

**Arend Schuurman**  
PRESIDENT  
BOARD OF DIRECTORS

**Andrea Powell**  
DIRECTOR  
Andrea.Powell@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

#### **MEMBER DISTRICTS**

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

# Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

October 5, 2021

Dear NESC Board Members:

Our monthly board meeting will be held on **October 18, 2021**. It will begin at 7:00pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

#### **Physical Location of the meeting:**

Lake Area Technical College

1201 Arrow Ave.

Watertown, SD 57201

#### **To join the meeting via zoom:**

Register in advance for this meeting:

<https://sdk12.zoom.us/meeting/register/tJUrcigriwpHNOGVehGKwZgwjTnWMobx5S>

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening, meeting at 7:00pm.

Sincerely yours,

Andrea Powell

**NESC Board of Directors' Meeting**

**Proposed Agenda**

**Date: October 18, 2021**

**Time: 7:00P.M.**

**Meeting Location: LATC**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Public comment
5. Conflict of Interest
6. PT Department: Nancy Crump, Kristina Suttan, and Kristy Boettcher Thank you, ladies, for your willingness to participate and share with us your gifts.
7. Approval of September 2021 financial report
8. Consent Agenda
  - a. Approval of September 2021 meeting minutes
  - b. Approval of payment of October 2021 budget claims
  - c. Approval of Teresa Landmark Lane Change
  - d. Approval of Contracts-Welcome to the NESC Family!
    - i. Webster Para-
    - ii. OT coverage through Teachwell via Telehealth
    - iii. Nicole Nedved- SLP for 2022-2023
9. Discussion Items
  - a. Assistant Director Report  
School Psychologist Examiner Controversy
  - b. Director Report
    - i. Board meetings- going well
    - ii. Vision/Mission Steering committee meeting prior to Nov. meeting
    - iii. Staff Evals- these are starting up for Tim and I.
    - iv. Addressing college students and attending job fairs-marketing strategies
  - c. Advisory Board Meeting
    - i. Readjusting the focus of these meetings to include an educational component for the Superintendents. Many are serving as Special Education Directors as well. Area for human resource potential growth- BCBA, Cooperative SPED Director, trainings.
10. Action Items
  - a. Approval of Center Base rates
  - b. Approval of surplus vehicle bids
11. Executive Session (If needed)
12. Adjourn

Next Meeting will be held November 15, 2021 at 7pm at LATC with a virtual zoom attendance option as well.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
September 1, 2021	\$66,789.60	\$557,115.96	\$14,938.76	\$638,844.32

Receipts:

**Local Sources:**

1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$3.08	\$213.64		\$216.72
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$706.20	\$116,544.43		\$117,250.63
1990 Reading Recovery	\$903.48			\$903.48
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,926.42	\$2,926.42
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

**State Sources:**

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,977.50		\$3,977.50
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

**Federal Sources:**

4129 CRF				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00

**Other Receipts:**

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$327,703.00		\$327,703.00
Other Receipts				\$0.00

<b>Total Monthly Receipts</b>	<b>\$1,612.76</b>	<b>\$448,438.57</b>	<b>\$2,926.42</b>	<b>\$452,977.75</b>
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Balance Frwd plus Revenue to date	\$68,402.36	\$1,005,554.53	\$17,865.18	\$1,091,822.07
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

<b>Less Salaries &amp; Disbursements</b>				
Salaries	\$9,857.82	\$311,064.50		\$320,922.32
Disbursements	\$15,327.70	\$18,594.32	\$7,240.50	\$41,162.52
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$25,185.52</b>	<b>\$329,658.82</b>	<b>\$7,240.50</b>	<b>\$362,084.84</b>

<b>CASH BALANCE</b>				
September 30, 2021	<b>\$43,216.84</b>	<b>\$675,895.71</b>	<b>\$10,624.68</b>	<b>\$729,737.23</b>

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$1.39	\$486,210.40	\$2,863.22	\$489,075.01
Money Market Savings XX-105	\$43,215.45	\$102,376.47	\$7,761.46	\$153,353.38
Certificates of Deposit XX-106	\$0.00	\$82,308.84	\$0.00	\$82,308.84
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$43,216.84</b>	<b>\$675,895.71</b>	<b>\$10,624.68</b>	<b>\$729,737.23</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Summary Report

Processing Month: 09/2021

Regular; Processing Month 09/2021; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	3.08	347.10	106.80	(22.10)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	7,503.93	706.20	1,876.05	25.00	5,627.88
10 1990 012	READING RECOVERY ASSESSMENTS	21,699.15	903.48	13,567.90	62.53	8,131.25
10 1990 013	READING RECOVERY-OTHER LEAs	5,712.23	0.00	0.00	0.00	5,712.23
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,431.81	26.40	9,568.19
10 1990 200	EXPENSED MILEAGE FROM SPED	259,330.00	0.00	0.00	0.00	259,330.00
	Subtotal: LOCAL SOURCES	382,330.35	1,612.76	93,982.90	24.58	288,347.45
10 4175 022	REGULAR IDEA PART B - MTSS	79,343.62	0.00	0.00	0.00	79,343.62
10 4195 126	GEER 1	440.55	0.00	0.00	0.00	440.55
	Subtotal: FEDERAL SOURCES	79,784.17	0.00	0.00	0.00	79,784.17
	Fund Total:	462,114.52	1,612.76	93,982.90	20.34	368,131.62

Revenue Summary Report

Processing Month: 09/2021

Regular; Processing Month 09/2021; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	645,967.38	0.00	100,491.40	15.56	545,475.98
22 1312 100	TUITION-ESY	100,000.00	0.00	0.00	0.00	100,000.00
22 1510	INTEREST	1,700.00	213.64	805.56	47.39	894.44
22 1990 003	SPED ASSESSMENTS	1,244,505.79	116,544.43	311,126.61	25.00	933,379.18
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	21,855.40	0.00	0.00	0.00	21,855.40
Subtotal: LOCAL SOURCES		2,024,028.57	116,758.07	412,423.57	20.38	1,611,605.00
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	135,110.68	0.00	0.00	0.00	135,110.68
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,977.50	10,511.43	26.28	29,488.57
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		179,610.68	3,977.50	10,511.43	5.85	169,099.25
22 4175 475	REGULAR IDEA PART B 611	1,940,036.00	0.00	0.00	0.00	1,940,036.00
22 4186 486	REGULAR IDEA PART B 619	54,469.00	0.00	0.00	0.00	54,469.00
22 4192 477	IDEA PT B 611 - ARP	443,358.00	0.00	0.00	0.00	443,358.00
22 4193 488	IDEA PT B 619 - ARP	39,257.00	0.00	0.00	0.00	39,257.00
22 4195 126	GEER 1	7,954.45	0.00	0.00	0.00	7,954.45
Subtotal: FEDERAL SOURCES		2,485,074.45	0.00	0.00	0.00	2,485,074.45
Fund Total:		4,688,713.70	120,735.57	422,935.00	9.02	4,265,778.70

**Revenue Summary Report**

Processing Month: 09/2021

Regular; Processing Month 09/2021; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,150,828.22	122,348.33	516,917.90	10.04	4,633,910.32

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$27,411.38	\$2,736.46	\$6,667.18	24.32	\$20,744.20
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$154,103.66	\$4,689.21	\$14,278.01	9.27	\$139,825.65
2227	TECHNOLOGY SUPPORT	\$7,845.99	\$605.31	\$1,508.53	19.23	\$6,337.46
2319	BOARD OF EDUCATION SERVICES	\$13,023.30	\$462.63	\$6,793.63	52.17	\$6,229.67
2329	ADMINISTRATION	\$31,608.50	\$2,349.97	\$7,061.77	22.34	\$24,546.73
2529	ADMINISTRATION-FISCAL SERVICES	\$9,616.41	\$694.60	\$2,610.40	27.15	\$7,006.01
2542	OPERATION & MAINTENANCE BLDGS.	\$4,483.28	\$306.71	\$523.36	11.67	\$3,959.92
2545	VEHICLE SERVICE	\$221,022.00	\$5,610.63	\$89,831.04	40.64	\$131,190.96
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$0.00	0.00	\$13,000.00
10	GENERAL FUND	<u>\$482,114.52</u>	<u>\$17,455.52</u>	<u>\$129,273.92</u>	<u>26.81</u>	<u>\$352,840.60</u>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$100,000.00	\$12,797.16	\$84,162.06	84.16	\$15,837.94
1223	CENTER BASE DAY PROGRAMS	\$645,967.38	\$35,457.02	\$52,122.33	6.07	\$593,845.05
1226	EARLY CHILDHOOD SERVICES	\$404,163.17	\$29,506.71	\$36,954.18	9.14	\$367,208.99
2142	PSYCHOLOGICAL SERVICES	\$694,949.99	\$52,487.98	\$76,064.98	10.95	\$618,885.01
2152	SPEECH PATHOLOGY SERVICES	\$1,214,184.96	\$97,315.22	\$115,062.08	9.48	\$1,099,122.88
2171	PHYSICAL THERAPY	\$299,827.52	\$20,310.39	\$60,640.95	20.23	\$239,186.57
2172	OCCUPATIONAL THERAPY	\$549,171.03	\$27,852.58	\$78,805.76	14.35	\$470,365.27
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$135,110.68	\$7,461.13	\$20,487.54	15.16	\$114,623.14
2227	TECHNOLOGY SUPPORT	\$79,331.76	\$6,108.86	\$15,218.55	19.18	\$64,113.21
2319	BOARD OF EDUCATION SERVICES	\$101,346.66	\$4,677.97	\$68,691.47	67.78	\$32,655.19
2329	ADMINISTRATION	\$319,597.00	\$23,770.43	\$71,416.41	22.35	\$248,180.59
2529	ADMINISTRATION-FISCAL SERVICES	\$97,232.58	\$7,023.31	\$26,394.31	27.15	\$70,838.27
2542	OPERATION & MAINTENANCE BLDGS.	\$45,330.97	\$3,101.16	\$5,291.78	11.67	\$40,039.19
22	SPECIAL EDUCATION FUND	<u>\$4,688,713.70</u>	<u>\$327,869.92</u>	<u>\$711,312.40</u>	<u>15.17</u>	<u>\$3,977,401.30</u>
	Grand Total:	<u>\$5,170,828.22</u>	<u>\$345,325.44</u>	<u>\$840,586.32</u>	<u>16.26</u>	<u>\$4,330,241.90</u>

Activity Fund Balance Report - Summary - Exclude Encumbrances  
09/2021 - 09/2021

Regular; Beginning Month 09/2021; Processing Month 09/2021; Accounts to Include Accounts with Activity; Fund  
Number 71

Fund: 71      AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,016.90	68.00	983.10	0.00	4,932.00
71 453	SANFORD FLEX	10,921.86	7,172.50	1,943.32	0.00	5,692.68
	Fund Total: 71	<u>14,938.76</u>	<u>7,240.50</u>	<u>2,926.42</u>	<u>0.00</u>	<u>10,624.68</u>



Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, September 20, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 20, 2021 via Teleconference, Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:25 P.M.

**Members present:**

Jolene King, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Evan Buckmiller, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Christopher Verhoek, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Lana Sand, Rosholt; Ryan Olson, Rutland – entered 7:10 P.M.; David Squires, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Mary Campbell, Wilmot

**Absent:**

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Brian Hanson, Oldham/Ramona; Art Berger; Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake

**Others Attending:**

NESC Staff Representatives: Brenda Boyd, Stephanie Hayunga, Melissa Gent, Traci Graham, Maria Meyer, Shelly Skogstad, Jessica Fischer and Elli Stevenson

Member District Superintendents: Todd Obele, Henry; Mitch Reed, Florence – entered at 7:16 P.M.

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

**Agenda review, changes, and approval**

*Action #22-19* Motion by J. Homola, second by D. Squires, to approve the agenda as presented. All present voted, motion carried.

**Introduction of Guests**

Todd Obele, Brenda Boyd, Stephanie Hayunga, Melissa Gent, Traci Graham, Maria Meyer, Shelly Skogstad, Jessica Fischer, and Elli Stevenson were introduced as guests.

Traci Graham and Melissa Gent presented information about the work of the school psychology department.

**Conflicts of Interest**

No conflicts of interest were presented.

### Public Comment

No public comments were presented.

### Financial Report

*Action #22-20* Motion by J. King, second by M. McIntire, to approve the financial report for the period ending August 31, 2021. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>August 1, 2021</b>	<b>\$79,619.41</b>	<b>\$691,225.38</b>	<b>\$14,048.27</b>
<u>Receipts:</u>			
Local Sources	\$6,595.70	\$194,798.87	\$2,312.50
State Sources		\$3,898.88	
Federal Sources			
Other			
<u>Total Monthly Receipts</u>	<u>\$6,595.70</u>	<u>\$198,697.75</u>	<u>\$2,312.50</u>
Total Gross Receipts	\$86,215.11	\$889,923.13	\$16,360.77
Manual Journal Entries			
Less Salaries	\$9,721.32	\$288,589.33	
Less Disbursements	\$9,704.19	\$44,217.84	\$1,422.01
<u>Total Salaries &amp; Disbursements</u>	<u>\$19,425.51</u>	<u>\$332,807.17</u>	<u>\$1,422.01</u>
<b>Ending Cash Balance</b>			
<b>August 31, 2021</b>	<b>\$66,789.60</b>	<b>\$557,115.96</b>	<b>\$14,938.76</b>

### Consent Agenda

*Action #22-21* Motion by P. Blue, second by A. Nielsen to approve the following items on the Consent Agenda: 7a) Approval of August 16, 2021 Board of Directors minutes; 7b) Approval of payment of September 2021 budget claims; 7c) Approval of propane contract – Hamlin County Farmers Cooperative – 2,100 gallons - \$1.75/gallons = \$3,675; 7d) Approval of Paraprofessional Contracts: Josie Nelson, \$14.30/hr – Paraprofessional Hamlin Center Base; Shannon Lawrence, \$14.30/hr – Paraprofessional Castlewood Center Base; Approval of substitute contract: Laurie Casper, \$23/hour. All present voting in favor, motion carried.

### September 2021 Accounts Payable

**General Fund:** AAA PURE WATER WATER FILTER 9.90; ALPHA MEDIA LLC EMPLOY AD 47.52; ANDERSON, SAPPHIRE BACKGROUND CHECK 3.89; APEX LEARNING APEX SEATS 7,730.00; ASBSD A.P. REGIS ASBSD-SASD 16.65; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 470.44; CENEX FLEETCARD MAINT & GASOLINE 3,018.53; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 11.97; DUST TEX SERVICE, INC. SEPT RUG RENT 10.00; ESTELLINE COMMUNITY OIL CO. MAINT 47.51; GEOTEK ENG & TESTING SERVICES, INC MAINT 96.01; GESSWEIN MOTORS, INC. MAINT 76.72; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 555.17; HUMANITY LAUNCH, LLC, THE SPEAKER 180.00; HUNTIMER, KIMBERLY BACKGROUND CHECK 4.79; MATTERN, MALLORIE BACKGROUND CHECK 5.69; MEYER, MARIA REIMB MI 126.04; NESC IMPREST 155.21; NESC PAYROLL SEPT 2021 9,857.82; OHIO STATE UNIVERSITY, THE SET UP/ENTRY FEE 950.00; OLSON, LESLIE BACKGROUND CHECK 4.79; OTTERTAIL POWER CO. ELEC 23.83; POWELL, ANDREA BACKGROUND

CHECK 3.89; ROB'S AUTO REPAIR MAINT 1,360.65; RON'S AUTO REPAIR MAINT 283.31; SANFORD HEALTH PLAN HSA/FSA FEES 5.79; SCOTTING, ANGELA BACKGROUND CHECK 4.79; STEVENSON, ELLEN BACKGROUND CHECK 4.79; SWENSON, CODY BACKGROUND CHECK 4.79; TOWN OF HAYTI WATER 18.23; W.W. TIRE SERVICE MAINT 57.90; WATERTOWN PUBLIC OPINION MINUTES 38.90

**Fund Total: \$25,185.52**

**Special Education Fund:** AAA PURE WATER FILTER 100.10; ALPHA MEDIA LLC EMPLOY AD 480.48; ANDERSON, SAPHIRE BACKGROUND CHECK 39.36; ASBSD A.P. REGIS ASBSD-SASD 168.35; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 11,012.61; BRITTON-HECLA SCHOOL DISTRICT MI TO DISTRICT 86.52; BYTESPEED, LLC TECH 1,000.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 120.98; DUST TEX SERVICE, INC. SEPT RUG RENT 101.18; GENT, MELISSA REIMB MI 44.10; GEOTEK ENG & TESTING SERVICES, INC MAINT 970.74; HUMANITY LAUNCH, LLC, THE SPEAKER 1,820.00; HUNTIMER, KIMBERLY BACKGROUND CHECK 48.46; MARTIAN, EMILY AUG 21 ESY MI 47.04; MATTERN, MALLORIE BACKGROUND CHECK 57.56; MEYER, MARIA NASP DUES 220.00; NESC PAYROLL SEPT 2021 311,064.50; PARENT ESY/CB REIMB MI 70.56; NESC IMPREST 827.89; OLSON, LESLIE BACKGROUND CHECK 48.46; OTTERTAIL POWER CO. ELEC 240.91; POWELL, ANDREA BACKGROUND CHECK 39.36; SANFORD HEALTH PLAN HSA/FSA FEES 58.56; SCOTTING, ANGELA BACKGROUND CHECK 48.46; SD DEPT. OF EDUCATION ZOOM LIC 22.50; SKOGSTAD, SHELLY NASP DUES 220.00; STEVENSON, ELLEN BACKGROUND CHECK 48.46; SWENSON, CODY BACKGROUND CHECK 48.46; TOWN OF HAYTI WATER 184.27; WATERTOWN PUBLIC OPINION MINUTES 393.33; WENZ, MELODY AUG 21 ESY MI 25.62

**Fund Total: \$329,658.82**

### **Discussion Items**

#### **Assistant Director's Report**

Assistant Director Frewing gave his monthly report.

#### **Director's Report**

Director Powell gave her monthly report.

#### **September 1, 2021 Advisory Board meeting minutes**

Director Powell reviewed the minutes from the advisory meeting.

#### **Quidel COVID free at-home test kit involvement**

Discussion was held on Quidel COVID free at-home test kit involvement.

#### **Vision and Mission Development Statement**

Discussion was held on Vision and Mission Development Statement.

#### **Professional Development**

Discussion was held on NESC employees' future professional development.

#### **UV wants for field staff**

Discussion was held on UV wands for field staff.

### **Action Items**

#### **Approval to participate in the Quidel State testing**

*Action #22-22* Motion by J. Homola, second by D. Squires to approve to participate in Quidel State testing. All present voting in favor, motion carried.

#### **Approval to declare vehicles as surplus**

*Action #21-23* Motion by J. King, second by L. Crooks to approve declaring 4 vehicles as surplus property to be sold by sealed bids. The three appointed appraisers are J. Homola, C. Verhoek and D. Squires. All present voting in favor, motion carried.

Fixed Asset No. 0317	2003 Chevy Astro Van	Serial#: 1GNEL19X63B143134
Fixed Asset No. 0325	2006 Chevy Malibu (Silver)	Serial#: 1G1ZS53826F244134
Fixed Asset No. 0338	2008 Chevy Impala (Brown)	Serial#: 2G1WB58K181264554
Fixed Asset No. 0332	2005 Ford Taurus (Maroon)	Serial#: 1FAFP53205A114023

Approval of amended COVID-19 resolution

*Action #22-24* Motion by M. McIntire, second by L. Sand to approve amended COVID-19 resolution with changes. All present voting in favor, motion carried.

Approval of NESC/USD Affiliate Agreement

*Action #22-25* Motion by D. Squires, second by M. Prins to approve NESC/USD Affiliate Agreement. All present voting in favor, motion carried.

Approval of purchase of UV wands

*Action #22-26* Motion by B. Asleson, second by D. Squires to table purchase of UV wands. All present voting in favor, motion carried.

Approval to amend appointed Steering Committee for category 251-399

*Action #22-27* Motion by J. Homola, second by P. Blue to approve purchase of UV wands. All present voting in favor, motion carried.

Executive Session

*Action #22-28* Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by M. McIntire, second by A. Nielsen to enter executive session at 8:03 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:24 P.M.

Adjournment

*Action #22-29* With there being no further business, motion by J. Homola, second by P. Blue, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, October 18, 2021 at 7:00 P.M.

\_\_\_\_\_  
Arend Schuurman, President

\_\_\_\_\_  
Tiffany Stormo, Business Manager

## Northeast Educational Services Cooperative

## OCTOBER 2021 INVOICES

GENERAL FUND - 10

ABRA OF BROOKINGS	MAINT	140.00
APEX LEARNING	APEX SEATS	750.00
BASS SANITATION INC.	JULY-SEPT 21 GARBAGE	12.28
BRIAN'S GLASS AND DOOR, INC	MAINT	40.00
CENEX FLEETCARD	MAINT & GASOLINE	5,836.73
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	10.59
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	ELA CONF	13.50
DUST TEX SERVICE, INC.	SEPT 2021 RUG RENT	5.00
ESTELLINE COMMUNITY OIL CO.	MAINT	91.62
FIRST DAKOTA INDEMNITY COMPANY	WORK COMP	6.66
FRANKMAN MOTO COMPANY	MAINT	46.23
GARY, JODY	BACKGROUND CHECK	6.14
GESSWEIN MOTORS, INC.	MAINT	204.69
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	1,034.39
JURGENS OIL	MAINT	94.80
KORMANAGEMENT SERVICES, LLC	DRUG TESTING Q1	2,055.96
NEBEL, JAMESON	LAWN CARE	32.40
NESC PAYROLL	OCT 2021	9,749.26
NESC SPECIAL REVENUE PROJECTS	FY22 1ST QTR EXP MI	1,122.94
OTTERTAIL POWER CO.	ELEC	19.82
ROB'S AUTO REPAIR	MAINT	1,178.69
RON'S AUTO REPAIR	MAINT	39.68
S & S AUTO	MAINT	130.00
W.W. TIRE SERVICE	MAINT	360.64
<u>GENERAL FUND TOTAL:</u>		<u>22,982.02</u>

SPECIAL EDUCATION FUND - 22

BASS SANITATION INC.	JULY-SEPT 21 GARBAGE	124.22
BOETTCHER, KRISTY	REIMB MI	31.50
BRITTON-HECLA SCHOOL DISTRICT	AUG/SEPT 2021 MI	33.18
CASTLEWOOD SCHOOL DISTRICT	SEPT 2021 USE FEE	862.63
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	107.13
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	ELA CONF	136.50
DUST TEX SERVICE, INC.	SEPT 2021 RUG RENT	50.59
FIRST DAKOTA INDEMNITY COMPANY	WORK COMP	67.34

FISCHER, JESSICA	NASP REGIS	359.00
HAMLIN COUNTY FARMERS COOP	FY22 PROPANE FILL	3,344.25
HAMLIN SCHOOL DISTRICT	SEPT 2021 USE FEE	1,475.10
HAYUNGA, STEPHANIE	REIMB MI	20.16
MEYER, MARIA	NASP REGIS	149.00
NEBEL, JAMESON	LAWN CARE	327.60
NESC IMPREST	IMPREST	68.00
NESC PAYROLL	OCT 2021	315,843.55
NESC SPECIAL REVENUE PROJECTS	FY22 1ST QTR EXP MIL	53,593.80
OTTERTAIL POWER CO.	ELEC	200.41
WEBSTER SCHOOL DISTRICT	SEPT 2021 USE FEE	690.10
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>377,546.17</u>
<u>OCTOBER 2021 INVOICES TOTAL:</u>		<u>400,528.19</u>

## Northeast Educational Services Cooperative

## OCTOBER 2021 BMO INVOICES

GENERAL FUND - 10

A-I COMPUTER SOLUTIONS	TECH	4.50
AMAZON	TECH EQ/SUPP	77.89
ARROWWOOD RESORT & CONF CENTER	ADMIN TRAVEL	18.35
DIGITAL RIVER	ADMIN SUPP	4.22
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	4.56
ITC TELECOM	SEPT 2021 PHONE SERV	134.18
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.30
VERIZON WIRELESS	AUG CELL SERVICE	15.26
<u>GENERAL FUND TOTAL:</u>		<u>260.26</u>

SPECIAL EDUCATION FUND - 22

A-I COMPUTER SOLUTIONS	TECH	45.49
AMAZON	SLP SUPP/TECH EQ/SUPP	879.49
ARROWWOOD RESORT & CONF CENTER	ADMIN TRAVEL	185.55
CPI	CPI SEATS	879.78
DIGITAL RIVER	ADMIN SUPP	42.67
DINKY DOODADS	SLP SUPP	44.53
HOLIDAY INN EXPRESS-WINNER	ED SPEC TRAVEL	150.00
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	81.20
ITC TELECOM	SEPT 2021 PHONE SERV	1,356.69
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	2,379.34
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	5,163.59
SDASP	T.G. M.G. REGIS	350.00
SW/WC SERVICE COOPERATIVE	TECH REGIS	99.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	70.73
VERIZON WIRELESS	AUG CELL SERVICE	234.11
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>11,962.17</u>

OCTOBER 2021 BMO INVOICES TOTAL:12,222.43

# INVOICE

October 05, 2021

Northeast Educational

310 5th Street

Hayti, SD 57241

ATTN:

**Invoice Number: 0703531-2110**
**Invoice Amount: \$ 12,222.43**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending October 05, 2021.

Your payment is due **November 01, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

<b>BMO Harris Accounts</b>		<b>Diners Club Accounts</b>	
Payment By Mail		Payment By Mail	
BMO Harris		Diners Club	
P.O. Box 5732		P.O. Box 5732	
Carol Stream, IL 60197-5732		Carol Stream, IL 60197-5732	
Payment By Overnight Delivery		Payment By Overnight Delivery	
FIS		FIS	
BMO Harris Bank Attn: Lockbox# 5732		BMO Harris Bank Attn: Lockbox# 5732	
270 Remington Blvd, Suite B		270 Remington Blvd, Suite B	
Bolingbrook, IL 60440		Bolingbrook, IL 60440	

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

<b>BMO Harris Accounts</b>		<b>Diners Club Accounts</b>	
By Phone: 1-855-825-9234		By Phone: 1-800-2-DINERS (1-800-234-6377)	
By e-mail: corporate.clientservices@bmo.com		By e-mail: dinersclub.service@bmo.com	

Thank you for your continued business.

