

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 20, 2023

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 20, 2023 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 9:03 P.M.

Members present:

Jolene King, Arlington; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet – entered at 7:07 P.M.; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Carrie Schiernbeck, Oldham/Ramona – entered at 7:03 P.M.; Lana Sand, Rosholt; Jessica Anderson, Rutland; Jayme Trygstad – entered 7:15 P.M., Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster – entered at 7:21 P.M.

Absent:

Laura Crooks, Deubrook; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Lisa Amdahl, Summit; Art Berger Jr., Waubay; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga, Shelly Skogstad, Jessica Fischer
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Dr. Jim Block, Webster
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Stephanie Hayunga, Jessica Fischer and Shelly Skogstad were introduced as guests.

Public Comment

No public comments were presented.

Agenda Review, Changes, and Approval

Action #23-42 Motion by M. McIntire, second by C. Verhoek, to approve the agenda as presented. All present voted, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #23-43 Motion by A. Nielsen, second by P. Blue, to approve the financial report for the period ending January 31, 2023. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
January 1, 2023	\$126,924.66	\$1,086,815.20	\$13,369.73
<u>Receipts:</u>			
Local Sources	\$66,497.61	\$201,220.84	\$1,941.63
State Sources		\$3,225.15	
Federal Sources	\$11,478.38	\$171,233.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$77,975.99</u>	<u>\$375,678.99</u>	<u>\$1,941.63</u>
Total Gross Receipts	\$204,900.65	\$1,462,494.19	\$15,311.36
Manual Journal Entries			
Less Salaries	\$6,709.39	\$320,446.50	
Less Disbursements	\$12,424.03	\$93,037.29	\$1,878.46
<u>Total Salaries & Disbursements</u>	<u>\$19,133.42</u>	<u>\$413,483.79</u>	<u>\$1,878.46</u>
Ending Cash Balance			
January 31, 2023	\$185,767.23	\$1,049,010.40	\$13,432.90

Consent Agenda

Action #23-44 Motion by L. Sand, second by M. McIntire to approve the following items on the Consent Agenda: 7a) Approval of January 16, 2023 Board of Directors meeting minutes; 7b) Approval of payment of February 2023 budget claims; 7c) Approval of resignations: Carrie Niles – Speech Language Pathologist EOFY23, Hannah Rowe - Administrative Assistant, Aleah Hymans – Paraprofessional. All present voting in favor, motion carried.

February 2023 Accounts Payable

General Fund: BERNIE'S BODY & GLASS SHOP FLEET MAINT 230.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 284.27; BULLERT AUTO FLEET MAINT 75.00; CENEX FLEETCARD FLEET MAINT 6,070.66; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 11.13; DEUEL CO. CENEX FLEET MAINT 82.99; DUST TEX SERVICE, INC. FEB RUG RENTAL 5.40; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 54.15; FRANKMAN MOTOR COMPANY FLEET MAINT 59.32; HAMLIN COUNTY FARMERS COOP FLEET MAINT 1,078.17; HEALTH EQUITY HSA/FLEX 5.51; NESC IMPREST 4.24; NESC PAYROLL FEB 2023 6,757.68; OTTERTAIL POWER CO. ELEC 62.63; PALMLUND AUTOMOTIVE FLEET MAINT 483.17; PRAIRIE AG PARTNERS FLEET MAINT 53.83; REINHILLER, LISA ED SPEC/MTSS TRAVEL 88.00; RICHARDSON, MELANIE BACKGROUND CHECK 5.69; ROB'S AUTO REPAIR FLEET MAINT 654.70; S & S AUTO FLEET MAINT 40.00; W.W. TIRE SERVICE FLEET MAINT 1,482.84; WATERTOWN PUBLIC OPINION MINUTES 24.13; WEBSTER AUTO CARE FLEET MAINT 510.35;

Fund Total: \$18,123.86

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 12,141.91; BOETTCHER, KRISTY PTA REGIS 275.00; BOSSE, JENNIFER JAN MI REIMB 91.56; CASTLEWOOD SCHOOL DISTRICT JAN CB USE FEE 924.25; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 112.50; DUBRO, ANGEL JAN MI REIMB 73.08; DUST TEX

SERVICE, INC. FEB RUG RENTAL 54.59; FREEMAN, MARISA ASHA DUES 225.00; HAMLIN SCHOOL DISTRICT JAN CB USE FEE 1,648.85; HEALTH EQUITY HSA/FLEX 55.74; LAKE PRESTON SCHOOL DISTRICT JAN CB USE FEE 369.70; PARENT JAN MI REIMB 95.76; NESC IMPREST 42.86; NESC PAYROLL FEB 2023 337,848.46; OTTERTAIL POWER CO. ELEC 633.21; REINHILLER, LISA ED SPEC/MTSS TRAVEL 74.00; RICHARDSON, MELANIE BACKGROUND CHECK 57.56; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,328.75; WATERTOWN PUBLIC OPINION MINUTES 244.02; WEBSTER SCHOOL DISTRICT JAN CB USE FEE 1,088.76; WIESE, RITA JAN MI REIMB 27.72

Fund Total: \$379,413.28

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

ESY Rates for 2023

Director Powell shared information about ESY rates for 2023.

Child Count December 1, 2022

Director Powell will provide child count numbers at the March 2023 BOD meeting.

Executive Session

Action #23-45 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Verhoek, second by P. Blue to enter executive session at 7:15 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:57 P.M.

Action Items

Business Manager Contract

Action #23-46 Motion by A. Nielsen, second by C. Verhoek to offer a contract to Business Manager Tiffany Stormo for FY24 with salary to be determined at a later date. All present voting in favor, motion carried.

Director Contract

Action #23-47 Motion by C. Verhoek, second by M. McIntire to offer a contract to Director Andrea Powell for FY24 with salary to be determined at a later date. All present voting in favor, motion carried.

Assistant Director Contract

Action #23-48 Motion by A. Nielsen, second by C. Verhoek to offer a contract to Assistant Director Tim Frewing for FY24 with salary to be determined at a later date. All present voting in favor, motion carried.

Approval of Hiring Rodney Freeman

Action #23-49 Motion by J. King, second by T. Abraham to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. All present voting in favor, motion carried.

Approval of ESY Rates for 2023

Action #23-50 Motion by A. Nielsen, second by M. Prins, to approve the ESY rates for 2023. The hourly pay for current NESC staff will be based on their 22-23 contracts. The pay for other providers will be based on their 22-23 contracts or on our minimum pay rates – whichever is greater. New minimum hourly rates will be \$31.00 for certified staff and \$15.80 for non-certified staff. All present voting in favor, motion carried.

Approval of RFP Draft for D&A Testing

Action #23-51 Motion by C. Verhoek, second by M. McIntire to approve RFP draft for Drug and Alcohol testing. All present voting in favor, motion carried.

Adjournment

Action #23-52 With there being no further business, motion by P. Blue, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, March 20, 2023 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager