

Arend Schuurman
PRESIDENT
BOARD OF DIRECTORS

Andrea Powell
DIRECTOR
Andrea.Powell@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

November 17, 2022

Dear NESC Board Members:

Our monthly board meeting will be held on Monday, November 21st, 2022. It will begin at 7:00pm. You may attend the meeting in person, via Zoom, or telephone.

Depending on your preference, information for all three options is below.

Physical location of the meeting:

Lake Area Technical College
1201 Arrow Ave.
Watertown, SD

Zoom option:

[https://sdk12.zoom.us/meeting/register/tJErcO2uqz4vG9KLTiTL7mRKjGsrJkjdQp](https://sdk12.zoom.us/join/https://sdk12.zoom.us/meeting/register/tJErcO2uqz4vG9KLTiTL7mRKjGsrJkjdQp)

Enclosed are several documents for your review prior to the meeting. See you Monday, November 21st, 2022 at 7:00pm.

Sincerely yours,
Andrea Powell

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda Date: November 21, 2022

Time: 7:00 P.M.

Location: Lake Area Technical Institute (LATI) Manufacturing, Energy, and Transportation Building -
Room 802

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflict of Interests
5. Public Comment
6. Approval of October 2022 Financial report
7. Consent Agenda
 - a. Approval of October Meeting Minutes
 - b. Approval of payment of November budget claims
 - c. Approve resignation of:
 - i. Kat Anderson, para in Castlewood
 - ii. Morgan Prouse, para in Hamlin
 - d. Approve hire of:
 - i. Kelly Eisenbraun, new para in Webster, \$16.00/hour
 - ii. Jeff Sikkink, new para in Castlewood, \$15.80/hour
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Office panels
 - d. Steering committee meeting date-February 20th, 6PM
9. Executive Session SDCL 1-25-2(1) personnel
10. Action Items
 - a. Approval of surplus vehicle bids
 - b. Approval to surplus zero value office paneling
 - c. Action on employee grievance:
 - i. Motion to deny the grievance of employee
 - ii. Motion to approve the grievance of an employee and grant the following remedy:
11. Adjourn

Next Meeting: December 19, 2022

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
October 1, 2022	\$113,846.15	\$899,390.45	\$10,693.43	\$1,023,930.03

Receipts:

Local Sources:

1312 Center Base Tuition		\$82,174.49		\$82,174.49
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$22.49	\$205.83		\$228.32
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee		\$33,804.47		\$33,804.47
1990 SPED Assessments	\$956.90	\$110,841.19		\$111,798.09
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,516.63	\$2,516.63
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$57,866.74			\$57,866.74

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,000.82		\$3,000.82
3900 Part B Funds		\$8,428.38		\$8,428.38
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611		\$213,584.00		\$213,584.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$5,754.00		\$5,754.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$296.25		\$296.25
Other Receipts				\$0.00

Total Monthly Receipts	\$58,846.13	\$458,089.43	\$2,516.63	\$519,452.19
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Balance Frwd plus Revenue to date	\$172,692.28	\$1,357,479.88	\$13,210.06	\$1,543,382.22
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements

Salaries	\$6,841.38	\$338,115.68		\$344,957.06
Disbursements	\$14,268.30	\$82,343.30	\$2,077.25	\$98,688.85
Less Total Salaries & Disbursements	\$21,109.68	\$420,458.98	\$2,077.25	\$443,645.91

CASH BALANCE

October 31, 2022	\$151,582.60	\$937,020.90	\$11,132.81	\$1,099,736.31
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Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$2.88	\$285,728.91	\$11,132.81	\$296,864.60
Money Market Savings XX-105	\$151,579.72	\$563,694.82	\$0.00	\$715,274.54
Certificates of Deposit XX-106	\$0.00	\$82,597.17	\$0.00	\$82,597.17
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$151,582.60	\$937,020.90	\$11,132.81	\$1,099,736.31
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 10/2022; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	22.49	242.69	74.67	82.31
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	11,482.55	956.90	3,827.60	33.33	7,654.95
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,100.29	23.85	9,899.71
10 1990 200	EXPENSED MILEAGE FROM SPED	274,240.00	57,866.74	57,866.74	21.10	216,373.26
	Subtotal: LOCAL SOURCES	377,435.43	58,846.13	143,425.20	38.00	234,010.23
10 4175 022	REGULAR IDEA PART B - MTSS	69,788.52	0.00	0.00	0.00	69,788.52
	Subtotal: FEDERAL SOURCES	69,788.52	0.00	0.00	0.00	69,788.52
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	2,264.86	0.00	(2,264.86)
	Subtotal: 5000	0.00	0.00	2,264.86	0.00	(2,264.86)
	Fund Total:	447,223.95	58,846.13	145,690.06	32.58	301,533.89

Regular; Processing Month 10/2022; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	843,439.94	82,174.49	130,456.37	15.47	712,983.57
22 1312 100	TUITION-ESY	105,000.00	0.00	0.00	0.00	105,000.00
22 1510	INTEREST	1,700.00	205.83	851.75	50.10	848.25
22 1990 003	SPED ASSESSMENTS	1,330,093.70	110,841.19	443,364.76	33.33	886,728.94
22 1990 018	MISCELLANEOUS	5,000.00	0.00	1,015.00	20.30	3,985.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	22,004.91	33,804.47	33,804.47	153.62	(11,799.56)
Subtotal: LOCAL SOURCES		2,312,238.55	227,025.98	609,492.35	26.36	1,702,746.20
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	148,674.03	0.00	0.00	0.00	148,674.03
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,000.82	15,467.44	38.67	24,532.56
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	8,428.38	8,755.78	194.57	(4,255.78)
Subtotal: STATE SOURCES		193,174.03	11,429.20	24,223.22	12.54	168,950.81
22 4175 475	REGULAR IDEA PART B 611	2,028,740.00	213,584.00	213,584.00	10.53	1,815,156.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	7,927.00	0.00	0.00	0.00	7,927.00
22 4186 486	REGULAR IDEA PART B 619	57,296.00	5,754.00	5,754.00	10.04	51,542.00
Subtotal: FEDERAL SOURCES		2,093,963.00	219,338.00	219,338.00	10.47	1,874,625.00
Fund Total:		4,599,375.58	457,793.18	853,053.57	18.55	3,746,322.01

Revenue Summary Report

Processing Month: 10/2022

Regular; Processing Month 10/2022; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,046,599.53	516,639.31	998,743.63	19.79	4,047,855.90

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$144,548.56	\$3,475.11	\$12,897.09	8.92	\$131,651.47
2227	TECHNOLOGY SUPPORT	\$8,042.17	\$1,504.25	\$3,240.61	40.30	\$4,801.56
2319	BOARD OF EDUCATION SERVICES	\$14,261.25	\$1,045.81	\$7,589.93	53.22	\$6,671.32
2329	ADMINISTRATION	\$34,478.48	\$2,767.02	\$10,758.64	31.20	\$23,719.84
2529	ADMINISTRATION-FISCAL SERVICES	\$12,082.85	\$1,027.21	\$3,932.65	32.55	\$8,150.20
2542	OPERATION & MAINTENANCE BLDGS.	\$4,618.28	\$254.49	\$935.01	20.25	\$3,683.27
2545	VEHICLE SERVICE	\$287,564.52	\$11,035.79	\$156,334.66	54.37	\$131,229.86
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$0.00	0.00	\$13,000.00
10	GENERAL FUND	\$522,223.95	\$21,109.68	\$195,688.59	37.47	\$326,535.36
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$112,927.00	\$4,381.02	\$82,813.73	73.33	\$30,113.27
1223	CENTER BASE DAY PROGRAMS	\$843,439.94	\$79,243.03	\$151,705.90	17.99	\$691,734.04
1226	EARLY CHILDHOOD SERVICES	\$427,692.29	\$36,508.65	\$73,548.88	17.20	\$354,143.41
2142	PSYCHOLOGICAL SERVICES	\$752,491.37	\$63,196.29	\$150,547.64	20.01	\$601,943.73
2152	SPEECH PATHOLOGY SERVICES	\$1,224,993.80	\$102,586.08	\$210,712.20	17.20	\$1,014,281.60
2171	PHYSICAL THERAPY	\$317,693.91	\$28,227.02	\$92,931.35	29.25	\$224,762.56
2172	OCCUPATIONAL THERAPY	\$556,301.42	\$39,826.73	\$130,730.27	23.50	\$425,571.15
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$148,674.03	\$10,198.40	\$41,230.64	27.73	\$107,443.39
2227	TECHNOLOGY SUPPORT	\$81,315.24	\$5,715.09	\$23,269.06	28.62	\$58,046.18
2319	BOARD OF EDUCATION SERVICES	\$113,863.75	\$10,574.50	\$76,742.95	67.40	\$37,120.80
2329	ADMINISTRATION	\$348,615.61	\$27,979.22	\$108,789.72	31.21	\$239,825.89
2529	ADMINISTRATION-FISCAL SERVICES	\$122,171.25	\$10,379.92	\$39,756.84	32.54	\$82,414.41
2542	OPERATION & MAINTENANCE BLDGS.	\$46,695.97	\$1,594.49	\$8,475.13	18.15	\$38,220.84
22	SPECIAL EDUCATION FUND	\$5,099,375.58	\$420,410.44	\$1,191,254.31	23.36	\$3,908,121.27
	Grand Total:	\$5,621,599.53	\$441,520.12	\$1,386,942.90	24.67	\$4,234,656.63

Activity Fund Balance Report - Summary - Exclude Encumbrances
10/2022 - 10/2022

Regular; Beginning Month 10/2022; Processing Month 10/2022; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,925.00	250.00	75.00	0.00	4,750.00
71 453	SANFORD FLEX	5,768.43	1,827.25	1,941.63	500.00	6,382.81
Fund Total: 71		10,693.43	2,077.25	2,016.63	500.00	11,132.81

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, October 17, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 17, 2022 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:24 P.M.

Members present:

Jolene King, Arlington; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Carrie Schiernbeck, Oldham/Ramona; Jessica Anderson, Rutland; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore;

Absent:

Jon Kahnke, Florence; Greg Bich, Iroquois; Lana Sand, Rosholt; Art Berger, Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Shelly Skogstad – entered at 7:05 P.M.

Member District Superintendents: Todd Obele, Henry; Mitch Reed, Florence – entered at 7:03 P.M.

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Todd Obele was introduced as a guest.

Public Comment

No public comments were presented.

Agenda Review, Changes, and Approval

Action #23-18 Motion by J. King, second by M. McIntire, to approve the agenda as presented. All present voted, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #23-19 Motion by C. Verhoek, second by L. Crooks, to approve the financial report for the period ending September 30, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
September 1, 2022	\$124,139.94	\$868,684.81	\$8,824.56
<u>Receipts:</u>			
Local Sources	\$1,152.01	\$126,041.56	\$2,777.21
State Sources		\$4,553.98	
Federal Sources			
Other	\$9,134.86	\$261,683.00	
<u>Total Monthly Receipts</u>	<u>\$10,286.87</u>	<u>\$392,278.54</u>	<u>\$2,777.21</u>
Total Gross Receipts	\$134,426.81	\$1,260,963.35	\$11,601.77
Manual Journal Entries			
Less Salaries	\$7,061.86	\$343,071.67	
Less Disbursements	\$13,518.80	\$18,501.23	\$908.34
<u>Total Salaries & Disbursements</u>	<u>\$20,580.66</u>	<u>\$361,572.90</u>	<u>\$908.34</u>
Ending Cash Balance			
September 30, 2022	\$113,846.15	\$899,390.45	\$10,693.43

Consent Agenda

Action #23-20 Motion by M. McIntire, second by A. Nielsen to approve the following items on the Consent Agenda: 7a) Approval of September 19, 2022 Board of Directors meeting minutes; 7b) Approval of payment of October 2022 budget claims; 7c) Approval of contracts: Aleah Hymans, \$15.85/hr – Paraprofessional Castlewood Center Base. All present voting in favor, motion carried.

October 2022 Accounts Payable

General Fund: AAA PURE WATER WATER FILTER 26.10; BASS SANITATION INC. JULY - SEPT GARB 13.64; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 274.25; BERNIE'S BODY & GLASS SHOP FLEET MAINT 100.00; BRIAN'S GLASS AND DOOR, INC FLEET MAINT 475.00; CENEX FLEETCARD FLEET GASOLINE 7,613.26; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.76; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON ELA CONF 13.50; DAKOTA DATA SHRED PROF/SHRED DOC 13.75; DOESCHER, BOBBI BACKGROUND CHECK 4.79; DUST TEX SERVICE, INC. SEPT RUG RENT 5.40; ELO PROF. LLC FY22 AUDIT 393.75; EMC INSURANCE FY23 ADD VEH COV 558.00; HAMLIN COUNTY FARMERS COOP FLEET MAINT 1,303.96; HEALTH EQUITY HSA/FLEX 5.87; JEFF'S VACUUM CENTER VACUUM REPAIR 5.06; JURGENS OIL FLEET MAINT 16.99; MENZEL, MEGEN BACKGROUND CHECK 4.79; NESC IMPREST 6.75; NESC PAYROLL OCT 22 6,841.38; NESC SPECIAL REVENUE PROJECTS FY23 1ST QTR EX MI 1,740.59; OTTERTAIL POWER CO. ELEC 25.25; PROUSE, MORGAN BACKGROUND CHECK 4.79; ROB'S AUTO REPAIR FLEET MAINT 1,491.67; STORMO, TIFFANY TRAVEL REIMB 3.06; TWIN VALLEY TIRE, INC - WEBSTER FLEET MAINT 47.83; W.W. TIRE SERVICE FLEET MAINT 84.50; WATERTOWN PUBLIC OPINION MINUTES 24.99

Fund Total: \$21,109.68

Special Education Fund: AAA PURE WATER WATER FILTER 263.90; BASS SANITATION INC. JULY - SEPT GARBAGE 137.86; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 10,895.85; CASTLEWOOD SCHOOL DISTRICT SEPT CB USE FEE 974.15; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 108.81; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON ELA CONF 136.50; DAKOTA DATA SHRED PROF/SHRED DOC 139.05; DOESCHER, BOBBI BACKGROUND CHECK

48.46; DUST TEX SERVICE, INC. SEPT RUG RENTAL 54.59; ELO PROF. LLC FY22 AUDIT 3,981.25; EMC INSURANCE FY23 ADD VEH COV 5,642.00; HAMLIN SCHOOL DISTRICT SEPT CB USE FEE 1,709.85; HEALTH EQUITY HSA/FLEX 59.38; JEFF'S VACUUM CENTER VACUUM REPAIR 51.14; LAKE PRESTON SCHOOL DISTRICT SEPT CB USE FEE 369.70; MENZEL, MEGEN BACKGROUND CHECK 48.46; PARENT SEPT MI REIMB 113.76; NESC IMPREST 68.25; NESC PAYROLL OCT 22 338,115.68; NESC SPECIAL REVENUE PROJECTS FY23 1st QTR EX MI 56,126.15; OTTERTAIL POWER CO. ELEC 255.34 PROUSE, MORGAN BACKGROUND CHECK 48.46; STORMO, TIFFANY TRAVEL REIMB 30.94; WATERTOWN PUBLIC OPINION MINUTES 252.69; WEBSTER SCHOOL DISTRICT SEPT CB USE FEE 739.40

Fund Total: \$420,458.98

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Powell gave her monthly report.

Surplus Vehicles

Information was presented about the surplus vehicles.

Action Items

Approval to Declare Vehicles as Surplus

Action #23-21 Motion by A. Schuller, second by T. Abraham to approve declaring four vehicles as surplus property to be sold by sealed bids. The three appointed appraisers are L. Crooks, C. Verhoek and M. McIntire. All present voting in favor, motion carried.

Fixed Asset No. 0333	2008 Chevy Impala (Gold)	Serial#: 2G1WB58K981276449
Fixed Asset No. 0344	2011 Chevy Impala (Blue)	Serial#: 2G1WF5EK4B1239759
Fixed Asset No. 0350	2011 Chevy Malibu (Silver)	Serial#: 1G1ZA5EU4BF349183
Fixed Asset No. 0351	2011 Chevy Impala (White)	Serial#: 2G1WF5EK1B1265946

Approval of Center Base rates

Action #23-22 Motion by P. Thyen, second by M. McIntire to approve 2022-2023 Center Base tuition rates as presented. All present voting in favor, motion carried.

Base Rate	\$38,349.23
First Placement	\$47,361.30
Second Placement	\$37,501.71
Third Placement	\$31,043.70

Approval of Wilmot BCBA Services

Action #23-23 Motion by M. McIntire, second by C. Verhoek to approve Wilmot buying BCBA days through NESC - \$648.02/day, \$324.01/half day. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #23-25 With there being no further business, motion by C. Verhoek, second by A. Nielsen, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, November 21, 2022 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, November 2, 2022

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, November 2, 2022 at Hy-vee in Watertown, South Dakota. The meeting was called to order by President Schuster at 10:07 A.M. and adjourned at 10:34 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books and Leslie Tv edt, Castlewood; Travis Ahrens, Clark; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Mitch Reed, Florence; Jim Hulscher, Hamlin; Todd Obele, Henry; Mike Ruth, Iroquois; Mike Fischer, Oldham/Ramona; Brian Brosnahan, Rutland; Laura Schuster, Sioux Valley; Scott Lepke, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake; Larry Hulscher, Wilmot

Absent: Abi Van Regenmorter, DeSmet; Nadine Eastman, Enemy Swim; Dana Felderman, Lake Preston; Brian Nelson, Rosholt; Mike Schmidt, Summit

Others Attending: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

President Schuster called the meeting to order at 10:07 A.M.

Motion by B. Brosnahan and second by T. Ahrens to approve the agenda as presented. All present voting in favor, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Business Manager Stormo reviewed the financial report for September 2022.

Motion by B. Sampson and second by P. Books to approve September 2022 financial report. All present voting in favor, motion carried.

Cars for sale

Reminder that vehicles bids are due November 18, 2022 by noon.

ARP HCY McKinney-Vento Grant

Director Powell provided information on the ARP HCY McKinney-Vento Grant.

Motion by M. Fischer and second by P. Books to approve NESC moving forward on collecting information for the ARP HCY McKinney-Vento Grant. All present voting in favor, motion carried.

An additional meeting to discuss and approve the final application will be held November 16, 2022 at 10:00 A.M. via zoom only.

ADOS-2

Director Powell informed the board that all ADOS-2 testing spots were full but a second group is in training and will be available for testing by the spring semester.

Adjournment

There being no further business, motion by B. Brosnahan, second by J. Meyer to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

NOVEMBER 2022 INVOICES

GENERAL FUND - 10

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT/TEST	480.82
AUTOMAXX CDJR, INC.	FLEET MAINT	105.73
BND TOWING	FLEET MAINT	474.50
CENEX FLEETCARD	FLEET MAINT	7,004.74
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	11.61
DUST TEX SERVICE, INC.	OCT RUG RENT	5.40
FRANKMAN MOTOR COMPANY	FLEET MAINT	21.39
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	1,145.91
HEALTH EQUITY	HSA/FLEX	5.33
NEBEL, JAMESON	LAWN CARE	21.60
NESC IMPREST	IMPREST	0.90
NESC PAYROLL	NOV 22	6,800.21
OTTERTAIL POWER CO.	ELEC	23.84
PALMLUND AUTOMOTIVE	FLEET MAINT	40.45
PRAIRIE AG PARTNERS	FLEET MAINT	54.70
ROB'S AUTO REPAIR	FLEET MAINT	2,534.51
RON'S AUTO REPAIR	FLEET MAINT	758.04
SCOTTING HEATING & COOLING LLC	FURNACE MAINT	53.26
W.W. TIRE SERVICE	FLEET MAINT	845.84
WATERTOWN PUBLIC OPINION	MINUTES	21.94
WEBSTER AUTO CARE	FLEET MAINT	425.30

GENERAL FUND TOTAL:20,836.02SPECIAL EDUCATION FUND - 22

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT/TEST	143.18
BOYD, BRENDA	REIMB MI/TRAVEL	129.46
BUSSKOHL, CHRISTY	ASHA DUES	225.00
CASTLEWOOD SCHOOL DISTRICT	OCT CB USE FEE	974.15
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	117.36
DEUTSCH, JENNIFER	REIMB MI/TRAVEL	125.68
DUST TEX SERVICE, INC.	OCT RUG RENT	54.59
FISCHER, JESSICA	PSYCH TRAVEL	20.00
FREEMAN, MARISA	SLP REGIS	99.00
HAMLIN SCHOOL DISTRICT	OCT CB USE FEE	1,709.85
HEALTH EQUITY	HSA/FLEX	53.92

JOHNSON, ALYSHA	ASHA DUES	225.00
LAKE PRESTON SCHOOL DISTRICT	OCT CB USE FEE	369.70
LORENSBERG, SARA	REIMB MI	91.98
PARENT	OCT MI REIMB	100.80
NEBEL, JAMESON	LAWN CARE	218.40
NESC IMPREST	IMPREST	249.10
NESC PAYROLL	NOV 22	332,213.67
OTTERTAIL POWER CO.	ELEC	241.07
SCOTTING HEATING & COOLING LLC	FURNACE MAINT	538.57
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	23,328.76
TIEFENTHALER, DEBRA	ASHA DUES	225.00
WATERTOWN PUBLIC OPINION	MINUTES	221.85
WEBSTER SCHOOL DISTRICT	OCT CB USE FEE	739.40
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>362,415.49</u>
<u>NOVEMBER 2022 INVOICES TOTAL:</u>		<u>383,251.51</u>

Northeast Educational Services Cooperative

NOVEMBER 2022 BMO INVOICES

GENERAL FUND - 10

AMAZON	PRIME MEMBERSHIP	11.61
EDMENTUM, INC	APEX SEATS	8,225.00
HY-VEE FOOD STORE	BOA 10/5/22, 11/2/22	5.41
INDEED, INC	EMPLOY AD	37.86
ITC TELECOM	OCT PHONE SERVICE	40.65
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.18
VERIZON WIRELESS	SEPTEMBER PHONE SERVICE	10.93
<u>GENERAL FUND TOTAL:</u>		<u>8,333.64</u>

SPECIAL EDUCATION FUND - 22

AMAZON	CREDIT/SLP SUPP/PRIME MEMBER	56.79
AMERICINN BY WYNDHAM - SIOUX FALLS NORTH	PSYCH TRAVEL	406.74
APPLE INC.	CB SUPP	7.02
BEST WESTERN RAMKOTA HOTEL	PYSCH TRAVEL	245.98
BROOKINGS HABITAT RESTORE	ED SPEC SUPP	500.00
CHADD MEMBERSHIP SERVICES	PYSCH SUPP	123.49
DYNAMIC SCHOOL OT, THE	TAX CREDIT	(32.37)
ENABLING DEVICES	CB SUPP	289.95
EVENTBRITE	N.N., J.D., J.F. REGIS	900.00
HOLIDAY INN EXPRESS	ED SPEC TRAVEL	154.00
HY-VEE FOOD STORE	BOA 10/5/22, 11/2/22	54.65
INDEED, INC	EMPLOY AD	382.76
INNOVATIVE OFFICE SOLUTIONS	EC SUPP	53.65
ITC TELECOM	OCT PHONE SERVICE	411.00
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	9,110.97
MEDBRIDGE, INC	N.C. PT REGIS	225.00
PINK CAT GAMES	SLP SUPP	49.99
QUALITY INN (SD022) - ABERDEEN	ED SPEC TRAVEL	77.00
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	10,143.01
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	118.73
VERIZON WIRELESS	SEPTEMBER PHONE SERVICE	190.58
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>23,468.94</u>

NOVEMBER 2022 BMO INVOICES TOTAL:31,802.58



A part of BMO Financial Group

INVOICE

November 05, 2022

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN:

Invoice Number: 0703531-2211

Invoice Amount: \$ 31,802.58

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending November 05, 2022.

Your payment is due **December 02, 2022**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2211
Amount Paid: \$ 31,802.58
Payment Due Date: December 02, 2022

RUN DATE: 11/07/2022

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 10/06/2022 to 11/05/2022

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
10/26/2022	10/26/2022	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-11,170.10
			Debit Total USD	0.00
			Credit Total USD	-11,170.10
			Total USD	-11,170.10

POWELL ANDREA

Posting Date	Tran Date	Account	Supplier	Amount
11/03/2022	11/02/2022	XXXX-XXXX-XXXX-0787	Hy-Vee Watertown 1871	34.07 ?
			Debit Total USD	34.07
			Credit Total USD	0.00
			Total USD	34.07

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
11/02/2022	11/01/2022	XXXX-XXXX-XXXX-9401	Quality Inn	77.00 ? !
			Debit Total USD	77.00
			Credit Total USD	0.00
			Total USD	77.00

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
10/28/2022	10/26/2022	XXXX-XXXX-XXXX-1409	Holiday Inn Express	154.00 ? !
			Debit Total USD	154.00
			Credit Total USD	0.00
			Total USD	154.00

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
10/14/2022	10/13/2022	XXXX-XXXX-XXXX-7540	Innovative Office Solu	53.65 ? !
			Debit Total USD	53.65
			Credit Total USD	0.00
			Total USD	53.65

Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
10/10/2022	10/06/2022	XXXX-XXXX-XXXX-0328	Best Western Plus Ramk	245.98	?	
10/31/2022	10/27/2022	XXXX-XXXX-XXXX-0328	Americinn By Wyndham	150.51	?	
10/31/2022	10/28/2022	XXXX-XXXX-XXXX-0328	Americinn By Wyndham	-15.51	?	
			Debit Total USD	396.49		
			Credit Total USD	-15.51		
			Total USD	380.98		

Therapy 3 Speech

Posting Date	Tran Date	Account	Supplier	Amount		
10/31/2022	10/27/2022	XXXX-XXXX-XXXX-5617	Americinn By Wyndham	271.74	?	
			Debit Total USD	271.74		
			Credit Total USD	0.00		
			Total USD	271.74		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
10/06/2022	10/05/2022	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	25.99	?	
10/07/2022	10/06/2022	XXXX-XXXX-XXXX-0837	Pink Cat Studio	49.99	?	
10/07/2022	10/06/2022	XXXX-XXXX-XXXX-0837	Amzn Mktp Us	-74.04	?	
10/07/2022	10/06/2022	XXXX-XXXX-XXXX-0837	Eb Ados-2 Full Traini	600.00	?	
10/07/2022	10/07/2022	XXXX-XXXX-XXXX-0837	Apple.Com/Bill	1.23	?	
10/07/2022	10/07/2022	XXXX-XXXX-XXXX-0837	Apple.Com/Bill	3.18	?	
10/07/2022	10/07/2022	XXXX-XXXX-XXXX-0837	Apple.Com/Bill	3.18	?	
10/10/2022	10/06/2022	XXXX-XXXX-XXXX-0837	Toys For Special Child	289.95	?	
10/10/2022	10/07/2022	XXXX-XXXX-XXXX-0837	Amazon.Com 1k44c9090	13.44	?	
10/10/2022	10/07/2022	XXXX-XXXX-XXXX-0837	Chadd Inc	123.49	?	
10/10/2022	10/08/2022	XXXX-XXXX-XXXX-0837	Apple.Com/Bill	-0.57	?	
10/12/2022	10/11/2022	XXXX-XXXX-XXXX-0837	The Dynamic Sch	-32.37	?	
10/12/2022	10/11/2022	XXXX-XXXX-XXXX-0837	In Time Management Sy	120.91	?	
10/12/2022	10/12/2022	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	201.51	?	
10/13/2022	10/11/2022	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	451.65	?	
10/14/2022	10/13/2022	XXXX-XXXX-XXXX-0837	Eb Ados-2 Full Traini	300.00	?	
10/14/2022	10/13/2022	XXXX-XXXX-XXXX-0837	Edmentum, Inc.	8,225.00	?	
10/17/2022	10/13/2022	XXXX-XXXX-XXXX-0837	Medbridge, Inc	235.13	?	
10/17/2022	10/14/2022	XXXX-XXXX-XXXX-0837	Medbridge, Inc	-10.13	?	
10/17/2022	10/14/2022	XXXX-XXXX-XXXX-0837	B2b Prime 1k8rm7kd2	129.00	?	
10/21/2022	10/20/2022	XXXX-XXXX-XXXX-0837	Habitat Restore	500.00	?	
10/21/2022	10/20/2022	XXXX-XXXX-XXXX-0837	Marshall County Health	9,110.97	?	
10/28/2022	10/27/2022	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	10,143.01	?	
11/02/2022	11/01/2022	XXXX-XXXX-XXXX-0837	Indeed	420.62	?	

Debit Total USD	30,948.25
Credit Total USD	-117.11
Total USD	30,831.14

			FY23 Sealed Vehicle Bids				
Fixed Asset #	Car -S8563	Fixed Asset #	Car- S8565	Fixed Asset #	Car- S8409	Fixed Asset #	Car- S8057
350	2011 Chevy Malibu Silver	351	2011 Chevy Impala White	344	2011 Chevy Impala Blue	333	2008 Chevy Impala Gold
\$ 3,850.00	Ryan Lawrence	\$ 3,850.00	Ryan Lawrence	\$ 1,550.00	Kristy Boettcher	\$ 3,200.00	Melissa Gent
\$ 1,325.00	Lisa Crocker	\$ 1,500.00	Sarah Sichmeller	\$ 1,500.00	Sarah Sichmeller	\$ 800.00	Scott
\$ 993.00	Bryce Johnson	\$ 1,100.00	Mitchell Schmidt	\$ 1,000.00	Chris Lather	\$ 793.00	Bryce Johnson
\$ 800.00	Scott	\$ 1,050.00	Kristy Boettcher	\$ 993.00	Bryce Johnson	\$ 777.00	Jim Holbeck
\$ 751.00	Marc Miles	\$ 777.00	Neal Opdahl	\$ 927.00	Marc Miles	\$ 727.00	Neal Opdahl
\$ 750.00	Shelby Guerdet	\$ 501.00	Marc Miles	\$ 800.00	Trish Peterson	\$ 651.00	Marc Miles
\$ 750.00	Shane Roth	\$ 500.00	Shelby Guerdet	\$ 795.00	Neal Opdahl	\$ 650.00	Shane Roth
\$ 700.00	Troy Swenson	\$ 500.00	Mike Spinks	\$ 744.00	Jim Holbeck	\$ 600.00	Mitchell Schmidt
\$ 652.00	Jim Holbeck	\$ 318.00	Jim Holbeck	\$ 700.00	Shelby Guerdet	\$ 513.00	Nicol Huyvaert
\$ 600.00	Brenda Arbach	\$ 200.00	Nicol Huyvaert	\$ 505.00	Shane Roth	\$ 500.00	Shelby Guerdet
\$ 500.00	Mike Spinks			\$ 500.00	Mike Spinks	\$ 500.00	Mike Spinks
\$ 477.00	Neal Opdahl			\$ 115.00	Mitchell Schmidt	\$ 300.00	Troy Swenson
\$ 159.00	Nicol Huyvaert			\$ 88.00	Nicol Huyvaert		
\$ 100.00	Mitchell Schmidt						

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, November 21, 2022 - 7:00 P.M.**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflict of Interests
5. Public Comment
6. Approval of October 2022 financial report
7. Consent Agenda
 - a. Approval of October meeting minutes

- b. Approval of payment of November budget claims

- c. Approve resignation of:

- i. Kat Anderson, para in Castlewood

- ii. Morgan Prouse, para in Hamlin

- d. Approve hire of:

- i. Kelly Eisenbraun, new para in Webster, \$16.00/hour

- ii. Jeff Sikkink, new para in Castlewood, \$15.80/hour

8. Discussion Items

- a. Assistant Director Report

- b. Director Report

- c. Office panels

- d. Steering committee meeting date – February 20, 6PM

9. Executive Session SDCL 1-25-2(1) personnel

10. Action Items

- a. Approval of surplus vehicle bids

- b. Approval to surplus zero value office paneling

c. Action on employee grievance:

- i. Motion to deny the grievance of employee
- ii. Motion to approve the grievance of an employee and grant the following remedy:

11. Adjourn