

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 20, 2023

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 20, 2023 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:20 P.M.

Members present:

Jolene King, Arlington; Audrey Schuller, Britton-Hecla – entered at 7:19 P.M.; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Paula Blue, Henry; Megan Eichler, Lake Preston; Carrie Schiernbeck, Oldham/Ramona; Lana Sand, Rosholt; Jessica Anderson, Rutland; Jayme Trygstad – entered 7:03 P.M., Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Absent:

Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Art Berger Jr., Waubay

Others Attending:

NESC Staff Representatives: Jessica Fischer; Stephanie Hayunga – entered at 7:01 P.M.
Member District Superintendents: Todd Obele, Henry – entered at 7:23 P.M.; Dr. Jim Block, Webster
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Dr. Jim Block and Jessica Fischer were introduced as guests.

Public Comment

No public comments were presented.

Agenda Review, Changes, and Approval

Action #23-53 Motion by A. Nielsen, second by P. Blue, to approve the agenda as presented. All present voted, motion carried.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #23-54 Motion by M. McIntire, second by J. King, to approve the financial report for the period ending February 28, 2023. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2023	\$185,767.23	\$1,049,010.40	\$13,432.90
<u>Receipts:</u>			
Local Sources	\$961.14	\$210,809.75	\$1,988.73
State Sources		\$2,387.44	
Federal Sources	\$6,529.92	\$214,699.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$7,491.06</u>	<u>\$427,896.19</u>	<u>\$1,988.73</u>
Total Gross Receipts	\$193,258.29	\$1,476,906.59	\$15,421.63
Manual Journal Entries			
Less Salaries	\$6,757.68	\$337,848.46	
Less Disbursements	\$11,366.18	\$41,564.82	\$1,722.62
<u>Total Salaries & Disbursements</u>	<u>\$18,123.86</u>	<u>\$379,413.28</u>	<u>\$1,722.62</u>
Ending Cash Balance			
February 28, 2023	\$175,134.43	\$1,097,493.31	\$13,699.01

Consent Agenda

Action #23-55 Motion by T. Abraham, second by M. McIntire to approve the following items on the Consent Agenda: 7a) Approval of February 20, 2023 Board of Directors meeting minutes; 7b) Approval of payment of March 2023 budget claims; 7c) Approval of Contracts: Michelle Pakkala – Administrative Assistant - .5 FTE - \$17.00/hour, Mindy Schwinger – Speech Language Pathologist – FY24 – 1FTE – 176 days - \$62,250.00, Gabrielle Moes – Paraprofessional - \$15.90/hour. All present voting in favor, motion carried.

March 2023 Accounts Payable

General Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 212.59; BULLERT AUTO FLEET MAINT 150.00; CENEX FLEETCARD FLEET MAINT 5,464.07; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 11.31; DUST TEX SERVICE, INC. MARCH RUG RENTAL 5.40; EDMENTUM, INC APEX SEATS 350.00; ELO PROF. LLC FY22 AUDIT 389.25; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 51.84; HAMLIN COUNTY FARMERS COOP FLEET MAINT 746.08; HEALTH EQUITY HSA/FLEX 5.51; NESC PAYROLL MARCH 2023 6,519.32; OTTERTAIL POWER CO. ELEC 58.60; PALMLUND AUTOMOTIVE FLEET MAINT 47.90; REINHILLER, LISA MTSS TRAVEL 48.00; ROB'S AUTO REPAIR FLEET MAINT 1,791.40; STORMO, BEN DEC - MARCH SNOW REMOVAL 118.80; W.W. TIRE SERVICE FLEET MAINT 550.50; WATERTOWN PUBLIC OPINION EMPLOY AD 10.66; WEBSTER AUTO CARE FLEET MAINT 263.63

Fund Total: \$16,794.86

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 1,807.33; BOSSE, JENNIFER FEB MI REIMB 60.48; CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 14,218.02; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 114.32; DEPT. OF EDUCATION MOE CARRYOVER 4,679.00; DUST TEX SERVICE, INC. MARCH RUG RENTAL 54.59; ELO PROF. LLC FY22 AUDIT 3,935.75; HAMLIN SCHOOL DISTRICT FEB CB USE FEE 1,478.79; HEALTH EQUITY HSA/FLEX 55.74; LAKE PRESTON SCHOOL DISTRICT FEB CB USE FEE 369.70; MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 7,964.41; PARENT FEB MI REIMB 70.56; NESC IMPREST 244.00; NESC PAYROLL MARCH 2023 324,844.55; OTTERTAIL POWER CO. ELEC 592.53; STORMO, BEN DEC - MARCH SNOW REMOVAL 1,201.20; WATERTOWN PUBLIC OPINION EMPLOY AD 107.74; WEBSTER SCHOOL DISTRICT FEB CB USE FEE 1,088.76; WIESE, RITA FEB MI REIMB 31.92

Fund Total: \$362,919.39

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Child Count - December 1, 2022

Director Powell updated the board on child count numbers.

Executive Session

Action #23-56 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by A. Nielsen, second by C. Verhoek to enter executive session at 7:28 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:39 P.M.

Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by M. McIntire, second by P. Blue to enter executive session at 7:40 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:15 P.M.

Action Items

Approval of Negotiations Meeting

Action #23-57 Motion by C. Verhoek, second by M. McIntire to approve setting negotiations meeting for April 3, 2023 at 3:30 P.M. for Units 1 and 2. All present voting in favor, motion carried.

Approval of SWWC Contract

Action #23-58 Motion by P. Thyen, second by M. Prins to approve SWWC contract for FY24 - \$92,987.00 – 139 days. All present voting in favor, motion carried.

Adjournment

Action #23-59 With there being no further business, motion by A. Nielsen, second by P. Blue, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, April 17, 2023 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager