

Arend Schuurman
PRESIDENT
BOARD OF DIRECTORS

Andrea Powell
DIRECTOR
Andrea.Powell@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Rutland #39-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

February 15, 2024

Dear NESC Board Members:

Our monthly board meeting will be held on Monday, February 19th, 2024. Our steering committee meeting will begin at 6PM, followed by our scheduled regular meeting at 7PM. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of the meeting:

Lake Area Technical College
1201 Arrow Ave.
Watertown, SD 57201

To join the meeting via zoom:

<https://sdk12.zoom.us/joining/register/tJYrfu6spzsiHNTKSnm3ZrX8k0Iz1uRIK8ks>

Enclosed/attached are several documents for your review prior to the meeting. See you Monday, February 19th, 2024 at 6:00pm (steering committee only), and 7:00PM for our regular meeting.

Sincerely yours,

Andrea Powell

NESC Board of Directors Meeting
Proposed Agenda
Date: February 19, 2024
Location: Lake Area Technical College

1. Call the Meeting to Order
2. Introduction of Guests
3. Agenda Review, Changes, and Approval
4. Public Comment
5. Conflict of Interest
6. Approval of January 2023 financial report
7. Consent Agenda
 - a. Approval of January 15th, 2024 meeting minutes
 - b. Approval of payment for February 2024 budget claims
 - c. Approval of resignation:
 - i. Marci Saathoff with 9-month payout.
 - d. Approval of hire:
 - i. Megan McGlone, School Psych 2024-25 school year
 - ii. Leah Giese, SLP 2024-25 school year
8. Discussion Items
 - a. Assistant Director Report
 - b. ESY rates
 - c. Director Report
9. Executive Session 1-23-2(1) for the purpose of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.
10. Executive Session 1-23-2(4) for the purpose of discussing negotiations
11. Action Item
 - a. Approval of resignation of Director, effective June 30, 2024
 - b. Approval of Assistant Director Contract
 - c. Approval to hire Rodney Freeman to represent NESC Board during negotiations
 - d. Approval for ESY rates 2024
 - e.
12. Adjourn

Next Meeting March 18th, 2024

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
January 1, 2024	\$169,228.39	\$973,066.99	\$4,966.49	\$1,147,261.87

Receipts:

Local Sources:

1312 Center Base Tuition		\$100,963.46		\$100,963.46
1332 Extended School Year Tuition		\$4,889.45		\$4,889.45
1510 Interest	\$29.22	\$209.75		\$238.97
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$560.03	\$130,462.22		\$131,022.25
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$1.06	\$10.72	\$3,160.32	\$3,172.10
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$96,586.86			\$96,586.86

State Sources:

3119 Grants-in-Aid: Ed. Specialist		\$93,224.50		\$93,224.50
3900 Part C Funds		\$2,693.65		\$2,693.65
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611		\$169,476.00		\$169,476.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$5,312.00		\$5,312.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts				\$0.00
				\$0.00

Total Monthly Receipts	\$97,177.17	\$507,241.75	\$3,160.32	\$607,579.24
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Balance Frwd plus Revenue to date	\$266,405.56	\$1,480,308.74	\$8,126.81	\$1,754,841.11
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements

Salaries	\$3,625.13	\$354,617.67		\$358,242.80
Disbursements	\$11,431.43	\$127,784.52	\$1,924.69	\$141,140.64
Less Total Salaries & Disbursements	\$15,056.56	\$482,402.19	\$1,924.69	\$499,383.44

CASH BALANCE				
January 31, 2024	\$251,349.00	\$997,906.55	\$6,202.12	\$1,255,457.67

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$2.73	\$490,972.07	\$6,202.12	\$497,176.92
Money Market Savings XX-105	\$251,346.27	\$417,678.91	\$0.00	\$669,025.18
Certificates of Deposit XX-106	\$0.00	\$84,255.57	\$0.00	\$84,255.57
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$251,349.00	\$997,906.55	\$6,202.12	\$1,255,457.67
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

CASH BALANCE

	<u>December-22</u>	<u>December-23</u>
General Fund	\$126,924.66	\$169,228.39
Special Education Fund	\$1,086,815.20	\$973,066.99
Total	<u>\$1,213,739.86</u>	<u>\$1,142,295.38</u>

Regular; Processing Month 01/2024; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	29.22	320.13	98.50	4.87
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	6,830.89	560.03	3,975.65	58.20	2,855.24
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	1.06	244.38	0.00	(244.38)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	4,059.93	31.23	8,940.07
10 1990 200	EXPENSED MILEAGE FROM SPED	336,855.00	96,586.86	162,043.83	48.10	174,811.17
Subtotal: LOCAL SOURCES		435,398.77	97,177.17	249,031.80	57.20	186,366.97
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	603.00	0.00	(603.00)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	500.00	0.00	(500.00)
Subtotal: 5000		0.00	0.00	1,103.00	0.00	(1,103.00)
Fund Total:		435,398.77	97,177.17	250,134.80	57.45	185,263.97

Regular; Processing Month 01/2024; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	969,864.38	100,963.46	428,922.48	44.22	540,941.90
22 1312 100	TUITION-ESY	105,000.00	4,889.45	92,440.95	88.04	12,559.05
22 1510	INTEREST	1,700.00	209.75	2,164.96	127.35	(464.96)
22 1990 003	SPED ASSESSMENTS	1,686,650.39	130,462.22	949,529.42	56.30	737,120.97
22 1990 018	MISCELLANEOUS	5,000.00	10.72	2,595.16	51.90	2,404.84
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		2,773,214.77	236,535.60	1,475,652.97	53.21	1,297,561.80
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	170,671.85	93,224.50	93,224.50	54.62	77,447.35
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,693.65	22,153.31	55.38	17,846.69
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	5,274.89	117.22	(774.89)
Subtotal: STATE SOURCES		215,171.85	95,918.15	120,652.70	56.07	94,519.15
22 4175 475	REGULAR IDEA PART B 611	2,150,803.00	169,476.00	756,135.00	35.16	1,394,668.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	4,206.00	0.00	0.00	0.00	4,206.00
22 4186 486	REGULAR IDEA PART B 619	58,594.00	5,312.00	22,247.00	37.97	36,347.00
Subtotal: FEDERAL SOURCES		2,213,603.00	174,788.00	778,382.00	35.16	1,435,221.00
22 5110	OPERATING TRANSFER IN	50,000.00	0.00	0.00	0.00	50,000.00
Subtotal: 5000		50,000.00	0.00	0.00	0.00	50,000.00
Fund Total:		5,251,989.62	507,241.75	2,374,687.67	45.22	2,877,301.95

Regular; Processing Month 01/2024; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	5,687,388.39	604,418.92	2,624,822.47	46.15	3,062,565.92

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$0.00	\$0.00	0.00	\$74,760.04
2227	TECHNOLOGY SUPPORT	\$8,424.59	\$659.26	\$3,619.96	42.97	\$4,804.63
2319	BOARD OF EDUCATION SERVICES	\$14,891.25	\$2,353.64	\$10,872.98	73.02	\$4,018.27
2329	ADMINISTRATION	\$35,000.04	\$2,843.03	\$17,466.62	49.90	\$17,533.42
2529	ADMINISTRATION-FISCAL SERVICES	\$10,548.73	\$784.76	\$5,996.75	56.85	\$4,551.98
2542	OPERATION & MAINTENANCE BLDGS.	\$4,663.28	\$138.62	\$1,273.15	27.30	\$3,390.13
2545	VEHICLE SERVICE	\$270,483.00	\$7,205.63	\$130,275.32	48.16	\$140,207.68
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$786.00	\$4,208.00	32.37	\$8,792.00
10	GENERAL FUND	\$435,398.77	\$14,770.94	\$173,712.78	39.90	\$261,685.99
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$109,206.00	\$0.00	\$92,440.95	84.65	\$16,765.05
1223	CENTER BASE DAY PROGRAMS	\$969,864.38	\$76,302.07	\$354,337.07	36.53	\$615,527.31
1226	EARLY CHILDHOOD SERVICES	\$455,620.17	\$44,562.65	\$192,016.37	42.14	\$263,603.80
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$7,105.10	0.00	(\$7,105.10)
2142	PSYCHOLOGICAL SERVICES	\$1,011,571.84	\$86,246.41	\$412,624.14	40.79	\$598,947.70
2152	SPEECH PATHOLOGY SERVICES	\$1,336,232.09	\$122,174.45	\$563,499.83	42.17	\$772,732.26
2171	PHYSICAL THERAPY	\$342,288.87	\$33,837.66	\$179,899.92	52.56	\$162,388.95
2172	OCCUPATIONAL THERAPY	\$590,919.04	\$61,187.72	\$295,628.43	50.03	\$295,290.61
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$55.00	2.20	\$2,445.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$170,671.85	\$12,952.23	\$76,298.15	44.70	\$94,373.70
2227	TECHNOLOGY SUPPORT	\$85,182.03	\$6,665.32	\$36,597.83	42.96	\$48,584.20
2319	BOARD OF EDUCATION SERVICES	\$120,233.75	\$684.18	\$86,359.63	71.83	\$33,874.12
2329	ADMINISTRATION	\$353,889.24	\$28,748.38	\$176,435.06	49.86	\$177,454.18
2529	ADMINISTRATION-FISCAL SERVICES	\$106,659.39	\$7,934.73	\$60,819.94	57.02	\$45,839.45
2542	OPERATION & MAINTENANCE BLDGS.	\$47,150.97	\$1,401.50	\$12,872.42	27.30	\$34,278.55
22	SPECIAL EDUCATION FUND	\$5,701,989.62	\$482,697.30	\$2,546,989.84	44.67	\$3,154,999.78
	Grand Total:	\$6,137,388.39	\$497,468.24	\$2,720,702.62	44.33	\$3,416,685.77

Activity Fund Balance Report - Summary - Exclude Encumbrances
01/2024 - 01/2024

Regular; Beginning Month 01/2024; Processing Month 01/2024; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	2,498.00	1,211.75	2,502.00	0.00	3,788.25
71 453	SANFORD FLEX	2,468.49	712.94	658.32	0.00	2,413.87
Fund Total: 71		4,966.49	1,924.69	3,160.32	0.00	6,202.12

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, January 15, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 15, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:03 P.M. and adjourned at 9:31 P.M.

Members present:

In-Person:

Megann Murphy, Arlington – entered at 7:09 P.M.; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Laura Crooks, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Penny Thyen, Waverly/South Shore

Zoom:

Malory McIntire, Clark; Lisa Lauterhahn, Enemy Swim Day School – entered at 7:15 P.M.; Jon Kahnke, Florence; Audrey Rider, Henry; Michelle Kooima, Lake Preston; Carrie Schiernbeck, ORR – entered at 7:15 P.M.; Lana Sand, Rosholt

Absent:

Norm Koehlmoos, DeSmet; Greg Bich, Iroquois; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Art Berger Jr., Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z); Robin Schwandt (Z); Shelly Skogstad (Z)
Member District Superintendents: Todd Obele, Henry (Z); Mitch Reed, Florence (Z) – entered at 7:18 P.M.
NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:03 P.M.

Introduction of Guests

Todd Obele, Stephanie Hayunga, Robin Schwandt and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #24-43 Motion by A. Nielsen, second by A. Schuller, to approve the agenda as presented. All present voted, motion carried.

Public Comment

President Schuurman requested a moment of silence in remembrance of NESC staff member Jessica Fischer.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #24-44 Motion by C. Verhoek, second by L. Crooks, to approve the financial report for the period ending December 31, 2023. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
December 1, 2023	\$184,384.62	\$850,213.62	\$6,980.86
<u>Receipts:</u>			
Local Sources	\$815.08	\$307,477.01	\$658.32
State Sources		\$2,986.65	
Federal Sources		\$215,001.00	
Other	\$500.00		
<u>Total Monthly Receipts</u>	<u>\$1,315.08</u>	<u>\$525,464.66</u>	<u>\$658.32</u>
Total Gross Receipts	\$185,699.70	\$1,375,678.28	\$7,639.18
Manual Journal Entries			
Less Salaries	\$3,578.21	\$364,481.51	
Less Disbursements	\$12,893.10	\$38,129.78	\$2,672.69
<u>Total Salaries & Disbursements</u>	<u>\$16,471.31</u>	<u>\$402,611.29</u>	<u>\$2,672.69</u>
Ending Cash Balance			
December 31, 2023	\$169,228.39	\$973,066.99	\$4,966.49

Consent Agenda

Action #24-45 Motion by P. Thyen, second by T. Abraham to approve the following items on the Consent Agenda: 7a) Approval of December 18, 2023 Board of Directors minutes; 7b) Approval of payment of January 2024 budget claims; 7c) Approval of contract – Amber Schulz, paraprofessional – Webster - \$19.90/hr. 7d) Approval of Contract – Traci Graham – School Psychologist – FY25 - \$77,664.18. All present voting in favor, motion carried.

January 2024 Accounts Payable

General Fund: AUTOMAXX CDJR, INC. FLEET MAINT 118.30; BASS SANITATION INC. OCT - DEC GARB 13.64; BINDE, GERALDINE O&M SUPP 0.98; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 138.04; CENEX FLEETCARD FLEET MAINT 5,077.49; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 11.00; DUST TEX SERVICE, INC. DEC RUG USE 5.40; EDMENTUM, INC APEX SEATS 285.62; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 82.53; HAMLIN COUNTY FARMERS COOP FLEET MAINT 484.04; HEALTH EQUITY HSA/FLEX 2.49; JURGENS OIL FLEET MAINT 59.90; MCLEOD'S PRINTING SUPPLY CHECKS 14.77; MINERT & ASSOCIATES, INC DRUG TESTING 786.00; NESC IMPREST 2,195.00; NESC PAYROLL JAN 2024 3,625.13; NESC SPECIAL REVENUE PROJECTS FY24 2ND QTR EX MI 661.01; OTTERTAIL POWER CO. ELEC 19.92; PALMLUND AUTOMOTIVE FLEET MAINT 44.65; PRAIRIE AG PARTNERS FLEET MAINT 12.50; ROB'S AUTO REPAIR FLEET MAINT 428.29; RON'S AUTO REPAIR FLEET MAINT 513.73; SORENSEN, STEPHANIE BACKGROUND CHECK 6.14; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.80; TOWN OF HAYTI WATER 27.27; W.W. TIRE SERVICE FLEET MAINT 265.35; WATERTOWN PUBLIC OPINION MINUTES 88.31; WEBSTER AUTO CARE FLEET MAINT 118.85

Fund Total: \$15,088.15

Special Education Fund: BASS SANITATION INC. OCT - DEC GARB 137.86; BINDE, GERALDINE O&M SUPP 9.91; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 22,732.57; BOSSE, JENNIFER DEC MI REIMB 298.44; CASTLEWOOD SCHOOL DISTRICT DEC CB USE FEE 593.36; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 111.23; DUST TEX SERVICE, INC. DEC RUG USE 54.59; FREEMAN, MARISA ASHA DUES 225.00; HAMLIN SCHOOL DISTRICT DEC CB USE FEE 988.94; HEALTH EQUITY HSA/FLEX 25.21; KELLER-KNUDSON, CHERYL ASHA DUES 225.00; LAKE PRESTON SCHOOL DISTRICT DEC CB USE FEE 593.37; MCLEOD'S PRINTING SUPPLY CHECKS 149.32; PARENT DEC MI REIMB 97.92; NESC IMPREST 307.00; NESC PAYROLL JAN 2024 354,617.67; NESC SPECIAL REVENUE PROJECTS FY24 2ND QTR EX MI; 95,925.85; OTTERTAIL POWER CO. ELEC 201.44; SORENSEN, STEPHANIE BACKGROUND CHECK/PSYCH CONTR SERV 417.71; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 98.34; TOWN OF HAYTI WATER 275.73; WATERTOWN PUBLIC OPINION MINUTES 8.73; WEBSTER SCHOOL DISTRICT DEC CB USE FEE 988.94; WIESE, RITA DEC MI REIMB 34.17; WILLIAMS, THEODORE PSYCH CONTR SERV 3,603.30

Fund Total: \$482,721.60

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Steering Committee Meeting

Steering Committee will meet February 19, 2024 at 6:00 P.M. – prior to regular BOD meeting.

