

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 18, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 18, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:44 P.M.

Members present:

In-Person:

Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Norm Koehlmoos, DeSmet; Laura Crooks, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Chris Verhoeck, Estelline; Jon Kahnke, Florence; Tara Abraham, Hamlin; Audrey Rider, Henry; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington – entered at 7:02 P.M. left at 7:14 P.M.; Malory McIntire, Clark; Megan Eichler, Lake Preston – entered at 7:19 P.M.; Carrie Schiernbeck, ORR – entered at 7:03 P.M.; Jayme Trygstad, Sioux Valley; Martin Looyenga, Webster; Tia Felberg, Willow Lake – entered at 7:06 P.M.; Natalie Remund, Wilmot

Absent:

Lisa Lauterhahn, Enemy Swim Day School; Greg Bich, Iroquois; Lana Sand, Rosholt; Art Berger Jr., Waubay

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z); Shelly Skogstad (Z); Teresa Landmark (Z) – entered at 7:01 P.M.

Member District Superintendents: Dr. Jim Block, Webster

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Dr. Jim Block, Stephanie Hayunga and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #24-58 Motion by N. Koehlmoos, second by A. Nielsen, to approve the agenda with the following changes: change 7c) FY25 to end of FY24, remove 9) SDCL 1-25-2(4) Negotiations and add to action item 10a) Anneke Nelson – FY25 Director Contract. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #24-59 Motion by L. Crooks, second by A. Schuller, to approve the financial report for the period ending February 29, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2024	\$251,349.00	\$997,906.55	\$6,202.12
<u>Receipts:</u>			
Local Sources	\$695.59	\$248,437.26	\$1,870.07
State Sources		\$2,260.43	
Federal Sources		\$248,011.00	
Other	\$779.00		
<u>Total Monthly Receipts</u>	<u>\$1,474.59</u>	<u>\$498,708.69</u>	<u>\$1,870.07</u>
Total Gross Receipts	\$252,823.59	\$1,496,615.24	\$8,072.19
Manual Journal Entries			
Less Salaries	\$3,608.37	\$361,565.97	
Less Disbursements	\$13,031.47	\$55,485.22	\$608.56
<u>Total Salaries & Disbursements</u>	<u>\$16,639.84</u>	<u>\$417,051.19</u>	<u>\$608.56</u>
Ending Cash Balance			
February 29, 2024	\$236,183.75	\$1,079,564.05	\$7,463.63

Consent Agenda

Action #24-60 Motion by J. Kahnke, second by C. Verhoek to approve the following items on the Consent Agenda: 7a) Approval of February 19, 2024 Board of Directors minutes; 7b) Approval of payment of March 2024 budget claims; 7c) Approval of resignation– Nicole Stulken – Occupational Therapist – end of FY24 contract; 7d) Approval of Contract i) Regina Klabenes – Speech Language Pathologist Assistant – FY25 - \$39,290.40, ii) Tori Lindgren – Speech Language Pathologist Assistant – FY25 - \$38,134.80; iii) Kris Street – Psych Examiner – FY25 - \$65,924.12; All present voting in favor, motion carried.

March 2024 Accounts Payable

General Fund: AAA PURE WATER FILTER 11.70; AUTOMAXX CDJR, INC. FLEET MAINT 64.84; BERNIE'S BODY & GLASS SHOP FLEET MAINT 1,279.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 141.51; CENEX FLEETCARD FLEET MAINT 5,354.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 22.89; DUST TEX SERVICE, INC. FEB RUG USE 7.16; EDMENTUM, INC APEX SEATS 110.33; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 33.78; HAMLIN COUNTY FARMERS COOP FLEET MAINT 777.54; HEALTH EQUITY HSA/FLEX 2.49; MEIER, MICHELLE FUEL REIMB 19.57; MINERT & ASSOCIATES, INC DRUG TESTING 391.00; NESC PAYROLL MARCH 24 3,553.77; OTTERTAIL POWER CO. ELEC 23.51; PRAIRIE AG PARTNERS FLEET MAINT 81.20; ROB'S AUTO REPAIR FLEET MAINT 2,427.96; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.85; W.W. TIRE SERVICE FLEET MAINT 183.86; WATERTOWN PUBLIC OPINION MINUTES 23.21; WEBSTER AUTO CARE FLEET MAINT 181.32

Fund Total: \$14,692.49

Special Education Fund: AAA PURE WATER FILTER 118.30; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 28,385.71; BOSSE, JENNIFER FEB MI REIMB 100.98; CASTLEWOOD SCHOOL DISTRICT FEB CB USE FEE 593.36; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 231.49; DUST TEX SERVICE, INC. FEB RUG USE 72.39; HAMLIN SCHOOL DISTRICT FEB CB USE FEE 988.94; HEALTH EQUITY HSA/FLEX 25.21; LAKE PRESTON SCHOOL DISTRICT FEB CB USE FEE 593.37; NESC PAYROLL MARCH 24 362,462.98; PARENT FEB MI REIMB 104.04; OTTERTAIL POWER CO. ELEC 237.72; SCHWINGER, MINDY MI REIMB 39.78; SORENSSEN, STEPHANIE PSYCH CONTR SERV 1,602.80; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 100.66; WATERTOWN PUBLIC OPINION MINUTES 234.67; WEBSTER SCHOOL DISTRICT FEB CB USE FEE 988.94; WIESE, RITA FEB MI REIMB 34.68; WILLIAMS, THEODORE PSYCH CONTR SERV 10,457.80

Fund Total: \$407,373.82

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

Executive Session

Action #24-61 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by N. Koehlmoos, second by C. Verhoek to enter executive session at 7:21 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:34 P.M.

Action Items

Approval of Director

Action #24-62 Motion by P. Thyen, second by A. Nielsen to approve FY25 Director Contract – Anneke Nelson - \$95,000. All present voting in favor, motion carried.

Approval of SWWC Contract

Action #23-63 Motion by C. Verhoek, second by A. Rider to approve SWWC contract for FY25 - \$90,767.00 – 139 days. All present voting in favor, motion carried.

Action #23-64 Motion by N. Koehlmoos, second by T. Abraham to amend *action #23-63* SWWC contract to FY25 - \$95,767.00 – 139 days. All present voting in favor, motion carried.

Approval of Negotiations Meeting

Action #24-65 Motion by N. Koehlmoos, second by J. Kahnke to approve setting negotiations meeting for March 28, 2024 for Units 1 and 2. All present voting in favor, motion carried.

Adjournment

Action #24-66 With there being no further business, motion by A. Nielsen, second by T. Abraham, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, April 15, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager