

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 20, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 20, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:53 P.M.

Members present:

In-Person:

Jason Julius, Castlewood; Malory McIntire, Clark; Arend Schuurman, Elkton; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Michelle Prins, Deuel; Lisa Lauterhahn, Enemy Swim Day School; Tara Abraham, Hamlin – left at 7:23 P.M.; Audrey Rider, Henry; Michelle Kooima, Lake Preston – entered at 7:05 P.M.; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Norm Koehlmoos, DeSmet; Laura Crooks, Deubrook; Chris Verhoek, Estelline; Jon Kahnke, Florence; Greg Bich, Iroquois; Carrie Schiernbeck, ORR; Lana Sand, Rosholt; Art Berger Jr., Waubay; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z); Shelly Skogstad (Z)

Member District Superintendents: Dr. Jim Block, Webster (Z), Todd Obele, Henry (Z)

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Guests: Anneke Nelson, Travis Ahrens, Kim Kludt

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Dr. Jim Block, Todd Obele, Anneke Nelson, Stephanie Hayunga, Shelly Skogstad, Travis Ahrens and Kim Kludt were introduced as guests.

Public Comment

No public comment was presented.

Agenda Review, Changes, and Approval

Action #24-78 Motion by M. McIntire, second by P. Thyen, to approve the agenda with the following changes: add 7c) Approval of Unit 1 Master Negotiated Agreement; remove 7e) Approval of hire – Shannon Lawrence, ESY. All present voted, motion carried.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #24-79 Motion by M. McIntire, second by J. Trygstad, to approve the financial report for the period ending April 30, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
April 1, 2024	\$222,193.99	\$1,079,564.03	\$8,023.01
<u>Receipts:</u>			
Local Sources	\$89,386.29	\$242,764.15	\$658.32
State Sources		\$46,499.33	
Federal Sources		\$178,031.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$89,386.29</u>	<u>\$467,294.48</u>	<u>\$658.32</u>
Balance Forward	\$311,580.28	\$1,546,858.51	\$8,681.33
Manual Journal Entries	-\$50,000.00	\$50,000.00	
Less Salaries	\$3,532.99	\$353,921.14	
Less Disbursements	\$30,632.69	\$127,135.80	\$829.33
<u>Total Salaries & Disbursements</u>	<u>\$34,165.68</u>	<u>\$481,056.94</u>	<u>\$829.33</u>
Ending Cash Balance			
April 30, 2024	\$227,414.60	\$1,115,801.57	\$7,852.00

Consent Agenda

Action #24-80 Motion by L. Amdahl, second by M. Murphy to approve the following items on the Consent Agenda: 7a) Approval of April 15, 2024 Board of Directors minutes; 7b) Approval of payment of May 2024 budget claims; 7c) Approval of Unit 1 Master Negotiated Agreement, Unit 1, ESY, Paraprofessional and Custodial Contracts; 7d) Approval of resignation – Christy Busskohl – SLP; 7e) Approval of Contracts: Jenna Leuthold – COTA – FY25 – 200 days - \$41,250.00; Taryn Opdahl – ESY - \$32.00/hr. All present voting in favor, motion carried.

May 2024 Accounts Payable

General Fund: AUTOMAXX CDJR, INC. FLEET MAINT 34.19; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 239.06; BYTESPEED, LLC TECH EQ 1,262.43; CENEX FLEETCARD FLEET MAINT 7,088.29; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 15.81; DUST TEX SERVICE, INC. APRIL RUG USE 7.16; EMC INSURANCE ADD VEH INS COV 14.13; FRANKMAN MOTOR COMPANY FLEET MAINT 91.54; HAMLIN COUNTY FARMERS COOP FLEET MAINT 827.54; HEALTH EQUITY HSA/FLEX 2.49; JEFF'S VACUUM CENTER VACUUM MAINT 4.09; MCINTIRE, MALORY STEERING MI 7.07; MINERT & ASSOCIATES, INC DRUG TESTING 623.00; NESC IMPREST 34.24; NESC PAYROLL MAY 2024 3,704.69; OTTERTAIL POWER CO. ELEC 18.55; PALMLUND AUTOMOTIVE FLEET MAINT 44.65; PRINS, MICHELLE STEERING MI 5.97; REMUND, NATALIE STEERING MI 10.37; RIVERSIDE TECHNOLOGIES, INC. TECH EQ 121.05; ROB'S AUTO REPAIR FLEET MAINT 2,369.23; SAND, LANA STEERING MI 17.07; SCHURMAN, AREND STEERING MI 12.12; THYEN, PENNY STEERING MI 5.42; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.88; VERHOEK, CHRISTOPHER STEERING MI 4.50; W.W. TIRE SERVICE FLEET MAINT 203.20; WATERTOWN PUBLIC OPINION MINUTES 10.00; WEBSTER AUTO CARE FLEET MAINT 218.94

Fund Total: \$16,998.68

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,663.17; BOSSE, JENNIFER APRIL MI REIMB 110.16; BYTESPEED, LLC TECH EQ 12,764.57; CASTLEWOOD SCHOOL DISTRICT APRIL CB USE FEE 593.36; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 159.83; DUST TEX SERVICE, INC. APRIL RUG USE 72.39; EMC INSURANCE ADD VEH INS COV 142.87; HAMLIN SCHOOL DISTRICT APRIL CB USE FEE 988.94; HEALTH EQUITY HSA/FLEX 25.21; JEFF'S VACUUM CENTER VACUUM MAINT 41.36; LAKE PRESTON SCHOOL DISTRICT APRIL CB USE FEE 593.37; MCINTIRE, MALORY STEERING MI 71.47; MITCHELL TECHNICAL INSTITUTE SLP REGIS 196.00; NESC IMPREST 160.00; NESC PAYROLL MAY 2024 385,729.74; OTTERTAIL POWER CO. ELEC 187.60; PRINS, MICHELLE STEERING MI 60.33; REMUND, NATALIE STEERING MI 104.89; RIVERSIDE TECHNOLOGIES, INC. TECH EQ 1,223.95; SAND, LANA STEERING MI 172.65; SCHURMAN, AREND STEERING MI 122.52; THYEN, PENNY STEERING MI 54.76; TIME MANAGEMENT

SYSTEMS, INC TIME CLOCK 102.36; VERHOEK, CHRISTOPHER STEERING MI 45.48; WATERTOWN PUBLIC OPINION MINUTES 101.08; WEBSTER SCHOOL DISTRICT APRIL CB USE FEE 988.94; WIESE, RITA MARCH - APRIL MI REIMB 42.84; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 5,551.10

Fund Total: \$430,070.94

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

FY25 Preliminary Budget

Business Manager Stormo stated no changes were made to the preliminary budget for FY25.

By-Laws and Policy Updates

Assistant Director reviewed the first reading of by-laws and policy updates.

EMC Property Insurance

Business Manager Stormo discussed EMC property insurance.

Executive Session

No executive session was held.

Action Items

Approval of Unit 2 Master Negotiated Agreement

Action #24-81 Motion by J. Trygstad, second by P. Thyen, to approve implementing the provisions of its last best offer, including tentative agreements, as relates to Unit 2 and 2024 negotiations pursuant to SDCL 3-18-8.2. All present voting in favor, motion carried.

Approval of Nationally Certified Teacher years 6-10

Action #24-82 Motion by M. McIntire, second by J. Julius, to approve the \$1,000 stipend match with the state for National Certified Teacher credentials for years 6-10. All present voting in favor, motion carried.

Adjournment

Action #24-83 With there being no further business, motion by J. Trygstad, second by M. McIntire, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, June 17, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager