

Arend Schuurman
PRESIDENT
BOARD OF DIRECTORS

Andrea Powell
DIRECTOR
Andrea.Powell@k12.sd.us

Tim Frewing
ASSISTANT
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

August 11th, 2022

Dear NESC Board Members:

Our monthly board meeting will be held on Monday, August 15th, 2022. It will begin at 7:00pm. You may attend the meeting in-person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical location of the meeting:

Lake Area Technical College
1201 Arrow Ave.
Watertown, SD

SD Zoom:

<https://sdk12.zoom.us/j/7458888888>

Enclosed are several documents for your review prior to the meeting. See you Monday, August 15th, 2022 at 7:00pm.

Sincerely yours,

Andrea Powell

NESC Board of Directors' Meeting
Proposed Agenda
Date: August 15, 2022
Time: 7:00pm
Meeting Location: LATC

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflict of Interest
6. Approval of July 2022 financial report
7. Consent Agenda
 - a. Approval of July 2022 meeting minutes
 - b. Approval of payment of August 2022 budget claims
 - c. Approval of Paraprofessional Contracts- Welcome to NESC!
 - i. Bobbi Doescher
 - ii. Jessica Quiram
 - iii. Megen Menzel
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Chairman appointments for Steering/Negotiating Committee
9. Action Items
10. Executive Session (if needed)
11. Adjourn

Next meeting will be held September 19, 2022 at 7pm at LATC with a virtual zoom attendance option as well.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
July 1, 2022	\$168,778.88	\$1,192,055.34	\$11,605.14	\$1,372,439.36

Receipts:

Local Sources:

1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$147.91	\$161.63		\$309.54
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments				\$0.00
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous		\$1,000.00	\$1,441.63	\$2,441.63
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$45,522.60			\$45,522.60

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,695.72		\$3,695.72
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00
4195 GEER 1				\$0.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments	\$60,593.72	\$252,167.88		\$312,761.60
Other Receipts				\$0.00

Total Monthly Receipts	\$106,264.23	\$257,025.23	\$1,441.63	\$364,731.09
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Balance Frwd plus Revenue to date	\$275,043.11	\$1,449,080.57	\$13,046.77	\$1,737,170.45
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements				
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Salaries	\$6,618.51	\$292,258.49		\$298,877.00
Disbursements	\$249,601.38	\$150,465.53	\$1,200.00	\$401,266.91
Less Total Salaries & Disbursements	\$256,219.89	\$442,724.02	\$1,200.00	\$700,143.91

CASH BALANCE				
July 31, 2022	\$18,823.22	\$1,006,356.55	\$11,846.77	\$1,037,026.54

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$37.64	\$572,000.98	\$11,846.77	\$583,885.39
Money Market Savings XX-105	\$18,785.58	\$346,901.51	\$0.00	\$365,687.09
Certificates of Deposit XX-106	\$0.00	\$82,454.06	\$0.00	\$82,454.06
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$18,823.22	\$1,006,356.55	\$11,846.77	\$1,037,026.54
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 07/2022; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	147.91	147.91	45.51	177.09
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	74,760.04	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	11,482.55	0.00	0.00	0.00	11,482.55
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	3,627.84	3,627.84	100.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	3,100.29	3,100.29	23.85	9,899.71
10 1990 200	EXPENSED MILEAGE FROM SPED	274,240.00	0.00	0.00	0.00	274,240.00
Subtotal: LOCAL SOURCES		377,435.43	81,636.08	81,636.08	21.63	295,799.35
10 4175 022	REGULAR IDEA PART B - MTSS	69,788.52	0.00	0.00	0.00	69,788.52
Subtotal: FEDERAL SOURCES		69,788.52	0.00	0.00	0.00	69,788.52
Fund Total:		447,223.95	81,636.08	81,636.08	18.25	365,587.87

Regular; Processing Month 07/2022; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	843,439.94	48,281.88	48,281.88	5.72	795,158.06
22 1312 100	TUITION-ESY	105,000.00	0.00	0.00	0.00	105,000.00
22 1510	INTEREST	1,700.00	161.63	161.63	9.51	1,538.37
22 1990 003	SPED ASSESSMENTS	1,330,093.70	0.00	0.00	0.00	1,330,093.70
22 1990 018	MISCELLANEOUS	5,000.00	1,000.00	1,000.00	20.00	4,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	22,004.91	0.00	0.00	0.00	22,004.91
Subtotal: LOCAL SOURCES		2,312,238.55	49,443.51	49,443.51	2.14	2,262,795.04
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	148,674.03	0.00	0.00	0.00	148,674.03
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,695.72	3,695.72	9.24	36,304.28
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		193,174.03	3,695.72	3,695.72	1.91	189,478.31
22 4175 475	REGULAR IDEA PART B 611	2,028,740.00	0.00	0.00	0.00	2,028,740.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	7,927.00	0.00	0.00	0.00	7,927.00
22 4186 486	REGULAR IDEA PART B 619	57,296.00	0.00	0.00	0.00	57,296.00
Subtotal: FEDERAL SOURCES		2,093,963.00	0.00	0.00	0.00	2,093,963.00
Fund Total:		4,599,375.58	53,139.23	53,139.23	1.16	4,546,236.35

Revenue Summary Report

Processing Month: 07/2022

Regular; Processing Month 07/2022; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,046,599.53	134,775.31	134,775.31	2.67	4,911,824.22

EXPENDITURE SUMMARY
Regular; Processing Month 07/2022; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$144,548.56	\$3,141.75	\$3,141.75	2.17	\$141,406.81
2227	TECHNOLOGY SUPPORT	\$8,042.17	\$439.83	\$439.83	5.47	\$7,602.34
2319	BOARD OF EDUCATION SERVICES	\$14,261.25	\$6,199.26	\$6,199.26	43.47	\$8,061.99
2329	ADMINISTRATION	\$34,478.48	\$2,582.56	\$2,582.56	7.49	\$31,895.92
2529	ADMINISTRATION-FISCAL SERVICES	\$12,082.85	\$1,245.62	\$1,245.62	10.31	\$10,837.23
2542	OPERATION & MAINTENANCE BLDGS.	\$4,618.28	\$25.65	\$25.65	0.56	\$4,592.63
2545	VEHICLE SERVICE	\$287,564.52	\$71,696.00	\$71,696.00	24.93	\$215,868.52
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$0.00	0.00	\$13,000.00
10	GENERAL FUND	\$522,223.95	\$85,330.67	\$85,330.67	16.34	\$436,893.28
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$112,927.00	\$35,998.92	\$35,998.92	31.88	\$76,928.08
1223	CENTER BASE DAY PROGRAMS	\$843,439.94	\$7,243.64	\$7,243.64	0.86	\$836,196.30
1226	EARLY CHILDHOOD SERVICES	\$427,692.29	\$2,827.24	\$2,827.24	0.66	\$424,865.05
2142	PSYCHOLOGICAL SERVICES	\$752,491.37	\$3,769.64	\$3,769.64	0.50	\$748,721.73
2152	SPEECH PATHOLOGY SERVICES	\$1,224,993.80	\$6,281.79	\$6,281.79	0.51	\$1,218,712.01
2171	PHYSICAL THERAPY	\$317,693.91	\$21,125.49	\$21,125.49	6.65	\$296,568.42
2172	OCCUPATIONAL THERAPY	\$556,301.42	\$28,498.65	\$28,498.65	5.12	\$527,802.77
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$148,674.03	\$8,953.48	\$8,953.48	6.02	\$139,720.55
2227	TECHNOLOGY SUPPORT	\$81,315.24	\$4,446.30	\$4,446.30	5.47	\$76,868.94
2319	BOARD OF EDUCATION SERVICES	\$113,863.75	\$62,681.24	\$62,681.24	55.05	\$51,182.51
2329	ADMINISTRATION	\$348,615.61	\$26,114.66	\$26,114.66	7.49	\$322,500.95
2529	ADMINISTRATION-FISCAL SERVICES	\$122,171.25	\$12,594.51	\$12,594.51	10.31	\$109,576.74
2542	OPERATION & MAINTENANCE BLDGS.	\$46,695.97	\$259.36	\$259.36	0.56	\$46,436.61
22	SPECIAL EDUCATION FUND	\$5,099,375.58	\$220,794.92	\$220,794.92	4.33	\$4,878,580.66
	Grand Total:	\$5,621,599.53	\$306,125.59	\$306,125.59	5.45	\$5,315,473.94

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2022 - 07/2022

Regular; Beginning Month 07/2022; Processing Month 07/2022; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	5,000.00	1,000.00	0.00	0.00	4,000.00
71 453	SANFORD FLEX	6,605.14	200.00	1,441.63	0.00	7,846.77
Fund Total: 71		11,605.14	1,200.00	1,441.63	0.00	11,846.77

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, July 18, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 18, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 9:17 P.M.

Members present:

Jolene King, Arlington; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Chris Verhoek, Estelline; Jon Kahnke, Florence; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Jessica Anderson, Rutland; Lana Sand, Rosholt; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Greg Bich, Iroquois; Carrie Schiernbeck, Oldham/Ramona; Art Berger, Waubay; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Teresa Landmark and Stephanie Hayunga – entered at 7:04 P.M.
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Dr. Jim Block, Webster
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Agenda Review, Changes, and Approval

Action #22-104 Motion by C. Verhoek, second by A. Nielsen, to approve the agenda as presented. All present voted, motion carried.

Introduction of Guests

Todd Obele, Mitch Reed, Dr. Jim Block, and Teresa Landmark were introduced as guests.

Public Comment

No public comments were presented.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #22-105 Motion by P. Blue, second by J. King, to approve the financial report for the period ending June 30, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
June 1, 2022	\$180,354.98	\$1,063,620.40	\$12,707.47
<u>Receipts:</u>			
Local Sources	\$1,920.70	\$188,349.34	\$1,943.32
State Sources		\$3,881.42	
Federal Sources		\$207,447.00	
Other	\$11,757.00	\$67,356.45	
<u>Total Monthly Receipts</u>	<u>\$13,677.70</u>	<u>\$467,034.21</u>	<u>\$1,943.32</u>
Total Gross Receipts	\$194,032.68	\$1,530,654.61	\$14,650.79
Manual Journal Entries	\$-28.45	\$28.45	
Less Salaries	\$10,914.66	\$271,353.24	
Less Disbursements	\$14,310.69	\$67,274.48	\$3,045.65
<u>Total Salaries & Disbursements</u>	<u>\$25,225.35</u>	<u>\$338,627.72</u>	<u>\$3,045.65</u>
Ending Cash Balance			
June 30, 2022	\$168,778.88	\$1,192,055.34	\$11,605.14

Consent Agenda

Action #22-106 Motion by L. Crooks, second by C. Verhoek to approve the following items on the Consent Agenda: 7a) Approval of June 20, 2022 Board of Directors meeting minutes; 7b) Approval of payment of final 2022 budget claims. All present voted, motion carried.

EOFY2022 Accounts Payable

GENERAL FUND: ARROWWOOD RESORT & CONFERENCE CENTER MTSS TRAVEL 231.00; AUTOMAXX CDJR, INC. MAINT 31.29; BASS SANITATION INC. APRIL - JUNE GARB 13.64; CENEX FLEETCARD GASOLINE 2,062.74; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.74; HAHLER AUTOMOTIVE MAINT 243.33; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 565.06; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q4 2,624.38; NEBEL, JAMESON LAWN CARE 21.60; NESC SPECIAL REVENUE PROJECTS FY22 4TH QTR EXP MI 1,037.66; OTTERTAIL POWER CO. ELEC 14.34; REINHILLER, LISA MTSS TRAVEL 134.00; ROB'S AUTO REPAIR MAINT 3,393.63; STORMO, TIFFANY FY22 MI REIMB 33.57; VERIZON WIRELESS JUNE CELL SERV 10.78; WATERTOWN PUBLIC OPINION MINUTES 37.32; WEBSTER AUTO CARE MAINT 68.82

FUND TOTAL: \$10,535.95

SPECIAL EDUCATION FUND: BASS SANITATION INC. APRIL - JUNE GARB 137.86; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 128.79; HAMLIN SCHOOL DISTRICT REIMB CB RATES 25,132.18; MARSHALL CO. HEALTHCARE CENTER PT/OT SERV 3,764.63; NEBEL, JAMESON LAWN CARE 218.40; NESC SPECIAL REVENUE PROJECTS FY22 4TH QTR EXP MI 44,484.94; OTTERTAIL POWER CO. ELEC 145.02; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 3,673.56; STORMO, TIFFANY FY22 MI REIMB 339.39; VERIZON WIRELESS JUNE CELL SERV 189.05; WATERTOWN PUBLIC OPINION MINUTES 377.41

FUND TOTAL: \$78,591.23

Appoint Business Manager as President Pro-Tem

Action #22-107 Motion by C. Verhoek, second by M. Prins to nominate T. Stormo for President Pro-Tem. Motion by C. Verhoek, second by L. Crooks, nominations cease, and unanimous ballot be cast for T. Stormo. All present voted, motion carried.

