

## Northeast Educational Services Cooperative

P.O. Box 327 Hayti, South Dakota 57241  
605-783-3607 Fax: 605-783-3259

December 15, 2021

Dear NESC Board Members:

Our monthly board meeting will be held on December 20, 2021. It will begin at 7:00pm. You may attend the meeting in person, via zoom, or telephone. Information is below. The live link for zoom is on the webpage.

### Physical Location of the Meeting:

Lake Area Technical College

1201 Arrow Ave.

Watertown, SD 57201

### To join the meeting via zoom:

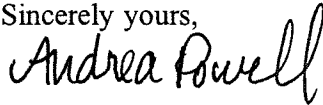
The live link is on the webpage so you don't have to enter the entire registration link. Please access the webpage at [nesc.k12.sd.us](http://nesc.k12.sd.us).

[https://sdk12.zoom.us/join/registration/tJUrcelqrjwpHNOGVehGKwZqwj\\_TnWMobx5S](https://sdk12.zoom.us/join/registration/tJUrcelqrjwpHNOGVehGKwZqwj_TnWMobx5S)

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening, Vision meeting (committee members only) 6PM, Board meeting 7PM.

Sincerely yours,



Andrea Powell

## NESC Board of Director's Meeting

### Proposed Agenda

Date: December 20<sup>th</sup>, 2021

Time: 7:00P.M.

Lake Area Technical Institute (LATI)

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Kari Nolte- Reading Recovery
6. Conflicts of Interest
7. Approval of November 2021 Financial report
8. Consent Agenda
  - a. Approval November 15<sup>th</sup>, 2021 meeting minutes
  - b. Approval of payment of December 2021 budget claims
  - c. Approval of amendment to Josie Nelson's contract effective Nov.1 from 1FTE to .75FTE.
  - d. Approval of Robin Schwandt School Psych. contract for SY 22-23
9. Discussion Items
  - a. Assistant Director report
  - b. Director report
    - i. Governor's Address
    - ii. School Psych Examiner Legislation
    - iii. Behavioral focus from Board of Advisors
  - c. Medical Cannabis Policy- second reading
  - d. Core Values Steering Committee report
  - e. Business Manager and Director Evaluations
  - f. Upcoming dates:
    - i. Legislative session Jan.1 in Pierre
    - ii. Director Leave Feb 4-11
10. Action Items
  - a. Approve Medical Cannabis Policy
11. Adjourn

Next Meeting is January 17, 2021 at 7:00 P.M.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
November 1, 2021	\$154,245.26	\$428,110.49	\$5,808.89	\$588,164.64

Receipts:

**Local Sources:**

1312 Center Base Tuition		\$93,804.51		\$93,804.51
1332 Extended School Year Tuition		\$90,391.68		\$90,391.68
1510 Interest	\$1.68	\$240.78		\$242.46
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$625.35	\$103,708.87		\$104,334.22
1990 Reading Recovery	\$903.48			\$903.48
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,139.32	\$2,139.32
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

**State Sources:**

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,471.44		\$3,471.44
3900 Part B Funds		\$8,442.56		\$8,442.56
3900 ESA 1				\$0.00

**Federal Sources:**

4129 CRF				\$0.00
4175 IDEA Part B 611		\$490,294.00		\$490,294.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$21,189.00		\$21,189.00

**Other Receipts:**

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$146.88	\$1,485.12		\$1,632.00

<b>Total Monthly Receipts</b>	<b>\$1,677.39</b>	<b>\$813,027.96</b>	<b>\$2,139.32</b>	<b>\$816,844.67</b>
-------------------------------	-------------------	---------------------	-------------------	---------------------

Balance Frwd plus Revenue to date	\$155,922.65	\$1,241,138.45	\$7,948.21	\$1,405,009.31
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

**Less Salaries & Disbursements**

Salaries	\$9,716.68	\$315,699.35		\$325,416.03
Disbursements	\$15,142.73	\$54,949.22	\$2,677.28	\$72,769.23
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$24,859.41</b>	<b>\$370,648.57</b>	<b>\$2,677.28</b>	<b>\$398,185.26</b>

**CASH BALANCE**

November 30, 2021	\$131,063.24	\$870,489.88	\$5,270.93	\$1,006,824.05
-------------------	--------------	--------------	------------	----------------

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$0.73	\$569,557.91	\$5,270.93	\$574,829.57
Money Market Savings XX-105	\$131,062.51	\$213,623.13	\$0.00	\$344,685.64
Certificates of Deposit XX-106	\$0.00	\$82,308.84	\$0.00	\$82,308.84
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$131,063.24</b>	<b>\$870,489.88</b>	<b>\$5,270.93</b>	<b>\$1,006,824.05</b>

Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00
---------------------------------	--------	--------	--------	--------

Regular; Processing Month 11/2021; Accounts to Include Accounts with  
 Activity; Fund Number 10, 22

**Fund: 10 GENERAL FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	1.68	403.11	124.03	(78.11)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	7,503.93	625.35	3,126.75	41.67	4,377.18
10 1990 012	READING RECOVERY ASSESSMENTS	21,699.15	903.48	15,374.86	70.85	6,324.29
10 1990 013	READING RECOVERY-OTHER LEAs	5,712.23	0.00	0.00	0.00	5,712.23
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,431.81	26.40	9,568.19
10 1990 200	EXPENSED MILEAGE FROM SPED	259,330.00	0.00	54,716.74	21.10	204,613.26
Subtotal: LOCAL SOURCES		382,330.35	1,530.51	151,813.31	39.71	230,517.04
10 4175 022	REGULAR IDEA PART B - MTSS	79,343.62	0.00	0.00	0.00	79,343.62
10 4195 126	GEER 1	440.55	0.00	0.00	0.00	440.55
Subtotal: FEDERAL SOURCES		79,784.17	0.00	0.00	0.00	79,784.17
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	710.00	0.00	(710.00)
Subtotal: 5000		0.00	0.00	710.00	0.00	(710.00)
Fund Total:		462,114.52	1,530.51	152,523.31	33.01	309,591.21

Regular; Processing Month 11/2021; Accounts to Include Accounts with  
 Activity; Fund Number 10, 22

**Fund: 22 SPECIAL EDUCATION FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	645,967.38	93,804.51	227,922.55	35.28	418,044.83
22 1312 100	TUITION-ESY	100,000.00	90,391.68	90,391.68	90.39	9,608.32
22 1510	INTEREST	1,700.00	240.78	1,200.12	70.60	499.88
22 1990 003	SPED ASSESSMENTS	1,244,505.79	103,708.87	518,544.35	41.67	725,961.44
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	21,855.40	0.00	0.00	0.00	21,855.40
Subtotal: LOCAL SOURCES		2,024,028.57	288,145.84	838,058.70	41.41	1,185,969.87
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	135,110.68	0.00	0.00	0.00	135,110.68
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,471.44	18,216.70	45.54	21,783.30
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	8,442.56	8,442.56	187.61	(3,942.56)
Subtotal: STATE SOURCES		179,610.68	11,914.00	26,659.26	14.84	152,951.42
22 4175 475	REGULAR IDEA PART B 611	1,940,036.00	490,294.00	490,294.00	25.27	1,449,742.00
22 4186 486	REGULAR IDEA PART B 619	54,469.00	21,189.00	21,189.00	38.90	33,280.00
22 4192 477	IDEA PT B 611 - ARP	443,358.00	0.00	0.00	0.00	443,358.00
22 4193 488	IDEA PT B 619 - ARP	39,257.00	0.00	0.00	0.00	39,257.00
22 4195 126	GEER 1	7,954.45	0.00	0.00	0.00	7,954.45
Subtotal: FEDERAL SOURCES		2,485,074.45	511,483.00	511,483.00	20.58	1,973,591.45
Fund Total:		4,688,713.70	811,542.84	1,376,200.96	29.35	3,312,512.74

**Revenue Summary Report**

Processing Month: 11/2021  
Regular; Processing Month 11/2021; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,150,828.22	813,073.35	1,528,724.27	29.68	3,622,103.95

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$27,411.38	\$1,758.36	\$10,261.62	37.44	\$17,149.76
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$154,103.66	\$4,689.20	\$24,036.93	15.60	\$130,066.73
2227	TECHNOLOGY SUPPORT	\$7,845.99	\$438.60	\$2,548.92	32.49	\$5,297.07
2319	BOARD OF EDUCATION SERVICES	\$13,023.30	(\$91.82)	\$6,728.11	51.66	\$6,295.19
2329	ADMINISTRATION	\$31,608.50	\$2,241.29	\$12,046.02	38.11	\$19,562.48
2529	ADMINISTRATION-FISCAL SERVICES	\$9,616.41	\$701.51	\$4,029.30	41.90	\$5,587.11
2542	OPERATION & MAINTENANCE BLDGS.	\$4,483.28	\$96.92	\$1,195.64	26.67	\$3,287.64
2545	VEHICLE SERVICE	\$221,022.00	\$14,428.47	\$113,126.23	51.18	\$107,895.77
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$2,055.96	15.82	\$10,944.04
10	GENERAL FUND	<u>\$482,114.52</u>	<u>\$24,262.53</u>	<u>\$176,028.73</u>	<u>36.51</u>	<u>\$306,085.79</u>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$100,000.00	\$0.00	\$94,434.82	94.43	\$5,565.18
1223	CENTER BASE DAY PROGRAMS	\$645,967.38	\$59,232.82	\$175,044.08	27.10	\$470,923.30
1226	EARLY CHILDHOOD SERVICES	\$404,163.17	\$28,770.56	\$100,905.28	24.97	\$303,257.89
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$8,378.69	\$8,378.69	0.00	(\$8,378.69)
2142	PSYCHOLOGICAL SERVICES	\$694,949.99	\$55,396.33	\$191,977.83	27.62	\$502,972.16
2152	SPEECH PATHOLOGY SERVICES	\$1,214,184.96	\$94,694.81	\$311,358.40	25.64	\$902,826.56
2171	PHYSICAL THERAPY	\$299,827.52	\$21,536.63	\$108,726.60	36.26	\$191,100.92
2172	OCCUPATIONAL THERAPY	\$549,171.03	\$41,393.16	\$157,254.68	28.63	\$391,916.35
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$135,110.68	\$6,969.95	\$34,747.55	25.72	\$100,363.13
2227	TECHNOLOGY SUPPORT	\$79,331.76	\$4,324.25	\$25,715.13	32.41	\$53,616.63
2319	BOARD OF EDUCATION SERVICES	\$101,346.66	(\$928.46)	\$68,028.96	67.13	\$33,317.70
2329	ADMINISTRATION	\$319,597.00	\$22,663.77	\$121,297.59	37.95	\$198,299.41
2529	ADMINISTRATION-FISCAL SERVICES	\$97,232.58	\$7,092.94	\$40,740.97	41.90	\$56,491.61
2542	OPERATION & MAINTENANCE BLDGS.	\$45,330.97	\$979.92	\$12,089.17	26.67	\$33,241.80
22	SPECIAL EDUCATION FUND	<u>\$4,688,713.70</u>	<u>\$350,505.37</u>	<u>\$1,450,699.75</u>	<u>30.94</u>	<u>\$3,238,013.95</u>
	<b>Grand Total:</b>	<u>\$5,170,828.22</u>	<u>\$374,767.90</u>	<u>\$1,626,728.48</u>	<u>31.46</u>	<u>\$3,544,099.74</u>

Activity Fund Balance Report - Summary - Exclude Encumbrances  
 11/2021 - 11/2021

Regular; Beginning Month 11/2021; Processing Month 11/2021; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,804.00	646.67	196.00	0.00	4,353.33
71 453	SANFORD FLEX	1,004.89	2,030.61	1,943.32	0.00	917.60
Fund Total: 71		<u>5,808.89</u>	<u>2,677.28</u>	<u>2,139.32</u>	<u>0.00</u>	<u>5,270.93</u>



Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, November 15, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 15, 2021 via Teleconference, Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:34 P.M.

**Members present:**

Jolene King, Arlington; Gary Brassfield, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Sherri Stormo, Hamlin; Paula Blue, Henry; Lana Sand, Rosholt; David Squires, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster-entered at 7:04 P.M.; Tia Felberg, Willow Lake

**Absent:**

Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Brian Hanson, Oldham/Ramona; Ryan Olson, Rutland; Art Berger, Waubay; Mary Campbell, Wilmot

**Others Attending:**

NESC Staff Representatives: Cheryl Keller-Knutson, Christy Busskohl, Stephanie Hayunga, Melissa Gent, Shelly Skogstad  
Member District Superintendents: Todd Obele, Henry; Mitch Reed, Florence – entered at 7:15 P.M.  
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

**Agenda review, changes, and approval**

*Action #22-36* Motion by J. King, second by C. Verhoek, to approve the agenda as presented. King – aye, Brassfield – aye, Nielsen – aye, McIntire – aye, Asleson – aye, Crooks – aye, Prins – aye, Schuurman – aye, Verhoek – aye, S. Stormo – aye, Blue – aye, Sand - aye, Squires– aye, Amdahl – aye, Thyen – aye, Felberg – aye, motion carried.

**Introduction of Guests**

Cheryl Keller-Knutson, Christy Busskohl, Stephanie Hayunga, Melissa Gent, Shelly Skogstad and Todd Obele were introduced as guests.

**Public Comment**

No public comments were presented.

**Conflicts of Interest**

No conflicts of interest were presented.

**SLP/SLPA Department**

Cheryl Keller-Knutson and Christy Buszkohl presented information about the work of the Speech Language department.

**Financial Report**

*Action #22-37* Motion by M. McIntire, second by P. Blue, to approve the financial report for the period ending October 31, 2021. King – aye, Brassfield – aye, Nielsen – aye, McIntire – aye, Asleson – aye, Crooks – aye, Prins – aye, Schuurman – aye, Verhoek – aye, S. Stormo – aye, Blue – aye, Sand - aye, Squires– aye, Amdahl – aye, Thyen – aye, Looyenga – aye, Felberg – aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>October 1, 2021</b>	<b>\$43,216.84</b>	<b>\$675,895.71</b>	<b>\$10,624.68</b>
<u>Receipts:</u>			
Local Sources	\$56,299.90	\$137,489.29	\$2,011.32
State Sources		\$4,233.83	
Federal Sources			
Other	\$77,970.80		
<u>Total Monthly Receipts</u>	<u>\$134,270.70</u>	<u>\$141,723.12</u>	<u>\$2,011.32</u>
Total Gross Receipts	\$177,487.54	\$817,618.83	\$12,636.00
Manual Journal Entries			
Less Salaries	\$9,749.26	\$315,843.55	
Less Disbursements	\$13,493.02	\$73,664.79	\$6,827.11
<u>Total Salaries &amp; Disbursements</u>	<u>\$23,242.28</u>	<u>\$389,508.34</u>	<u>\$6,827.11</u>
<b>Ending Cash Balance</b>			
<b>October 31, 2021</b>	<b>\$154,245.26</b>	<b>\$428,110.49</b>	<b>\$5,808.89</b>

**Consent Agenda**

*Action #22-38* Motion by P. Blue, second by G. Brassfield to approve the following items on the Consent Agenda: 7a) Approval of October 18, 2021 Board of Directors minutes; 7b) Approval of payment of November 2021 budget claims; 7c) Acknowledgement of Webster Area School District work agreement – shared paraprofessional - \$22.52/hour. King – aye, Brassfield – aye, Nielsen – aye, McIntire – aye, Asleson – aye, Crooks – aye, Prins – aye, Schuurman – aye, Verhoek – aye, S. Stormo – aye, Blue – aye, Sand - aye, Squires– aye, Amdahl – aye, Thyen – aye, Looyenga – aye, Felberg – aye, motion carried.

## November 2021 Accounts Payable

**General Fund:** APEX LEARNING APEX SEATS 450.00; BRIAN'S GLASS AND DOOR, INC MAINT 40.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 182.24; CENEX FLEETCARD MAINT & GASOLINE 6,969.11; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 9.32; DUST TEX SERVICE, INC. OCT 2021 RUG RENT 5.00; ELABO DUES 5.40 ESTELLINE COMMUNITY OIL CO. MAINT 99.71; GARY, JODY FUEL REIMB 8.69; GESSWEIN MOTORS, INC. MAINT 316.36 HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 1,209.89; HUNTIMER, KIMBERLY FUEL REIMB 47.97; JURGENS OIL MAINT 20.00; LAWRENCE, SHANNON BACKGROUND CHECK 4.79; NESC PAYROLL NOV 2021 9,716.68; NOLTE, KARI RR TRAVEL 34.00; OTTERTAIL POWER CO. ELEC 17.70; PALMLUND AUTOMOTIVE MAINT 49.18; PROSTROLLO MOTOR COMPANY FLEET MAINT 53.20; ROB'S AUTO REPAIR MAINT 1,738.16; SANFORD HEALTH PLAN HSA/FSA FEES 5.81; SD FEDERAL PROPERTY AGENCY FY22 NEW VEHICLE 3,500.00; TWIN VALLEY TIRE, INC. MAINT 43.71; W.W. TIRE SERVICE MAINT 213.99; WEBSTER AUTO CARE MAINT 118.50

**Fund Total: \$24,859.41**

**Special Education Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 21,487.31; BOETTCHER, KRISTY MEDBRIDGE REGIS 250.00; BRITTON-HECLA SCHOOL DISTRICT OCT 2021 MI 40.74; CASTLEWOOD SCHOOL DISTRICT OCT 2021 USE FEE 862.63; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 94.24; DEUBROOK SCHOOL DISTRICT PART C 741.73; DEUEL SCHOOL DISTRICT PART B & C 702.44; DUST TEX SERVICE, INC. OCT 2021 RUG RENT 50.59; ELABO DUES 54.60; ELKTON SCHOOL DISTRICT PART B & C 799.21; ESTELLINE SCHOOL DISTRICT PART B & C 1,157.01; FLORENCE SCHOOL DISTRICT PART B 254.24; GENT, MELISSA PSYCH TRAVEL 48.00; GRAHAM, TRACI PSYCH TRAVEL 48.00; HAMLIN SCHOOL DISTRICT OCT 2021 USE FEE 1,475.10; HENRY SCHOOL DISTRICT PART C 24.84; IROQUOIS SCHOOL DISTRICT PART C 154.18; JOHNSON, ALYSHA ASHA DUES 225.00; LAWRENCE, SHANNON BACKGROUND CHECK 48.46; LILJEGREN, MEGAN ASHA DUES 225.00; PARENT SEPT/OCT MI 191.52; NESC IMPREST 196.00; NESC PAYROLL NOV 2021 315,699.35; OTTERTAIL POWER CO. ELEC 178.92; SANFORD HEALTH PLAN HSA/FSA FEES 58.69; SKOGSTAD, SHELLY PSYCH TRAVEL/NASP REGIS 203.00; SUMMIT SCHOOL DISTRICT PART B 1,815.17; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 18,924.03; TEACHWELL SOLUTIONS CONTRACTED SERVICES 918.00; TIEFENTHALER, DEBRA ASHA DUES 225.00; WEBSTER SCHOOL DISTRICT OCT 2021 USE FEE/PART C 2,877.20; WENZ, MELODY MI REIMB 75.60; WILLOW LAKE SCHOOL DISTRICT PART C 98.79; WILMOT SCHOOL DISTRICT PART C 443.98

**Fund Total: \$370,648.57**

### Discussion Items

#### Assistant Director's Report

Assistant Director Frewing gave his monthly report.

#### Director's Report

Director Powell gave her monthly report.

#### Article XII Medical Cannabis Policy

Director Powell presented the first reading of Article XII Medical Cannabis Policy.

#### Article V Use of Alcohol, Drugs and Controlled Substances by employees

Director Powell discussed with the board proposed changes to Article V Use of Alcohol, Drugs and Controlled Substances by employees.

