

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, October 18, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 18, 2021 via Teleconference, Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:56 P.M.

Members present:

Jolene King, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Christopher Verhoek, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Mary Campbell, Wilmot

Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Brian Hanson, Oldham/Ramona; Lana Sand, Rosholt; Ryan Olson, Rutland; David Squires, Sioux Valley; Art Berger, Waubay

Others Attending:

NESC Staff Representatives: Nancy Crump, Kristina Suttan, Kristy Boettcher and Shelly Skogstad
Member District Superintendents: Todd Obele, Henry
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director
Others: Carie Knutson

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #22-30 Motion by J. Homola, second by M. McIntire, to approve the agenda with the change to add Sarah Sichmeller to Consent Agenda d) Webster Para. All present voted, motion carried.

Introduction of Guests

Nancy Crump, Kristina Suttan, Kristy Boettcher, Shelly Skogstad, Carie Knutson and Todd Obele were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

PT Department

Nancy Crump, Kristina Suttan and Kristy Boettcher presented information about the work of the physical therapy department.

Financial Report

Action #22-31 Motion by J. King, second by J. Homola, to approve the financial report for the period ending September 30, 2021. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
September 1, 2021	\$66,789.60	\$557,115.96	\$14,938.76
<u>Receipts:</u>			
Local Sources	\$1,612.76	\$116,758.07	\$2,926.42
State Sources		\$3,977.50	
Federal Sources			
Other		\$327,703.00	
<u>Total Monthly Receipts</u>	<u>\$1,612.76</u>	<u>\$448,438.57</u>	<u>\$2,926.42</u>
Total Gross Receipts	\$68,402.36	\$1,005,554.53	\$17,865.18
Manual Journal Entries			
Less Salaries	\$9,857.82	\$311,064.50	
Less Disbursements	\$15,327.70	\$18,594.32	\$7,240.50
<u>Total Salaries & Disbursements</u>	<u>\$25,185.52</u>	<u>\$329,658.82</u>	<u>\$7,240.50</u>
Ending Cash Balance September 30, 2021	\$43,216.84	\$675,895.71	\$10,624.68

Consent Agenda

Action #22-32 Motion by L. Amdahl, second by A. Nielsen to approve the following items on the Consent Agenda: 7a) Approval of September 20, 2021 Board of Directors minutes with the following changes; discussion item UV wants changed to wands; 21-23 to 22-23 and 22-27 changed to approval to amend steering committee representative for category 251-399 to Chris Verhoek ; 7b) Approval of payment of October 2021 budget claims; 7c) Approval of lane change – Teresa Landmark – BA+30, \$1,000.00 increase; 7d) Approval of Contracts: Sarah Sichmeller, \$14.30/hr – Paraprofessional Webster Center Base; Teachwell contract - \$600/day on Fridays and \$75/hour on Wednesdays; Nicole Nedved, Speech Language Pathologist, FY23, \$45,000.00. All present voting in favor, motion carried.

October 2021 Accounts Payable

General Fund: ABRA OF BROOKINGS MAINT 140.00; APEX LEARNING APEX SEATS 750.00; BASS SANITATION INC. JULY-SEPT 21 GARBAGE 12.28; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 260.26 BRIAN'S GLASS AND DOOR, INC MAINT 40.00; CENEX FLEETCARD MAINT & GASOLINE 5,836.73; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.59; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON ELA CONF 13.50; DUST TEX SERVICE, INC. SEPT 2021 RUG RENT 5.00; ESTELINE COMMUNITY OIL CO. MAINT 91.62; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 6.66; FRANKMAN MOTOR COMPANY MAINT 46.23; GARY, JODY BACKGROUND CHECK 6.14; GESSWEIN MOTORS, INC. MAINT

204.69;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 1,034.39;JURGENS OIL MAINT 94.80;KORMANAGEMENT SERVICES, LLC DRUG TESTING Q1 2,055.96;NEBEL, JAMESON LAWN CARE 32.40;NESC PAYROLL OCT 2021 9,749.26;NESC SPECIAL REVENUE PROJECTS FY22 1ST QTR EXP MI 1,122.94;OTTERTAIL POWER CO. ELEC 19.82;ROB'S AUTO REPAIR MAINT 1,178.69; RON'S AUTO REPAIR MAINT 39.68;S & S AUTO MAINT 130.00; W.W. TIRE SERVICE MAINT 360.64

Fund Total: \$23,242.28

Special Education Fund: BASS SANITATION INC. JULY-SEPT 21 GARBAGE 124.22; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 11,962.17; BOETTCHER, KRISTY REIMB MI 31.50; BRITTON-HECLA SCHOOL DISTRICT AUG/SEPT 2021 MI 33.18;CASTLEWOOD SCHOOL DISTRICT SEPT 2021 USE FEE 862.63; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 107.13; CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON ELA CONF 136.50; DUST TEX SERVICE, INC. SEPT 2021 RUG RENT 50.59; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 67.34; FISCHER, JESSICA NASP REGIS 359.00; HAMLIN COUNTY FARMERS COOP FY22 PROPANE FILL 3,344.25;HAMLIN SCHOOL DISTRICT SEPT 2021 USE FEE 1,475.10; HAYUNGA, STEPHANIE REIMB MI 20.16; MEYER, MARIA NASP REGIS 149.00;NEBEL, JAMESON LAWN CARE 327.60;NESC IMPREST 68.00; NESC PAYROLL OCT 2021 315,843.55; NESC SPECIAL REVENUE PROJECTS FY22 1ST QTR EXP MIL 53,593.80; OTTERTAIL POWER CO. ELEC 200.41; WEBSTER SCHOOL DISTRICT SEPT 2021 USE FEE 690.10

Fund Total: \$389,508.34

Discussion Items

Assistant Director’s Report

Assistant Director Frewing gave his monthly report.

Director’s Report

Director Powell gave her monthly report.

October 6, 2021 Advisory Board meeting minutes

Director Powell discussed the board of advisory meeting.

Action Items

Approval of Center Base rates

Action #22-33 Motion by J. Homola, second by M. McIntire to approve 2021-2022 Center Base tuition rates as presented. All present voting in favor, motion carried.

Base Rate	\$33,965.53
First Placement	\$45,310.02
Second Placement	\$35,089.79
Third Placement	\$25,610.01

Approve Surplus Vehicle Bids

Action #22-34 Motion by T. Felberg, second by L. Crooks to approve all high bids on the surplus vehicles. All present voting in favor, motion carried.

Fixed Asset No. 0317	2003 Chevy Astro	Carol Reuer	\$101.00
Fixed Asset No. 0325	2006 Chevy Malibu	Devin Reuer	\$254.00
Fixed Asset No. 0338	2008 Chevy Impala	Johnny Reuer	\$250.00
Fixed Asset No. 0332	2005 Ford Taurus	Colton Reuer	\$105.00

Executive Session

No executive session was held.

Adjournment

Action #22-35 With there being no further business, motion by J. Homola, second by A. Nielsen, to adjourn. All present voted, motion carried.

The Steering Committee will be meeting at Lake Area Technical College in Watertown, SD on Monday, November 15, 2021 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, November 15, 2021 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager