

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, April 18, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 18, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:10 P.M.

Members present:

Jolene King, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Lana Sand, Rosholt; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake; Mary Campbell, Wilmot

Absent:

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Brian Hanson, Oldham/Ramona; Ryan Olson, Rutland; David Squires, Sioux Valley; Art Berger, Waubay; Martin Looyenga, Webster

Others Attending:

NESC Staff Representatives: Stephanie Hayunga, Shelly Skogstad, and Teresa Landmark – entered at 7:05 P.M.

Member District Superintendents: Dr. Jim Block, Webster; Todd Obele, Henry – entered at 7:04 P.M.

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Agenda Review, Changes, and Approval

Action #22-72 Motion by J. Homola, second by P. Blue, to approve the agenda as presented. All present voted, motion carried.

Introduction of Guests

Dr. Jim Block, Stephanie Hayunga and Shelly Skogstad were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-73 Motion by J. King, second by M. McIntire, to approve the financial report for the period ending March 31, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
March 1, 2022	\$145,371.98	\$1,001,351.97	\$7,691.98
<u>Receipts:</u>			
Local Sources	\$7,248.01	\$192,177.62	\$3,827.28
State Sources		\$3,441.12	
Federal Sources	\$269.08	\$205,443.19	
Other			
<u>Total Monthly Receipts</u>	<u>\$7,517.09</u>	<u>\$401,061.93</u>	<u>\$3,827.28</u>
Total Gross Receipts	\$152,889.07	\$1,402,413.90	\$11,519.26
Manual Journal Entries			
Less Salaries	\$9,700.95	\$317,078.02	
Less Disbursements	\$12,672.04	\$25,543.73	\$4,614.16
<u>Total Salaries & Disbursements</u>	<u>\$22,372.99</u>	<u>\$342,621.75</u>	<u>\$4,614.16</u>
Ending Cash Balance			
March 31, 2022	\$130,516.08	\$1,059,792.15	\$6,905.10

Consent Agenda

Action #22-74 Motion by L. Crooks, second by A. Nielsen to approve the following items on the Consent Agenda: 7a) Approval of March 21, 2022 Board of Directors meeting minutes; 7b) Approval of payment of April 2022 budget claims; 7c) Approval of contract—Marisa Freeman, 2022-23, SLP CCC, 1 FTE, 176 days, \$58,839.30; 7d) Approval of contract— Jen Deutsch – 2022-23, SLP CCC, 1 FTE, 176 days, \$70,412.74; 7e) Approval of contract amendment —Nicole Nedved, 2022-23, SLP MA, 1 FTE, 176 days, \$46,575.00; 7f) Approval of contract amendment — Robin Schwandt, 2022-23, School Psych, 1 FTE, 188 days, \$71,911.28; 7g) Approval of KorManagement Services LLC. FY23 contract; 7h) Approval of resignation—Lisa Strubel, OT; 7i) Approval of Unit 1 2022-23 Negotiated Agreement; 7j) Approval of Unit 2 2022-23 Negotiated Agreement. All present voted, motion carried.

April 2022 Accounts Payable

General Fund: AUTOMAXX CDJR, INC. MAINT 44.68; BASS SANITATION INC. JAN - MARCH GARB 12.29; BERNIE'S BODY & GLASS SHOP MAINT 366.60; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 314.11; BYTESPEED, LLC TECH EQ 416.25; CENEX FLEETCARD MAINT & GASOLINE 8,425.19; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.19; DON'S BODY SHOP MAINT 84.50; DUST TEX SERVICE, INC. MARCH RUG RENT 5.38; ESTELLINE COMMUNITY OIL CO. MAINT 201.59; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 1,793.65; HEALTH EQUITY HSA/FLEX 5.46; JURGENS OIL MAINT 59.15; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q3 2,312.81; NESCI IMPREST 25.87; NESCI PAYROLL APRIL 2022 9,773.86; OTTERTAIL POWER CO. ELEC 38.98; PALMLUND AUTOMOTIVE MAINT 125.61; PEARSON, MERLE BLDG MAINT 12.42; ROB'S AUTO REPAIR MAINT 1,551.24; W.W. TIRE SERVICE MAINT 307.38

Fund Total: \$27,345.00

Special Education Fund: BASS SANITATION INC. JAN - MARCH GARB 124.21; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 26,313.15; BRITTON-HECLA SCHOOL DISTRICT MARCH MI 49.56; BYTESPEED, LLC TECH EQ 4,208.75; CASTLEWOOD SCHOOL DISTRICT MARCH 2022 USE FEE 862.63; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 103.00; DUST TEX SERVICE, INC. MARCH RUG RENT 54.39; HAMLIN SCHOOL DISTRICT MARCH 2022 USE FEE

2,510.28; HEALTH EQUITY HSA/FLEX 55.19; PARENT MARCH MI REIMB 110.88; MITCHELL TECHNICAL INSTITUTE SLP REGIS 274.00; NESC IMPREST 315.57; NESC PAYROLL APRIL 2022 319,100.06; OTTERTAIL POWER CO. ELEC 394.16; PEARSON, MERLE BLDG MAINT 125.58; SKOGSTAD, SHELLY MARCH MI REIMB 38.64; WEBSTER SCHOOL DISTRICT MARCH 2022 USE FEE 690.10; WENZ, MELODY MARCH MI REIMB 8.40; WIESE, RITA MARCH MI REIMB 39.90

Fund Total: \$431,104.32

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

FY23 Preliminary Budget

Business Manager Stormo reviewed the preliminary budget for FY23.

Action Items

Approval of Final Center Base tuition rates for FY22.

Action #22-75 Motion by J. Homola, second by M. Campbell, to approve the presented final Center Base tuition rates for FY22. All present voting in favor, motion carried.

Base Rate	\$ 6,484.65
First Placement	\$ 8,122.03
Second Placement	\$ 6,812.13
Third Placement	\$ 5,220.79

Approval of Health, Dental, and Life Insurance Rates for FY23

Action #22-76 Motion by P. Blue, second by J. Olson, to approve the presented insurance rates for FY23. All present voting in favor, motion carried.

Approval to set salary for classified personnel

Action #22-77 Motion by J. Homola, second by A. Nielsen, to approve the set salary for classified staff with an increase of \$1.60. All present voting in favor, motion carried.

Executive Session

Action #22-78 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by J. King, second by L. Crooks to enter executive session at 7:21 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:05 P.M.

Action Items after Executive Session

Offer contracts to Unit 1 and 2, classified and ESY employees

Action #22-79 Motion by J. Homola, second by A. Nielsen to offer contracts to Unit 1 and 2, classified and ESY employees. All present voting in favor, motion carried.

Approval of Business Manager Salary and Benefits

Action #22-80 Motion by J. Olson, second by J. Homola to approve Business Manager salary increase of 7% for the 2022-23 contract year. All present voting in favor, motion carried.

Approval of Assistant Director Salary and Benefits

Action #22-81 Motion by M. McIntire, second by L. Crooks to approve Assistant Director salary increase of 7% for the 2022-23 contract year. All present voting in favor, motion carried.

Approval of Director Salary and Benefits

Action #22-82 Motion by J. Olson, second by C. Verhoek to approve Director salary increase of \$5,000 for the 2022-23 contract year. All present voting in favor, motion carried.

Adjournment

Action #22-83 With there being no further business, motion by J. Homola, second by J. King, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, May 16, 2022 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager