

**Arend Schuurman**  
PRESIDENT  
BOARD OF DIRECTORS

**Andrea Powell**  
DIRECTOR  
Andrea.Powell@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

**MEMBER DISTRICTS**

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

# Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

January 11, 2023

Dear NESC Board Members:

Our monthly board meeting will be held on Monday, January 16, 2023. It will begin at 7:00pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information is below.

Physical location:

Lake Area Technical College  
1201 Arrow Ave.  
Watertown, SD

Zoom Option:

<https://sdk12.zoom.us/meeting/register/tJErcO2uqz4vG9KLTiTL7mRKjGsrJJkkydQp>

Enclosed are several documents for your review prior to the meeting.

See you Monday, January 16, 2023 at 7:00pm.

NESC BOARD OF DIRECTOR MEETING

Proposed Agenda

Date: January 16, 2023

Time: 7:00PM

1. Call to order
2. Introduction of guests
3. Public comment
4. Agenda review, changes, and approval
5. Conflict of Interest
6. Approval of December 2022 financial report
7. Consent Agenda
  - a. Approval of December 19, 2022 meeting minutes
  - b. Approval of payment of January 2023 budget claims
8. Discussion Items
  - a. Assistant Director report
  - b. Director Report
  - c. Steering Committee meeting prior to February meeting
9. Executive Session
  - a. Personnel- SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
10. Action Items
  - a. Approval to offer Business Manager contract
  - b. Approval to offer Director contract
11. Adjourn

Next Meeting:

Steering Committee 6PM on Feb.20, 2023

Board of Directors' Meeting 7PM on Feb. 20, 2023

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
December 1, 2022	\$133,277.66	\$983,527.85	\$11,822.71	\$1,128,628.22

Receipts:

**Local Sources:**

1312 Center Base Tuition		\$91,103.70		\$91,103.70
1332 Extended School Year Tuition		\$87,478.25		\$87,478.25
1510 Interest	\$8.96	\$237.40		\$246.36
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$956.90	\$110,841.19		\$111,798.09
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$248.60	\$2,513.66	\$2,069.63	\$4,831.89
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

**State Sources:**

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,936.13		\$2,936.13
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

**Federal Sources:**

4175 MTSS				\$0.00
4175 IDEA Part B 611		\$165,665.00		\$165,665.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,905.00		\$4,905.00

**Other Receipts:**

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$12,595.80	\$1,474.20		\$14,070.00

<b>Total Monthly Receipts</b>	<b>\$13,810.26</b>	<b>\$467,154.53</b>	<b>\$2,069.63</b>	<b>\$483,034.42</b>
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Balance Frwd plus Revenue to date	\$147,087.92	\$1,450,682.38	\$13,892.34	\$1,611,662.64
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Manual Journal Entry				\$0.00
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Manual Journal Entry Revenue				\$0.00
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**Less Salaries & Disbursements**

Salaries	\$6,837.72	\$29,097.38		\$35,935.10
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Disbursements	\$13,325.54	\$334,769.80	\$522.61	\$348,617.95
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<b>Less Total Salaries &amp; Disbursements</b>	<b>\$20,163.26</b>	<b>\$363,867.18</b>	<b>\$522.61</b>	<b>\$384,553.05</b>
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**CASH BALANCE**

December 31, 2022	\$126,924.66	\$1,086,815.20	\$13,369.73	\$1,227,109.59
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**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.77	\$270,585.31	\$13,369.73	\$283,958.81
Money Market Savings XX-105	\$126,920.89	\$728,632.72	\$0.00	\$855,553.61
Certificates of Deposit XX-106	\$0.00	\$82,597.17	\$0.00	\$82,597.17
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$126,924.66</b>	<b>\$1,086,815.20</b>	<b>\$13,369.73</b>	<b>\$1,227,109.59</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 12/2022; Accounts to Include Accounts with  
 Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	8.96	259.76	79.93	65.24
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	11,482.55	956.90	5,741.40	50.00	5,741.15
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	248.60	248.60	0.00	(248.60)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	274,240.00	0.00	57,866.74	21.10	216,373.26
Subtotal: LOCAL SOURCES		377,435.43	1,214.46	155,504.38	41.20	221,931.05
10 4175 022	REGULAR IDEA PART B - MTSS	69,788.52	0.00	0.00	0.00	69,788.52
Subtotal: FEDERAL SOURCES		69,788.52	0.00	0.00	0.00	69,788.52
10 5130	SALE OF SURPLUS PROPERTY	0.00	12,450.00	12,450.00	0.00	(12,450.00)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	2,264.86	0.00	(2,264.86)
Subtotal: 5000		0.00	12,450.00	14,714.86	0.00	(14,714.86)
Fund Total:		447,223.95	13,664.46	170,219.24	38.06	277,004.71

Regular; Processing Month 12/2022; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	843,439.94	91,103.70	314,259.30	37.26	529,180.64
22 1312 100	TUITION-ESY	105,000.00	87,478.25	87,478.25	83.31	17,521.75
22 1510	INTEREST	1,700.00	237.40	1,287.14	75.71	412.86
22 1990 003	SPED ASSESSMENTS	1,330,093.70	110,841.19	665,047.14	50.00	665,046.56
22 1990 018	MISCELLANEOUS	5,000.00	2,513.66	3,528.66	70.57	1,471.34
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 021	DISTRICT ENTRY FEE	22,004.91	0.00	33,804.47	153.62	(11,799.56)
Subtotal: LOCAL SOURCES		2,312,238.55	292,174.20	1,105,404.96	47.81	1,206,833.59
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	148,674.03	0.00	31,032.12	20.87	117,641.91
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,936.13	22,314.42	55.79	17,685.58
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	8,755.78	194.57	(4,255.78)
Subtotal: STATE SOURCES		193,174.03	2,936.13	62,102.32	32.15	131,071.71
22 4175 475	REGULAR IDEA PART B 611	2,028,740.00	165,665.00	568,054.00	28.00	1,460,686.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	7,927.00	0.00	0.00	0.00	7,927.00
22 4186 486	REGULAR IDEA PART B 619	57,296.00	4,905.00	15,564.00	27.16	41,732.00
Subtotal: FEDERAL SOURCES		2,093,963.00	170,570.00	583,618.00	27.87	1,510,345.00
Fund Total:		4,599,375.58	465,680.33	1,751,125.28	38.07	2,848,250.30

**Revenue Summary Report**

Processing Month: 12/2022

Regular; Processing Month 12/2022; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,046,599.53	479,344.79	1,921,344.52	38.07	3,125,255.01

Activity Fund Balance Report - Summary - Exclude Encumbrances  
12/2022 - 12/2022

Regular; Beginning Month 12/2022; Processing Month 12/2022; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,872.00	0.00	128.00	0.00	5,000.00
71 453	SANFORD FLEX	6,950.71	522.61	1,941.63	0.00	8,369.73
	Fund Total: 71	<u>11,822.71</u>	<u>522.61</u>	<u>2,069.63</u>	<u>0.00</u>	<u>13,369.73</u>

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$144,548.56	\$3,138.47	\$19,174.03	13.26	\$125,374.53
2227	TECHNOLOGY SUPPORT	\$8,042.17	\$418.90	\$4,080.80	50.74	\$3,961.37
2319	BOARD OF EDUCATION SERVICES	\$14,261.25	\$73.89	\$7,746.87	54.32	\$6,514.38
2329	ADMINISTRATION	\$34,478.48	\$2,409.77	\$15,536.75	45.06	\$18,941.73
2529	ADMINISTRATION-FISCAL SERVICES	\$12,082.85	\$866.73	\$5,660.33	46.85	\$6,422.52
2542	OPERATION & MAINTENANCE BLDGS.	\$4,618.28	\$133.11	\$1,262.91	27.35	\$3,355.37
2545	VEHICLE SERVICE	\$287,564.52	\$10,747.46	\$180,493.23	62.77	\$107,071.29
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$2,229.13	\$2,229.13	17.15	\$10,770.87
<b>10</b>	<b>GENERAL FUND</b>	<b>\$522,223.95</b>	<b>\$20,017.46</b>	<b>\$236,184.05</b>	<b>45.23</b>	<b>\$286,039.90</b>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$112,927.00	\$0.00	\$82,813.73	73.33	\$30,113.27
1223	CENTER BASE DAY PROGRAMS	\$843,439.94	\$70,465.19	\$290,658.43	34.46	\$552,781.51
1226	EARLY CHILDHOOD SERVICES	\$427,692.29	\$30,657.08	\$134,842.65	31.53	\$292,849.64
2142	PSYCHOLOGICAL SERVICES	\$752,491.37	\$53,227.05	\$257,554.02	34.23	\$494,937.35
2152	SPEECH PATHOLOGY SERVICES	\$1,224,993.80	\$91,864.42	\$394,429.04	32.20	\$830,564.76
2171	PHYSICAL THERAPY	\$317,693.91	\$22,665.44	\$139,200.48	43.82	\$178,493.43
2172	OCCUPATIONAL THERAPY	\$556,301.42	\$44,394.39	\$220,025.48	39.55	\$336,275.94
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$148,674.03	\$9,904.93	\$60,925.07	40.98	\$87,748.96
2227	TECHNOLOGY SUPPORT	\$81,315.24	\$4,234.74	\$31,762.65	39.06	\$49,552.59
2319	BOARD OF EDUCATION SERVICES	\$113,863.75	\$747.15	\$78,329.77	68.79	\$35,533.98
2329	ADMINISTRATION	\$348,615.61	\$24,366.88	\$157,105.06	45.07	\$191,510.55
2529	ADMINISTRATION-FISCAL SERVICES	\$122,171.25	\$8,764.03	\$57,225.72	46.84	\$64,945.53
2542	OPERATION & MAINTENANCE BLDGS.	\$46,695.97	\$1,345.92	\$11,790.61	25.25	\$34,905.36
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>	<b>\$5,099,375.58</b>	<b>\$362,637.22</b>	<b>\$1,916,662.71</b>	<b>37.59</b>	<b>\$3,182,712.87</b>
	<b>Grand Total:</b>	<b>\$5,621,599.53</b>	<b>\$382,654.68</b>	<b>\$2,152,846.76</b>	<b>38.30</b>	<b>\$3,468,752.77</b>



Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, December 19, 2022

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 19, 2022 via Zoom. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:22 P.M.

**Members present:**

Alisha Nielsen, Castlewood; Malory McIntire, Clark; Evan Buckmiller, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel – entered at 7:07 P.M.; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Chris Verhoek, Estelline; Brett Anderson, Lake Preston; Carrie Schiernbeck, Oldham/Ramona; Diana LeClair, Rosholt; Jessica Anderson, Rutland; Jayme Trygstad – entered at 7:09 P.M., Sioux Valley; Art Berger Jr., Waubay; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

**Absent:**

Jolene King, Arlington; Audrey Schuller, Britton-Hecla; Jon Kahnke, Florence; Tara Abraham, Hamlin; Paula Blue, Henry; Greg Bich, Iroquois; Lisa Amdahl, Summit; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

**Others Attending:**

NESC Staff Representatives: Stephanie Hayunga, Teresa Landmark

Member District Superintendents: Todd Obele, Henry

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

**Agenda Review, Changes, and Approval**

*Action #23-33* Motion by B. Anderson, second by M. Looyenga, to approve the agenda with the addition of 8e) Director and Business Manager Evaluations. All present voted, motion carried.

**Introduction of Guests**

Todd Obele, Stephanie Hayunga and Teresa Landmark were introduced as a guest.

**Conflicts of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comments were presented.

### Financial Report

*Action #23-34* Motion by B. Anderson, second by A. Nielsen, to approve the financial report for the period ending November 30, 2022. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>November 1, 2022</b>	<b>\$151,582.60</b>	<b>\$937,020.90</b>	<b>\$11,132.81</b>
<u>Receipts:</u>			
Local Sources	\$10,864.72	\$203,738.41	\$2,191.63
State Sources		\$34,942.97	
Federal Sources		\$193,710.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$10,864.72</u>	<u>\$432,391.38</u>	<u>\$2,191.63</u>
Total Gross Receipts	\$162,447.32	\$1,369,412.28	\$13,324.44
Manual Journal Entries			
Less Salaries	\$6,800.21	\$332,213.67	
Less Disbursements	\$22,369.45	\$53,670.76	\$1,501.73
<u>Total Salaries &amp; Disbursements</u>	<u>\$29,169.66</u>	<u>\$385,884.43</u>	<u>\$1,501.73</u>
<b>Ending Cash Balance November 30, 2022</b>	<b>\$133,277.66</b>	<b>\$983,527.85</b>	<b>\$11,822.71</b>

### Consent Agenda

*Action #23-35* Motion by B. Anderson, second by E. Buckmiller to approve the following items on the Consent Agenda: 7a) Approval of November 21, 2022 Board of Directors meeting minutes; 7b) Approval of payment of December 2022 budget claims; 7c) Approval of contract: Melanie Richardson, \$16.30/hr – Paraprofessional Webster Center Base. All present voting in favor, motion carried.

### December 2022 Accounts Payable

**General Fund:** AUTOMAXX CDJR, INC. FLEET MAINT 31.90; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 93.86; CENEX FLEETCARD FLEET MAINT 6,915.14; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 9.22; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 120.19; DUST TEX SERVICE, INC. NOV RUG RENT 10.80; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 60.84; HAMLIN COUNTY FARMERS COOP FLEET MAINT 985.16; HEALTH EQUITY HSA/FLEX 5.69; JURGENS OIL FLEET MAINT 56.90; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q1 2,229.13; NESC PAYROLL DEC 2022 6,837.72; OTTERTAIL POWER CO. ELEC 36.40; ROB'S AUTO REPAIR FLEET MAINT 1,309.14; SIKKINK, JEFF BACKGROUND CHECK 4.79; TVEDT, KYLER BACKGROUND CHECK 4.79; TWIN VALLEY TIRE, WEBSTER FLEET MAINT 532.57; W.W. TIRE SERVICE FLEET MAINT 383.38; WATERTOWN PUBLIC OPINION MINUTES 2.37; WEBSTER AUTO CARE FLEET MAINT 533.27

**Fund Total: \$20,163.26**

**Special Education Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 21,795.42; CASTLEWOOD SCHOOL DISTRICT NOV CB USE FEE 974.15; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 93.25; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 1,215.21; DEUTSCH, JENNIFER NOV MI REIMB 113.40; DUST TEX SERVICE, INC. NOV RUG RENT 109.18; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 615.16; HAMLIN SCHOOL DISTRICT NOV CB USE FEE 1,709.85; HEALTH EQUITY HSA/FLEX 57.56; LAKE PRESTON SCHOOL DISTRICT NOV

CB USE FEE 369.70; LILJEGREN, MEGAN ASHA DUES 225.00; PARENT NOV MI REIMB 90.72; NESC IMPREST 128.00; NESC PAYROLL DEC 2022 334,769.80; OTTERTAIL POWER CO. ELEC 368.00; REINHILLER, LISA ED. SPEC TRAVEL 208.00 SIKKINK, JEFF BACKGROUND CHECK 48.46; TVEDT, KYLER BACKGROUND CHECK 48.46; WATERTOWN PUBLIC OPINION MINUTES 23.95; WEBSTER SCHOOL DISTRICT NOV CB USE FEE 903.91

**Fund Total: \$363,867.18**

**Discussion Items**

**Assistant Director's Report**

There was no Assistant Director report.

**Director's Report**

Director Powell gave her monthly report.

**Holiday Office Hours**

Director Powell presented holiday office hours.

**Potential Legislative Session Topics**

Director Powell informed the board about recent legislative developments.

**Director and Business Manager Evaluation**

Director and Business Manager Evaluations will be mailed to board members. They should be mailed back to Vice-President P. Thyen prior to January 9, 2023 to review at January Board Meeting.

**Executive Session**

No executive session was held.

**Action Items**

**Approval of Holiday Office Hours**

Action #23-36 Motion by B. Anderson, second by A. Nielsen to approve NESC Business Office locking the doors the final week in December. All present voting in favor, motion carried.

**Adjournment**

Action #23-37 With there being no further business, motion by B. Anderson, second by A. Berger Jr., to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, January 16, 2023 at 7:00 P.M.

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Arend Schuurman, President

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Tiffany Stormo, Business Manager

## Northeast Educational Services Cooperative

## JANUARY 2023 INVOICES

GENERAL FUND - 10

AUTOMAXX CDJR, INC.	FLEET MAINT	119.52
BASS SANITATION INC.	OCT - DEC GARB	13.64
CENEX FLEETCARD	FLEET MAINT	4,098.49
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	12.50
DUST TEX SERVICE, INC.	JAN RUG RENT	5.40
EISENBRAUN, KELLY	BACKGROUND CHECK	3.89
FISCHER, JESSICA	ADV STUDY REIMB	45.00
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	812.45
HEALTH EQUITY	HSA/FLEX	5.51
HYMANS, ALEAH	BACKGROUND CHECK	3.89
KORMANAGEMENT SERVICES, LLC	DRUG TESTING Q2	2,245.63
NESC PAYROLL	JAN 2023	6,709.39
NESC SPECIAL REVENUE PROJECTS	FY23 2ND QTR EX MI	1,719.76
OTTERTAIL POWER CO.	ELEC	51.32
PALMLUND AUTOMOTIVE	FLEET MAINT	86.95
ROB'S AUTO REPAIR	FLEET MAINT	418.51
TOWN OF HAYTI	WATER	27.27
TWIN VALLEY TIRE, INC - WEBSTER	FLEET MAINT	738.41
TWIN VALLEY TIRE, INC.	FLEET MAINT	183.00
WEBSTER AUTO CARE	FLEET MAINT	124.35
<u>GENERAL FUND TOTAL:</u>		<u>17,424.88</u>

SPECIAL EDUCATION FUND - 22

ARLINGTON SCHOOL DISTRICT	PART B REFUND	148.54
BASS SANITATION INC.	OCT - DEC GARB	137.86
CASTLEWOOD SCHOOL DISTRICT	DEC CB USE FEE/ PART B & C REFUND	2,409.23
CENTURY BUSINESS PRODUCTS, INC	TECH SUPP	126.41
CLARK SCHOOL DISTRICT	PART C REFUND	200.24
DEUBROOK SCHOOL DISTRICT	PART C REFUND	254.28
DEUEL SCHOOL DISTRICT	PART C REFUND	562.64
DEUTSCH, JENNIFER	DEC MI REIMB	53.76
DUST TEX SERVICE, INC.	JAN RUG RENTAL	54.59
EISENBRAUN, KELLY	BACKGROUND CHECK	39.36
ELKTON SCHOOL DISTRICT	PART B REFUND	1,310.25
FISCHER, JESSICA	ADVANCE STUDY REIMB	455.00