 .....

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational

310 5th Street

Hayti, SD 57241

Invoice Number: 0703531-2110

Amount Paid: \$ 12,222.43

Payment Due Date: November 01, 2021



## Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

MO, Statement Period 09/06/2021 to 10/05/2021

Applied Cards

### Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
09/27/2021	09/27/2021	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-11,483.05
			Debit Total USD	0.00
			Credit Total USD	-11,483.05
			Total USD	-11,483.05

### byd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
09/10/2021	09/08/2021	XXXX-XXXX-XXXX-9401	Holiday Inn Express	150.00
09/10/2021	09/09/2021	XXXX-XXXX-XXXX-9401	Crisis Prevention	759.81
09/15/2021	09/14/2021	XXXX-XXXX-XXXX-9401	Crisis Prevention	39.99
09/29/2021	09/28/2021	XXXX-XXXX-XXXX-9401	Tony	79.98
09/29/2021	09/28/2021	XXXX-XXXX-XXXX-9401	Wpy Swwc Service Coope	99.00
10/05/2021	10/04/2021	XXXX-XXXX-XXXX-9401	A-I Computer Solutions	49.99
			Debit Total USD	1,178.77
			Credit Total USD	0.00
			Total USD	1,178.77

### Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
09/15/2021	09/14/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	25.16
09/16/2021	09/15/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	25.54
09/20/2021	09/18/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	35.06
			Debit Total USD	85.76
			Credit Total USD	0.00
			Total USD	85.76

### Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount
09/29/2021	09/28/2021	XXXX-XXXX-XXXX-0328	Paypal Aliciapeter	350.00
			Debit Total USD	350.00
			Credit Total USD	0.00

Total USD 350.00

Normo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
09/08/2021	09/07/2021	XXXX-XXXX-XXXX-0837	Sp Dinky Doodads	44.53	?
09/08/2021	09/07/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2g0lv5f70	369.00	?
09/09/2021	09/08/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2g3v01zj1	17.00	?
09/09/2021	09/09/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2g9nn4301	11.99	?
09/09/2021	09/09/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2g9t533h1	496.44	?
09/10/2021	09/09/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	72.03	?
09/10/2021	09/10/2021	XXXX-XXXX-XXXX-0837	Vzwrllss My Vz Vb P	249.37	?
09/13/2021	09/09/2021	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	1,490.87	?
09/13/2021	09/12/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 2586e5ul2	62.95	?
09/27/2021	09/23/2021	XXXX-XXXX-XXXX-0837	Arrowwood Resort At Ce	203.90	?
09/27/2021	09/25/2021	XXXX-XXXX-XXXX-0837	Dri Asap Utilities	49.00	?
09/27/2021	09/26/2021	XXXX-XXXX-XXXX-0837	Dri Asap Utilities	-2.11	?
10/04/2021	10/01/2021	XXXX-XXXX-XXXX-0837	Marshall County Health	2,379.34	?
10/04/2021	10/01/2021	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	5,163.59	?
Debit Total USD				10,610.01	
Credit Total USD				-2.11	
Total USD				10,607.90	

Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, October 6, 2021

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, October 6, 2021 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Superintendent Books at 10:02 A.M. and adjourned at 10:40 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Travis Ahrens & Jennifer Heggelund, Clark; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Mitch Reed, Florence; Todd Obele, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Brian Brosnahan, Rutland; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake

Absent: Nadine Eastman, Enemy Swim; Patrick Kraning, Hamlin; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Larry Hulscher, Wilmot

Others Attending: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Superintendent Books called the meeting to order at 10:02 A.M.

Agenda review, changes, and approval

Motion by S. Benson, second by D. Felderman to approve the agenda as presented.

Conflicts of Interest

No conflicts of interest were presented.

Open Forum

C. Schiernbeck visited about sharing bus drivers.

Financial Report

Business Manager Stormo reviewed the financial report for August 2021.

Motion by E. Bass, second by C. Lee to approve August 2021 Financial Report. All present voting in favor, motion carried.

Center Base rates

Motion by T. Ahrens, second by M. Fischer to approve Center Base tuition rates as presented for FY22. All present voting in favor, motion carried.

Base Rate	\$33,965.53
First Placement	\$45,310.02
Second Placement	\$35,089.79
Third Placement	\$25,610.01

#### Internal Review

Director Powell discussed the RDA internal review process.

#### IEP reminder on medical referral

Director Powell discussed medical referrals.

#### School Psych vs Psych Examiner

Assistant Director Frewing discussed the ongoing Psych Examiner controversy with DOE.

#### IEE Comprehensive Plan highlight and sample LEA policy

Director Powell discussed the importance of districts having an IEE policy. Assistant Director Frewing will be emailing a sample policy out to districts.

#### School Board Meetings

Director Powell talked about attending upcoming school board meetings at local school districts.

#### Adjournment

There being no further business, motion by A. Van Regenmorter, second by B. Sampson to adjourn. All present voting in favor, motion carried.

The next Board of Advisors' Meeting will be November 3, 2021.

Tiffany Stormo, Business Manager

# 2021-2022 CENTER BASE TUITION SLIDING SCALE RATES

## October Sliding Tuition Scale

BASE RATE =	\$33,965.53								
School District	FTE	# Placements	133.40%	103.31%	75.40%		TUITION	New October Placements	
Castlewood		2.00						1ST PLACEMENT	\$45,310.02
Student 1	100.00%		\$45,310.02					2ND PLACEMENT	\$35,089.79
Student 2	100.00%			\$35,089.79				3RD PLACEMENT	\$25,610.01
Total:			\$45,310.02	\$35,089.79	\$0.00		\$80,399.81	Budget Hearing Placements	
Clark		1.00						1ST PLACEMENT	\$ 48,353.24
Student 1	100.00%		\$45,310.02					2ND PLACEMENT	\$ 37,870.41
Total:			\$45,310.02	\$0.00	\$0.00		\$45,310.02	3RD PLACEMENT	\$ 28,331.98
Hamlin		8.55						Difference	
Student 1	100.00%		\$45,310.02					1ST PLACEMENT	\$3,043.22
Student 2	100.00%			\$35,089.79				2ND PLACEMENT	\$2,780.62
Student 3	100.00%				\$25,610.01			3RD PLACEMENT	\$2,721.97
Student 4	100.00%				\$25,610.01				
Student 5	100.00%				\$25,610.01				
Student 6	100.00%				\$25,610.01				
Student 7	100.00%				\$25,610.01				
Student 8	100.00%				\$25,610.01				
Student 9	55.00%				\$14,085.51				
Total:			\$45,310.02	\$35,089.79	\$167,745.57		\$248,145.37		
Henry		1.00							
Student 1	100.00%		\$45,310.02						
Total:			\$45,310.02				\$45,310.02		
Rutland		1.00							
Student 1	100.00%		\$45,310.02						
Total:			\$45,310.02				\$45,310.02		
Webster		4.00							
Student 1	100.00%		\$45,310.02						
Student 2	100.00%			\$35,089.79					
Student 3	100.00%				\$25,610.01				
Student 4	100.00%				\$25,610.01				
Total:			\$45,310.02	\$35,089.79	\$51,220.02		\$131,619.83		
						Deferred from FY21	\$100,491.40		
						Tuition Schedule	\$596,095.05		
						Total Tuition	\$696,586.45		
# of Placements:		17.55				FY 22 Budgeted			
						Expenditures	\$696,586.40		
						Difference	\$0.05		

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, October 18, 2021 - 7:00 P.M.**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Public comment
5. Conflict of Interest
6. PT Department: Nancy Crump, Kristina Suttan, and Kristy Boettcher
7. Approval of September 2021 financial report
8. Consent Agenda
  - a. Approval of September 2021 meeting minutes
  - \_\_\_\_\_
  - b. Approval of payment of October 2021 budget claims
  - \_\_\_\_\_
  - c. Approval of Teresa Landmark Lane Change
  - \_\_\_\_\_
  - d. Approval of Contracts-Welcome to the NESC family!
    - i. Webster Para-
    - ii. OT coverage through Teachwell via Telehealth
    - iii. Nicole Nedved-SLP for 2022-2023
9. Discussion Items
  - a. Assistant Director Report
    - School Psychologist Examiner Controversy
  - b. Director Report
    - i. Board meetings-going well
    - ii. Vision/Mission Steering committee meeting prior to Nov. meeting
    - iii. Staff Evals-these are starting up for Tim and I.
    - iv. Addressing college students and attending job fairs-marketing strategies
  - c. Advisory Board Meeting
    - i. Readjusting the focus of these meetings to include an educational component for the Superintendents. Many are serving as Special Education Directors as well. Area for human resource potential growth-BCBA, Cooperative SPED Director, trainings

10. Action items

a. Approval of Center Base rates

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Approval of surplus vehicle bids

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Executive Session (If needed)

12. Adjourn