

Arend Schuurman
PRESIDENT
BOARD OF DIRECTORS

Andrea Powell
DIRECTOR
Andrea.Powell@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

Dec. 14, 2023

Dear NESC Board Members,

Our monthly board meeting will be held on Monday, December 18th, 2023.

It will begin at 7:00pm. You may attend the meeting in person, or via zoom.

Depending on your preference, information is below:

Physical Location:

Lake Area Technical College
1201 Arrow Ave
Watertown, SD

Zoom location:

<https://sdk12.zoom.us/meeting/register/tJYrfu6spzsiHNTKSnm3ZrX8k0Iz1uRIK8ks>

Enclosed you will find several documents for your review prior to the meeting.

See you Monday, December 18th, 2023 at 7:00pm.

Educationally yours,

Andrea Powell

NESC Board of Director's Meeting
Proposed Agenda
Date: December 18, 2023
Time: 7:00PM
Location: Lake Area Technical College

1. Call the Meeting to Order
2. Introduction of Guests
3. Agenda Review, Changes, and Approval
4. Public Comment
5. Conflict of Interest
6. Approval of November 2023 financial report
7. Consent agenda
 - a. Approval of Nov. 20th, 2023 meeting minutes
 - b. Approval of payment of December 2023 budget claims
 - c. Approval of resignation of Jessica Wik, paraprofessional in Webster
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Discussion of FY23 Audit report
 - d. Director and Business Manager evaluations
9. Action Items
 - a. Approve FY 23 Audit report
10. Executive Session for personnel 1-25-2(1).
11. Adjourn

Next Meeting January 15th, 2024 at 7:00pm

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
November 1, 2023	\$137,298.60	\$936,580.69	\$5,416.67	\$1,079,295.96

Receipts:

Local Sources:

1312 Center Base Tuition		\$100,963.46		\$100,963.46
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$23.53	\$187.32		\$210.85
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$599.08	\$144,170.48		\$144,769.56
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,247.28	\$2,247.28
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$65,456.97			\$65,456.97

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,614.56		\$2,614.56
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611		\$155,736.00		\$155,736.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$5,312.00		\$5,312.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts				\$0.00
				\$0.00

Total Monthly Receipts	\$66,079.58	\$408,983.82	\$2,247.28	\$477,310.68
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Balance Frwd plus Revenue to date	\$203,378.18	\$1,345,564.51	\$7,663.95	\$1,556,606.64
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements

Salaries	\$3,584.90	\$365,738.03		\$369,322.93
Disbursements	\$15,408.66	\$129,612.86	\$683.09	\$145,704.61
Less Total Salaries & Disbursements	\$18,993.56	\$495,350.89	\$683.09	\$515,027.54

CASH BALANCE				
November 30, 2023	\$184,384.62	\$850,213.62	\$6,980.86	\$1,041,579.10

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.57	\$168,282.72	\$6,980.86	\$175,267.15
Money Market Savings XX-105	\$184,381.05	\$592,675.33	\$0.00	\$777,056.38
Certificates of Deposit XX-106	\$0.00	\$84,255.57	\$0.00	\$84,255.57
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$184,384.62	\$850,213.62	\$6,980.86	\$1,041,579.10
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Summary Report

Processing Month: 11/2023

Regular; Processing Month 11/2023; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	23.53	288.42	88.74	36.58
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	6,830.89	599.08	2,846.35	41.67	3,984.54
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	4,059.93	31.23	8,940.07
10 1990 200	EXPENSED MILEAGE FROM SPED	336,855.00	65,456.97	65,456.97	19.43	271,398.03
	Subtotal: LOCAL SOURCES	435,398.77	66,079.58	151,039.55	34.69	284,359.22
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	603.00	0.00	(603.00)
	Subtotal: 5000	0.00	0.00	603.00	0.00	(603.00)
	Fund Total:	435,398.77	66,079.58	151,642.55	34.83	283,756.22

Revenue Summary Report

Processing Month: 11/2023

Regular; Processing Month 11/2023; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	969,864.38	100,963.46	226,995.56	23.40	742,868.82
22 1312 100	TUITION-ESY	105,000.00	0.00	0.00	0.00	105,000.00
22 1510	INTEREST	1,700.00	187.32	1,749.70	102.92	(49.70)
22 1990 003	SPED ASSESSMENTS	1,686,650.39	144,170.48	702,770.90	41.67	983,879.49
22 1990 018	MISCELLANEOUS	5,000.00	0.00	124.20	2.48	4,875.80
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		2,773,214.77	245,321.26	931,640.36	33.59	1,841,574.41
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	170,671.85	0.00	0.00	0.00	170,671.85
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,614.56	16,473.01	41.18	23,526.99
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	5,274.89	117.22	(774.89)
Subtotal: STATE SOURCES		215,171.85	2,614.56	21,747.90	10.11	193,423.95
22 4175 475	REGULAR IDEA PART B 611	2,150,803.00	155,736.00	376,970.00	17.53	1,773,833.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	4,206.00	0.00	0.00	0.00	4,206.00
22 4186 486	REGULAR IDEA PART B 619	58,594.00	5,312.00	11,623.00	19.84	46,971.00
Subtotal: FEDERAL SOURCES		2,213,603.00	161,048.00	388,593.00	17.55	1,825,010.00
22 5110	OPERATING TRANSFER IN	50,000.00	0.00	0.00	0.00	50,000.00
Subtotal: 5000		50,000.00	0.00	0.00	0.00	50,000.00
Fund Total:		5,251,989.62	408,983.82	1,341,981.26	25.55	3,910,008.36

Revenue Summary Report

Processing Month: 11/2023

User ID: TJS

Regular; Processing Month 11/2023; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,687,388.39	475,063.40	1,493,623.81	26.26	4,193,764.58

EXPENDITURE SUMMARY

Regular; Processing Month 11/2023; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$0.00	\$0.00	0.00	\$74,760.04
2227	TECHNOLOGY SUPPORT	\$8,424.59	\$541.23	\$2,505.66	29.74	\$5,918.93
2319	BOARD OF EDUCATION SERVICES	\$14,891.25	\$344.09	\$8,471.99	56.89	\$6,419.26
2329	ADMINISTRATION	\$35,000.04	\$2,810.40	\$12,261.59	35.03	\$22,738.45
2529	ADMINISTRATION-FISCAL SERVICES	\$10,548.73	\$779.89	\$4,441.92	42.11	\$6,106.81
2542	OPERATION & MAINTENANCE BLDGS.	\$4,663.28	\$166.87	\$1,034.32	22.18	\$3,628.96
2545	VEHICLE SERVICE	\$270,483.00	\$13,395.29	\$111,956.05	41.39	\$158,526.95
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$612.00	\$1,799.00	13.84	\$11,201.00
10	GENERAL FUND	\$435,398.77	\$18,649.77	\$142,470.53	32.72	\$292,928.24
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$109,206.00	\$9,073.92	\$92,440.95	84.65	\$16,765.05
1223	CENTER BASE DAY PROGRAMS	\$969,864.38	\$78,862.76	\$208,693.97	21.52	\$761,170.41
1226	EARLY CHILDHOOD SERVICES	\$455,620.17	\$40,770.06	\$114,251.85	25.08	\$341,368.32
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2142	PSYCHOLOGICAL SERVICES	\$1,011,571.84	\$84,405.17	\$253,825.15	25.09	\$757,746.69
2152	SPEECH PATHOLOGY SERVICES	\$1,336,232.09	\$115,020.83	\$337,609.01	25.27	\$998,623.08
2171	PHYSICAL THERAPY	\$342,288.87	\$30,609.81	\$123,526.17	36.09	\$218,762.70
2172	OCCUPATIONAL THERAPY	\$590,919.04	\$52,244.64	\$187,919.05	31.80	\$402,999.99
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$55.00	2.20	\$2,445.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$170,671.85	\$12,429.31	\$53,086.77	31.10	\$117,585.08
2227	TECHNOLOGY SUPPORT	\$85,182.03	\$5,471.89	\$25,332.14	29.74	\$59,849.89
2319	BOARD OF EDUCATION SERVICES	\$120,233.75	\$3,479.32	\$85,196.66	70.86	\$35,037.09
2329	ADMINISTRATION	\$353,889.24	\$28,418.06	\$123,801.87	34.98	\$230,087.37
2529	ADMINISTRATION-FISCAL SERVICES	\$106,659.39	\$7,885.52	\$45,099.01	42.28	\$61,560.38
2542	OPERATION & MAINTENANCE BLDGS.	\$47,150.97	\$1,687.13	\$10,457.84	22.18	\$36,693.13
22	SPECIAL EDUCATION FUND	\$5,701,989.62	\$470,358.42	\$1,661,295.44	29.14	\$4,040,694.18
	Grand Total:	\$6,137,388.39	\$489,008.19	\$1,803,765.97	29.39	\$4,333,622.42

Activity Fund Balance Report - Summary - Exclude Encumbrances

11/2023 - 11/2023

Regular; Beginning Month 11/2023; Processing Month 11/2023; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	3,411.04	0.00	1,588.96	0.00	5,000.00
71 453	SANFORD FLEX	2,005.63	683.09	658.32	0.00	1,980.86
Fund Total: 71		5,416.67	683.09	2,247.28	0.00	6,980.86

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, November 20, 2023

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 20, 2023 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:30 P.M.

Members present:

In-Person:

Jason Julius, Castlewood; Malory McIntire, Clark; Norm Koehlmoos, DeSmet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington – entered at 7:01 P.M.; Audrey Schuller, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Audrey Rider, Henry – entered at 7:01 P.M.; Jerod Olson, Lake Preston; Carrie Schiernbeck, ORR – left at 8:17 P.M.; Jayme Trygstad, Sioux Valley – entered at 7:04 P.M.; Lisa Amdahl, Summit; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Absent:

Jon Kahnke, Florence; Greg Bich, Iroquois; Lana Sand, Rosholt; Art Berger Jr., Waubay

Others Attending:

NESC Staff Representatives: Teresa Landmark – entered at 7:04 P.M. (Z)
Member District Superintendents: Mitch Reed, Florence – entered at 7:04 P.M.; Todd Obele, Henry entered at 7:01 P.M. (Z); Dr. Jim Block, Webster - entered at 7:05 P.M. – left at 7:08 P.M. (Z)
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

No guests were introduced.

Agenda Review, Changes, and Approval

Action #24-32 Motion by C.Verhoek, second by M. McIntire, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comments were presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #24-33 Motion by L. Crooks, second by M. Prins, to approve the financial report for the period ending October 31, 2023. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
October 1, 2023	\$152,928.07	\$846,772.60	\$7,727.58
<u>Receipts:</u>			
Local Sources	\$661.42	\$235,634.69	\$726.32
State Sources		\$8,619.82	
Federal Sources			
Other	\$603.00	\$227,545.00	
<u>Total Monthly Receipts</u>	<u>\$1,264.42</u>	<u>\$471,799.51</u>	<u>\$726.32</u>
Total Gross Receipts	\$154,192.49	\$1,318,572.11	\$8,453.90
Manual Journal Entries			
Less Salaries	\$3,528.47	\$361,198.96	
Less Disbursements	\$13,365.42	\$20,792.46	\$3,037.23
<u>Total Salaries & Disbursements</u>	<u>\$16,893.89</u>	<u>\$381,991.42</u>	<u>\$3,037.23</u>
Ending Cash Balance			
October 31, 2023	\$137,298.60	\$936,580.69	\$5,416.67

Consent Agenda

Action #24-34 Motion by C. Verhoek, second by J. Julius to approve the following items on the Consent Agenda: 7a) Approval of October 16, 2023 Board of Directors minutes; 7b) Approval of payment of November 2023 budget claims. All present voting in favor, motion carried.

November 2023 Accounts Payable

General Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 167.20; AUTOMAXX CDJR, INC. FLEET MAINT 28.71; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 113.47; CENEX FLEETCARD FLEET MAINT 7,606.92; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 13.35; DARLING, CASEY BACKGROUND CHECK 3.89; DUST TEX SERVICE, INC. NOV RUG USE 5.40; EDMONTUM, INC APEX SEATS 183.79; ELO PROF. LLC FY23 AUDIT 194.98; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 896.09; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 90.27; HAHLER AUTOMOTIVE FLEET MAINT 42.62; HALVERSON, ALISHA BACKGROUND CHECK 4.79; HAMLIN COUNTY FARMERS COOP FLEET MAINT 936.08; HEALTH EQUITY HSA/FLEX 2.85; JURGENS OIL FLEET MAINT 59.90; MATTERN, MALLORIE GAS REIMB 45.77; MINERT & ASSOCIATES, INC DRUG TESTING 612.00; NEBEL, JAMESON LAWN CARE 25.20; NESC IMPREST 1,371.17; NESC PAYROLL NOV 2023 3,584.90; NESC SPECIAL REVENUE PROJECTS FY24 1ST QTR EXP MI 536.12; OTTERTAIL POWER CO. ELEC 16.88; ROB'S AUTO REPAIR FLEET MAINT 969.68; SANDERSON, JUSTINE BACKGROUND CHECK 3.89; SASD A.P., T.F. REGIS 9.00; SMITH, BARTON FLEET MAINT 682.95; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.88; W.W. TIRE SERVICE FLEET MAINT 691.44; WATERTOWN PUBLIC OPINION MINUTES 12.20; WEBSTER AUTO CARE FLEET MAINT 74.03; WILLIAMS, THEODORE BACKGROUND CHECK 6.14

Fund Total: \$18,993.56

Special Education Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 72.80; BOSSE, JENNIFER OCT MI REIMB 100.98; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 22,675.52; BUSSKOHL, CHRISTY ASHA DUES 225.00; CASTLEWOOD SCHOOL DISTRICT OCT CB USE FEE 593.36; CENTER OF DISABILITIES SLP REGIS 951.24; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 135.02; DARLING, CASEY BACKGROUND CHECK 39.36; DUST TEX SERVICE, INC. NOV RUG USE 54.59; ELO PROF. LLC FY23 AUDIT 1,971.51; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 912.73; HALVERSON, ALISHA BACKGROUND CHECK 48.46; HAMLIN SCHOOL DISTRICT OCT CB USE FEE 988.94; HAYUNGA, STEPHANIE AOTA DUES 229.00; HEALTH EQUITY HSA/FLEX 28.85; LAKE PRESTON SCHOOL DISTRICT OCT CB USE FEE 593.37; LILJEGREN, MEGAN ASHA DUES 225.00; PARENT SEPT/OCT MI REIMB 232.56; NEBEL, JAMESON LAWN CARE 254.80; NESC IMPREST 217.79; NESC PAYROLL NOV 2023 365,738.03; NESC SPECIAL REVENUE PROJECTS FY24 1ST QTR EXP MI 64,920.85; OTTERTAIL POWER CO. ELEC 170.65; REINHILLER, LISA ED SPEC TRAVEL 236.00; SANDERSON,

JUSTINE BACKGROUND CHECK 39.36; SASD A.P., T.F. REGIS 91.00; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,246.78; TIEFENTHALER, DEBRA ASHA DUES 225.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 102.63; WATERTOWN PUBLIC OPINION MINUTES 123.38; WEBSTER SCHOOL DISTRICT OCT CB USE FEE 988.94; WIESE, RITA OCT MI REIMB 37.23; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES/BCKG CHECK 8,880.16

Fund Total: \$495,350.89

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Action Items

No action items presented.

Executive Session

Action #24-35 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by N. Koehlmoos, second by M. McIntire to enter executive session at 7:07 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:28 P.M.

Adjournment

Action #24-36 With there being no further business, motion by N. Koehlmoos, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, December 18, 2023 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

DECEMBER 2023 INVOICES

GENERAL FUND - 10

AUTOMAXX CDJR, INC.	FLEET MAINT	58.74
CENEX FLEETCARD	FLEET MAINT	6,029.12
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	15.20
CHURCHILL, MANOLIS, FREEMAN, KLU DT, SHELTON	SCHOOL MATTERS	28.57
DON'S BODY SHOP	FLEET MAINT	209.94
DUST TEX SERVICE, INC.	DEC RUG USE	5.40
ESTELLINE COMMUNITY OIL CO.	FLEET MAINT	333.49
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	1,072.71
HEALTH EQUITY	HSA/FLEX	2.85
MINERT & ASSOCIATES, INC	DRUG TESTING	1,623.00
NESC PAYROLL	DEC 2023	3,578.21
OTTERTAIL POWER CO.	ELEC	21.87
PALMLUND AUTOMOTIVE	FLEET MAINT	668.03
PICASSO, RICHARD	BACKGROUND CHECK	6.14
PRAIRIE AG PARTNERS	FLEET MAINT	58.83
ROB'S AUTO REPAIR	FLEET MAINT	1,678.98
SHARP AUTOMOTIVE	FLEET MAINT	278.12
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.88
W.W. TIRE SERVICE	FLEET MAINT	529.27
WATERTOWN PUBLIC OPINION	MINUTES	9.79
WEBSTER AUTO CARE	FLEET MAINT	196.41
<u>GENERAL FUND TOTAL:</u>		<u>16,406.55</u>

SPECIAL EDUCATION FUND - 22

BOSSE, JENNIFER	NOV MI REIMB	91.80
BOYD, BRENDA	ED SPEC TRAVEL	68.00
CASTLEWOOD SCHOOL DISTRICT	NOV CB USE FEE, PART C	650.26
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	153.64
CHURCHILL, MANOLIS, FREEMAN, KLU DT, SHELTON	SCHOOL MATTERS	288.88
CLARK SCHOOL DISTRICT	PART C	94.64
DEUBROOK SCHOOL DISTRICT	PART B & C	684.93
DEUEL SCHOOL DISTRICT	PART B & C	1,555.06
DUST TEX SERVICE, INC.	DEC RUG USE	54.59
FLORENCE SCHOOL DISTRICT	PART C	258.94
HAMLIN SCHOOL DISTRICT	NOV CB USE FEE, PART B & C	2,120.38

HEALTH EQUITY	HSA/FLEX	28.85
HENRY SCHOOL DISTRICT	PART B	1,127.99
LAKE PRESTON SCHOOL DISTRICT	NOV CB USE FEE	593.37
PARENT	NOV MI REIMB	110.61
NESC PAYROLL	DEC 2023	364,481.51
OLDHAM-RAMONA SCHOOL DISTRICT	PART B	356.24
OTTERTAIL POWER CO.	ELEC	221.12
PICASSO, RICHARD	BACKGROUND CHECK	62.11
REINHILLER, LISA	ED SPEC TRAVEL	142.00
SCHWINGER, MINDY	ASHA DUES	225.00
SIOUX VALLEY SCHOOL DISTRICT	PART C	1,286.94
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	102.63
WATERTOWN PUBLIC OPINION	MINUTES	98.95
WAUBAY SCHOOL DISTRICT	PART B	410.10
WEBSTER SCHOOL DISTRICT	NOV CB USE FEE	988.94
WIESE, RITA	NOV MI REIMB	36.21
WILLIAMS, THEODORE	PSYCH CONTRACTED SERVICES	7,277.50
WILLOW LAKE SCHOOL DISTRICT	PART C	53.62
WILMOT SCHOOL DISTRICT	PART C	88.30
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>383,713.11</u>
 <u>DECEMBER 2023 INVOICES TOTAL:</u>		 <u>400,119.66</u>

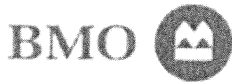
GENERAL FUND - 10

AMAZON	ADMIN SUPP	2.56
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	11.24
ITC TELECOM	NOV PHONE SERVICE	39.43
VERIZON WIRELESS	OCT PHONE SERVICE	11.53
<u>GENERAL FUND TOTAL:</u>		<u>64.76</u>

SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN SUPP	75.79
APPLE INC.	SLP SUPP	41.93
COURTYARD BY MARRIOTT - RAPID CITY	ED SPEC TRAVEL	178.68
ENABLING DEVICES	SLP SUPP	289.95
HOLIDAY INN EXPRESS-VERMILLION	ED SPEC TRAVEL	77.00
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	113.60
ITC TELECOM	NOV PHONE SERVICE	398.65
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	5,551.00
MEDBRIDGE, INC	TAX CREDIT	(11.55)
PEARSON EDUCATION	PSYCH SUPP	406.62
RIVERSIDE INSIGHTS	SLP SUPP	328.02
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	11,251.91
VERIZON WIRELESS	OCT PHONE SERVICE	196.58
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>18,898.18</u>

DECEMBER 2023 BMO INVOICES TOTAL:18,962.94



INVOICE

December 05, 2023

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2312

Invoice Amount: \$ 18,962.94

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending December 05, 2023.

Your payment is due **January 01, 2024**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2312
Amount Paid: \$ 18,962.94
Payment Due Date: January 01, 2024

RUN DATE: 12/06/2023

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 11/06/2023 to 12/05/2023

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
11/27/2023	11/27/2023	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-22,788.99
Debit Total USD				0.00
Credit Total USD				-22,788.99
Total USD				-22,788.99

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
11/17/2023	11/15/2023	XXXX-XXXX-XXXX-1409	Holiday Inn Express &	77.00
12/04/2023	11/30/2023	XXXX-XXXX-XXXX-1409	Courtyard By Marriott	89.34
12/04/2023	11/30/2023	XXXX-XXXX-XXXX-1409	Courtyard By Marriott	89.34
Debit Total USD				255.68
Credit Total USD				0.00
Total USD				255.68

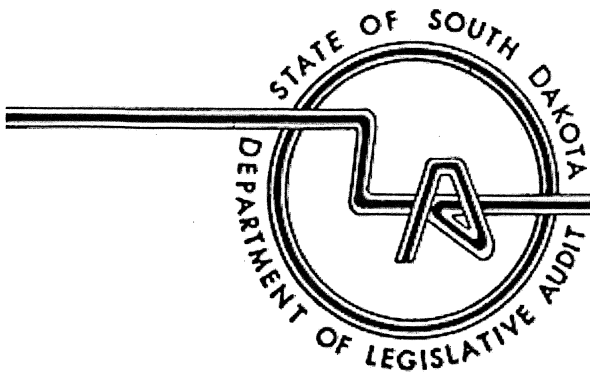
Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
11/15/2023	11/14/2023	XXXX-XXXX-XXXX-7540	Innovative Office Solu	124.84
11/20/2023	11/18/2023	XXXX-XXXX-XXXX-7540	Apple.Com/Bill	41.93
Debit Total USD				166.77
Credit Total USD				0.00
Total USD				166.77

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount
11/06/2023	11/04/2023	XXXX-XXXX-XXXX-0837	Amazon.Com Ei9pe93m3	28.49
11/07/2023	11/07/2023	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	208.11
11/08/2023	11/06/2023	XXXX-XXXX-XXXX-0837	Medbridge, Inc	-11.55
11/08/2023	11/06/2023	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	438.08
11/09/2023	11/08/2023	XXXX-XXXX-XXXX-0837	Riverside Insights	328.02
Debit Total USD				18,552.04
Credit Total USD				-11.55
Total USD				18,540.49

Posting Date	Tran Date	Account	Supplier	Amount	
11/10/2023	11/08/2023	XXXX-XXXX-XXXX-0837	Enabling Devices	289.95	?
11/16/2023	11/16/2023	XXXX-XXXX-XXXX-0837	Awl Pearson Education	406.62	?
12/01/2023	11/30/2023	XXXX-XXXX-XXXX-0837	Marshall County Health	5,551.00	?
12/01/2023	12/01/2023	XXXX-XXXX-XXXX-0837	Amzn Mktp US Df84124t3	19.96	?
12/01/2023	12/01/2023	XXXX-XXXX-XXXX-0837	Amzn Mktp US Ts6934zv3	29.90	?
12/04/2023	12/01/2023	XXXX-XXXX-XXXX-0837	Sanford Online Bill Pa	11,251.91	?
Debit Total USD				18,552.04	
Credit Total USD				-11.55	
Total USD				18,540.49	



427 SOUTH CHAPELLE
C/O 500 EAST CAPITOL
PIERRE, SD 57501-5070
(605) 773-3595

RUSSELL A. OLSON
AUDITOR GENERAL

November 16, 2023

Tiffany Stormo, Business Manager
Northeast Educational Services Cooperative
PO Box 327
Hayti, SD 57241-0327

We have reviewed and accepted your audit report on the:

Northeast Educational Services Cooperative
(For the Fiscal Year Ended June 30, 2023)

Our review was limited to the report and did not include a review of the working papers.
Our limited review does NOT constitute a pre-issuance review.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Russell A. Olson
Auditor General

RAO:sld

cc: ELO Prof. LLC
Certified Public Accountants
PO Box 249
Mitchell, SD 57301

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, December 18, 2023 7:00 P.M.**

1. Call the meeting to order
2. Introduction of guests
3. Agenda review, changes, and approval
4. Public comment
5. Conflict of interest
6. Approval of November 2023 financial report
7. Consent Agenda
 - a. Approval of November 20, 2023 meeting minutes

 - b. Approval of payment of December 2023 budget claims

 - c. Approval of resignation of Jessica Wik, paraprofessional in Webster

8. Discussion Items
 - a. Assistant Director Report

 - b. Director Report

 - c. Discussion of FY23 Audit report

 - d. Director and Business Manager evaluations

9. Action Items
 - a. Approve FY 23 Audit Report

10. Executive Session for personnel 1-25-2(1)
11. Adjourn

Next meeting January 15, 2024 at 7:00pm.