Executive Session

Action #24-46 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by A. Nielsen, second by C. Verhoek to enter executive session at 7:23 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 9:30 P.M.

Action Items

Business Manager Contract

Action #24-47 Motion by T. Abraham, second by C. Verhoek to offer a contract to Business Manager Tiffany Stormo for FY25 with salary to be determined at a later date. All present voting in favor, motion carried.

Director Contract

Contract for Director Andrea Powell was tabled by Board President Schuurman.

Adjournment

Action #24-48 With there being no further business, motion by A. Schuller, second by M. Murphy, to adjourn. All present voted, motion carried.

The next NESC Steering Committee meeting will be held at Lake Area Technical College in Watertown, SD on Monday, February 19, 2024 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, February 19, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

FEBRUARY 2024 INVOICES

GENERAL FUND - 10

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM MAINT	243.84
BOETTCHER, KRISTY	REIMB GAS	37.00
CENEX FLEETCARD	FLEET MAINT	5,093.55
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	12.61
DON'S BODY SHOP	FLEET MAINT	76.00
DUST TEX SERVICE, INC.	JAN RUG USE	5.40
EDMENTUM, INC	APEX SEATS	254.51
ESTELLINE COMMUNITY OIL CO.	FLEET MAINT	51.37
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	790.13
HEALTH EQUITY	HSA/FLEX	2.49
MINERT & ASSOCIATES, INC	DRUG TESTING	790.00
NESC IMPREST	IMPREST	1,211.75
NESC PAYROLL	FEB 2024	3,608.37
OTTERTAIL POWER CO.	ELEC	25.98
ROB'S AUTO REPAIR	FLEET MAINT	2,702.89
SCHULZ, AMBER	BACKGROUND CHECK	3.89
STORMO, BEN	JAN 24 SNOW REMOVAL	43.20
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.88
TWIN VALLEY TIRE, INC - WEBSTER	FLEET MAINT	27.23
W.W. TIRE SERVICE	FLEET MAINT	407.96
WATERTOWN PUBLIC OPINION	MINUTES	178.72
WEBSTER AUTO CARE	FLEET MAINT	252.82
WEBSTER TIRE	FLEET MAINT	641.00

GENERAL FUND TOTAL:**16,462.59****SPECIAL EDUCATION FUND - 22**

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM MAINT	106.16
BOSSE, JENNIFER	JAN MI REIMB	110.16
CASTLEWOOD SCHOOL DISTRICT	NURSE SPLIT	12,475.61
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	127.55
DUST TEX SERVICE, INC.	JAN RUG USE	54.59
HAMLIN SCHOOL DISTRICT	JAN CB USE FEE	988.94
HEALTH EQUITY	HSA/FLEX	25.21
LAKE PRESTON SCHOOL DISTRICT	JAN CB USE FEE	593.37
PARENT	JAN MI REIMB	122.40

NESC PAYROLL	FEB 2024	361,565.97
OTTERTAIL POWER CO.	ELEC	262.68
REINHILLER, LISA	ED SPEC TRAVEL	82.00
SCHULZ, AMBER	BACKGROUND CHECK	39.36
SORENSEN, STEPHANIE	PSYCH CONTRACTED SERVICES	2,683.40
STORMO, BEN	JAN 24 SNOW REMOVAL	436.80
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	23,246.73
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	102.36
WATERTOWN PUBLIC OPINION	MINUTES	17.68
WEBSTER SCHOOL DISTRICT	JAN CB USE FEE	988.94
WIESE, RITA	JAN MI REIMB	40.80
WILLIAMS, THEODORE	PSYCH CONTRACTED SERVICES	5,401.20
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>409,471.91</u>
<u>FEBRUARY 2024 INVOICES TOTAL:</u>		<u>425,934.50</u>

Northeast Educational Services Cooperative

FEBRUARY 2024 BMO INVOICES

GENERAL FUND - 10

AMAZON	O&M SUPP	2.25
BLOSSOM SHOPPE, THE	FUNERAL FLOWERS	7.65
BROOKINGS REGISTER	EMPLOYMENT AD	25.20
INDEED, INC	EMPLOYMENT AD	42.31
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	5.05
ITC TELECOM	JAN PHONE SERVICE	39.25
LEARN PLAY THRIVE, LLC	EMPLOYMENT AD	30.51
SDSLHA	EMPLOYMENT AD	13.50
VERIZON WIRELESS	DEC PHONE SERVICE	11.53
<u>GENERAL FUND TOTAL:</u>		<u>177.25</u>

SPECIAL EDUCATION FUND - 22

AMAZON	O&M SUPP	48.07
BLOSSOM SHOPPE, THE	FUNERAL FLOWERS	77.35
BROOKINGS REGISTER	EMPLOYMENT AD	254.80
INDEED, INC	EMPLOYMENT AD	427.84
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	51.07
ITC TELECOM	JAN PHONE SERVICE	396.84
LEARN PLAY THRIVE, LLC	EMPLOYMENT AD	308.49
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	5,527.74
REINHILLER, LISA	ED SPEC TRAVEL	154.00
SDSLHA	EMPLOYMENT AD	136.50
VERIZON WIRELESS	DEC PHONE SERVICE	196.58
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>7,579.28</u>

FEBRUARY 2024 BMO INVOICES TOTAL:**7,756.53**



INVOICE

February 05, 2024

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2402

Invoice Amount: \$ 7,756.53

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending February 05, 2024.

Your payment is due **March 03, 2024**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2402
Amount Paid: \$ 7,756.53
Payment Due Date: March 03, 2024

RUN DATE: 02/07/2024

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency
As an administrator you may make adjustments to these transactions

BMO. Statement Period 01/06/2024 to 02/05/2024

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
01/26/2024	01/26/2024	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-22,870.61
			Debit Total USD	0.00
			Credit Total USD	-22,870.61
			Total USD	-22,870.61

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
01/08/2024	01/06/2024	XXXX-XXXX-XXXX-1409	Comfort Suites Sd072	154.00 ? !
			Debit Total USD	154.00
			Credit Total USD	0.00
			Total USD	154.00

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
01/17/2024	01/15/2024	XXXX-XXXX-XXXX-7540	The Blossom Shoppe Llc	85.00 ? !
01/17/2024	01/16/2024	XXXX-XXXX-XXXX-7540	Innovative Office Solu	7.03 ? !
01/18/2024	01/17/2024	XXXX-XXXX-XXXX-7540	Innovative Office Solu	49.09 ? !
			Debit Total USD	141.12
			Credit Total USD	0.00
			Total USD	141.12

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount
01/09/2024	01/08/2024	XXXX-XXXX-XXXX-0837	Www.Amazon Cb 11-30-2	25.33 ?
01/12/2024	01/12/2024	XXXX-XXXX-XXXX-0837	Vzwrllss My Vz Vb P	208.11 ?
01/15/2024	01/11/2024	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	436.09 ?
01/18/2024	01/17/2024	XXXX-XXXX-XXXX-0837	Sq The Brookings Regi	280.00 ?
01/19/2024	01/17/2024	XXXX-XXXX-XXXX-0837	South Dakota Speech La	150.00 ?
01/24/2024	01/23/2024	XXXX-XXXX-XXXX-0837	Marshall County Health	5,527.74 ?
			Debit Total USD	7,461.41
			Credit Total USD	0.00
			Total USD	7,461.41

Posting Date	Tran Date	Account	Supplier	Amount	
01/26/2024	01/25/2024	XXXX-XXXX-XXXX-0837	Learn Play Thrive, Llc	339.00	?
01/29/2024	01/29/2024	XXXX-XXXX-XXXX-0837	Amzn Mktp US R07929ko2	24.99	?
02/01/2024	02/01/2024	XXXX-XXXX-XXXX-0837	Indeed 88435358	470.15	?
			Debit Total USD	7,461.41	
			Credit Total USD	0.00	
			Total USD	7,461.41	

2024 ESY Provider Rates

We pay ESY providers their current hourly wage (calculated on an 8-hour day) or our ESY minimum, whichever is greater.

	2022	2023	2024
Certified Staff	\$30.00 / hour	\$31.00 / hour	\$32.00 / hour
Non-Certified Staff	\$14.40 / hour	\$15.80 / hour	\$17.50 / hour

Certified Staff: Centerbase Teacher
 Early Childhood Teacher
 Speech-Language Pathologist

Non-Certified Staff: Paraprofessional

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, February 7, 2024

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, February 7, 2024 at Lake Area Technical College (LATC) in Watertown, South Dakota. The meeting was called to order by President Schuster at 10:00 A.M. and adjourned at 10:48 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Mitch Reed, Florence – entered at 10:06 A.M.; Jim Hulscher, Hamlin– entered at 10:05 A.M.; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Laura Schuster, Sioux Valley; Scott Lepke, Waubay; Chris Lee, Willow Lake

Absent: Brian Jandahl, Elkton; Nadine Eastman, Enemy Swim; Paul Vonfischer, Estelline; Todd Obele, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Spencer Oland, Rosholt; Mike Schmidt, Summit; Jon Meyer, Waverly/South Shore; Jim Block, Webster; Larry Hulscher, Wilmot

Others Attending: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

President Schuster called the meeting to order at 10:00 A.M.

Motion by T. Ahrens and second by S. Lepke to approve the agenda as presented. All present voting in favor, motion carried.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Business Manager Stormo reviewed the financial report for December 2023.

Motion by B. Sampson and second by S. Benson to approve December 2023 financial report. All present voting in favor, motion carried.

December Child Count

Reminder to submit the December 1 child count report to Director Powell by February 23, 2024.

Meeting Dates

The remaining BOA meetings will be on March 6, April 3 and May 1.

ESY Rates

Assistant Director Frewing discussed ESY rates.

Certified Staff	Other Non-Certified Staff
\$32.00 hourly or 2023-24 contract salary; (calculated on an 8 hour day), whichever is greater.	\$17.50 per hour or their 2023-24 paraprofessional hourly wage, whichever is greater.

Comprehensive Plan

Director Powell discussed some of the recent guidance from DOE on comprehensive special education plans.

CB Students

Director Powell requested the districts to start communicating to her on CB students that will potentially need to be in CB for FY25.

Further Discussion

The board discussed mental health counselling.

Adjournment

There being no further business, motion by P. Books, second by A. Van Regenmorter to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, February 19, 2024 7:00 P.M.**

1. Call the meeting to order
2. Introduction of guests
3. Agenda review, changes, and approval
4. Public comment
5. Conflict of interest
6. Approval of January 2024 financial report
7. Consent Agenda
 - a. Approval of January 15, 2024 meeting minutes

 - b. Approval of payment of February 2024 budget claims

 - c. Approval of resignation:
 - i. Marci Saathoff with 9-month payout
 - d. Approval of hire:
 - i. Megan McGlone, School Psych 2024-25 school year
 - ii. Leah Giese, SLP 2024-25 school year
8. Discussion Items
 - a. Assistant Director Report

 - b. ESY rates

 - c. Director Report

9. Executive Session 1-23-2(1) for the purpose of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee
10. Action Items
 - a. Approval of resignation of Director, effective June 30, 2024
 - b. Approval of Assistant Director Contract
 - c. Approval to hire Rodney Freeman to represent NESC Board during negotiations
 - d. Approval of ESY rates 2024
 - e.
11. Adjourn

Next meeting March 18, 2024