FLORENCE SCHOOL DISTRICT	PART B & C REFUND	332.55
HAMLIN SCHOOL DISTRICT	DEC CB USE FEE/PART B & C REFUND	1,990.06
HANSEN, HEATHER	ASHA DUES	225.00
HEALTH EQUITY	HSA/FLEX	55.74
HEGGELUND, NICOLE	NASP REGIS	59.00
HYMANS, ALEAH	BACKGROUND CHECK	39.36
KNUDSON, CHERYL	ASHA DUES	225.00
LAKE PRESTON SCHOOL DISTRICT	DEC CB USE FEE	369.70
PARENT	DEC MI REIMB	55.44
NESC PAYROLL	JAN 2023	320,446.50
NESC SPECIAL REVENUE PROJECTS	FY23 2ND QTR EX MI	63,784.14
OTTERTAIL POWER CO.	ELEC	518.91
SIOUX VALLEY SCHOOL DISTRICT	PART C REFUND	692.83
SKOGSTAD, SHELLY	NASP REGIS/NASP DUES	479.00
STEVENSON, ELLEN	NASP REGIS	149.00
TOWN OF HAYTI	WATER	275.73
WEBSTER SCHOOL DISTRICT	DEC CB USE FEE/PART C REFUND	1,103.51
WILLOW LAKE SCHOOL DISTRICT	PART C REFUND	151.08
WILMOT SCHOOL DISTRICT	PART C REFUND	67.08
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>396,771.79</u>
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>414,196.67</u>

## Northeast Educational Services Cooperative

## JANUARY 2023 BMO INVOICES

GENERAL FUND - 10

A-I COMPUTER SOLUTIONS	TECH	32.40
HY-VEE FOOD STORE	BOA 1-4-23	2.20
ITC TELECOM	DEC PHONE SERVICES	39.95
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.16
US POSTAL SERVICE	POSTAGE	13.68
VERIZON WIRELESS	NOV PHONE SERVICES	16.29
WAL-MART	BOARD SUPP/O&M SUPP	1,601.86
<u>GENERAL FUND TOTAL:</u>		<u>1,708.54</u>

SPECIAL EDUCATION FUND - 22

A-I COMPUTER SOLUTIONS	TECH	327.56
HY-VEE FOOD STORE	CB SUPP	152.75
ITC TELECOM	DEC PHONE SERVICES	403.95
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	6,697.37
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	8,617.88
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	118.11
US POSTAL SERVICE	POSTAGE	138.32
VERIZON WIRELESS	NOV PHONE SERVICES	244.70
WAL-MART	O&M SUPP	11.36
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>16,712.00</u>

JANUARY 2023 BMO INVOICES TOTAL:18,420.54



A part of BMO Financial Group

# INVOICE

January 05, 2023

Northeast Educational  
310 5th Street  
Hayti, SD 57241

ATTN:

**Invoice Number: 0703531-2301**

**Invoice Amount: \$ 18,420.54**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending January 05, 2023.

Your payment is due **February 01, 2023**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Harris Accounts		Diners Club Accounts	
Payment By Mail		Payment By Mail	
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732		Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732	
Payment By Overnight Delivery		Payment By Overnight Delivery	
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440		FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
310 5th Street  
Hayti, SD 57241

Invoice Number: 0703531-2301  
Amount Paid: \$ 18,420.54  
Payment Due Date: February 01, 2023

# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 12/06/2022 to 01/05/2023

## Mapped Cards

### Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2022	12/26/2022	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-21,889.28
			Debit Total USD	0.00
			Credit Total USD	-21,889.28
			Total USD	-21,889.28

### POWELL ANDREA

Posting Date	Tran Date	Account	Supplier	Amount
01/05/2023	01/04/2023	XXXX-XXXX-XXXX-0787	Hy-Vee Watertown 1871	24.49
			Debit Total USD	24.49
			Credit Total USD	0.00
			Total USD	24.49

### Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount
12/14/2022	12/13/2022	XXXX-XXXX-XXXX-7391	Hy-Vee Watertown 1871	130.46
			Debit Total USD	130.46
			Credit Total USD	0.00
			Total USD	130.46

### Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
12/21/2022	12/20/2022	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	92.00
12/22/2022	12/21/2022	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	60.00
			Debit Total USD	152.00
			Credit Total USD	0.00
			Total USD	152.00

### Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount
12/08/2022	12/07/2022	XXXX-XXXX-XXXX-0837	Wal-Mart #1500	113.22
12/09/2022	12/08/2022	XXXX-XXXX-XXXX-0837	Walmart.Com	1,000.00
12/13/2022	12/13/2022	XXXX-XXXX-XXXX-0837	Vzwrllss My Vz Vb P	260.99



12/14/2022	12/12/2022	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	443.90	?
12/14/2022	12/13/2022	XXXX-XXXX-XXXX-0837	Walmart.Com	500.00	?
12/22/2022	12/21/2022	XXXX-XXXX-XXXX-0837	In Time Management Sy	120.27	?
12/22/2022	12/21/2022	XXXX-XXXX-XXXX-0837	A-I Computer Solutions	359.96	?
12/22/2022	12/21/2022	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	8,617.88	?
01/04/2023	01/03/2023	XXXX-XXXX-XXXX-0837	Marshall County Health	6,697.37	?
				Debit Total USD	18,113.59
				Credit Total USD	0.00
				Total USD	18,113.59

Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, January 4, 2023

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, January 4, 2023 via zoom and at Hy-vee in Watertown, South Dakota. The meeting was called to order by President Pro-tem Jim Hulscher at 10:14 A.M. and adjourned at 10:45 A.M.

Present: Steve Benson, Britton-Hecla; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Mitch Reed, Florence; Jim Hulscher, Hamlin; Todd Obele, Henry; Mike Fischer, Oldham/Ramona; James Block, Webster; Chris Lee, Willow Lake

Absent: Brian Sampson, Arlington; Peter Books, Castlewood; Nadine Eastman, Enemy Swim; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Brian Nelson, Rosholt; Brian Brosnahan, Rutland; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Scott Lepke, Waubay; Jon Meyer, Waverly/South Shore; Larry Hulscher, Wilmot

Others Attending: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

#### ADVISORY BOARD AGENDA

##### Call to Order

President Pro-tem J. Hulscher called the meeting to order at 10:14 A.M.

Motion by T. Ahrens and second by E. Bass to approve the agenda as presented. All present voting in favor, motion carried.

##### Conflicts of Interest

No conflicts of interest were presented.

##### Financial Report

Business Manager Stormo reviewed the financial report for November 2022.

Motion by B. Jandahl and second by S. Benson to approve November 2022 financial report. All present voting in favor, motion carried.

##### December Child Count

Administrators are to submit the December 1 child count report to Director Powell after submitting to DOE.

##### Meeting Dates

There will be no BOA meeting in February 2023. The remaining BOA meetings will be on March 1, April 5 and May 10.

Performance surveys for NESC providers

Discussion was held on Performance surveys for NESC providers.

USD Job Fair

Director Powell shared that she would be attending the USD Job Fair on January 20, 2023.

Open Conversation

Discussion was held about the new Secretary of Education and upcoming legislative activity.

Adjournment

There being no further business, motion by S. Benson, second by J. Block to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, January 16, 2023 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public comment
4. Agenda review, changes, and approval
5. Conflict of Interest
6. Approval of December 2022 financial report
7. Consent Agenda
  - a. Approval of December 19, 2022 meeting minutes  

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  - b. Approval of payment of January 2022 budget claims  

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8. Discussion Items
  - a. Assistant Director Report  

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  - b. Director Report  

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  - c. Steering Committee meeting prior to February meeting  

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9. Executive Session
  - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
10. Action Items
  - a. Approval to offer Business Manager Contract  

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  - b. Approval to offer Director Contract  

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11. Adjourn