

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 21, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 21, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:34 P.M.

Members present:

Jolene King, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Lana Sand, Rosholt; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Brian Hanson, Oldham/Ramona; Ryan Olson, Rutland; David Squires, Sioux Valley; Lisa Amdahl, Summit; Art Berger, Waubay; Mary Campbell, Wilmot

Others Attending:

NESC Staff Representatives: Teresa Landmark, Jessica Fischer, Stephanie Hayunga, Shelly Skogstad
Member District Superintendents: Dr. Jim Block, Webster; Mitch Reed, Florence; Todd Obele, Henry
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Agenda Review, Changes, and Approval

Action #22-65 Motion by J. Homola, second by L. Crooks, to approve the agenda with the following changes; remove 10a) Action on request for 9-month payout for Melody Wenz, add 7d) Approval of resignation of Melody Wenz and add 7e) Approval of 9-month payout for Melody Wenz. All present voted, motion carried.

Introduction of Guests

Dr. Jim Block, Stephanie Hayunga, Jessica Fischer, Shelly Skogstad and Teresa Landmark were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-66 Motion by M. McIntire, second by L. Sand, to approve the financial report for the period ending February 28, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2022	\$165,564.71	\$886,332.75	\$7,636.81
<u>Receipts:</u>			
Local Sources	\$1,531.81	\$170,297.77	\$1,943.32
State Sources		\$47,519.52	
Federal Sources		\$257,966.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$1,531.81</u>	<u>\$475,783.29</u>	<u>\$1,943.32</u>
Total Gross Receipts	\$167,096.52	1,362,116.04	\$9,580.13
Manual Journal Entries			
Less Salaries	\$9,725.71	\$311,593.12	
Less Disbursements	\$11,998.83	\$49,170.95	\$1,888.15
<u>Total Salaries & Disbursements</u>	<u>\$21,724.54</u>	<u>\$360,764.07</u>	<u>\$1,888.15</u>
Ending Cash Balance February 28, 2022	\$145,371.98	\$1,001,351.97	\$7,691.98

Consent Agenda

Action #22-67 Motion by C. Verhoek, second by P. Blue to approve the following items on the Consent Agenda: 7a) Approval of February 21, 2022 Board of Directors meeting minutes; 7b) Approval of payment of March 2022 budget claims; 7c) Approval of Lake Preston opening a Center Base program; 7d) Approval of resignation for Melody Wenz; 7e) Approval of 9-month payout for Melody Wenz. All present voted, motion carried.

March 2022 Accounts Payable

General Fund: APPLE INC. TECH EQ 430.56; AUTOMAXX CDJR, INC. MAINT 35.29; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 73.60; CENEX FLEETCARD GASOLINE 6,884.88; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 16.17; DUST TEX SERVICE, INC. FEB 2022 RUG RENTAL 5.00; EDMENTUM, INC APEX SEATS 300.00; ESTELLINE COMMUNITY OIL CO. MAINT 46.10; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 832.39; J&T'S EXHAUST WORLD MAINT 189.90; JURGENS OIL MAINT 56.90; NESC IMPREST 56.55; NESC PAYROLL MARCH 2022 9,700.95; OTTERTAIL POWER CO. ELEC 63.78; ROB'S AUTO REPAIR MAINT 1,693.89; RON'S AUTO REPAIR MAINT 1,273.99; STORMO, BEN JAN - FEB SNOW REMOVAL 75.60; W.W. TIRE SERVICE MAINT 637.44

Fund Total: \$22,372.99

Special Education Fund: APPLE INC. TECH EQ 4,353.44; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 15,549.33; BRITTON-HECLA SCHOOL DISTRICT FEB 2022 MI 95.76; CASTLEWOOD SCHOOL DISTRICT FEB 2022 USE FEE 862.63; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 163.49; DUST TEX SERVICE, INC. FEB 2022 RUG RENTAL 50.59; HAMLIN SCHOOL DISTRICT FEB 2022 USE FEE 1,475.10; PARENT FEB MI REIMB 75.60; NESC IMPREST 779.76; NESC PAYROLL MARCH 2022 317,078.02; OTTERTAIL POWER CO. ELEC 644.89; STORMO, BEN JAN - FEB SNOW REMOVAL 764.40; WEBSTER SCHOOL DISTRICT FEB 2022 USE FEE 690.10; WENZ, MELODY FEB MI REIMB 6.72; WIESE, RITA REIMB FEB MI 31.92

Fund Total: \$342,621.75

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Visioning Committee Report

Director Powell reported to the board on the Visioning Committee.

Basin Quote

Discussion was held about the drainage issue in the front entrance of NESC. Basin provided a quote to address the issue.

Carpet Concerns

Discussion was held on the carpet concerns at the office.

SWWC days within the Cooperative

Director Powell introduced the BCBA contract with SWWC.

Executive Session

Action #22-68 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by T. Felberg, second by J. Homola to enter executive session at 7:22 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:31 P.M.

Action Items after Executive Session

Approval of Basin Construction Quote

Action #22-69 Motion by J. King, second by A. Nielsen, to approve moving forward with Basin construction quote. All present voting in favor, motion carried.

Approval of SWWC Contract

Action #22-70 Motion by J. Olson, second by P. Blue, to approve SWWC contract - .75 FTE - 139 days. All present voting in favor, motion carried.

Adjournment

Action #22-71 With there being no further business, motion by M. McIntire, second by A. Nielsen, to adjourn. All present voting in favor, motion carried.

The Steering Committee will be meeting at Lake Area Technical College in Watertown, SD on Monday, March 28, 2022 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, April 18, 2022 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager