

Arend Schuurman
PRESIDENT
BOARD OF DIRECTORS

Andrea Powell
DIRECTOR
Andrea.Powell@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Duboucq #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

January 13, 2022

Dear NESC Board Members:

Our monthly board meeting will be held on Monday, January 17th, 2022. It will begin at 7:00pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of the meeting:

Lake Area Technical College

1201 Arrow Ave.

Watertown, SD 57201

To join the meeting via zoom:

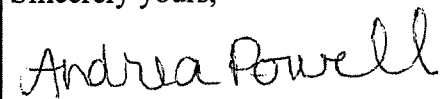
<https://sdk12.zoom.us/j/9212121212>

<https://sdk12.zoom.us/j/9212121212>

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday, January 17th, 2022 at 7:00pm.

Sincerely yours,



Andrea Powell

NESC Board of Director's Meeting
Proposed Agenda
Date: January 17th, 2022
Time: 7:00P.M.
Lake Area Technical College (LATC)

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Kari Nolte- Reading Recovery
6. Conflicts of Interest
7. Approval of December 2021 Financial report
8. Consent Agenda
 - a. Approval December 20th, 2021 meeting minutes
 - b. Approval of payment of January 2022 budget claims
 - c. Approval of Deb Lauseng 9-month salary payout request for FY22.
 - d. Approval of Deb Lauseng retirement May 2022.
 - e. Approval of Kari Nolte retirement May 2022.
 - f. Acknowledgement of Alysha Johnson's request to go .6FTE in SY 22-23.
9. Discussion Items
 - a. Assistant Director report
 - b. Director report
 - c. Core Values Steering Committee report-pause for negotiations in February
 - d. Steering Committee-Meet in February at 6PM
10. Executive session
 - a. SDCL 1-25-2(1) Discussing qualifications, competence, performance, character, or fitness of any public officer or employer or prospective public officer or employee.
11. Action Items
 - a. Discontinue Reading Recovery as an optional service provided
 - b. Action on Business Manager Contract
 - c. Motion to accept/deny grievance
12. Adjourn

Next Meeting is February 21, 2022 at 7:00 P.M., Steering Committee 6:00PM

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
December 1, 2021	\$131,063.24	\$870,489.88	\$5,270.93	\$1,006,824.05

Receipts:

Local Sources:

1312 Center Base Tuition		\$71,267.25		\$71,267.25
1332 Extended School Year Tuition		\$4,043.14		\$4,043.14
1510 Interest	\$8.73	\$343.78		\$352.51
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$625.35	\$103,708.87		\$104,334.22
1990 Reading Recovery	\$903.48			\$903.48
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$153.20	\$1,343.65	\$2,589.99	\$4,086.84
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,467.78		\$3,467.78
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4129 CRF				\$0.00
4175 IDEA Part B 611		\$197,916.00		\$197,916.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$7,768.00		\$7,768.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$3,045.00			\$3,045.00

Total Monthly Receipts	\$4,735.76	\$389,858.47	\$2,589.99	\$397,184.22
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Balance Frwd plus Revenue to date	\$135,799.00	\$1,260,348.35	\$7,860.92	\$1,404,008.27
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Manual Journal Entry				\$0.00
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Manual Journal Entry Revenue				\$0.00
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Less Salaries & Disbursements

Salaries	\$9,750.28	\$315,083.14		\$324,833.42
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Disbursements	\$11,509.53	\$33,176.00	\$1,102.68	\$45,788.21
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Less Total Salaries & Disbursements	\$21,259.81	\$348,259.14	\$1,102.68	\$370,621.63
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CASH BALANCE

December 31, 2021	\$114,539.19	\$912,089.21	\$6,758.24	\$1,033,386.64
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Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.95	\$430,611.90	\$6,758.24	\$437,374.09
Money Market Savings XX-105	\$114,535.24	\$394,168.47	\$0.00	\$508,703.71
Certificates of Deposit XX-106	\$0.00	\$82,308.84	\$0.00	\$82,308.84
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$114,539.19	\$912,089.21	\$6,758.24	\$1,033,386.64
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 12/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	8.73	411.84	126.72	(86.84)
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	7,503.93	625.35	3,752.10	50.00	3,751.83
10 1990 012	READING RECOVERY ASSESSMENTS	21,699.15	903.48	16,278.34	75.02	5,420.81
10 1990 013	READING RECOVERY-OTHER LEAs	5,712.23	0.00	0.00	0.00	5,712.23
10 1990 018	MISCELLANEOUS	0.00	153.20	153.20	0.00	(153.20)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,431.81	26.40	9,568.19
10 1990 200	EXPENSED MILEAGE FROM SPED	259,330.00	0.00	54,716.74	21.10	204,613.26
Subtotal: LOCAL SOURCES		382,330.35	1,690.76	153,504.07	40.15	228,826.28
10 4175 022	REGULAR IDEA PART B - MTSS	79,343.62	0.00	0.00	0.00	79,343.62
10 4195 126	GEER 1	440.55	0.00	0.00	0.00	440.55
Subtotal: FEDERAL SOURCES		79,784.17	0.00	0.00	0.00	79,784.17
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	710.00	0.00	(710.00)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	3,045.00	3,045.00	0.00	(3,045.00)
Subtotal: 5000		0.00	3,045.00	3,755.00	0.00	(3,755.00)
Fund Total:		462,114.52	4,735.76	157,259.07	34.03	304,855.45

Regular; Processing Month 12/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	645,967.38	71,267.25	299,189.80	46.32	346,777.58
22 1312 100	TUITION-ESY	100,000.00	4,043.14	94,434.82	94.43	5,565.18
22 1510	INTEREST	1,700.00	343.78	1,543.90	90.82	156.10
22 1990 003	SPED ASSESSMENTS	1,244,505.79	103,708.87	622,253.22	50.00	622,252.57
22 1990 018	MISCELLANEOUS	5,000.00	1,343.65	1,343.65	26.87	3,656.35
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	21,855.40	0.00	0.00	0.00	21,855.40
Subtotal: LOCAL SOURCES		2,024,028.57	180,706.69	1,018,765.39	50.33	1,005,263.18
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	135,110.68	0.00	0.00	0.00	135,110.68
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,467.78	21,684.48	54.21	18,315.52
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	8,442.56	187.61	(3,942.56)
Subtotal: STATE SOURCES		179,610.68	3,467.78	30,127.04	16.77	149,483.64
22 4175 475	REGULAR IDEA PART B 611	1,940,036.00	160,476.00	561,224.00	28.93	1,378,812.00
22 4186 486	REGULAR IDEA PART B 619	54,469.00	4,316.00	18,613.00	34.17	35,856.00
22 4192 477	IDEA PT B 611 - ARP	443,358.00	37,440.00	126,986.00	28.64	316,372.00
22 4193 488	IDEA PT B 619 - ARP	39,257.00	3,452.00	10,344.00	26.35	28,913.00
22 4195 126	GEER 1	7,954.45	0.00	0.00	0.00	7,954.45
Subtotal: FEDERAL SOURCES		2,485,074.45	205,684.00	717,167.00	28.86	1,767,907.45
Fund Total:		4,688,713.70	389,858.47	1,766,059.43	37.67	2,922,654.27

Regular; Processing Month 12/2021; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,150,828.22	394,594.23	1,923,318.50	37.34	3,227,509.72

EXPENDITURE SUMMARY
Regular; Processing Month 12/2021; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
GENERAL FUND						
1111	READING RECOVERY	\$27,411.38	\$1,640.36	\$11,901.98	43.42	\$15,509.40
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$154,103.66	\$4,689.20	\$28,726.13	18.64	\$125,377.53
2227	TECHNOLOGY SUPPORT	\$7,845.99	\$517.52	\$3,066.44	39.08	\$4,779.55
2319	BOARD OF EDUCATION SERVICES	\$13,023.30	\$2,673.61	\$9,401.72	72.19	\$3,621.58
2329	ADMINISTRATION	\$31,608.50	\$2,276.05	\$14,322.07	45.31	\$17,286.43
2529	ADMINISTRATION-FISCAL SERVICES	\$9,616.41	\$695.79	\$4,725.09	49.14	\$4,891.32
2542	OPERATION & MAINTENANCE BLDGS.	\$4,483.28	\$115.95	\$1,311.59	29.26	\$3,171.69
2545	VEHICLE SERVICE	\$221,022.00	\$8,651.33	\$121,777.56	55.10	\$99,244.44
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$2,055.96	15.82	\$10,944.04
10	GENERAL FUND	<u>\$482,114.52</u>	<u>\$21,259.81</u>	<u>\$197,288.54</u>	<u>40.92</u>	<u>\$284,825.98</u>
22 SPECIAL EDUCATION FUND						
1221	EXTENDED SCHOOL YEAR	\$100,000.00	\$0.00	\$94,434.82	94.43	\$5,565.18
1223	CENTER BASE DAY PROGRAMS	\$645,967.38	\$62,999.31	\$238,043.39	36.85	\$407,923.99
1226	EARLY CHILDHOOD SERVICES	\$404,163.17	\$28,770.56	\$129,675.84	32.09	\$274,487.33
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$8,378.69	0.00	(\$8,378.69)
2142	PSYCHOLOGICAL SERVICES	\$694,949.99	\$54,818.80	\$246,796.63	35.51	\$448,153.36
2152	SPEECH PATHOLOGY SERVICES	\$1,214,184.96	\$94,260.78	\$405,619.18	33.41	\$808,565.78
2171	PHYSICAL THERAPY	\$299,827.52	\$26,089.29	\$134,815.89	44.96	\$165,011.63
2172	OCCUPATIONAL THERAPY	\$549,171.03	\$35,480.05	\$192,734.73	35.10	\$356,436.30
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$135,110.68	\$6,963.04	\$41,710.59	30.87	\$93,400.09
	TECHNOLOGY SUPPORT	\$79,331.76	\$5,221.17	\$30,936.30	39.00	\$48,395.46
2319	BOARD OF EDUCATION SERVICES	\$101,346.66	\$1,059.27	\$69,088.23	68.17	\$32,258.43
2329	ADMINISTRATION	\$319,597.00	\$23,015.75	\$144,313.34	45.15	\$175,283.66
2529	ADMINISTRATION-FISCAL SERVICES	\$97,232.58	\$7,035.10	\$47,776.07	49.14	\$49,456.51
2542	OPERATION & MAINTENANCE BLDGS.	\$45,330.97	\$1,172.38	\$13,261.55	29.25	\$32,069.42
22	SPECIAL EDUCATION FUND	<u>\$4,688,713.70</u>	<u>\$346,885.50</u>	<u>\$1,797,585.25</u>	<u>38.34</u>	<u>\$2,891,128.45</u>
Grand Total:		<u>\$5,170,828.22</u>	<u>\$368,145.31</u>	<u>\$1,994,873.79</u>	<u>38.58</u>	<u>\$3,175,954.43</u>

Regular; Beginning Month 12/2021; Processing Month 12/2021; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,353.33	82.00	646.67	0.00	4,918.00
71 453	SANFORD FLEX	917.60	1,020.68	1,943.32	0.00	1,840.24
	Fund Total: 71	<u>5,270.93</u>	<u>1,102.68</u>	<u>2,589.99</u>	<u>0.00</u>	<u>6,758.24</u>

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 20, 2021

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 20, 2021 via Teleconference, Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:07 P.M. and adjourned at 7:57 P.M.

Members present:

Jolene King, Arlington; Malory McIntire, Clark; Evan Buckmiller, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Joe Homola, Hamlin; Jerod Olson, Lake Preston; Carrie Schiernbeck, Oldham/Ramona; Lana Sand, Rosholt-entered at 7:12 P.M.; Ryan Olson, Rutland-entered at 7:10 P.M.; David Squires, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Gary Brassfield, Britton-Hecla; Alisha Nielsen, Castlewood; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Paula Blue, Henry; Greg Bich, Iroquois; Lisa Amdahl, Summit; Art Berger, Waubay; Tia Felberg, Willow Lake; Mary Campbell, Wilmot

Others Attending:

NESC Staff Representatives: Jessica Fischer, Teresa Landmark, Stephanie Hayunga, Rochelle Schmidt, Shelly Skogstad
Member District Superintendents: Jim Block, Webster; Mitch Reed, Florence – left at 7:17 P.M.
NESC Administration: Andrea Powell, Director; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:07 P.M.

Introduction of Guests

Jim Block, Mitch Reed, Jessica Fischer, Teresa Landmark, Stephanie Hayunga, Rochelle Schmidt, and Shelly Skogstad were introduced as guests.

Public Comment

No public comments were presented.

Agenda Review, Changes, and Approval

Action #22-40 Motion by J. Olson, second by D. Squires, to approve the agenda with two changes (strike #5: Kari Nolte and Reading Recovery; also amend date of next meeting to January 17, 2022). Motion carried unanimously.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-41 Motion by J. Homola, second by C. Knutson, to approve the financial report for the period ending November 30, 2021. Motion carried unanimously.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2021	\$154,245.26	\$428,110.49	\$5,808.89
<u>Receipts:</u>			
Local Sources	\$1,530.51	\$288,145.84	\$2,139.32
State Sources		\$11,914.00	
Federal Sources		\$511,483.00	
Other	\$146.88	\$1,485.12	
<u>Total Monthly Receipts</u>	<u>\$1,677.39</u>	<u>\$813,027.96</u>	<u>\$2,139.32</u>
Total Gross Receipts	\$155,922.65	\$1,241,138.45	\$7,948.21
Manual Journal Entries			
Less Salaries	\$9,716.68	\$315,699.35	
Less Disbursements	\$15,142.73	\$54,949.22	\$2,677.28
<u>Total Salaries & Disbursements</u>	<u>\$24,859.41</u>	<u>\$370,648.57</u>	<u>\$2,677.28</u>
Ending Cash Balance			
November 30, 2021	\$154,245.26	\$870,498.88	\$5,270.93

Consent Agenda

Action #22-42 Motion by M. McIntire, second by J. King to approve the following items on the Consent Agenda: 8a) Approval of November 15, 2021 Meeting Minutes; 8b) Approval of Payment of December 2021 Budget Claims; 8c) Approval of Amendment to Josie Nelson’s Contract Effective Nov 1 (from 1.0 FTE to 0.75 FTE); 8d) Approval of Robin Schwandt School Psych Contract for SY 22-23 (face value of \$68,000 for 17 years’ experience, to be amended following spring negotiations). Motion carried unanimously.

December 2021 Accounts Payable

General Fund: APPLE INC. EC TECH SUPP 67.03; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 55.67; CASPER, LAURIE BACKGROUND CHECK 4.79; CENEX FLEETCARD GASOLINE 5,386.90; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 16.80; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 26.72; DUST TEX SERVICE, INC. NOV 2021 RUG RENT 5.00; EMC INSURANCE FY22 ADD VEH COV 38.79; ESTELLINE COMMUNITY OIL CO. GASOLINE 51.25; EXPRESS EMBROIDERY AND SCREEN PRINTING, BOARD SUPP 2,568.84; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 821.64; JURGENS OIL MAINT 105.80; NEBEL, JAMESON LAWN CARE 12.60; NESC IMPREST 41.95; NESC PAYROLL DEC 2021 9,750.28; OTTERTAIL POWER CO. ELEC 29.74; PALMLUND AUTOMOTIVE MAINT 38.95; ROB'S AUTO REPAIR MAINT 1,567.21; SANFORD HEALTH PLAN HSA/FSA FEES 6.50; SICHMELLER, SARAH BACKGROUND CHECK 4.97; TWIN VALLEY TIRE, INC. MAINT 172.50; W.W. TIRE SERVICE MAINT 345.94; WEBSTER AUTO CARE MAINT 139.94

Fund Total: \$21,259.81

Special Education Fund: APPLE INC. EC TECH SUPP 677.72; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 20,264.97; CASPER, LAURIE BACKGROUND CHECK/REIMB MI 104.74; CASTLEWOOD SCHOOL DISTRICT NOV

2021 USE FEE/NURSE SPLIT 6,843.05; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 169.85; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 270.16; DUST TEX SERVICE, INC. NOV 2021 RUG RENT 50.59; EMC INSURANCE FY22 ADD VEH COV 392.21; HAMLIN SCHOOL DISTRICT NOV 2021 USE FEE 1,475.10; PARENT NOV 2021 MI 95.76; NEBEL, JAMESON LAWN CARE 127.40 NESC IMPREST 604.72; NESC PAYROLL DEC 2021 315,083.14; OTTERTAIL POWER CO. ELEC 300.65; SANFORD HEALTH PLAN HSA/FSA FEES 65.70; SICHMELLER, SARAH BACKGROUND CHECK 50.28; TEACHWELL SOLUTIONS CONTRACTED SERVICES 768.00 WEBSTER SCHOOL DISTRICT NOV 2021 USE FEE 690.10; WENZ, MELODY ASHA DUES 225.00

Fund Total: \$348,259.14

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Medical Cannabis Policy

Director Powell discussed the second reading of the Medical Cannabis Policy.

Core Values Steering Committee report

Director Powell updated the board on the core values steering committee.

Business Manager and Director Evaluations

The board discussed the process for business manager and director evaluations. The evaluation instruments were already distributed by e-mail to all board members, with additional hard copies being given to those attending in person. Board members should complete the evaluation forms and send them to Penny Thyen by January 10, 2022. The NESC office will mail board members a postage-paid envelope addressed to Penny, who will compile that data and bring it to the January 17 board meeting.

Upcoming Dates

Director Powell discussed upcoming dates of interest.

Action Items

Action #22-43 Motion by P. Thyen, second by L. Sand to approve the Medical Cannabis Policy. Motion carried unanimously.

Adjournment

Action #22-44 With there being no further business, motion by J. Olson, second by M. McIntire, to adjourn. Motion carried unanimously.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, January 17, 2022 at 7:00 P.M.

Arend Schuurman, President

Tim Frewing, Assistant Director

Northeast Educational Services Cooperative

JANUARY 2022 INVOICES

GENERAL FUND - 10

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT	150.48
APPLE INC.	APPLECARE	113.76
AUTOMAXX CDJR, INC.	MAINT	43.95
BASS SANITATION INC.	OCT - DEC GARB	12.28
CENEX FLEETCARD	GASOLINE	5,224.16
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	6.11
DUST TEX SERVICE, INC.	DEC 2021 RUG RENT	5.00
EFRAIMSON ELECTRIC INC.	BLDG MAINT	8.72
ESTELLINE COMMUNITY OIL CO.	MAINT	87.12
FISCHER, JESSICA	ADVANCE STUDY	45.00
HAMLIN COUNTY FARMERS COOP	GASOLINE	607.30
JEFF'S VACUUM CENTER	VACUUM REPAIR	4.72
KORMANAGEMENT SERVICES, LLC	DRUG TESTING Q2	2,906.56
NESC PAYROLL	JAN 2022	9,807.72
NESC SPECIAL REVENUE PROJECTS	FY22 2ND QTR EXP MI	1,408.89
ROB'S AUTO REPAIR	MAINT	728.69
SANFORD HEALTH PLAN	HSA/FSA FEES	6.50
SCOTTING HEATING & COOLING LLC	FURNACE MAINT	32.14
TWIN VALLEY TIRE, INC.	MAINT	92.00
W.W. TIRE SERVICE	MAINT	70.23
WATERTOWN PUBLIC OPINION	MINUTES	11.41
<u>GENERAL FUND TOTAL:</u>		<u>21,372.74</u>

SPECIAL EDUCATION FUND - 22

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT	65.52
APPLE INC.	APPLECARE	1,150.24
BASS SANITATION INC.	OCT - DEC GARB	124.22
BRITTON-HECLA SCHOOL DISTRICT	DEC 2021 MI	15.96
CASTLEWOOD SCHOOL DISTRICT	DEC 2021 USE FEE	862.63
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	61.76
DUST TEX SERVICE, INC.	DEC 2021 RUG RENT	50.59
EFRAIMSON ELECTRIC INC.	BLDG MAINT	88.22
FISCHER, JESSICA	ADVANCE STUDY	455.00
HAMLIN SCHOOL DISTRICT	DEC 2021 USE FEE	1,475.10
HANSEN, HEATHER	ASHA DUES	225.00

HAYUNGA, STEPHANIE	REIMB MI	31.08
JEFF'S VACUUM CENTER	VACUUM REPAIR	47.77
PARENT	DEC MI	80.64
NESC IMPREST	IMPREST	82.00
NESC PAYROLL	JAN 2022	308,416.32
NESC SPECIAL REVENUE PROJECTS	FY22 2ND QTR EXP	69,505.13
SANFORD HEALTH PLAN	HSA/FSA FEES	65.70
SCOTTING HEATING & COOLING LLC	FURNACE MAINT	325.00
WATERTOWN PUBLIC OPINION	MINUTES	115.39
WEBSTER SCHOOL DISTRICT	DEC 2021 USE FEE	690.10
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>383,933.37</u>
<u>JANUARY 2022 INVOICES TOTAL:</u>		<u>405,306.11</u>

GENERAL FUND - 10

AMAZON	TECH SUPP	15.83
CEC	ADMIN REGIS	8.91
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	11.39
ITC TELECOM	DEC PHONE SERVICE	39.97
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.40
US POSTAL SERVICE	POSTAGE	8.00
VERIZON WIRELESS	DEC CELL SERVICE	10.87
<u>GENERAL FUND TOTAL:</u>		<u>96.37</u>

SPECIAL EDUCATION FUND - 22

AMAZON	TECH/CB/ED SPEC SUPP	270.01
CEC	ADMIN REGIS	90.09
CPI	CPI SEATS	532.87
HY-VEE FOOD STORE	CB SUPP	92.02
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	115.13
ITC TELECOM	DEC PHONE SERVICE	404.14
JUTTINGS GROCERY	CB SUPP	8.48
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	6,827.65
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	9,270.54
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	76.28
US POSTAL SERVICE	POSTAGE	80.90
VERIZON WIRELESS	DEC CELL SERVICE	189.96
WAL-MART	CB SUPP	134.26
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>18,092.33</u>

JANUARY 2022 BMO INVOICES TOTAL:

18,188.70



A part of BMO Financial Group

INVOICE

January 05, 2022

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2201

Invoice Amount: \$ 18,188.70

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending January 05, 2022.

Your payment is due **February 01, 2022**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Harris Accounts		Diners Club Accounts	
Payment By Mail		Payment By Mail	
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732		Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732	
Payment By Overnight Delivery		Payment By Overnight Delivery	
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440		FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2201
Amount Paid: \$ 18,188.70
Payment Due Date: February 01, 2022

RUN DATE: 01/06/2022

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 12/06/2021 to 01/05/2022

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
12/27/2021	12/27/2021	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-20,320.64
			Debit Total USD	0.00
			Credit Total USD	-20,320.64
			Total USD	-20,320.64

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
01/03/2022	01/02/2022	XXXX-XXXX-XXXX-9401	Crisis Prevention Inst	532.87
			Debit Total USD	532.87
			Credit Total USD	0.00
			Total USD	532.87

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount
12/17/2021	12/16/2021	XXXX-XXXX-XXXX-7409	Wm Supercenter #1500	134.26
			Debit Total USD	134.26
			Credit Total USD	0.00
			Total USD	134.26

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount
12/15/2021	12/14/2021	XXXX-XXXX-XXXX-7391	Hy-Vee Watertown 1871	92.02
12/20/2021	12/17/2021	XXXX-XXXX-XXXX-7391	Juttings Grocery Hayti	8.48
			Debit Total USD	100.50
			Credit Total USD	0.00
			Total USD	100.50

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
12/16/2021	12/15/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	89.43
12/17/2021	12/16/2021	XXXX-XXXX-XXXX-7540	Innovative Office Solu	37.09
12/22/2021	12/21/2021	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	82.10

01/05/2022	01/04/2022	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.80	?	!
			Debit Total USD	215.42		
			Credit Total USD	0.00		
			Total USD	215.42		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
12/06/2021	12/03/2021	XXXX-XXXX-XXXX-0837	Council For Exceptiona	99.00	?
12/06/2021	12/06/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US Cr0I31x73	35.96	?
12/09/2021	12/09/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US 6g5p84vi3	29.99	?
12/13/2021	12/10/2021	XXXX-XXXX-XXXX-0837	In Time Management Sy	77.68	?
12/13/2021	12/10/2021	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	444.11	?
12/13/2021	12/10/2021	XXXX-XXXX-XXXX-0837	Marshall County Health	6,827.65	?
12/13/2021	12/11/2021	XXXX-XXXX-XXXX-0837	Vzwlss My Vz Vb P	200.83	?
12/16/2021	12/15/2021	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	9,270.54	?
12/22/2021	12/22/2021	XXXX-XXXX-XXXX-0837	Amzn Mktp US Q111t3h13	175.84	?
01/03/2022	01/03/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US Wp2vj8m33	44.05	?
			Debit Total USD	17,205.65	
			Credit Total USD	0.00	
			Total USD	17,205.65	

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, January 5, 2022

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, January 5, 2022 at Hy-Vee in Watertown, South Dakota. The meeting was called to order by Superintendent P. Books at 10:05 A.M. and adjourned at 10:45 A.M.

Present: Brian Sampson, Arlington; Peter Books, Castlewood; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Mitch Reed, Florence; Todd Obele, Henry; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Laura Schuster, Sioux Valley; James Block, Webster; Chris Lee, Willow Lake

Absent: Steve Benson, Britton-Hecla; Kimberly Kludt, Deubrook; Nadine Eastman, Enemy Swim; Patrick Kraning, Hamlin; Mike Ruth, Iroquois; Brian Nelson, Rosholt; Brian Brosnahan, Rutland; Mike Schmidt, Summit; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; Larry Hulscher, Wilmot

Others Attending: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Superintendent P. Books called the meeting to order at 10:05 A.M.

Agenda review, changes, and approval

Motion by E. Bass, second by T. Ahrens to approve the agenda as presented.

Conflicts of Interest

No conflicts of interest were presented.

Open Forum

No open forum was presented.

Financial Report

Business Manager Stormo reviewed the financial report for November 2021.

Motion by M. Fischer, second by T. Obele to approve November 2021 financial report. All present voting in favor, motion carried.

Medication Administration Training

Medication Administration Training will take place on February 1st, 8th and 15th. Located at Castlewood School District for those that have signed up for the training.

SLD Students and lack of instruction

Assistant Director Frewing discussed with the board the difficulties in using SLD for children who had a lack of instruction.

Surveys and Needs Assessment

Director Powell informed the board about the provider surveys being sent to Districts. Please have those returned by January 21, 2022.

Reading Recovery

Discussion was held on Reading Recovery for FY23. Districts who wish to discontinue participating in the program must notify NESC with a district level board action to discontinue by February 15, 2022.

Child Count

Child Count to be submitted by January 14, 2022.

Core Values Conversation

Director Powell gave an update on the Core Values conversation held with the Steering Committee on December 20, 2022.

Next Meeting

There will be no BOA meeting in February 2022. The next BOA meeting will be on March 2, 2022.

Other topics

The group discussed other topics.

Adjournment

There being no further business, motion by C. Lee, second by T. Ahrens to adjourn. All present voting in favor, motion carried.

The next Board of Advisors' Meeting will be March 2, 2022.

Tiffany Stormo, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, January 17, 2022 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Kari Nolte-Reading Recovery
6. Conflicts of Interest
7. Approval of December 2021 Financial report
8. Consent Agenda
 - a. Approval of December 20, 2021 meeting minutes

b. Approval of payment of January 2022 budget claims

c. Approval of Deb Lauseng 9-month salary payout request for FY22

d. Approval of Deb Lauseng retirement May 2022

e. Approval of Kari Nolte retirement May 2022

f. Acknowledgement of Alysha Johnson's request to go .6FTE in SY 22-23

9. Discussion Items

a. Assistant Director Report

b. Director Report

c. Core Values Steering Committee report-pause for negotiations in February

d. Steering Committee – Meet in February at 6PM

10. Executive session

- a. SDCL 1-25-2(1) Discussing qualifications, competence, performance, character, or fitness of any public officer or employer or prospective public officer or employee.

11. Action items

- a. Discontinuing Reading Recovery as an optional service provided
- b. Approve Business Manager Contract
- c. Motion to accept/deny grievance

12. Adjourn