Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, June 20, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 20, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:02 P.M. and adjourned at 8:59 P.M.

Members present:

Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Jon Kahnke, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Amanda Wienk, Lake Preston; Lana Sand, Rosholt; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Jolene King, Arlington; Gary Brassfield, Britton-Hecla; Laura Crooks, Deubrook; Lisa Lauterhahn, Enemy Swim Day School; Greg Bich, Iroquois; Brian Hanson, Oldham/Ramona; Ryan Olson, Rutland; David Squires, Sioux Valley; Art Berger, Waubay; Tia Felberg, Willow Lake; Mary Campbell, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga, Shelly Skogstad, and Teresa Landmark
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Dr. Jim Block, Webster
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:02 P.M.

Agenda Review, Changes, and Approval

Action #22-93 Motion by J. Homola, second by C. Verhoek, to approve the agenda as presented. All present voted, motion carried.

Introduction of Guests

Todd Obele, Mitch Reed, Dr. Jim Block, Teresa Landmark, Stephanie Hayunga and Shelly Skogstad were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-94 Motion by C. Verhoek, second by J. Homola, to approve the financial report for the period ending May 31, 2022. All present voted, motion carried.

	General Fund	Special Education Fund	Agency Fund
May 1, 2022	**$200,606.97**	**$1,030,968.73**	**$11,818.88**
Receipts:			
Local Sources	$1,954.47	$163,118.33	$2,161.32
State Sources		$4,790.94	
Federal Sources		$256,171.00	
Other	1,350.00		
Total Monthly Receipts	$3,304.47	$424,080.27	$2,161.32
Total Gross Receipts	$203,911.44	$1,455,049.00	$13,980.20
Manual Journal Entries			
Less Salaries	$9,718.23	$339,866.16	
Less Disbursements	$13,838.23	$51,562.44	$1,272.73
Total Salaries & Disbursements	$23,556.46	$391,428.60	$1,272.73
Ending Cash Balance May 31, 2022	**$180,354.98**	**$1,063,620.40**	**$12,707.47**

Consent Agenda

Action #22-95 Motion by A. Nielsen, second by P. Thyen to approve the following items on the Consent Agenda: 7a) Approval of May 16, 2022 Board of Directors meeting minutes; 7b) Approval of payment of June 2022 budget claims; 7c) Approval of Kris Street, Psych Examiner resignation with assessed damages - $1,000.; 7d) Approval of Jody Gary contract for 0.6 FTE, Academic Evaluator, 105.6 days, $32,400.00; 7e) Approval of Christina Flora contract for 1.0 FTE, Academic Evaluator , 176 days, $50,750.00; 7f) Approval of Nicole Stulken contract for 1.0 FTE, Occupational Therapist, 200 days, $57,059.95; 7g) Approval of Carol Reuer training contract for max 20 hours per week at $25 per hour.

June 2022 Accounts Payable

General Fund: 3D SECURITY. INC. BLDG MAINT 10.80; AUTOMATIVE SERVICE CENTER, THE MAINT 811.59 AUTOMAXX CDJR, INC. MAINT 72.60; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 198.58; CENEX FLEETCARD GASOLINE 5,271.85; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.01; CHURCHILL, MANOLIS, FREEMAN,KLUDT,SHELTON SCHOOL MATTERS 190.31; CROOKS COLLISION MAINT 45.00; DON'S BODY SHOP MAINT 1,831.00; DUST TEX SERVICE, INC. MAY/JUNE RUG RENTAL 10.76;EDMENTUM, INC APEX SEATS 200.00; FISCHER, JESSICA ADVANCE STUDY REIMB 45.00; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 926.00; HEALTH EQUITY HSA/FLEX 5.28; LATHER, CHRISTOPHER ADVANCE STUDY REIMB 90.00; MADISON DAILY LEADER EMPLOY AD 6.75 NESC PAYROLL JUNE 2022 10,914.66; OTTERTAIL POWER CO. ELEC 23.67; PALMLUND AUTOMOTIVE MAINT 68.43; ROB'S AUTO REPAIR MAINT 3,837.96; SCOTTING HEATING & COOLING LLC FURNACE MAINT 54.64; W.W. TIRE SERVICE FLEET MAINT 584.56; WATERTOWN PUBLIC OPINION MINUTES 11.90

Fund Total: $25,225.35

Special Education Fund: 3D SECURITY. INC. BLDG MAINT 109.20; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,413.51; CASTLEWOOD SCHOOL DISTRICT MAY 2022 USE FEE/NURSE SPLIT 13,933.11; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 141.65; CHURCHILL, MANOLIS,FREEMAN,KLUDT,SHELTON SCHOOL MATTERS

1,924.26; DUST TEX SERVICE, INC. MAY/JUNE RUG RENTAL 108.78; FISCHER, JESSICA ADVANCE STUDY REIMB 455.00; HAMLIN SCHOOL DISTRICT MAY 2022 USE FEE 1,475.10; HEALTH EQUITY HSA/FLEX 53.37; LANDMARK, TERESA MI/SUPP REIMB 212.91; LATHER, CHRISTOPHER ADVANCE STUDY REIMB 910.00; MADISON DAILY LEADER EMPLOY AD 68.25; MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 5,827.31; NESC PAYROLL JUNE 2022 271,353.24; PARENT MAY MI REIMB 70.56; OTTERTAIL POWER CO. ELEC 239.35; RUTLAND SCHOOL DISTRICT SPED ASSESS REIMB 16,804.00; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 5,113.11; SCOTTING HEATING & COOLING LLC FURNACE MAINT 552.47; WATERTOWN PUBLIC OPINION MINUTES 120.36; WEBSTER SCHOOL DISTRICT MAY 2022 USE FEE 690.10; WENZ, MELODY MAY MI REIMB 20.16; WIESE, RITA MAY MI REIMB 31.92

Fund Total: $338,627.72

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

2022-2023 Board Meeting Dates

Director Powell reviewed the dates for next year's board meetings.

FY23 Preliminary Budget

Business Manager Stormo reviewed the preliminary budget for FY23.

Preliminary Representatives for 2022-23

Director Powell reviewed NESC's preliminary board representatives for 2022-23.

Inventory Update

Assistant Director Frewing reviewed inventory updates.

Program Approval Letter

Director Powell shared the cooperative's annual program approval letter.

Action Items

Paper Bid

Action #22-96 Motion by J. Homola, second by A. Nielsen to approve the paper bid from Paper 101 at $57.25. All present voted in favor, motion carried.

Surplus Inventory

Action #22-97 Motion by C. Verhoek, second by J. Homola to declare indicated inventory items as having zero value or being old, outdated or broken. All present voted in favor, motion carried.

Budget Hearing

Action #22-98 Motion by A. Nielsen, second by J. Homola to publish FY23 preliminary budget and set budget hearing for Monday, July 18, 2022. All present voted in favor, motion carried.

Insurance Renewal

Action #22-99 Motion by A. Nielsen, second by C. Verhoek to approve property, liability, and workers' compensation renewal rates as discussed. All present voted in favor, motion carried.

Policy and By-Law

Action #22-100 Motion by J. Homola, second by A. Nielsen to approve policy and by-law updates as presented. All present voted in favor, motion carried.

SWWC Behavior Contract Amendment

Action #22-101 Motion by L. Sand, second by C. Verhoek to approve amended SWWC behavior contract to 0.75 FTE + 5 days. All present voted in favor, motion carried.

Executive Session

Action #22-102 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by J. Homola, second by A. Nielsen to enter executive session at 7:39 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:56 P.M.

Adjournment

Action #22-103 With there being no further business, motion by J. Homola, second by C. Verhoek, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, July 18, 2022 at 7:00 P.M.

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Arend Schuurman, President **Tiffany Stormo, Business Manager**