

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 19, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 19, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:57 P.M.

Members present:

In-Person:

Megann Murphy, Arlington; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Norm Koehlmoos, DeSmet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Lana Sand, Rosholt; Penny Thyen, Waverly/South Shore; Natalie Remund, Wilmot

Zoom:

Audrey Schuller, Britton-Hecla – left at 8:20 P.M.; Tara Abraham, Hamlin; Audrey Rider, Henry; Michelle Kooima, Lake Preston; Carrie Schiernbeck, ORR.; Lisa Amdahl, Summit; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Jayme Trygstad, Sioux Valley; Art Berger Jr., Waubay

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z); Robin Schwandt (Z); Shelly Skogstad (Z); Teresa Landmark (Z); Marisa Freeman (Z) – entered at 7:03 P.M; Robin Schwandt (Z) – entered at 7:03 P.M.

Member District Superintendents: Dr. Jim Block, Webster; Todd Obele, Henry (Z); Mitch Reed, Florence (Z) – entered at 7:09 P.M.

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Dr. Jim Block, Todd Obele, Stephanie Hayunga, Teresa Landmark and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #24-49 Motion by L. Sand, second by C. Verhoek, to approve the agenda with the change to 7d-i) Megan McGlone to Patricia (Megan) McGlone. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #24-50 Motion by C. Verhoek, second by A. Nielsen, to approve the financial report for the period ending January 31, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
January 1, 2024	\$169,228.39	\$973,066.99	\$4,966.49
<u>Receipts:</u>			
Local Sources	\$97,177.17	\$236,535.60	\$3,160.32
State Sources		\$95,918.15	
Federal Sources		\$174,788.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$97,177.17</u>	<u>\$507,241.75</u>	<u>\$3,160.32</u>
Total Gross Receipts	\$266,405.56	\$1,480,308.74	\$8,126.81
Manual Journal Entries			
Less Salaries	\$3,625.13	\$354,617.67	
Less Disbursements	\$11,431.43	\$127,784.52	\$1,924.69
<u>Total Salaries & Disbursements</u>	<u>\$15,056.56</u>	<u>\$482,402.19</u>	<u>\$1,924.69</u>
Ending Cash Balance			
January 31, 2024	\$251,349.00	\$997,906.55	\$6,202.12

Consent Agenda

Action #24-51 Motion by C. Verhoek, second by N. Koehlmoos to approve the following items on the Consent Agenda: 7a) Approval of January 15, 2024 Board of Directors minutes; 7b) Approval of payment of February 2024 budget claims; 7c) Approval of resignation with 9 month payout – Marci Saathoff – Speech Language Pathologist; 7d) Approval of Contract – Patricia (Megan) McGlone – School Psychologist – FY25 - \$71,461.32; Approval of Contract – Leah Giese – Speech Language Pathologist – FY25 - \$62,448.47. All present voting in favor, motion carried.

The board would like to thank Marci Saathoff for her 34 years of service at NESC and wish her well going forward.

February 2024 Accounts Payable

General Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM MAINT 243.84; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 177.25; BOETTCHER, KRISTY REIMB GAS 37.00; CENEX FLEETCARD FLEET MAINT 5,093.55; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.61; DON'S BODY SHOP FLEET MAINT 76.00; DUST TEX SERVICE, INC. JAN RUG USE 5.40; EDMENTUM, INC APEX SEATS 254.51; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 51.37; HAMLIN COUNTY FARMERS COOP FLEET MAINT 790.13; HEALTH EQUITY HSA/FLEX 2.49; MINERT & ASSOCIATES, INC DRUG TESTING 790.00; NESC IMPREST 1,211.75; NESC PAYROLL FEB 2024 3,608.37; OTTERTAIL POWER CO. ELEC 25.98; ROB'S AUTO REPAIR FLEET MAINT 2,702.89; SCHULZ, AMBER BACKGROUND CHECK 3.89; STORMO, BEN JAN 24 SNOW REMOVAL 43.20; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.88; TWIN VALLEY TIRE, INC - WEBSTER FLEET MAINT 27.23; W.W. TIRE SERVICE FLEET MAINT 407.96; WATERTOWN PUBLIC OPINION MINUTES 178.72; WEBSTER AUTO CARE FLEET MAINT 252.82; WEBSTER TIRE FLEET MAINT 641.00

Fund Total: \$16,639.84

Special Education Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM MAINT 106.16; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 7,579.28; BOSSE, JENNIFER JAN MI REIMB 110.16; CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 12,475.61; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 127.55; DUST TEX SERVICE, INC. JAN RUG USE 54.59; HAMLIN SCHOOL DISTRICT JAN CB USE FEE 988.94; HEALTH EQUITY HSA/FLEX 25.21; LAKE PRESTON SCHOOL DISTRICT JAN CB USE FEE 593.37; PARENT JAN MI REIMB 122.40; NESC PAYROLL FEB 2024 361,565.97; OTTERTAIL POWER CO. ELEC 262.68; REINHILLER, LISA ED SPEC TRAVEL 82.00; SCHULZ, AMBER BACKGROUND CHECK 39.36; SORENSEN, STEPHANIE PSYCH CONTRACTED SERVICES 2,683.40; STORMO, BEN JAN 24 SNOW REMOVAL 436.80;

SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,246.73; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 102.36; WATERTOWN PUBLIC OPINION MINUTES 17.68; WEBSTER SCHOOL DISTRICT JAN CB USE FEE 988.94; WIESE, RITA JAN MI REIMB 40.80; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 5,401.20

Fund Total: \$417,051.19

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

ESY Rates

Assistant Director Frewing discussed ESY rates.

Director's Report

Director Powell gave her monthly report.

Executive Session

Action #24-52 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by L. Sand, second by M. McIntire to enter executive session at 7:18 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:51 P.M.

Action Items

Approval of Resignation

Action #24-53 Motion by M. McIntire, second by P. Thyen to approve resignation of Director – Andrea Powell - effective June 30, 2024. All present voting in favor, motion carried.

Assistant Director Contract

Action #24-54 Motion by L. Sand, second by A. Nielsen to offer a contract to Assistant Director Tim Frewing for FY25 with salary to be determined at a later date. All present voting in favor, motion carried.

Approval of Hiring Rodney Freeman

Action #24-55 Motion by L. Crooks, second by N. Koehlmoos to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. All present voting in favor, motion carried.

Approval of ESY Rates for 2024

Action #24-56 Motion by C. Verhoek, second by M. Murphy, to approve the ESY rates for 2024. The hourly pay for current NESC staff will be based on their 23-24 contracts. The pay for other providers will be based on their 23-24 contracts or on our minimum pay rates – whichever is greater. New minimum hourly rates will be \$32.00 for certified staff and \$17.50 for non-certified staff. All present voting in favor, motion carried.

Adjournment

Action #24-57 With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Steering Committee meeting will be held at Lake Area Technical College in Watertown, SD on Thursday, March 7, 2024 at 7:00 P.M. and at NESC Business Office in Hayti, SD on Wednesday, March 13, 2024 with time to be determined.

The NESC Steering Committee will also meet at Lake Area Technical College in Watertown, SD on Monday, March 18, 2024 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, March 18, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager