.41 MINERVA WATERTOWN MTG ROOM FEE 4.50 NESC PAYROLL JUNE 2021 8,004.90 OTTERTAIL POWER CO. ELEC 22.22 PALMLUND AUTOMOTIVE FLEET MAINT 119.68 REPORTER AND FARMER EMPLOY AD 5.62 REUER, DYLAN LAWN CARE 10.80 ROB'S AUTO REPAIR MAINT 2,871.64 SANFORD HEALTH PLAN HSA/FSA FEES 5.79 SCOTTING HEATING & COOLING LLC FURNANCE MAINT 51.43 SHARP AUTOMOTIVE MAINT 159.92 TOWN OF HAYTI WATER 7.29 TWIN VALLEY TIRE, INC.

MAINT 21.60 W.W. TIRE SERVICE MAINT 78.50 WATERTOWN PUBLIC OPINION MINUTES 22.69 WEBSTER AUTO CARE MAINT 377.27 WEBSTER TIRE MAINT 216.00

**Fund Total: \$19,157.84**

**Special Education Fund:** A-I COMPUTER SOLUTIONS TECH 118.28 BMO MASTERCARD (PURCHASED SERVICES, SUPPLIES, PHONE), 21,462.60; BRITTON-HECLA SCHOOL DISTRICT MAY 2021 MI 6.72 CASTLEWOOD SCHOOL DISTRICT MAY 2021 USE FEE/NURSE SPLIT 5,559.73 CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 125.59 CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON SCHOOL MATTERS 1,817.55 CLARK COUNTY COURIER EMPLOY AD 25.93 DEUEL SCHOOL DISTRICT PARA SPLIT 8,998.52 DUST TEX SERVICE, INC. MAY 2021 RUG RENTAL 48.66 EMC INSURANCE FY21 ADD VEHICLE COV 209.30 GENT, MELISSA REIMB REGIS 35.00 HAMLIN COUNTY PUBLISHING EMPLOY AD 22.75 HAMLIN SCHOOL DISTRICT MAY 2021 USE FEE 1,250.08 MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 4,839.29 PARENT MAY 21 MI 65.52 MINERVA WATERTOWN MTG ROOM FEE 45.50 NESC IMPREST 202.00 NESC PAYROLL JUNE 2021 274,056.97 OTTERTAIL POWER CO. ELEC 224.68 PRAIRIE LAKES HEALTH CARE SYSTEM CPR CARDS 15.00 REPORTER AND FARMER EMPLOY AD 56.78 REUER, DYLAN LAWN CARE 109.20 SANFORD HEALTH PLAN HSA/FSA FEES 58.56 SANFORD WEBSTER MEDICAL CENTER OT SERVICES 6,505.61 SCOTTING HEATING & COOLING LLC FURNANCE MAINT 519.99 TOWN OF HAYTI WATER 73.71 WATERTOWN PUBLIC OPINION MINUTES 229.51 WEBSTER SCHOOL DISTRICT MAY 2021 USE FEE 496.72 WENZ, MELODY MI REIMB 6.72 WIESE, RITA MAY 2021 MI 25.20

**Fund Total: \$327,211.67**

#### **Discussion Items**

##### **Assistant Director's Report**

Assistant Director Frewing provided information about a training he delivered at the Principals' Conference in Deadwood.

##### **Director's Report**

Director Aberle provided an update about preparing for the new director and the work remaining to be done.

##### **FY 22 Preliminary Budget**

Business Manager Stormo reviewed the changes made to the FY 22 budget through developments since the last meeting.

##### **NESC Board of Directors – District Representatives for 2021-22**

Discussion was held on what board members would be staying or leaving in FY22.

##### **Meeting Location Beginning in July**

Director Aberle asked for direction regarding where the board would want to meet next fiscal year.

##### **Teleconference Meeting**

The board continued its discussion about teleconference meetings.

#### **Action Items**

##### **Approval of Paper Bid**

*Action #21-107* Motion by J. Homola, second by D. Lutkemeier to accept the bid of Paper 101 at \$30.18 per case. All present voted in favor, motion carried.

##### **Approval to publish FY22 preliminary budget and set budget hearing**

*Action #21-108* Motion by A. Schuurman, second by G. Bjorklund to authorize the preliminary budget to be published and to set the FY22 budget hearing for July 19, 2021 at 7:00 p.m. King – aye, Brassfield, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Kahnke – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, G. Bjorklund – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Approval of 2020-21 Property, Liability and Worker's Compensation insurance renewal

Action #21-109 Motion by C. Knutson, second by J. King to approve 2021-22 Property, Liability, and Workers' Compensation insurance renewal. All present voted in favor, motion carried.

Approval of Resolution 21-2 Budget Supplemental

Action #21-110 Motion by J. Homola, second by A. Schuurman to approve Resolution 21-2 Budget Supplemental. All present voting in favor, motion carried.

<u>Appropriations:</u>		<u>General Fund</u>
10-2319	BOARD PPE SUPPLIES	\$125.31
10-2542	OPERATION & MAINTENANCE PPE SUPPLIES	\$3.96
22-1223	CB PPE SUPPLIES	\$225.00
22-1226	EARLY CHILDHOOD PPE SUPPLIES	\$150.97
22-2142	PSYCH PPE SUPPLIES	\$1,294.04
22-2152	SLP PPE SUPPLIES/OTHER PROF TECH SERVICES	\$29,349.64
22-2172	OCCUPATIONAL THERAPY PPE SUPPLIES	\$18.95
22-2319	BOARD PPE SUPPLIES	\$1,267.05
22-2542	OPERATION & MAINTENANCE PPE SUPPLIES	\$40.08
<b>Total Appropriations:</b>		<b><u>\$32,475.00</u></b>
<u>Means of Finance:</u>		
10-4129-125	Federal – CORONAVIRUS RELIEF FUND	\$129.27
22-4129-125	Federal – CORONAVIRUS RELIEF FUND	\$32,345.73
<b>Total Means of Finance:</b>		<b><u>\$32,475.00</u></b>

Approval of 2021-22 Meeting Location

Action #21-111 Motion by G. Bjorklund, second by M. McIntire to hold meetings beginning in July 2021 at LATC. All present voted in favor, motion carried.

Approval of Teleconference Meeting

Action #21-112 Motion by A. Schuurman, second by M. McIntire to continue using a teleconference option until October 2021 when it will be revisited. All present voted in favor, motion carried.

*The NESC Board would like  
to thank Jerry for his 16 years  
of service and wish him  
well on his retirement.*

Adjournment

Action #21-113 With there being no further business, motion by T. Bjorklund, second by D. Lutkemeier, to adjourn. All present voted in favor. Motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, July 19, 2021 at 7:00 P.M.

\_\_\_\_\_  
Cory Akin, President

\_\_\_\_\_  
Tiffany Stormo, Business Manager

## Northeast Educational Services Cooperative

## JULY 2021 INVOICES

GENERAL FUND - 10

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT	167.20
ASBSD	FY22 DUES	69.75
CEC	T.F. MEMBER	17.10
EMC INSURANCE	FY22 VEHICLE COV	5,145.75
FIRST DAKOTA INDEMNITY COMPANY	FY22 WORK COMP	624.33
NESC PAYROLL	JULY 2021	9,713.32
PAPER 101	FY22 COOP PAPER PURCHASE	77,260.80
PS PUBLISHING	PARENT RIGHT HANDBOOKS	121.50
RELIABANK	DEPOSIT BOX	1.35
SASD	A.P, T.F.,T.S. SASD MEMBER	183.60
SCHUSTER, RANDI	BACKGROUND CHECK	4.79
SD FEDERAL PROPERTY AGENCY	FY22 NEW VEHICLES	75,325.00
SD TEACHER PLACEMENT CENTER	TEACHER PLACEMENT SITE	39.15
SOFTWARE UNLIMITED	FY22 SOFTWARE FEE	490.05
UNIVERSITY OF SOUTH DAKOTA	TEACHER LEADER AFF	650.00
<u>GENERAL FUND TOTAL:</u>		<u>169,813.69</u>

SPECIAL EDUCATION FUND - 22

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT	72.80
ASBSD	FY22 DUES	705.25
BRITTON-HECLA SCHOOL DISTRICT	ESY MI	34.02
CEC	T.F. MEMBER	172.90
CPI	FY22 MEMBER FEE	150.00
EMC INSURANCE	FY22 VEHICLE COV	52,029.25
FIRST DAKOTA INDEMNITY COMPANY	FY22 WORK COMP	6,312.67
GENT, MELISSA	FY22 NASP DUES	220.00
KOGEL, SHERI	ESY MI	258.30
LEASE, JENNIFER	ESY MI	123.48
MARTIAN, EMILY	ESY MI	282.24
NESC PAYROLL	JULY 2021	305,860.91
PS PUBLISHING	PARENT RIGHT HANDBOOKS	1,228.50
RELIABANK	DEPOSIT BOX	13.65
SASD	A.P, T.F.,T.S. SASD MEMBER	1,856.40
SCHUSTER, RANDI	BACKGROUND CHECK	48.46
SD TEACHER PLACEMENT CENTER	TEACHER PLACEMENT SITE	395.85

SOFTWARE UNLIMITED	FY22 SOFTWARE FEE	4,954.95
WENZ, MELODY	ESY MI	5.88
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>374,725.51</u>
<u>JULY 2021 INVOICES TOTAL:</u>		<u>544,539.20</u>

Northeast Educational Services Cooperative

EOFY21 ACCOUNTS PAYABLE

GENERAL FUND - 10

BASS SANITATION INC.	APRIL - JUNE GARB	12.29
CENEX FLEETCARD	GAOLINE	1,475.56
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	8.80
DAKOTA DATA SHRED	PROF/SHRED DOC	13.12
DUST TEX SERVICE, INC.	JUNE 21 RUG RENTAL	4.81
ESTELLINE COMMUNITY OIL CO.	MAINT	39.80
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	428.28
MINERVA WATERTOWN	MTG ROOM FEE	4.50
NEBEL, JAMESON	LAWN CARE	7.20
NESC IMPREST	IMPREST	89.15
NESC SPECIAL REVENUE PROJECTS	FY21 4TH QTR EXP MI/ESA IDC	1,866.81
NORTHEAST OIL	GASOLINE	27.00
OTTERTAIL POWER CO.	ELEC	27.00
ROB'S AUTO REPAIR	MAINT	1,666.49
SANFORD HEALTH PLAN	HSA/FSA FEES	5.79
VERIZON WIRELESS	JUNE CELL SERVICE	53.81
W.W. TIRE SERVICE	MAINT	274.00
WATERTOWN PUBLIC OPINION	MINUTES	13.61

GENERAL FUND TOTAL:

6,018.02

SPECIAL EDUCATION FUND - 22

BASS SANITATION INC.	APRIL - JUNE GARB	124.21
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	88.98
DAKOTA DATA SHRED	PROF/SHRED DOC	132.71
DUBRO, ANGEL	REIMB MI	190.68
DUST TEX SERVICE, INC.	JUNE 21 RUG RENTAL	48.66
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERIVCES	3,445.78
MINERVA WATERTOWN	MTG ROOM FEE	45.50
NEBEL, JAMESON	LAWN CARE	72.80
NESC IMPREST	IMPREST	901.42
NESC SPECIAL REVENUE PROJECTS	FY21 4TH QTR EXP MI	42,311.53
OTTERTAIL POWER CO.	ELEC	273.01
SANFORD HEALTH PLAN	HSA/FSA FEES	58.56
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	4,026.67
VERIZON WIRELESS	JUNE CELL SERVICE	179.55

SPECIAL EDUCATION FUND TOTAL:

52,037.67

EOFY21 ACCOUNTS PAYABLE TOTAL:

58,055.69

## Director's Report

July 19, 2021

### ➤ Hiring of Employees

- Paraprofessionals, 3 @ Webster, 1 @ Castlewood, and 1 @ Hamlin
- FMLA leave for OT Department

### ➤ IDEA 611 and 619 Federal Flowthrough Grant

- GMS (Grants Management System) is open and accepting applications
- Thank you for the opportunity to be the Director of NESC- things are going great and we are so happy to have made the transition. I am very fortunate to have felt very blessed in jobs that I have had, and I can tell that this is going to be no different.
- Thank you to all our office staff- Tammy and Carol are fantastic, and have been very helpful. Tim, Tiffany, and I are going to make a great team and I am so thankful for their leadership here at NESC!

# COMMUNITY TO EMPOWER THE “HUMAN” IN “HUMANITY.”



## OUR MISSION

To take students and staff on a journey to discover a dynamic culture that fosters excellence in their environment and the development of a better world.

## OUR VISION

To empower people to lift their community by celebrating and engaging the “human” in “humanity.”

*Maria Meyer*  
*6237 Country Lane*  
*Aberdeen, South Dakota 57401*

July 12, 2021

Northeast Educational Services Cooperative  
Board of Directors

Dear Members of the Board:

Please accept this letter as my notification of intent to retire effective the end of the 2021/2022 contract year. As we are all aware, life is fleeting and I would like to have a bit more time to enjoy my children, grandchildren, parents and life in general.

I cannot express enough gratitude to everyone that has allowed me the opportunity to serve with such a wonderful organization. I love my schools, students and the people I work with, both in and out of the field. I feel blessed beyond measure that I was able to be a part of such a great team.

I would also like to extend my offer to be called upon if the agency finds itself needing temporary school psychology services in the future. I will be retired but would always be willing to lend a hand if I can.

I would also ask that my contract be converted to a nine-month contract please effective with September 2021 check.

Very truly yours,

A handwritten signature in cursive script that reads "Maria Meyer". The signature is written in black ink and is positioned above the typed name and title.

Maria A. Meyer, Ed.S.  
Nationally Certified School Psychologist

July 05, 2021

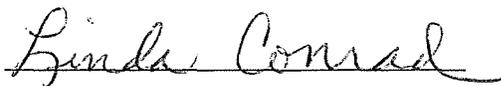
Dear Ms. Andrea Powell and NESC Board of Directors,

It is with a happy heart, due to my reflection of the many years that I have been able to serve as a speech/language therapist with the Northeast Education Services Cooperative; that I tender my resignation of my position, effective at the end of the 2021-2022 school year. I will be retiring from my career in education, and count my years at NESC as some of the best years of teaching.

In anticipation of my retirement in the spring of 2022, I am requesting that my 2021-2022 contract be rewritten to provide for salary disbursement, September through May.

Thank you for your work in leading NESC and for your consideration of my request for this salary disbursement .

Respectfully,  
Linda Conrad

A handwritten signature in cursive script that reads "Linda Conrad". The signature is written in black ink and is positioned above the typed name and title.

Speech/Language Therapist

CC: Mr. Tim Frewing, Ms. Tiffany Stormo

## Resignation

Carlson, Abbie <Abbie.Carlson@k12.sd.us>

Tue 7/13/2021 1:16 PM

To: Powell, Andrea <Andrea.Powell@k12.sd.us>

Andrea,

I would like to notify you that I am resigning from my position as a paraprofessional in the Webster Center Base effective July 29th. I will be finishing out the July ESY schedule.

Sincerely,  
Abbie Carlson

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE No. 28-201

Amendment #2 to 2021-22 Contract

It is hereby agreed that the 2021-22 employment contract between Lisa Reinhiller, Teacher and Learning/Education Specialist, party of the first part; and the Northeast Educational Services Cooperative No. 28-201, party of the second part is amended as follows:

This amendment provides for salary and benefits in accordance with the 2021-22 Negotiated Agreement between the Northeast Educational Services Cooperative Board of Directors and the Northeast Educational Services Cooperative Education Association (NESCEA) bargaining Unit 2.

It is further agreed that party of the first part agrees to provide Teaching and Learning/Education Specialist services on a 1.00 FTE basis (210 days) for the 2021-22 school year. Day breakdown will be as follows: 70 days reserved for Educational Specialist-Accountability and RDA; 140 days reserved for Educational Specialist-MTSS. These days are approximate. Party of the first part agrees that the number of days for each specialty can be adjusted accordingly by the party of the second part.

That for and in consideration of the services performed, the payment of the sum of \$66,574.87 will be paid in 12 monthly payments of \$5,547.90 each, minus such withholdings as are provided by law and will be directly deposited by the Business Manager of the Cooperative on the 20<sup>th</sup> day of each month to the financial institution designated by the party of the first part.

By the underlying signature, Lisa Reinhiller acknowledges receipt of this amendment.

To be accepted, this amendment must be in the hands of the Board of Directors on or before July 16, 2021.

\_\_\_\_\_  
Cory Akin - Presiding Officer

Lisa Reinhiller

Lisa Reinhiller - Employee

\_\_\_\_\_  
Date

7/12/2021

Date

\_\_\_\_\_  
Tiffany Stormo - Business Manager

\_\_\_\_\_  
Date

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, July 19, 2021 - 7:00 P.M.**

**2020-21 FISCAL YEAR:**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: \_\_\_\_\_
4. Public Comment
5. Conflicts of Interest
6. Approval of June 2021 financial report
7. Consent Agenda
  - a. Approval of June 21, 2021 minutes  
\_\_\_\_\_
  - b. Approval of payment of final FY 21 budget claims  
\_\_\_\_\_
8. Appoint Business Manager as President Pro-Tem
9. Adjourn meeting for FY 21

**2021-22 FISCAL YEAR**

1. Call to Order
2. Elect President
3. Elect Vice President
4. FY 22 budget hearing
5. Adopt FY 22 budget hearing
6. Consent Agenda
  - a. Approval of July 2021 claims  
\_\_\_\_\_
  - b. Designate Official Depository –Reliabank—Hayti, SD  
\_\_\_\_\_
  - c. Authorize official newspaper—Watertown Public Opinion  
\_\_\_\_\_
  - d. Designate Legal Counsel—Rodney Freeman  
\_\_\_\_\_
  - e. Designate Business Manager as official custodian of accounts  
\_\_\_\_\_

f. Adopt travel rates

i. In state:

ii. Out of state:

g. Appoint Title IX and 504 coordinator – Tim Frewing

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h. Adopt NESC By-Laws

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i. Designate Director Powell and Business Manager Stormo as federal program agents

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j. Designate Director Powell and Business Manager Stormo as purchasing agents

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k. Set Board of Directors' pay for special committee meetings--\$60 per meeting; \$.42 per mile

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## 7. Discussion Items

a. Assistant Director's Report

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b. Director's Report

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c. NESC Board of Directors—District representatives for 2021-2022 and preferred method of receiving board information

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d. Website: [nesc.k12.sd.us](http://nesc.k12.sd.us)

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e. School starting and COVID 19

i. August 10th PD day

ii. COVID 19

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f. Car purchases

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g. August Board meeting-School-year-kick-off in-person social

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h. Meeting location and form of delivery-hybrid-reconvene-will readdress in October for potential need for amendment

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8. Action items

- a. Approval of NESC Board policies for 21-22

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- b. Approval of CD Renewal

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- c. Approve resignations effective end of school year-

- i. Maria Meyer-Thank you for your years of service
- ii. Linda Conrad-Thank you for your years of service

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d. Approve salary disbursements to 9-months payout-Conrad and Meyer

BOARD ACTION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. Approve of resignation effective July 29, 2021

- i. Abbie Carlson

BOARD ACTION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- f. Approval of Ed Spec Contract amendment-Reinhiller

BOARD ACTION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Executive Session (If needed)

10. Adjourn