

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 21, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 21, 2022 via Zoom. The meeting was called to order by President Schuurman at 7:01 P.M. and adjourned at 7:38 P.M.

Members present:

Jolene King, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson & Laura Crooks – entered at 7:21 P.M., Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Lana Sand, Rosholt – entered at 7:12 P.M.; Ryan Olson, Rutland – entered at 7:19 P.M.; Lisa Amdahl, Summit – entered at 7:03 P.M.; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Brian Hanson, Oldham/Ramona; David Squires, Sioux Valley; Art Berger, Waubay; Mary Campbell, Wilmot

Others Attending:

NESC Staff Representatives: Shelly Skogstad, Kris Street, Melissa Gent, Stephanie Hayunga – entered at 7:18 P.M.
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry – entered at 7:21 P.M.
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:01 P.M.

Agenda review, changes, and approval

Action #22-54 Motion by J. King, second by M. McIntire, to approve the agenda as presented. All present voted, motion carried.

Introduction of Guests

Shelly Skogstad, Kris Street, Melissa Gent and Mitch Reed were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-55 Motion by J. Homola, second by M. Looyenga, to approve the financial report for the period ending January 31, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
January 1, 2022	\$114,539.19	\$912,089.21	\$6,758.24
Receipts:			
Local Sources	\$72,468.62	\$170,157.21	\$2,025.32
State Sources		\$3,390.04	
Federal Sources		\$202,459.00	
Other	\$26.01	\$262.99	
Total Monthly Receipts	\$72,494.63	\$376,269.24	\$2,025.32
Total Gross Receipts	\$187,033.82	\$1,288,358.45	\$8,783.56
Manual Journal Entries			
Less Salaries	\$9,807.72	\$308,416.32	
Less Disbursements	\$11,661.39	\$93,609.38	\$1,146.75
Total Salaries & Disbursements	\$21,469.11	\$402,025.70	\$1,146.75
Ending Cash Balance January 31, 2022	\$165,564.71	\$886,332.75	\$7,636.81

Consent Agenda

Action #22-56 Motion by J. King, second by P. Blue to approve the following items on the Consent Agenda: 8a) Approval of January 17, 2022 Board of Directors meeting minutes; 8b) Approval of payment of February 2022 budget claims. All present voted, motion carried.

February 2022 Accounts Payable

General Fund: APPLE INC. IPADS 202.05;AUTOMAXX CDJR, INC. MAINT 60.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 131.84;BULLERT AUTO MAINT 163.49; CENEX FLEETCARD GASOLINE 6,045.64;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 6.37;DON'S BODY SHOP MAINT 55.00;DUST TEX SERVICE, INC. JAN 2022 RUG RENT 5.00;GLASS PRODUCTS INC. BUILD MAINT 11.94;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 1,011.06;MEIER, MICHELLE MI REIMB 39.51;NESC PAYROLL FEB 2022 9,725.71; OTTERTAIL POWER CO. ELEC 60.68;PALMLUND AUTOMOTIVE MAINT 292.44;QUAM, BERGLIN & POST, P.C. FY21 AUDIT 778.50;READING RECOVERY COUNCIL OF N.AMERICA K.N. MEMBER DUES 80.00; ROB'S AUTO REPAIR MAINT 2,007.52; SANFORD HEALTH PLAN HSA/FSA FEES 13.00; SASD A.P., T.F. TITLE IX REGIS 27.00; TOWN OF HAYTI WATER 21.87; TWIN VALLEY TIRE, INC - WEBSTER MAINT 180.79;W.W. TIRE SERVICE MAINT 148.06; WATERTOWN PUBLIC OPINION MINUTES 20.08; WEBSTER AUTO CARE MAINT 616.99;WEBSTER TIRE MAINT 20.00

Fund Total: \$21,724.54

Special Education Fund: APPLE INC. IPADS 2,042.95; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 14,691.80; BRITTON-HECLA SCHOOL DISTRICT JAN 2022 MI 15.54; CASTLEWOOD SCHOOL DISTRICT JAN 2022 USE FEE 862.63; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 64.40; DUBRO, ANGEL MI REIMB 125.16; DUST TEX SERVICE, INC. JAN 2022 RUG RENT 50.59; GLASS PRODUCTS INC. BUILD MAINT 120.77; HAMLIN SCHOOL DISTRICT JAN 2022 USE FEE 1,475.10; HAYUNGA, STEPHANIE AOTA DUES 220.00; HUYVAERT, NICOL AOTA DUES 220.00; KELLER-KNUDSON, CHERYL ASHA DUES 225.00; NESC PAYROLL FEB 2022 311,593.12; PARENT JAN MI 65.52;OTTERTAIL POWER CO. ELEC 613.54; QUAM, BERGLIN & POST, P.C. FY21 AUDIT 7,871.50; SANFORD HEALTH PLAN HSA/FSA FEES 131.40 SASD A.P., T.F. TITLE IX REGIS 273.00; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 18,923.98; TOWN OF HAYTI WATER 221.13; WATERTOWN PUBLIC OPINION MINUTES 203.00; WEBSTER SCHOOL DISTRICT JAN 2022 USE FEE 690.10; WENZ, MELODY NOV 21 - JAN 22 MI 63.84

Fund Total: \$360,764.07

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Audit Report for FY21

Business Manager Stormo reviewed the FY21 audit report provided by Quam, Berglin and Post, P.C.

Performance Survey Results

Director Powell discussed with the board the results of the Performance Surveys from districts.

Child Count December 1, 2021

Director Powell provided information about NESC Child Count.

ESY Rates for 2022

Assistant Director Frewing shared information about ESY rates for 2022. He recommended that the board adopt the increase in rates.

Executive Session

Action #22-57 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by T. Felberg, second by J. Homola to enter executive session at 7:19 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:24 P.M.

Action #22-58 Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by M. McIntire, second by M. Prins to enter executive session at 7:26 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:32 P.M.

Action Items after Executive Session

Approval of Audit Report for FY21

Action #22-59 Motion by J. Homola, second by A. Nielsen, to approve Quam, Berglin, & Post, P.C. Audit Report for FY21. All present voting in favor, motion carried.

Approval of ESY Rates for 2022

Action #22-60 Motion by L. Sand, second by C. Knutson, to approve the ESY rates for 2022. The hourly pay for current NESC staff will be based on their 21-22 contracts. The pay for other providers will be based on their 21-22 contracts or on our minimum pay rates – whichever is greater. New minimum hourly rates will be \$30.00 for certified staff and \$14.40 for non-certified staff. All present voting in favor, motion carried.

Assistant Director Contract

Action #22-61 Motion by C. Knutson, second by P. Blue to offer contract to Assistant Director Tim Frewing for FY23 with salary to be determined at a later date. All present voting in favor, motion carried.

Approval of LATC Affiliation Agreement

Action #22-62 Motion by J. Homola, second by P. Thyen to approve LATC Affiliation Agreement. All present voting in favor, motion carried.

Approval of Hiring Rodney Freeman

Action #22-63 Motion by J. Homola, second by L. Sand to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. All present voting in favor, motion carried.

Adjournment

Action #22-64 With there being no further business, motion by M. McIntire, second by A. Nielsen, to adjourn. All present voting in favor, motion carried.

The Steering Committee will be meeting via zoom on Monday, March 7, 2022 at 6:00 P.M.

The Steering Committee will be meeting at Lake Area Technical College in Watertown, SD on Monday, March 21, 2022 at 6:00 P.M.

The Steering Committee will be meeting at Lake Area Technical College in Watertown, SD on Monday, March 28, 2022 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, March 21, 2022 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager