

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, August 15, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 15, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:25 P.M.

**Members present:**

Jolene King, Arlington; Jason Julius, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Jon Kahnke, Florence; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Lana Sand, Rosholt; Jessica Anderson, Rutland; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

**Absent:**

Audrey Schuller, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Greg Bich, Iroquois; Carrie Schiernbeck, Oldham/Ramona; Jayme Trygstad, Sioux Valley; Art Berger, Waubay; Natalie Remund, Wilmot

**Others Attending:**

NESC Staff Representatives: Shelly Skogstad

Member District Superintendents: Todd Obele, Henry; Dr. Jim Block, Webster

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

**Introduction of Guests**

Todd Obele, Dr. Jim Block, and Shelly Skogstad were introduced as guests.

**Public Comment**

No public comments were presented.

**Agenda Review, Changes, and Approval**

*Action #23-8* Motion by C. Verhoek, second by P. Blue, to approve the agenda with the following additions: 7. Executive Session; 8d. Approval of propane contract – Hamlin County Farmers Cooperative – 2,200 gallons at \$1.95/gal = \$4,290.00. All present voted, motion carried.

**Conflicts of Interest**

No conflicts of interest were presented.

### **Financial Report**

**Action #23-9** Motion by P. Thyen, second by M. Prins, to approve the financial report for the period ending July 31, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>July 1, 2022</b>	<b>\$168,778.88</b>	<b>\$1,192,055.34</b>	<b>\$11,605.14</b>
<u>Receipts:</u>			
Local Sources	\$45,670.51	\$1,161.63	\$1,441.63
State Sources		\$3,695.72	
Federal Sources			
Other	\$60,593.72	\$252,167.88	
<u>Total Monthly Receipts</u>	<u>\$106,264.23</u>	<u>\$257,025.23</u>	<u>\$1,441.63</u>
Total Gross Receipts	\$275,043.11	\$1,449,080.57	\$13,046.77
Manual Journal Entries			
Less Salaries	\$6,618.51	\$292,258.49	
Less Disbursements	\$249,601.38	\$150,465.53	\$1,200.00
<u>Total Salaries &amp; Disbursements</u>	<u>\$256,219.89</u>	<u>\$442,724.02</u>	<u>\$1,200.00</u>
<b>Ending Cash Balance July 31, 2022</b>	<b>\$18,823.22</b>	<b>\$1,006,356.55</b>	<b>\$11,846.77</b>

### **Executive Session**

**Action #23-10** Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by L. Crooks, second by J. Julius to enter executive session at 7:05 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:12 P.M.

### **Consent Agenda**

**Action #23-11** Motion by P. Blue, second by C. Verhoek to approve the following items on the Consent Agenda: 8a) Approval of July 18, 2022 Board of Directors minutes; 8b) Approval of payment of August 2022 budget claims; 8c) Approval of Paraprofessional Contracts: Bobbi Doescher, \$15.80/hr – Paraprofessional Castlewood Center Base; Jessica Quiram, \$16.00/hr – Paraprofessional Hamlin Center Base; Megen Menzel, \$15.80/hr – Paraprofessional Lake Preston Center Base; 8d) Approval of propane contract – Hamlin County Farmers Cooperative – 2,200 gallons - \$1.95/gallons = \$4,290; All present voting in favor, motion carried.

### **August 2022 Accounts Payable**

**General Fund:** BILLION CHEVROLET FY23 VEHICLES/PROF SERVICES 36,387.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 604.42; BYTESPEED, LLC TECH EQ 263.25; CENEX FLEETCARD GASOLINE 2,657.11; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 9.69; DUST TEX SERVICE, INC. JULY RUG RENTAL 5.40; FRANKMAN MOTOR COMPANY MANIT 58.93; HAMLIN COUNTY FARMERS COOP MAINT AND GASOLINE 527.66; HAMLIN COUNTY PUBLISHING EMPLOY AD 3.60; HEALTH EQUITY HSA/FLEX 2.09;

JURGENS OIL MAINT AND GASOLINE 51.90; NESC IMPREST 1,000.00; NESC PAYROLL AUG 22 6,522.02; OTTERTAIL POWER CO. ELEC 24.56; REED, MITCH SPEAKER 90.00; ROB'S AUTO REPAIR FLEET MAINT 2,494.83; ROWE, HANNAH BACKGROUND CHECK/MI REIMB 6.38; SASD A.P. MEMBER/REGIS 112.46; SD FEDERAL PROPERTY AGENCY FY23 NEW VEHICLE 17,800.00; TOWN OF HAYTI WATER 21.87; TWIN VALLEY TIRE - WEBSTER FLEET MAINT 24.41

**Fund Total: \$68,667.58**

**Special Education Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 36,897.111; BYTESPEED, LLC TECH EQ 2,661.75; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 97.94; DEUTSCH, JENNIFER JULY 22 ESY MI REIMB 15.12; DUST TEX SERVICE, INC. JULY RUG RENTAL 54.59; HAMLIN COUNTY PUBLISHING EMPLOYMENT AD 36.40; HEALTH EQUITY HSA/FLEX 21.16; NESC PAYROLL AUG 22 282,698.81; OLSON, KIMBERLY JULY 22 ESY MI REIMB 154.56; OTTERTAIL POWER CO. ELEC 248.34; REED, MITCH SPEAKER 910.00; ROBBINS, SHAMBREE JULY 22 ESY MI REIMB 83.16; ROWE, HANNAH BACKGROUND CHECK/MI REIMB 64.51; SASD A.P. MEMBER/REGIS 1,137.04; SINGREY, BETHANY JULY 22 ESY MI REIMB 36.92; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,328.76; TOOLS TO GROW, INC. OT SUPP 260.00; TOWN OF HAYTI WATER 221.13; WEST, LINDSEY JULY/AUG 22 ESY MI REIMB 270.06

**Fund Total: \$349,197.36**

**Discussion Items**

**Assistant Director's Report**

Assistant Director Frewing gave his report.

**Director's Report**

Director Powell gave her monthly report.

**Chairperson appointment of Steering/Negotiations Committee Members**

President Schuurman appointed the following to join himself and Vice-President P. Thyen on the steering committee: M. McIntire, M. Prins, J. Kahnke, C. Verhoek, and P. Blue. One small school is yet to be determined.

**Action Items**

No action items presented.

**Adjournment**

*Action #23-12* With there being no further business, motion by C. Verhoek, second by T. Abraham, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, September 19, 2022 at 7:00 P.M.

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**Arend Schuurman, President**

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**Tiffany Stormo, Business Manager**