

NESC Board of Directors' Meeting

Proposed Agenda

Date: August 16, 2021

Time: 7:00P.M.

Meeting Location: LATC

https://sdk12.zoom.us/meeting/register/tJUrceiqriwpHNOGVehGKwZqwj_TnWMobx5S

1. Call to order
2. Introduction of guests
3. Public comment
4. Agenda review, changes, and approval
5. Conflict of Interest
6. Approval of July 2021
7. Consent Agenda
 - a. Approval of July 2021 meeting minutes
 - b. Approval of payment of August 2021 budget claims
 - c. Approval of audit engagement letter for FY 21
 - d. Approve signatures at official bank depository-Reliabank
 - e. Approval of Paraprofessional Contracts-Welcome to the NESC Family!
 - i. Leslie Olson
 - ii. Jordan Bauer
 - iii. Sapphire Anderson
 - f. Approval for SWWC increase in contract 5 days
 - g. Approval of substitute contract for Jody Gary
8. Discussion Items
 - a. Director Report
 - b. Assistant Director Report
 - c. Chairman appointments for Steering/Negotiation Committee
 - d. NESC staff are essential workers
9. Action Items
 - a. Approve signature at official bank depository-Reliabank
 - b. Approval of setting Health Savings Account and Flex open enrollment timeframe.
 - c. Approval of suggested NESC substitute pay:
 - i. Non-Certified Teacher - \$100/day
 1. Long Term Substitute- after 10 consecutive days- \$110/day
 - ii. Certified Staff- \$115/ day
 1. Long Term Substitute- after 10 consecutive days- \$125/day
 - iii. Specialized staff (SLP/SLPA/OT/PT/COTA/PTA/School Psyc.)- case by case basis
10. Executive Session (If needed)
11. Adjourn

Next Meeting will be held September 20, 2021 at 7pm at LATC with a virtual zoom attendance option as well.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
July 1, 2021	\$188,707.05	\$967,734.28	\$11,275.81	\$1,167,717.14

Receipts:

Local Sources:

1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$339.02	\$375.23		\$714.25
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments				\$0.00
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$3,303.07	\$3,303.07
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,635.05		\$2,635.05
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4129 CRF				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00

Other Receipts:

120 Accounts Receivable	\$43,678.34	\$500.00		\$44,178.34
140 Due from other Governments	\$22,726.71	\$146,744.00		\$169,470.71
Other Receipts				\$0.00

Total Monthly Receipts	\$66,744.07	\$150,254.28	\$3,303.07	\$220,301.42
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Balance Frwd plus Revenue to date	\$255,451.12	\$1,117,988.56	\$14,578.88	\$1,388,018.56
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Manual Journal Entry				\$0.00
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Manual Journal Entry Revenue				\$0.00
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Less Salaries & Disbursements				
Salaries	\$9,713.32	\$305,860.91		\$315,574.23
Disbursements	\$166,118.39	\$120,902.27	\$530.61	\$287,551.27
Less Total Salaries & Disbursements	\$175,831.71	\$426,763.18	\$530.61	\$603,125.50

CASH BALANCE				
July 31, 2021	\$79,619.41	\$691,225.38	\$14,048.27	\$784,893.06

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$10.12	\$213,283.03	\$6,286.81	\$219,579.96
Money Market Savings XX-105	\$79,609.29	\$390,633.51	\$7,761.46	\$478,004.26
Certificates of Deposit XX-106	\$0.00	\$82,308.84	\$0.00	\$82,308.84
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$79,619.41	\$691,225.38	\$14,048.27	\$784,893.06
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 07/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	339.02	339.02	104.31	(14.02)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,760.04	74,760.04	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	7,503.93	0.00	0.00	0.00	7,503.93
10 1990 012	READING RECOVERY ASSESSMENTS	21,699.15	7,243.57	7,243.57	33.38	14,455.58
10 1990 013	READING RECOVERY-OTHER LEAs	5,712.23	0.00	0.00	0.00	5,712.23
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	3,431.81	3,431.81	26.40	9,568.19
10 1990 200	EXPENSED MILEAGE FROM SPED	259,330.00	0.00	0.00	0.00	259,330.00
Subtotal: LOCAL SOURCES		382,330.35	85,774.44	85,774.44	22.43	296,555.91
10 4175 022	REGULAR IDEA PART B - MTSS	79,343.62	0.00	0.00	0.00	79,343.62
10 4195 126	GEER 1	440.55	0.00	0.00	0.00	440.55
Subtotal: FEDERAL SOURCES		79,784.17	0.00	0.00	0.00	79,784.17
Fund Total:		462,114.52	85,774.44	85,774.44	18.56	376,340.08

Revenue Summary Report

Processing Month: 07/2021

User ID: TJS

Regular; Processing Month 07/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	645,967.38	100,491.40	100,491.40	15.56	545,475.98
22 1312 100	TUITION-ESY	100,000.00	0.00	0.00	0.00	100,000.00
22 1510	INTEREST	1,700.00	375.23	375.23	22.07	1,324.77
22 1990 003	SPED ASSESSMENTS	1,244,505.79	0.00	0.00	0.00	1,244,505.79
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	21,855.40	0.00	0.00	0.00	21,855.40
	Subtotal: LOCAL SOURCES	2,024,028.57	100,866.63	100,866.63	4.98	1,923,161.94
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	135,110.68	0.00	0.00	0.00	135,110.68
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,635.05	2,635.05	6.59	37,364.95
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
	Subtotal: STATE SOURCES	179,610.68	2,635.05	2,635.05	1.47	176,975.63
22 4175 475	REGULAR IDEA PART B 611	1,940,036.00	0.00	0.00	0.00	1,940,036.00
22 4186 486	REGULAR IDEA PART B 619	54,469.00	0.00	0.00	0.00	54,469.00
22 4192 477	IDEA PT B 611 - ARP	443,358.00	0.00	0.00	0.00	443,358.00
22 4193 488	IDEA PT B 619 - ARP	39,257.00	0.00	0.00	0.00	39,257.00
22 4195 126	GEER 1	7,954.45	0.00	0.00	0.00	7,954.45
	Subtotal: FEDERAL SOURCES	2,485,074.45	0.00	0.00	0.00	2,485,074.45
	Fund Total:	4,688,713.70	103,501.68	103,501.68	2.21	4,585,212.02

Regular; Processing Month 07/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,150,828.22	189,276.12	189,276.12	3.67	4,961,552.10

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
GENERAL FUND						
111	READING RECOVERY	\$27,411.38	\$2,290.36	\$2,290.36	8.36	\$25,121.02
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$154,103.66	\$4,689.20	\$4,689.20	3.04	\$149,414.46
2227	TECHNOLOGY SUPPORT	\$7,845.99	\$429.35	\$429.35	5.47	\$7,416.64
2319	BOARD OF EDUCATION SERVICES	\$13,023.30	\$6,005.27	\$6,005.27	46.11	\$7,018.03
2329	ADMINISTRATION	\$31,608.50	\$2,411.67	\$2,411.67	7.63	\$29,196.83
2529	ADMINISTRATION-FISCAL SERVICES	\$9,616.41	\$1,214.55	\$1,214.55	12.63	\$8,401.86
2542	OPERATION & MAINTENANCE BLDGS.	\$4,483.28	\$27.49	\$27.49	0.61	\$4,455.79
2545	VEHICLE SERVICE	\$221,022.00	\$75,325.00	\$75,325.00	34.08	\$145,697.00
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$0.00	0.00	\$13,000.00
10	GENERAL FUND	\$482,114.52	\$92,392.89	\$92,392.89	19.16	\$389,721.63
22 SPECIAL EDUCATION FUND						
1221	EXTENDED SCHOOL YEAR	\$100,000.00	\$42,674.49	\$42,674.49	42.67	\$57,325.51
1223	CENTER BASE DAY PROGRAMS	\$645,967.38	\$6,554.15	\$6,554.15	1.01	\$639,413.23
1226	EARLY CHILDHOOD SERVICES	\$404,163.17	\$2,986.69	\$2,986.69	0.74	\$401,176.48
2142	PSYCHOLOGICAL SERVICES	\$694,949.99	\$4,486.73	\$4,486.73	0.65	\$690,463.26
2152	SPEECH PATHOLOGY SERVICES	\$1,214,184.96	\$8,230.23	\$8,230.23	0.68	\$1,205,954.73
2171	PHYSICAL THERAPY	\$299,827.52	\$20,060.78	\$20,060.78	6.69	\$279,766.74
2172	OCCUPATIONAL THERAPY	\$549,171.03	\$24,674.32	\$24,674.32	4.49	\$524,496.71
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$135,110.68	\$6,328.82	\$6,328.82	4.68	\$128,781.86
2227	TECHNOLOGY SUPPORT	\$79,331.76	\$4,329.72	\$4,329.72	5.46	\$75,002.04
19	BOARD OF EDUCATION SERVICES	\$101,346.66	\$60,719.98	\$60,719.98	59.91	\$40,626.68
29	ADMINISTRATION	\$319,597.00	\$24,386.89	\$24,386.89	7.63	\$295,210.11
2529	ADMINISTRATION-FISCAL SERVICES	\$97,232.58	\$12,280.53	\$12,280.53	12.63	\$84,952.05
2542	OPERATION & MAINTENANCE BLDGS.	\$45,330.97	\$278.00	\$278.00	0.61	\$45,052.97
22	SPECIAL EDUCATION FUND	\$4,688,713.70	\$217,991.33	\$217,991.33	4.65	\$4,470,722.37
Grand Total:		\$5,170,828.22	\$310,384.22	\$310,384.22	6.00	\$4,860,444.00

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2021 - 07/2021

Regular; Beginning Month 07/2021; Processing Month 07/2021; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,009.43	0.00	990.57	0.00	5,000.00
71 453	SANFORD FLEX	7,266.38	530.61	2,312.50	0.00	9,048.27
Fund Total: 71		11,275.81	530.61	3,303.07	0.00	14,048.27

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, July 19, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 19, 2021 via Teleconference, Zoom and at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Pro-Tem A. Schuurman at 7:00 P.M. and adjourned at 7:48 P.M.

Members present:

Jolene King, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Christopher Veroek, Estelline; Sherri Stormo, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Lana Sand, Rosholt; Ryan Olson, Rutland; Art Berger, Waubay – entered at 7:07 P.M.; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Natalie Remund, Wilmot

Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Brian Hanson, Oldham/Ramona; David Squires, Sioux Valley; Lisa Amdahl, Summit; Tia Felberg, Willow Lake

Others Attending:

NESC Staff Representatives: Stephanie Hayunga and Kelsey Kringen

Member District Superintendents: Jim Block and Mitch Reed – entered at 7:02 P.M., exited at 7:36 P.M.

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Appoint President Pro-Tem

Action #21-114 Motion by P. Thyen, second by C. Knutson to nominate A. Schuurman for President Pro-Tem. Motion by L. Sand, second by M. McIntire, nominations cease, and unanimous ballot be cast for A. Schuurman. King – aye, Nielsen – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Verhoek – aye, S. Stormo – aye, Blue – aye, J. Olson – aye, Sand – aye, R. Olson – aye, Berger – aye, Thyen – aye, Looyenga – aye, motion carried.

Call to Order

President Pro-Tem Schuurman called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #21-115 Motion by L. Sand, second by M. McIntire, to approve the agenda as presented. All present voted, motion carried.

Introduction of Guests

No guests introduced.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #21-116 Motion by J. Olson, second by P. Blue, to approve the financial report for the period ending June 30, 2021.
All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
June 1, 2021	\$205,023.45	\$929,750.32	\$39,195.20
<u>Receipts:</u>			
Local Sources	\$1,821.85	\$164,892.01	\$2,514.50
State Sources		\$52,081.76	
Federal Sources		\$143,678.00	
Other	\$1,480.00	\$4,083.45	
<u>Total Monthly Receipts</u>	<u>\$3,301.85</u>	<u>\$364,735.22</u>	<u>\$2,514.50</u>
Total Gross Receipts	\$208,325.30	\$1,294,485.54	\$41,709.70
Manual Journal Entries			
Less Salaries	\$8,004.90	\$274,056.97	
Less Disbursements	\$11,613.35	\$52,694.29	\$30,433.89
<u>Total Salaries & Disbursements</u>	<u>\$19,618.25</u>	<u>\$326,751.26</u>	<u>\$30,433.89</u>
Ending Cash Balance			
June 30, 2021	\$188,707.05	\$967,734.28	\$11,275.81

Consent Agenda

Action #21-117 Motion by J. King, second by A. Berger, to approve the following items on the Consent Agenda: 7a) Approval of June 21, 2021 Board of Directors minutes; 7b) Approval of payment of final EOFY 2021 claims. King – aye, Nielsen – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Verhoek – aye, S. Stormo – aye, Blue – aye, J. Olson – aye, Sand - abstain, R. Olson – aye, Berger – aye, Thyen – aye, Looyenga – aye, Remund – aye, motion carried.

EOFY2021 Accounts Payable

GENERAL FUND: BASS SANITATION INC. APRIL - JUNE GARB 12.29; CENEX FLEETCARD GAOLINE 1,475.56; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 8.80; DAKOTA DATA SHRED PROF/SHRED DOC 13.12; DUST TEX SERVICE, INC. JUNE 21 RUG RENTAL 4.81; ESTELLINE COMMUNITY OIL CO. MAINT 39.80; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 428.28; MINERVAS WATERTOWN MTG ROOM FEE 4.50; NEBEL, JAMESON LAWN CARE 7.20; NESC IMPREST 89.15; NESC SPECIAL REVENUE PROJECTS FY21 4TH QTR EXP MI/ESA IDC 1,866.81; NORTHEAST OIL GASOLINE 27.00; OTTERTAIL POWER CO. ELEC 27.00; ROB'S AUTO REPAIR

MAINT 1,666.49; SANFORD HEALTH PLAN HSA/FSA FEES 5.79; VERIZON WIRELESS JUNE CELL SERVICE 53.81; W.W. TIRE SERVICE MAINT 274.00; WATERTOWN PUBLIC OPINION MINUTES 13.61

FUND TOTAL: \$6,018.02

SPECIAL EDUCATION FUND: BASS SANITATION INC. APRIL - JUNE GARB 124.21; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 88.98; DAKOTA DATA SHRED PROF/SHRED DOC 132.71; DUBRO, ANGEL REIMB MI 190.68; DUST TEX SERVICE, INC. JUNE 21 RUG RENTAL 48.66; MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 3,445.78; MINERVAS WATERTOWN MTG ROOM FEE 45.50; NEBEL, JAMESON LAWN CARE 72.80; NESC IMPREST 901.42; NESC SPECIAL REVENUE PROJECTS FY21 4TH QTR EXP MI 42,311.53; OTTERTAIL POWER CO. ELEC 273.01; SANFORD HEALTH PLAN HSA/FSA FEES 58.56; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 4,026.67; VERIZON WIRELESS JUNE CELL SERVICE 179.55

FUND TOTAL: \$52,037.67

Appoint Business Manager as President Pro-Tem

Action #21-118 Motion by M. McIntire, second by A. Nielsen to nominate T. Stormo for President Pro-Tem. Motion by L. Sand, second by M. McIntire, nominations cease, and unanimous ballot be cast for T. Stormo. All present voted, motion carried.

Adjourn meeting for Fiscal Year 2021

Action #21-119 With there being no further business to come before the Board of Directors for FY21, Motion by C. Knutson, second by J. Olson to adjourn the final Board of Directors meeting for FY21 at 7:13 P.M. All present voted, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY22 was called to order by President Pro-Tem Stormo at 7:14 P.M.

Election of Officers for Fiscal Year 2022

Office of the President

Action #22-1 Motion by P. Thyen, second by C. Knutson to nominate A. Schuurman for the office of President. Motion by J. Olson, second by M. Prins, nominations cease, and unanimous ballot be cast for A. Schuurman. All present voted, motion carried.

Office of the Vice-President

Action #22-2 Motion by C. Knutson, second by M. McIntire to nominate P. Thyen for the office of Vice-President. Motion by J. Olson, second by L. Sand, nominations cease, and unanimous ballot be cast for P. Thyen. All present voted, motion carried.

NESC 2021-2022 Budget Hearing

President Schuurman declared the budget hearing open at 7:18 P.M. Business Manager Stormo presented the budget, and President Schuurman declared the budget hearing closed at 7:25 P.M.

Adopt FY 2022 budget

Action #22-3 Motion by P. Blue, second by A. Nielsen to adopt the FY22 budget as presented. All present voted, motion carried.

The changes to the preliminary published budget are as follows:

Appropriations:

General Fund:

ESA1 – \$74,760.04; MTSS- \$79,343.62

Means of Finance:

General Fund:

ESA1 – \$74,760.04; MTSS- \$79,343.62

Special Education Fund:

Assessments - \$1,244,505.79; IDEA PART B 611 - \$1,940,036.00; IDEA PART B 611 ARP - \$443,358.00; IDEA PART B 619 - \$54,469.00; IDEA PART B 619 ARP - \$39,257.00; Remove Fund Balance \$75,000.

Consent Agenda

Action #21-4 Motion by M. McIntire, second by P. Thyen to approve the following items on the consent agenda: 7a) Approval of July 2021 claims; 7b) Designate Official Depository-Reliabank, Hayti, SD;; 7c) Authorize official newspaper – Watertown Public Opinion; 7d) Designate Legal Counsel-Rodney Freeman; 7e) Designate Business Manager as official custodian of accounts; 7f) Adopt travel rates: i.)In state-\$0.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner, actual cost for lodging; ii) Out of state --\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging; 7g) Appoint Title IX and 504 Coordinator-Tim Frewing; 7h) Adopt NESC By-Laws; 7i) Appoint Director and Business Manager as Federal Program Agents; 7j) Designate purchasing agents-Director Powell & Business Manager Stormo; 7k) Set Board of Director's pay for Special Committees-\$60 per meeting & \$0.42 per mile. All present voted, motion carried.

July 2021 Accounts Payable

General Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 167.20; ASBSD FY22 DUES 69.75; CEC T.F. MEMBER 17.10; EMC INSURANCE FY22 VEHICLE COV 5,145.75; FIRST DAKOTA INDEMNITY COMPANY FY22 WORK COMP 624.33; NESC PAYROLL JULY 2021 9,713.32; PAPER 101 FY22 COOP PAPER PURCHASE 77,260.80; PS PUBLISHING PARENT RIGHT HANDBOOKS 121.50; RELIABANK DEPOSIT BOX 1.35; SASD A.P., T.F., T.S. SASD MEMBER 183.60; SCHUSTER, RANDI BACKGROUND CHECK 4.79; SD FEDERAL PROPERTY AGENCY FY22 NEW VEHICLES 75,325.00; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 39.15; SOFTWARE UNLIMITED FY22 SOFTWARE FEE 490.05; UNIVERSITY OF SOUTH DAKOTA TEACHER LEADER AFF 650.00

Fund Total: \$169,813.69

Special Education Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 72.80; ASBSD FY22 DUES 705.25; BRITTON-HECLA SCHOOL DISTRICT ESY MI 34.02; CEC T.F. MEMBER 172.90; CPI FY22 MEMBER FEE 150.00; EMC INSURANCE FY22 VEHICLE COV 52,029.25; FIRST DAKOTA INDEMNITY COMPANY FY22 WORK COMP 6,312.67; GENT, MELISSA FY22 NASP DUES 220.00; KOGEL, SHERI ESY MI 258.30; LEASE, JENNIFER ESY MI 123.48; MARTIAN, EMILY ESY MI 282.24; NESC PAYROLL JULY 2021 305,860.91; PS PUBLISHING PARENT RIGHT HANDBOOKS 1,228.50; RELIABANK DEPOSIT BOX 13.65; SASD A.P., T.F., T.S. SASD MEMBER 1,856.40; SCHUSTER, RANDI BACKGROUND CHECK 48.46; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 395.85; SOFTWARE UNLIMITED FY22 SOFTWARE FEE 4,954.95
WENZ, MELODY ESY MI 5.88

Fund Total: \$374,725.51

Discussion Items

Assistant Director's Report

There was no Assistant Director's report.

Director's Report

Director Powell gave her monthly report.

NESC Board of Directors – District representatives

Discussion was held on districts preferred method for receiving board information for FY22.

Website

The website for NESC is nesc.k12.sd.us.

School Starting and COVID 19/PD Day.

Discussion was held on school starting and COVID 19. The personal development day is set for August 10, 2021.

Car Purchases

Discussion was held on the recent car purchases.

August Board Meeting – School Year kick off in person social

A social prior to the August Board Meeting will be held at 6:30 P.M.

Meeting location and mode of delivery

Discussion was held on location for future meetings and mode of delivery.

Action Items

Approval of NESC Board policies 2021-22

Action #22-5 Motion by L. Sand, second by J. Olson to approve NESC Board Policies for 2021-22. All present voted, motion carried.

Approval of Certificate of Deposit Renewal

Action #22-6 Motion by J. King, second by B. Asleson to approve rolling 12 month certificate of deposit held at Reliabank into another 12 month contract. All present voted, motion carried.

Approval of resignation effective at the end of school year

Action #22-7 Motion by P. Thyen, second by M. McIntire to approve resignation of Maria Meyer and Linda Conrad at the end of FY22. All present voted, motion carried.

Thank you for your years of service at NESC and we wish you well going forward.

Approval salary disbursements to 9 month payout for Meyer and Conrad

Action #22-8 Motion by C. Knutson, second by J. Olson to approve salary disbursements in 9 month payouts for Meyer and Conrad. All present voted, motion carried.

Approval of resignation of Abbie Carlson effective July 29, 2021

Action #22-9 Motion by P. Blue, second by M. McIntire to approve resignation of Abbie Carlson – paraprofessional – Webster CB. All present voted, motion carried.

Approval of contract amendment - Reinhiller

Action #22-10 Motion by A. Nielsen, second by J. Olson to approve contract amendment for Lisa Reinhiller 140 days MTSS and 70 days ED SPEC. All present voted, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #22-11 With there being no further business, motion by M. McIntire, second by L. Sand, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, August 16, 2021 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

As per SDCL 6-1-10 the following salaries for NESC employees for 2021-2022:

ADMINISTRATION: Andrea Powell 125,000.00; Tiffany Stormo 57,825.00; Tim Frewing 75,736.31; Tammy Anderson 16.63/hr; Carol Reuer 17.04/hr; CUSTODIAN: Gerald Binde 18.01/hr; EDUCATIONAL SERVICES AGENCY 1: Lisa Reinhiller 66,574.87; READING RECOVERY: Kari Nolte 17,542.36; TRANSITION/TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 60,080.74; SPEECH THERAPY: Christy Busskohl 65,806.30; Linda Conrad 55,890.67; Angel Dubro 44,080.15; Heather Hansen 56,441.34; Alysha Johnson 55,306.71; Cheryl Keller-Knudson 68,576.38; Deb Lauseng 55,852.62 Megan Liljegren 54,990.00; Carrie Niles 56,030.32; Marci Saathoff 50,376.09; Rochelle Schmidt 53,639.92; Debra Tiefenthaler 68,576.38; Melody Wenz 68,576.38; Rita Wiese 55,852.62; SPEECH THERAPIST ASSISTANTS: Mallory Mattern 33,000.00; Brandi Ziebart 34,500.00; CENTER BASE: Chris Lather 46,286.92; Sara Lorensberg 58,256.65; Cody Swenson 41,500.00; EARLY CHILDHOOD: Debra Jensen 52,953.79; Karlette Juhnke 56,852.62; Teresa Landmark 50,225.74; Wendi Lindner 56,094.96; Julie Nelson 55,814.67; SCHOOL PSYCHOLOGISTS: Melissa Gent 61,839.15; Traci Ann Graham 67,206.80; Maria Meyer 71,040.04; Shelly Skogstad 65,148.85; Ellen Stevenson 55,600.00; PSYCHOLOGICAL EXAMINERS: Jessica Fischer 50,743.60; Nikki Heggelund 50,743.60; Kris Street 45,638.02; PHYSICAL THERAPISTS: Nancy Crump 76,589.64; Kristina Suttan 66,056.12; PHYSICAL THERAPISTS ASSISTANT: Kristy Boettcher 46,800.00; OCCUPATIONAL THERAPISTS: Stephanie Hayunga 56,668.14; Nicol Huyvaert 65,259.51; Lisa Mickelsen-Strubel 42,360.00; OCCUPATIONAL THERAPISTS ASSISTANTS: Morgan Anderson 35,320.00; Kelsey Kringen 38,549.31; CENTER BASE PARA EDUCATORS: Katherine Anderson 15.08/hr; Abbie Carlson 15.26/hr; Shelby Guerdet 15.52/hr; Kimberly Huntimer 17.50; Baily Mack 15.08/hr; Michelle Meier 15.08; Shari Peckenpaugh 15.54/hr; Shambree Robbins 14.56; EXTENDED SCHOOL YEAR: Katherine Anderson 14.50/hr; Abbie Carlson 14.67/hr; Linda Conrad 38.17/hr; Angel Dubro 35.00/hr; Lindsay Edwards 29.50/hr; Robin Gigov 34.39/hr; Heather Hansen 38.54/hr; Courtney Haug 31.36/hr; Kimberly Huntimer 14.00/hr; Brian Jacobsen 38.91/hr; Debra Jensen 36.16/hr; Alysha Johnson 37.77/hr; Karlette Juhnke 38.14/hr; Sheri Kogel 14.00/hr; Teresa Landmark 34.30/hr; Chris Lather 31.61/hr; Deb Lauseng 38.14/hr; Jenny Lease 29.72/hr; Megan Liljegren 37.55/hr; Wendi Lindner 38.31/hr; Sara Lorensberg 36.37/hr; Baily Mack 14.50/hr; Emily Martian 31.54/hr; Taylor Miles 29.50/hr; Julie Nelson 38.12/hr; Carrie Niles 38.26/hr; Shambree Robbins 14.00/hr; Marci Saathoff 38.22/hr; Rochelle Schmidt 36.63/hr; Randi Schuster 14.00/hr; Angie Scotting 30.54/hr; Angela Terhark 32.20/hr; Debra Tiefenthaler 46.83/hr; Melody Wenz 46.83/hr; Lindsey West 32.66/hr; Rita Wiese 38.14/hr; Emma Wik 29.50/hr

Northeast Educational Services Cooperative

AUGUST 2021 INVOICES

GENERAL FUND - 10

CENEX FLEETCARD	MAINT & GASOLINE	1,499.41
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	15.35
DUST TEX SERVICE, INC.	JULY RUG RENTAL	4.81
EMC INSURANCE	FY22 ADD VEH COV	311.31
GESSWEIN MOTORS, INC.	MAINT	481.45
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	366.45
NESC PAYROLL	AUGUST 2021	9,721.32
PALMLUND AUTOMOTIVE	MAINT	2,729.01
ROB'S AUTO REPAIR	MAINT	3,269.02
SANFORD HEALTH PLAN	HSA/FSA FEES	5.79
SDASBO	T.S. REGIS	6.75
TOWN OF HAYTI	WATER	3.65
TWIN VALLEY TIRE, INC.	MAINT	550.07
WATERTOWN PUBLIC OPINION	MINUTES	8.63

GENERAL FUND TOTAL:18,973.02SPECIAL EDUCATION FUND - 22

CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	155.26
DUST TEX SERVICE, INC.	JULY RUG RENTAL	48.66
EMC INSURANCE	FY22 ADD VEH COV	3,147.69
GRAHAM, TRACI	NASP DUES	220.00
HAMLIN SCHOOL DISTRICT	JUNE 2021 ESY MI	253.68
HAUG, COURTNEY	JUNE/JULY 2021 ESY MI	299.46
KOGEL, SHERI	JUNE/JULY 2021 ESY MI	154.98
LEASE, JENNIFER	JULY 2021 ESY MI	158.76
MICKELSEN-STRUBEL, LISA	OT REGIS	250.00
NESC PAYROLL	AUGUST 2021	288,589.33
PARENT	JULY ESY MI	30.24
SANFORD HEALTH PLAN	HSA/FSA FEES	58.56
SDASBO	T.S. REGIS	68.25
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	18,924.00
TOWN OF HAYTI	WATER	36.85
WATERTOWN PUBLIC OPINION	MINUTES	87.27
WENZ, MELODY	JULY 2021 ESY MI	8.40
WEST, LINDSEY	JULY 2021 ESY MI	410.76

SPECIAL EDUCATION FUND TOTAL:312,902.15AUGUST 2021 INVOICES TOTAL:331,875.17

Northeast Educational Services Cooperative

AUGUST 2021 BMO INVOICES

GENERAL FUND - 10

AMAZON	ADMIN, TECH SUPP	65.15
ARROWWOOD RESORT & CONF CENTER	A.P. TRAVEL	17.18
INNOVATIVE OFFICE SOLUTIONS	O&M, MTSS SUPP	223.55
ITC TELECOM	JULY PHONE SERV	142.95
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.32
US POSTAL SERVICE	POSTAGE	2.34
<u>GENERAL FUND TOTAL:</u>		<u>452.49</u>

SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN, SLP, CB, TECH SUPP	1,505.09
ARROWWOOD RESORT & CONFERENCE CENTER	A.P. TRAVEL	173.72
HOLIDAY INN EXPRESS FT. PIERRE	ED SPEC TRAVEL	308.00
INNOVATIVE OFFICE SOLUTIONS	SLP, O&M, ED SPEC SUPP	381.06
ITC TELECOM	JULY PHONE SERV	1,445.39
LAKESHORE LEARNING MATERIALS	EC SUPP	189.92
MEDBRIDGE, INC	N.C. PT REGIS	209.00
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	1,637.36
PAR INC.	PSYCH SUPP	138.60
PEARSON EDUCATION	OT, PSYCH SUPP	11,044.67
PRO-ED	OT SUPP	520.30
PYRAMID ED. CONSULTANTS, INC.	SLP SUPP	75.98
RIVERSIDE INSIGHTS	SLP SUPP	1,389.52
SPEECH PATHOLOGY	SLP DUES	99.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.86
US POSTAL SERVICE	POSTAGE	23.71
WESTERN PSYCHOLOGICAL SERVICES	OT, PSYCH SUPP	691.90
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>19,905.02</u>

AUGUST 2021 BMO INVOICES TOTAL:20,357.51

INVOICE

August 05, 2021

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2108

Invoice Amount: \$ 20,357.51

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending August 05, 2021.

Your payment is due **September 01, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

✂ -----

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2108
Amount Paid: \$ 20,357.51
Payment Due Date: September 01, 2021

RUN DATE: 08/09/2021

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

3MO Statement Period 07/06/2021 to 08/05/2021

Mapped Group

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
08/05/2021	08/03/2021	XXXX-XXXX-XXXX-9401	Holiday Inn Exp Ft Pie	154.00	?	!
			Debit Total USD	154.00		
			Credit Total USD	0.00		
			Total USD	154.00		

Childhood Early

Posting Date	Tran Date	Account	Supplier	Amount		
07/13/2021	07/12/2021	XXXX-XXXX-XXXX-0591	Riverside Insights	1,389.52	?	!
07/23/2021	07/22/2021	XXXX-XXXX-XXXX-0591	Lakeshore Learning Mat	189.92	?	!
			Debit Total USD	1,579.44		
			Credit Total USD	0.00		
			Total USD	1,579.44		

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
08/05/2021	08/03/2021	XXXX-XXXX-XXXX-1409	Holiday Inn Exp Ft Pie	154.00	?	!
			Debit Total USD	154.00		
			Credit Total USD	0.00		
			Total USD	154.00		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
07/08/2021	07/07/2021	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.45	?	!
07/12/2021	07/09/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	181.50	?	!
07/12/2021	07/10/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	239.30	?	!
07/15/2021	07/14/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	85.48	?	!
07/16/2021	07/15/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	14.79	?	!
07/19/2021	07/16/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	45.84	?	!
07/23/2021	07/21/2021	XXXX-XXXX-XXXX-7540	Arrowwood Resort At Ce	190.90	?	!
07/26/2021	07/23/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	37.70	?	!
08/02/2021	07/30/2021	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	19.60	?	!

Debit Total USD	821.56
Credit Total USD	0.00
Total USD	821.56

iology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
07/09/2021	07/08/2021	XXXX-XXXX-XXXX-0328	Psychological Assessme	138.60	?	!
07/09/2021	07/08/2021	XXXX-XXXX-XXXX-0328	Western Psychological	256.30	?	!
07/09/2021	07/08/2021	XXXX-XXXX-XXXX-0328	Western Psychological	435.60	?	!
07/12/2021	07/09/2021	XXXX-XXXX-XXXX-0328	Pro-Ed, Inc	520.30	?	!
07/12/2021	07/11/2021	XXXX-XXXX-XXXX-0328	Awl Pearson Education	398.45	?	!
			Debit Total USD	1,749.25		
			Credit Total USD	0.00		
			Total USD	1,749.25		

Therapy 3 Speech

Posting Date	Tran Date	Account	Supplier	Amount		
07/08/2021	07/07/2021	XXXX-XXXX-XXXX-5617	Pyramid Educational Co	75.98	?	!
			Debit Total USD	75.98		
			Credit Total USD	0.00		
			Total USD	75.98		

io Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
07/09/2021	07/08/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 293fm3yy1	233.99	?	
07/12/2021	07/11/2021	XXXX-XXXX-XXXX-0837	Awl Pearson Education	10,646.22	?	
07/12/2021	07/12/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2e9va4n51	11.99	?	
07/12/2021	07/12/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2e03s5n01	77.21	?	
07/13/2021	07/12/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 295294u90	174.93	?	
07/13/2021	07/12/2021	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi-Health	1,637.30	?	
07/14/2021	07/12/2021	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	1,588.34	?	
07/15/2021	07/14/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	73.18	?	
07/15/2021	07/14/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2e9ry01v1	399.99	?	
07/19/2021	07/16/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2e98b6c62	12.95	?	
07/19/2021	07/18/2021	XXXX-XXXX-XXXX-0837	Amazon.Com 2e3ch28z1 A	124.19	?	
07/23/2021	07/21/2021	XXXX-XXXX-XXXX-0837	Medbridge, Inc	209.00	?	
07/23/2021	07/22/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2e03g9b50	32.06	?	
07/27/2021	07/27/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2e2pe5rp0	113.94	?	
07/27/2021	07/27/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2p1ur9jm1	239.99	?	
9/2021	07/28/2021	XXXX-XXXX-XXXX-0837	Ce Speechpathology.Com	99.00	?	
08/05/2021	08/05/2021	XXXX-XXXX-XXXX-0837	Amazon.Com 2p8mg7b90	149.00	?	
			Debit Total USD	15,823.28		
			Credit Total USD	0.00		

Total USD 15,823.28

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, August 16, 2021 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public comment
4. Agenda review, changes, and approval
5. Conflict of Interest
6. Approval of July 2021
7. Consent Agenda
 - a. Approval of July, 2021 meeting minutes

- b. Approval of payment of August, 2021 budget claims

- c. Approval of audit engagement letter for FY 21

- d. Approve signatures at official bank depository - Reliabank

- e. Approval of Paraprofessional Contracts-Welcome to the NESC family!

- i. Leslie Olson

- ii. Jordan Bauer

- iii. Sapphire Anderson

- f. Approval for SWWC increase in contract 5 days

- g. Approval of substitute contract for Jody Gary

8. Discussion Items

- a. Director Report

- b. Assistant Director Report

- c. Chairman appointments for Steering/Negotiation Committee

- d. NESC staff are essential workers

9. Action items

- a. Approve signature at official bank depository-Reliabank

BOARD ACTION: _____

- b. Approval of setting Health Savings Account and Flex open enrollment timeframe.

BOARD ACTION: _____

- c. Approval of suggested NESC substitute pay:

- i. Non-Certified Teacher - \$100/day

1. Long Term Substitute-after 10 consecutive days-\$110/day

- ii. Certified Staff-\$115/day

1. Long Term Substitute – after 10 consecutive days – \$125/day

- iii. Specialized staff (SLP/SLPA/OT/PT/COTA/PTA/School Psyc.) case by case basis

BOARD ACTION: _____

10. Executive Session (If needed)

11. Adjourn