#### Core Values Steering Committee report

The Steering Committee Meeting was postponed until December 20, 2021.

### Action Items

No action items were presented.

### Executive Session

No executive session was held.

### Adjournment

Action #22-39 With there being no further business, motion by A. Nielsen, second by L. Crooks, to adjourn. King – aye, Brassfield – aye, Nielsen – aye, McIntire – aye, Asleson – aye, Crooks – aye, Prins – aye, Schuurman – aye, Verhoek – aye, S.

Stormo – aye, Blue – aye, Sand - aye, Squires– aye, Amdahl – aye, Thyen – aye, Looyenga – aye, Felberg – aye, motion carried.

The Steering Committee will be meeting at Lake Area Technical College in Watertown, SD on Monday, December 20, 2021 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, December 20, 2021 at 7:00 P.M.

---

**Arend Schuurman, President**

---

**Tiffany Stormo, Business Manager**

## Northeast Educational Services Cooperative

## DECEMBER 2021 INVOICES

GENERAL FUND - 10

APPLE INC.	EC TECH SUPP	67.03
CASPER, LAURIE	BACKGROUND CHECK	4.79
CENEX FLEETCARD	GASOLINE	5,386.90
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	16.80
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	26.72
DUST TEX SERVICE, INC.	NOV 2021 RUG RENT	5.00
EMC INSURANCE	FY22 ADD VEH COV	38.79
ESTELLINE COMMUNITY OIL CO.	GASOLINE	51.25
EXPRESS EMBROIDERY AND SCREEN PRINTING,	BOARD SUPP	2,568.84
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	821.64
JURGENS OIL	MAINT	105.80
NEBEL, JAMESON	LAWN CARE	12.60
NESC IMPREST	IMPREST	41.95
NESC PAYROLL	DEC 2021	9,750.28
OTTERTAIL POWER CO.	ELEC	29.74
PALMLUND AUTOMOTIVE	MAINT	38.95
ROB'S AUTO REPAIR	MAINT	1,567.21
SANFORD HEALTH PLAN	HSA/FSA FEES	6.50
SICHMELLER, SARAH	BACKGROUND CHECK	4.97
TWIN VALLEY TIRE, INC.	MAINT	172.50
W.W. TIRE SERVICE	MAINT	345.94
WEBSTER AUTO CARE	MAINT	139.94
<u>GENERAL FUND TOTAL:</u>		<u>21,204.14</u>

SPECIAL EDUCATION FUND - 22

APPLE INC.	EC TECH SUPP	677.72
CASPER, LAURIE	BACKGROUND CHECK/REIMB MI	104.74
CASTLEWOOD SCHOOL DISTRICT	NOV 2021 USE FEE/NURSE SPLIT	6,843.05
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	169.85
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	270.16
DUST TEX SERVICE, INC.	NOV 2021 RUG RENT	50.59
EMC INSURANCE	FY22 ADD VEH COV	392.21
HAMLIN SCHOOL DISTRICT	NOV 2021 USE FEE	1,475.10
PARENT	NOV 2021 MI	95.76
NEBEL, JAMESON	LAWN CARE	127.40

NESC IMPREST	IMPREST	604.72
NESC PAYROLL	DEC 2021	315,083.14
OTTERTAIL POWER CO.	ELEC	300.65
SANFORD HEALTH PLAN	HSA/FSA FEES	65.70
SICHMELLER, SARAH	BACKGROUND CHECK	50.28
TEACHWELL SOLUTIONS	CONTRACTED SERVICES	768.00
WEBSTER SCHOOL DISTRICT	NOV 2021 USE FEE	690.10
WENZ, MELODY	ASHA DUES	225.00
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>327,994.17</u>
<u>DECEMBER 2021 INVOICES TOTAL:</u>		<u>349,198.31</u>

Northeast Educational Services Cooperative

DECEMBER 2021 BMO INVOICES

GENERAL FUND - 10

HY-VEE FOOD STORE	BOA 12-1-21	2.25
ITC TELECOM	NOV PHONE SERVICE	40.54
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.39
USERWAY INC.	TECH SERV	4.41
VERIZON WIRELESS	OCT CELL SERVICE	7.08
<u>GENERAL FUND TOTAL:</u>		<u>55.67</u>

SPECIAL EDUCATION FUND - 22

AMERICAN OCCUPATIONAL THERAPY	M.A. COTA REGIS	209.70
APPLE INC.	CB SUPP	31.62
COMFORT SUITES (SD072)	ED SPEC TRAV	281.37
CPI	CPI SEATS	1,679.58
HOLIDAY INN EXPRESS-VERMILLION	ED SPEC TRAV	154.00
HY-VEE FOOD STORE	BOA 12-1-21	22.74
ITC TELECOM	NOV PHONE SERVICE	409.87
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	6,870.43
MEDBRIDGE, INC	K. S. PT REGIS	200.00
MULTI-HEALTH SYSTEMS, INC.	PYSCH SUPP	524.08
FAR INC.	PSYCH SUPP	118.00
PEARSON EDUCATION	PSYCH SUPP	1,956.15
PYRAMID ED. CONSULTANTS, INC.	CB SUPP/TAX CREDIT	108.89
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	7,326.54
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	75.77
USERWAY INC.	TECH SERV	44.59
VERIZON WIRELESS	OCT CELL SERVICE	251.64
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>20,264.97</u>

DECEMBER 2021 BMO INVOICES TOTAL:

20,320.64

# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 11/06/2021 to 12/05/2021

## Mapped Cards

### Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
11/26/2021	11/26/2021	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-21,669.55
			Debit Total USD	0.00
			Credit Total USD	-21,669.55
			Total USD	-21,669.55

### Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
11/15/2021	11/11/2021	XXXX-XXXX-XXXX-9401	Comfort Suites Sd072	281.37	?	!
12/03/2021	12/01/2021	XXXX-XXXX-XXXX-9401	Holiday Inn Express &	154.00	?	!
12/03/2021	12/02/2021	XXXX-XXXX-XXXX-9401	Crisis Prevention Inst	1,679.58	?	!
			Debit Total USD	2,114.95		
			Credit Total USD	0.00		
			Total USD	2,114.95		

### Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount		
12/01/2021	11/30/2021	XXXX-XXXX-XXXX-7409	Apple.Com/Bill	31.62	?	!
			Debit Total USD	31.62		
			Credit Total USD	0.00		
			Total USD	31.62		

### Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
11/09/2021	11/08/2021	XXXX-XXXX-XXXX-7391	Pyramid Educational Co	-17.96	?	!
			Debit Total USD	0.00		
			Credit Total USD	-17.96		
			Total USD	-17.96		

### Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
11/30/2021	11/29/2021	XXXX-XXXX-XXXX-0328	Par Inc	118.00	?	!
12/02/2021	12/02/2021	XXXX-XXXX-XXXX-0328	Awl Pearson Education	1,956.15	?	!



Debit Total USD	2,074.15
Credit Total USD	0.00
Total USD	2,074.15

**Stormo Tiffany**

Posting Date	Tran Date	Account	Supplier	Amount	
11/09/2021	11/08/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	77.16	?
11/09/2021	11/09/2021	XXXX-XXXX-XXXX-0837	Vzwriss My Vz Vb P	258.72	?
11/10/2021	11/08/2021	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	450.41	?
11/10/2021	11/09/2021	XXXX-XXXX-XXXX-0837	Pyramid Educational Co	126.85	?
11/16/2021	11/14/2021	XXXX-XXXX-XXXX-0837	Medbridge, Inc	200.00	?
11/16/2021	11/15/2021	XXXX-XXXX-XXXX-0837	Userway.Org	49.00	?
11/30/2021	11/29/2021	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi-Health	524.08	?
11/30/2021	11/29/2021	XXXX-XXXX-XXXX-0837	Marshall County Health	6,870.43	?
11/30/2021	11/29/2021	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	7,326.54	?
12/01/2021	11/30/2021	XXXX-XXXX-XXXX-0837	Aota	209.70	?
12/02/2021	12/01/2021	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	24.99	?
			Debit Total USD	16,117.88	
			Credit Total USD	0.00	
			Total USD	16,117.88	



A part of BMO Financial Group

**INVOICE**

December 05, 2021

Northeast Educational  
 310 5th Street  
 Hayti, SD 57241

ATTN:

**Invoice Number: 0703531-2112**

**Invoice Amount: \$ 20,320.64**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending December 05, 2021.

Your payment is due **January 01, 2022**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

<b>BMO Harris Accounts</b>		<b>Diners Club Accounts</b>	
Payment By Mail		Payment By Mail	
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732		Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732	
Payment By Overnight Delivery		Payment By Overnight Delivery	
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440		FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

<b>BMO Harris Accounts</b>	<b>Diners Club Accounts</b>
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
 310 5th Street  
 Hayti, SD 57241

Invoice Number: 0703531-2112  
 Amount Paid: \$ 20,320.64  
 Payment Due Date: January 01, 2022

RUN DATE: 12/06/2021

Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, December 1, 2021

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, December 1, 2021 at Hy-Vee in Watertown, South Dakota. The meeting was called to order by Chairman L. Schuster at 10:04 A.M. and adjourned at 11:05 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Todd Obele, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Brian Brosnahan, Rutland; Laura Schuster, Sioux Valley; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake

Absent: Kimberly Kludt, Deubrook; Nadine Eastman, Enemy Swim; Mitch Reed, Florence; Patrick Kraning, Hamlin; Mike Schmidt, Summit; Larry Hulscher, Wilmot

Others Attending: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman L. Schuster called the meeting to order at 10:04 A.M.

Agenda review, changes, and approval

Motion by P. Books, second by E. Bass to approve the agenda as presented.

Conflicts of Interest

No conflicts of interest were presented.

Open Forum

No open forum was presented.

Financial Report

Business Manager Stormo reviewed the financial report for October 2021.

Motion by M. Fischer, second by D. Felderman to approve October 2021 financial report. All present voting in favor, motion carried.

Medication Administration Training

Director Powell gave an update on the Medication Administration Training.

Legislative topics

Discussion was held on legislative topics.

School Board Meetings scheduled

Director Powell informed the board about the upcoming school board meetings she will be attending at local school districts.

Pre-referral process

Discussion was held about the school districts' pre-referral process in special education.

Skill-based for non-qualifying students

Assistant Director Frewing discussed skill-based assessments for students who do not qualify for special education.

PPWNs

Director Powell discussed using PPWNs to document special education conversations.

Child Count

Director Powell would like to remind districts on Child Count dates coming up – to be submitted by January 14, 2022 and final certification by February 11, 2022.

Core Values Meeting

Director Powell gave an update on the Core Values Meeting coming up.

Other topics

No other topics were presented.

Adjournment

There being no further business, motion by M. Ruth, second by J. Meyer to adjourn. All present voting in favor, motion carried.

The next Board of Advisors' Meeting will be January 5, 2022.

Tiffany Stormo, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, December 20, 2021 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Kari Nolte-Reading Recovery
6. Conflicts of Interest
7. Approval of November 2021 Financial report
8. Consent Agenda
  - a. Approval of November 15, 2021 meeting minutes  

---
  - b. Approval of payment of December 2021 budget claims  

---
  - c. Approval of amendment to Josie Nelson's contract effective Nov.1 from 1FTE to .75FTE.  

---
  - d. Approval of Robin Schwandt School Psych. Contract for SY 22-23  

---
9. Discussion Items
  - a. Assistant Director Report  

---
  - b. Director Report
    - i. Governor's Address
    - ii. School Psych Examiner Legislation
    - iii. Behavioral focus from Board of Advisors

---
  - c. Medical Cannabis Policy – second reading  

---
  - d. Core Values Steering Committee report  

---
  - e. Business Manager and Director Evaluations  

---
  - f. Upcoming dates:
    - i. Legislative session Jan. 1 in Pierre
    - ii. Director Leave Feb. 4-11

---

10. Action items

- a. Approve Medical Cannabis Policy

11. Adjourn