Adjourn meeting for Fiscal Year 2022

Action #22-108 With there being no further business to come before the Board of Directors for FY22, Motion by A. Nielsen, second by P. Blue to adjourn the final Board of Directors meeting for FY22 at 7:06 P.M. All present voted, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY23 was called to order by President Pro-Tem Stormo at 7:07 P.M.

Election of Officers for Fiscal Year 2023

Office of the President

Action #23-1 Motion by A. Nielsen, second by J. King to nominate A. Schuurman for the office of President. Motion by M. Prins, second by L. Crooks, nominations cease, and unanimous ballot be cast for A. Schuurman. All present voted, motion carried.

Office of the Vice-President

Action #23-2 Motion by J. King, second by C. Verhoek to nominate P. Thyen for the office of Vice-President. Motion by J. King, second by C. Verhoek, nominations cease, and unanimous ballot be cast for P. Thyen. All present voted, motion carried.

NESC 2022-2023 Budget Hearing

President Schuurman declared the budget hearing open at 7:10 P.M. Business Manager Stormo presented the budget, and President Schuurman declared the budget hearing closed at 7:18 P.M.

Adopt FY 2023 budget

Action #23-3 Motion by L. Amdahl, second by P. Blue to adopt the FY23 budget as presented. All present voted, motion carried.

The changes to the preliminary published budget are as follows:

Appropriations:

General Fund:

RR - \$3627.84; Administration - \$34,478.47; Fiscal Services - \$12,082.87; Technology - \$6,017.17; Vehicle Services - \$157,564.52; Capital Acquisitions - \$132,025.00

Special Education Fund:

Physical Therapy - \$317,693.91; Technology - \$60,840.24; Administrative - \$348,615.61; Fiscal Services - \$122,171.25

Means of Finance:

General Fund:

RR - \$3,627.84; Assessments - \$11,482.56; Expensed Mileage from SPED - \$274,240.00; Fund Balance - \$75,000.00

Special Education Fund:

Assessments - \$1,330,093.70; IDEA PART B 611 - \$2,028,740.00; Fund Balance \$450,000; Transfer from General Fund - \$50,000.00

Consent Agenda

Action #23-4 Motion by A. Nielsen, second by L. Crooks to approve the following items on the consent agenda: 6a) Approval of July 2022 claims; 6b) Designate Official Depository-Reliabank, Hayti, SD; 6c) Authorize official newspaper – Watertown Public Opinion; 6d) Designate Legal Counsel-Rodney Freeman; 6e) Designate Business Manager as official custodian of accounts; 6f) Adopt travel rates: i) In state-\$0.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner, actual cost for lodging; ii) Out of state --\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging; 6g) Appoint Title IX and 504 Coordinator-Tim Frewing; 6h) Appoint Director Powell and Business Manager Stormo as Federal Program Agents; 6i) Designate purchasing agents-Director Powell & Business Manager Stormo; 6j) Set Board of Director's pay for Special Committees-\$60 per meeting & \$0.42 per mile; 6k) Approval of contract Hannah Rowe - Administrative Assistant; \$18.00/hour; 6l) Contract amendment Chris Lather; BA +15; \$1,000 increase, \$53,527.00; 6m) Approval of Audit Engagement Letter for FY22; 6n) Approval to use signature stamp for Business Manager Stormo and Board President Schuurman. All present voted, motion carried.

July 2022 Accounts Payable

General Fund: A-I COMPUTER SOLUTIONS TECH 30.15; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 55.72; ASBSD FY23 DUES 69.75; CEC T.F. MEMBERSHIP 17.55; EMC INSURANCE FY22 VEHICLE COV 5,468.58; FIRST DAKOTA INDEMNITY COMPANY FY23 WORK COMP 594.63; NESC PAYROLL JULY 2022 6,618.51; OLSON, KIMBERLY BACKGROUND CHECK 3.90; PAPER 101 FY23 COOP PAPER PURCHASE 160,506.10; RELIABANK DEPOSIT BOX 1.35; SASD T.F., T.S. SASD MEMBERSHIP 77.40; SD FEDERAL PROPERTY AGENCY FY22 NEW VEHICLES/PROF SERVICES 36,300.00; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 39.15; SHARP AUTOMOTIVE FY22 NEW VEHICLES/PROF SERVICES 35,396.00; SINGREY, BETHANY BACKGROUND CHECK 5.70; SOFTWARE UNLIMITED FY23 SOFTWARE FEE 499.50

Fund Total: \$245,683.99

Special Education Fund: A-I COMPUTER SOLUTIONS TECH 304.81; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 24.28; ASBSD FY23 DUES 705.25; BUSSKOHL, CHRISTY ESY MI REIMB 26.04; CEC T.F. MEMBER 177.45; CPI FY23 MEMBER FEE 200.00; EMC INSURANCE FY22 VEHICLE COV 55,293.42; FIRST DAKOTA INDEMNITY COMPANY FY23 WORK COMP 6,012.37; MARTIAN, EMILY ESY MI REIMB 282.24; NESC PAYROLL JULY 2022 292,258.49; OLSON, KIMBERLY BACKGROUND CHECK/REIMB ESY MI 213.23; PAPER 101 FY23 COOP PAPER PURCHASE 2,083.90; RELIABANK DEPOSIT BOX 13.65; SASD T.F., T.S. SASD MEMBERSHIP 782.60; SCHMIDT, ROCHELLE ESY MI REIMB 82.32; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 395.85; SINGREY, BETHANY BACKGROUND CHECK/REIMB ESY MI 94.09; SOFTWARE UNLIMITED FY23 SOFTWARE FEE 5,050.50; SWENSON, CODY ESY MI REIMB 12.60; WEST, LINDSEY ESY MI REIMB 119.70

Fund Total: \$364,132.79

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Powell gave her monthly report.

NESC Board of Directors – District representatives

Discussion was held on districts preferred method for receiving board information for FY23.

Action Items

Approval of Certificate of Deposit Renewal

Action #23-5 Motion by J. King, second by C. Verhoek to approve 13 month certificate of deposit held at Reliabank. All present voted, motion carried.

Executive Session

Action #23-6 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Verhoek, second by T. Abraham to enter executive session at 7:38 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 9:17 P.M.

Adjournment

Action #23-7 With there being no further business, motion by C. Verhoek, second by P. Blue, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, August 15, 2022 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

ADMINISTRATION: Andrea Powell 130,000.00; Tiffany Stormo 61,872.75; Tim Frewing 81,037.85; Tammy Anderson 18.23/hr; Hannah Rowe 18.00/hr; CUSTODIAN: Geraldine Binde 19.00/hr; EDUCATIONAL SPECIALIST/MTSS: Lisa Reinhillier 71,235.11; TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 64,286.39; SPEECH THERAPY: Christy Busskohl 70,412.74; Jennifer Deutsch 70,412.74; Angel Dubro 47,165.76; Marisa Freeman 58,839.30; Heather Hansen 60,392.23; Alysha Johnson 35,506.91; Cheryl Keller-Knudson 73,376.73; Megan Liljegren 58,839.30; Nicole Nedved 46,575.00; Carrie Niles 47,961.96; Marci Saathoff 53,902.42; Rochelle Schmidt 57,394.71; Debra Tiefenthaler 73,376.73; Rita Wiese 59,762.30; SPEECH THERAPIST ASSISTANTS: Mallory Mattern 35,310.00; Brandi Ziebart 36,915.00; CENTER BASE: Lindsay Edwards 49,112.33; Chris Lather 53,527.00; Sara Lorensberg 65,334.62; Cody Swenson 47,405.00; EARLY CHILDHOOD: Debra Jensen 60,021.61; Karlette Juhnke 60,832.30; Teresa Landmark 54,811.54; Wendi Lindner 60,021.61; Julie Nelson 59,721.70; SCHOOL PSYCHOLOGISTS: Melissa Gent 66,167.89; Robin Schwandt 71,911.28; Shelly Skogstad 69,709.27; Ellen Stevenson 59,492.00; PSYCHOLOGICAL EXAMINERS: Jessica Fischer 54,295.65; Nikki Heggelund 54,295.65; ACADEMIC EVALUATOR: Christina Flora 50,750.00; Jody Gary 32,400.00; PHYSICAL THERAPISTS: Nancy Crump 81,950.91; Kristina Suttan 70,680.05; PHYSICAL THERAPISTS ASSISTANT: Kristy Boettcher 50,076.00; OCCUPATIONAL THERAPISTS: Stephanie Hayunga 60,634.91; Nicol Huyvaert 69,827.68; Nicole Stulken 57,059.95; OCCUPATIONAL THERAPISTS ASSISTANTS: Morgan Anderson 37,792.40; Kelsey Kringen 41,247.76; CENTER BASE PARA EDUCATORS: Katherine Anderson 16.68/hr; Saphire Anderson 15.90/hr; Jordan Bauer 16.00/hr; Shelby Guerdet 17.12/hr; Shannon Lawrence 15.90/hr; Baily Mack 16.68/hr; Michelle Meier 16.68/hr; Leslie Olson 15.90/hr; Shari Peckenpaugh 17.14/hr; Sarah Sichmeller 15.90/hr; EXTENDED SCHOOL YEAR: Katherine Anderson 15.08/hr; Saphire Anderson 14.40/hr; Christy Busskohl 46.73/hr; Jennifer Deutsch 46.73/hr; Angel Dubro 36.40/hr; Lindsay Edwards 30.04/hr; Robin Gigov 35.93/hr; Shelby Guerdet 15.52/hr; Heather Hansen 40.09/hr; Gunner

Haug 30.00/hr; Debra Jensen 37.61/hr; Karlette Juhnke 40.38/hr; Cheryl Keller-Knudson 48.71/hr; Sheri Kogel 14.40/hr; Teresa Landmark 36.38/hr; Chris Lather 32.87/hr; Shannon Lawrence 14.40/hr; Megan Liljegren 39.06/hr; Wendi Lindner 39.84/hr; Sara Lorensberg 41.38/hr; Baily Mack 15.08/hr; Emily Martian 32.65/hr; Nicole Nedved 31.96/hr; Julie Nelson 39.64/hr; Carrie Niles 39.79/hr; Kimberly Olson 33.21/hr; Leslie Olson 14.40/hr; Shari Peckenpaugh 15.54/hr; Shambree Robbins 14.56/hr; Marci Saathoff 39.75/hr; Rochelle Schmidt 38.10/hr; Randi Schuster 14.40/hr; Angie Scotting 31.43/hr; Kelly Short 30.72/hr; Sara Sichmeller 14.40/hr; Bethany Singrey 30.44/hr; Cody Swenson 30.00/hr; Debra Tiefenthaler 48.71/hr; Lindsey West 34.09/hr; Rita Wiese 39.67/hr

Northeast Educational Services Cooperative

AUGUST 2022 INVOICES

GENERAL FUND - 10

BILLION CHEVROLET	FY23 VEHICLES/PROF SERVICES	36,387.00
BYTESPEED, LLC	TECH EQ	263.25
CENEX FLEETCARD	GASOLINE	2,657.11
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	9.69
DUST TEX SERVICE, INC.	JULY RUG RENTAL	5.40
FRANKMAN MOTOR COMPANY	MANIT	58.93
HAMLIN COUNTY FARMERS COOP	MAINT AND GASOLINE	527.66
HAMLIN COUNTY PUBLISHING	EMPLOY AD	3.60
HEALTH EQUITY	HSA/FLEX	2.09
JURGENS OIL	MAINT AND GASOLINE	51.90
NESC IMPREST	IMPREST	1,000.00
NESC PAYROLL	AUG 22	6,522.02
OTTERTAIL POWER CO.	ELEC	24.56
REED, MITCH	SPEAKER	90.00
ROB'S AUTO REPAIR	FLEET MAINT	2,494.83
ROWE, HANNAH	BACKGROUND CHECK/MI REIMB	6.38
SASD	A.P. MEMBER/REGIS	112.46
SD FEDERAL PROPERTY AGENCY	FY23 NEW VEHICLE	17,800.00
TOWN OF HAYTI	WATER	21.87
TWIN VALLEY TIRE, INC - WEBSTER	FLEET MAINT	24.41
<u>GENERAL FUND TOTAL:</u>		<u>68,063.16</u>

SPECIAL EDUCATION FUND - 22

BYTESPEED, LLC	TECH EQ	2,661.75
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	97.94
DEUTSCH, JENNIFER	JULY 22 ESY MI REIMB	15.12
DUST TEX SERVICE, INC.	JULY RUG RENTAL	54.59
HAMLIN COUNTY PUBLISHING	EMPLOYMENT AD	36.40
HEALTH EQUITY	HSA/FLEX	21.16
NESC PAYROLL	AUG 22	282,698.81
OLSON, KIMBERLY	JULY 22 ESY MI REIMB	154.56
OTTERTAIL POWER CO.	ELEC	248.34
REED, MITCH	SPEAKER	910.00
ROBBINS, SHAMBREE	JULY 22 ESY MI REIMB	83.16
ROWE, HANNAH	BACKGROUND CHECK/MI REIMB	64.51

SASD	A.P. MEMBER/REGIS	1,137.04
SINGREY, BETHANY	JULY 22 ESY MI REIMB	36.92
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	23,328.76
TOOLS TO GROW, INC.	OT SUPP	260.00
TOWN OF HAYTI	WATER	221.13
WEST, LINDSEY	JULY/AUG 22 ESY MI REIMB	270.06
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>312,300.25</u>
 <u>AUGUST 2022 INVOICES TOTAL:</u>		 <u>380,363.41</u>

Northeast Educational Services Cooperative

AUGUST 2022 BMO INVOICES

GENERAL FUND - 10

AMAZON	ADMIN SUPP/TECH EQ	75.43
AMSTERDAM PRINTING&LITHO,CORP.	PLANNERS	25.52
ARROWWOOD RESORT & CONFERENCE CENTER	ADMIN TRAVEL	21.14
CPI	T.F. CERTIFICATION	350.91
INDEED, INC	EMPLPOYMENT AD	31.22
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	16.16
ITC TELECOM	JULY PHONE SERVICE	40.16
SHERATON SIOUX FALLS	ADMIN TRAVEL	34.02
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.47
US POSTAL SERVICE	POSTAGE	8.39
<u>GENERAL FUND TOTAL:</u>		<u>604.42</u>

SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN/PSYCH/ED SPEC SUPP/TECH EQ	1,392.92
AMSTERDAM PRINTING&LITHO,CORP.	PLANNERS	258.04
ARROWWOOD RESORT & CONFERENCE CENTER	ADMIN TRAVEL	213.76
CLUBHOUSE HOTEL & SUITES PIERRE	ED SPEC TRAVEL	328.00
CPI	B.B.,T.F. CERTIFICATION/CPI COURSES	8,686.69
HOLIDAY INN EXPRESS FT.PIERRE	ED SPEC TRAVEL	77.00
INDEED, INC	EMPLPOYMENT AD	315.67
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	163.38
ITC TELECOM	JULY PHONE SERVICE	406.03
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	2,171.63
OFFICE PEEPS, INC.	ED SPEC SUPP	50.00
PAR INC.	PSYCH SUPP	176.40
PEARSON EDUCATION	PSYCH/PT SUPP	21,343.88
SHERATON SIOUX FALLS	ADMIN TRAVEL	343.98
STARFALL EDUCATION FOUNDATION	S.L. CB MEMBERSHIP	70.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	80.12
US POSTAL SERVICE	POSTAGE	84.81
WESTERN PSYCHOLOGICAL SERVICES	OT SUPP	734.80
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>36,897.11</u>

AUGUST 2022 BMO INVOICES TOTAL:37,501.53



A part of BMO Financial Group

INVOICE

August 05, 2022

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN:

Invoice Number: 0703531-2208

Invoice Amount: \$ 37,501.53

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending August 05, 2022.

Your payment is due **September 01, 2022**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

✂ -----

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2208
Amount Paid: \$ 37,501.53
Payment Due Date: September 01, 2022

RUN DATE: 08/10/2022

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 07/06/2022 to 08/05/2022

Mapped Cards

POWELL ANDREA

Posting Date	Tran Date	Account	Supplier	Amount		
07/22/2022	07/20/2022	XXXX-XXXX-XXXX-0787	Arrowwood Resort At Ce	234.90	?	!
			Debit Total USD	234.90		
			Credit Total USD	0.00		
			Total USD	234.90		

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
07/12/2022	07/11/2022	XXXX-XXXX-XXXX-9401	Crisis Prevention Inst	1,639.60	?	!
07/12/2022	07/11/2022	XXXX-XXXX-XXXX-9401	Crisis Prevention Inst	3,499.00	?	!
07/14/2022	07/12/2022	XXXX-XXXX-XXXX-9401	Office Peeps	50.00	?	!
08/01/2022	07/28/2022	XXXX-XXXX-XXXX-9401	Clubhouse Hotel & Suit	328.00	?	!
			Debit Total USD	5,516.60		
			Credit Total USD	0.00		
			Total USD	5,516.60		

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
08/01/2022	07/28/2022	XXXX-XXXX-XXXX-1409	Holiday Inn Exp Ft Pie	77.00	?	!
			Debit Total USD	77.00		
			Credit Total USD	0.00		
			Total USD	77.00		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
07/08/2022	07/07/2022	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	93.20	?	!
07/18/2022	07/15/2022	XXXX-XXXX-XXXX-7540	Innovative Office Solu	46.92	?	!
07/20/2022	07/19/2022	XXXX-XXXX-XXXX-7540	Amsterdam Prnt & Litho	283.56	?	!
07/22/2022	07/21/2022	XXXX-XXXX-XXXX-7540	Innovative Office Solu	24.42	?	!
07/25/2022	07/22/2022	XXXX-XXXX-XXXX-7540	Innovative Office Solu	108.20	?	!
08/04/2022	08/03/2022	XXXX-XXXX-XXXX-7540	Sheraton Hotels Sioux	378.00	?	!
			Debit Total USD	934.30		

Credit Total USD 0.00
Total USD 934.30

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
07/08/2022	07/07/2022	XXXX-XXXX-XXXX-0837	Crisis Prevention Inst	4,074.46	?
07/14/2022	07/13/2022	XXXX-XXXX-XXXX-0837	Amzn Digital Hg68a69m3	69.00	?
07/14/2022	07/13/2022	XXXX-XXXX-XXXX-0837	Starfall Education	70.00	?
07/14/2022	07/13/2022	XXXX-XXXX-XXXX-0837	In Time Management Sy	81.59	?
07/14/2022	07/13/2022	XXXX-XXXX-XXXX-0837	Par Inc	176.40	?
07/14/2022	07/14/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	1,448.64	?
07/14/2022	07/14/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	2,612.00	?
07/14/2022	07/14/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	12,500.00	?
07/15/2022	07/13/2022	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	446.19	?
07/15/2022	07/14/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US Ul26y4i53	28.99	?
07/15/2022	07/14/2022	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi Health	2,171.63	?
07/18/2022	07/15/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US Ug4mb31y3	38.99	?
07/18/2022	07/16/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	105.00	?
07/18/2022	07/16/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	3,517.26	?
07/18/2022	07/17/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US Xt1jw4y63	171.66	?
07/18/2022	07/17/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	596.32	?
07/18/2022	07/17/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US 3u4g82pb3	641.47	?
07/18/2022	07/18/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US Se3gz3uo3	39.95	?
07/19/2022	07/18/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US 1585i1vb2	424.32	?
07/28/2022	07/27/2022	XXXX-XXXX-XXXX-0837	Crisis Prevention Inst	-175.46	?
07/28/2022	07/27/2022	XXXX-XXXX-XXXX-0837	Western Psychological	734.80	?
07/29/2022	07/29/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	250.16	?
07/29/2022	07/29/2022	XXXX-XXXX-XXXX-0837	Awl Pearson Education	314.50	?
08/02/2022	08/01/2022	XXXX-XXXX-XXXX-0837	Indeed	346.89	?
08/02/2022	08/02/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp US Ty0kk5fg3	53.97	?
Debit Total USD				30,914.19	
Credit Total USD				-175.46	
Total USD				30,738.73	

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, August 15, 2022 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of July 2022 financial report
7. Consent Agenda
 - a. Approval of July 2022 meeting minutes

-
- b. Approval of payment of August 2022 budget claims

-
- c. Approval of Paraprofessional contracts – Welcome to NESC!

-
- i. Bobbi Doescher
 - ii. Jessica Quiram
 - iii. Megen Menzel

8. Discussion Items

- a. Assistant Director Report

-
- b. Director Report

-
- c. Chairman appointments for Steering/Negotiating Committee

9. Action Items

10. Executive Session (if needed)

11. Adjourn