

# Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241

605-783-3607 • Fax 605-783-3259

August 15, 2024

Dear NESC Board Members,

Our monthly board meeting will be held on Monday August 19<sup>h</sup>, 2024 at 7:00pm. You may attend in person, virtually or by phone. Depending on your preference, information for all three options is listed below:

Physical location of meeting:

Lake Area Technical College

1201 Arrow Avenue

Watertown, SD

Phone and Virtual link via Zoom:

<https://sdk12.zoom.us/j/99257696217>

Enclosed are several documents for your review prior to the meeting.

See you on Monday August 19th at 7:00pm

Sincerely,



Anneke Nelson  
NESC Director

<b>NESC Board of Directors Meeting</b>	
Date	August 19th, 2024
Time	7:00pm
Location	Lake Area Technical College
Link for Virtual Attendance	<a href="https://sdk12.zoom.us/j/99257696217">https://sdk12.zoom.us/j/99257696217</a>

1. Call to order
2. Introduction of guests
3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of July 2024 financial report
7. Consent Agenda
  - a. Approval of July 15, 2024 meeting minutes
  - b. Approval of payment of August, 2024 budget claims
  - c. Approval of Ted Williams contract for School Psychology Services
  - d. Approval of Christina Flora contract change for Educational Evaluator from 135.52/.77 FTE days to 176 days/1.0 FTE
  - e. Approval of propane contract - Hamlin County Farmers Cooperative 2200 gallons @ 1.60 = \$3520
  - f. Resignation of Chelsey Karst, paraprofessional for Webster Center-Based Program
8. Discussion Items
  - a. Assistant Director's Report

- b. Director's Report
  - c. Chairman appointments for 2024-2025 Steering Committee (Negotiations)
  - d. NESC Hybrid Board Meeting shared expectations and engagement
  - e. CD Renewal
9. Action Items
- a. Approval of CD Renewal
  - b. Approval of MOA for Unit 1 and 2 to increase mileage from \$.51 to \$0.6555 to align with changes in state rates
10. Executive Session (if needed)
11. Adjourn

Next Meeting will be held September 16th, 2024 at 7:00pm

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
July 1, 2024	\$216,962.34	\$1,208,052.97	\$7,702.39	\$1,432,717.70
Receipts:				
<b>Local Sources:</b>				
1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$119.63	\$150.74		\$270.37
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments				\$0.00
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$699.98	\$699.98
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
<b>State Sources:</b>				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,075.10		\$2,075.10
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
<b>Federal Sources:</b>				
4175 MTSS				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00
<b>Other Receipts:</b>				
120 Accounts Receivable				\$0.00
140 Due from other Governments	\$63,346.98	\$182,401.09		\$245,748.07
Other Receipts				\$0.00
				\$0.00
<b>Total Monthly Receipts</b>	<b>\$63,466.61</b>	<b>\$184,626.93</b>	<b>\$699.98</b>	<b>\$248,793.52</b>
Balance Frwd plus Revenue to date	\$280,428.95	\$1,392,679.90	\$8,402.37	\$1,681,511.22
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
<b>Less Salaries &amp; Disbursements</b>				
Salaries	\$3,245.88	\$363,542.16		\$366,788.04
Disbursements	\$21,557.18	\$179,092.29	\$226.45	\$200,875.92
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$24,803.06</b>	<b>\$542,634.45</b>	<b>\$226.45</b>	<b>\$567,663.96</b>
<b>CASH BALANCE</b>				
July 31, 2024	<b>\$255,625.89</b>	<b>\$850,045.45</b>	<b>\$8,175.92</b>	<b>\$1,113,847.26</b>

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$4.02	\$438,758.71	\$8,175.92	\$446,938.65
Money Market Savings XX-105	\$255,621.87	\$319,904.49	\$0.00	\$575,526.36
Certificates of Deposit XX-106	\$0.00	\$86,382.25	\$0.00	\$86,382.25
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$255,625.89</b>	<b>\$850,045.45</b>	<b>\$8,175.92</b>	<b>\$1,113,847.26</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 07/2024; Accounts to Include Accounts with  
 Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	119.63	119.63	36.81	205.37
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	74,760.04	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	4,904.25	0.00	0.00	0.00	4,904.25
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	3,627.84	3,627.84	100.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	4,909.00	4,909.00	37.76	8,091.00
10 1990 200	EXPENSED MILEAGE FROM SPED	421,754.50	0.00	0.00	0.00	421,754.50
Subtotal: LOCAL SOURCES		518,371.63	83,416.51	83,416.51	16.09	434,955.12
Fund Total:		518,371.63	83,416.51	83,416.51	16.09	434,955.12

Regular; Processing Month 07/2024; Accounts to Include Accounts with Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	999,856.35	106,193.96	106,193.96	10.62	893,662.39
22 1312 100	TUITION-ESY	105,000.00	0.00	0.00	0.00	105,000.00
22 1510	INTEREST	1,700.00	150.74	150.74	8.87	1,549.26
22 1990 003	SPED ASSESSMENTS	1,956,108.29	0.00	0.00	0.00	1,956,108.29
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		3,072,664.64	106,344.70	106,344.70	3.46	2,966,319.94
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	186,847.62	0.00	0.00	0.00	186,847.62
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,075.10	2,075.10	5.19	37,924.90
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		231,347.62	2,075.10	2,075.10	0.90	229,272.52
22 4175 475	REGULAR IDEA PART B 611	2,133,285.00	0.00	0.00	0.00	2,133,285.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	2,888.00	0.00	0.00	0.00	2,888.00
22 4186 486	REGULAR IDEA PART B 619	58,692.00	0.00	0.00	0.00	58,692.00
Subtotal: FEDERAL SOURCES		2,194,865.00	0.00	0.00	0.00	2,194,865.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		5,573,877.26	108,419.80	108,419.80	1.95	5,465,457.46

**Revenue Summary Report**

Processing Month: 07/2024

User ID: TJS

Regular; Processing Month 07/2024; Accounts to Include Accounts with  
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,092,248.89	191,836.31	191,836.31	3.15	5,900,412.58

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$0.00	\$0.00	0.00	\$74,760.04
2227	TECHNOLOGY SUPPORT	\$7,790.04	\$429.32	\$429.32	5.51	\$7,360.72
2319	BOARD OF EDUCATION SERVICES	\$14,474.00	\$6,706.90	\$6,706.90	46.34	\$7,767.10
2329	ADMINISTRATION	\$29,589.50	\$2,211.24	\$2,211.24	7.47	\$27,378.26
2529	ADMINISTRATION-FISCAL SERVICES	\$10,002.07	\$1,240.44	\$1,240.44	12.40	\$8,761.63
2542	OPERATION & MAINTENANCE BLDGS.	\$4,145.14	\$42.41	\$42.41	1.02	\$4,102.73
2545	VEHICLE SERVICE	\$360,983.00	\$0.00	\$0.00	0.00	\$360,983.00
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$0.00	0.00	\$13,000.00
<b>10</b>	<b>GENERAL FUND</b>	<b>\$518,371.63</b>	<b>\$10,630.31</b>	<b>\$10,630.31</b>	<b>2.05</b>	<b>\$507,741.32</b>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$107,888.00	\$48,336.15	\$48,336.15	44.80	\$59,551.85
1223	CENTER BASE DAY PROGRAMS	\$999,856.35	\$8,838.74	\$8,838.74	0.88	\$991,017.61
1226	EARLY CHILDHOOD SERVICES	\$484,907.78	\$3,650.70	\$3,650.70	0.75	\$481,257.08
2142	PSYCHOLOGICAL SERVICES	\$1,100,621.15	\$5,522.60	\$5,522.60	0.50	\$1,095,098.55
2152	SPEECH PATHOLOGY SERVICES	\$1,466,272.11	\$8,305.18	\$8,305.18	0.57	\$1,457,966.93
2171	PHYSICAL THERAPY	\$357,600.68	\$23,689.61	\$23,689.61	6.62	\$333,911.07
2172	OCCUPATIONAL THERAPY	\$592,714.97	\$29,742.05	\$29,742.05	5.02	\$562,972.92
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$186,847.62	\$9,984.32	\$9,984.32	5.34	\$176,863.30
2227	TECHNOLOGY SUPPORT	\$89,585.49	\$4,635.72	\$4,635.72	5.17	\$84,949.77
2319	BOARD OF EDUCATION SERVICES	\$131,951.00	\$77,129.35	\$77,129.35	58.45	\$54,821.65
2329	ADMINISTRATION	\$340,279.20	\$25,429.61	\$25,429.61	7.47	\$314,849.59
2529	ADMINISTRATION-FISCAL SERVICES	\$115,023.80	\$14,265.08	\$14,265.08	12.40	\$100,758.72
2542	OPERATION & MAINTENANCE BLDGS.	\$47,829.11	\$487.74	\$487.74	1.02	\$47,341.37
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>	<b>\$6,023,877.26</b>	<b>\$260,016.85</b>	<b>\$260,016.85</b>	<b>4.32</b>	<b>\$5,763,860.41</b>
<b>Grand Total:</b>		<b>\$6,542,248.89</b>	<b>\$270,647.16</b>	<b>\$270,647.16</b>	<b>4.14</b>	<b>\$6,271,601.73</b>



**Activity Fund Balance Report - Summary - Exclude Encumbrances**  
07/2024 - 07/2024

Regular; Beginning Month 07/2024; Processing Month 07/2024; Accounts to Include Accounts with Activity; Fund Number 71

**Fund: 71      AGENCY FUND**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	5,000.00	0.00	0.00	0.00	5,000.00
71 453	SANFORD FLEX	2,702.39	226.45	699.98	0.00	3,175.92
	Fund Total: 71	<u>7,702.39</u>	<u>226.45</u>	<u>699.98</u>	<u>0.00</u>	<u>8,175.92</u>

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, July 15, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 15, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:08 P.M. and adjourned at 7:58 P.M.

**Members present:**

**In-Person:**

Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Penny Thyen, Waverly/South Shore

**Zoom:**

Megann Murphy, Arlington; Reid McDaniel, Lake Preston; Carrie Schiernbeck, ORR; Lisa Amdahl, Summit; Art Berger Jr., Waubay; Martin Looyenga, Webster

**Absent:**

Jared Tolzin, DeSmet; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Tara Abraham, Hamlin; Audrey Rider, Henry; Greg Bich, Iroquois; Lana Sand, Rosholt; Jayme Trygstad, Sioux Valley; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

**Others Attending:**

NESC Staff Representatives: Stephanie Hayunga (Z); Sara Lorensberg (Z); Teresa Landmark (Z)

Member District Superintendents: Todd Obele, Henry (Z); Travis Ahrens, Clark (Z), Kim Kludt, Deubrook

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:08 P.M.

**Agenda Review, Changes, and Approval**

*Action #24-95* Motion by A. Schuller, second by R. McDaniel, to approve the agenda with the following changes: add 7ciii) Katy Enboden under FY24 business; move 7d to 9c under FY25 business. All present voted, motion carried.

**Introduction of Guests**

Todd Obele, Travis Ahrens, Kim Kludt, Stephanie Hayunga, Sara Lorensberg and Teresa Landmark were introduced as guests.

**Conflict of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comment was presented.

**Financial Report**

Action #24-96 Motion by C. Knutson, second by L. Amdahl, to approve the financial report for the period ending June 30, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
June 1, 2024	\$224,255.50	\$1,230,075.94	\$8,262.80
<b>Receipts:</b>			
Local Sources	\$2,034.06	\$225,157.09	\$685.02
State Sources		\$1,491.92	
Federal Sources		\$152,447.00	
Other	\$3,315.00	\$6,286.93	
<u>Total Monthly Receipts</u>	<u>\$5,349.06</u>	<u>\$385,382.94</u>	<u>\$685.02</u>
Balance Forward	\$229,604.56	\$1,615,458.88	\$8,947.82
Manual Journal Entries			
Less Salaries	\$3,754.40	\$342,244.45	
Less Disbursements	\$8,887.82	\$65,161.46	\$1,245.43
<u>Total Salaries &amp; Disbursements</u>	<u>\$12,642.22</u>	<u>\$407,405.91</u>	<u>\$1,245.43</u>
<b>Ending Cash Balance</b>			
June 30, 2024	\$216,962.34	\$1,208,052.97	\$7,702.39

**Consent Agenda**

Action #24-97 Motion by C. Verhoek, second by M. McIntire to approve the following items on the Consent Agenda: 7a) Approval of June 17, 2024 Board of Directors minutes; 7b) Approval of payment of final 2024 budget claims; 7c) Approval of Contracts i)Angie Wegner – ESY - \$41.84/hour ii) Sara Bingen – Academic Evaluator– \$57,882.06 – 176 days; iii) Gabriella Brees - ESY - \$17.50/hour iiiii) Katy Enboden – Paraprofessional - \$17.75/hour;. All present voting in favor, motion carried.

**EOFY2024 Accounts Payable**

**General Fund:** BASS SANITATION INC. APRIL - JUNE GARB 13.64; CENEX FLEETCARD FLEET MAINT 1,369.25; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.55; DUBRO, ANGEL REIMB FUEL 31.19; DUST TEX SERVICE, INC. JUNE 2024 RUG USE 7.16; EFRAIMSON ELECTRIC INC. BLDG MAINT 19.29; HAMLIN COUNTY FARMERS COOP FLEET MAINT 183.58; KDM EQUIPMENT FLEET MAINT 261.72; MINERT & ASSOCIATES, INC DRUG TESTING 349.00; NEBEL, JAMESON MAY - JUNE LAWN CARE 28.80; NESCSPECIAL REVENUE PROJECTS FY24 4TH QTR EXP MI 337.92; OTTERTAIL POWER CO. ELEC 16.61; ROB'S AUTO REPAIR FLEET MAINT 1,983.61; RON'S AUTO REPAIR FLEET MAINT 87.63; STORMO, TIFFANY FY24 REIMB TRAVEL/MI 37.18; VERIZON WIRELESS JUNE CELL SERVICE 11.51; W.W. TIRE SERVICE FLEET MAINT 55.00; WATERTOWN FORD CHRYSLER FLEET MAINT 356.33; WATERTOWN PUBLIC OPINION MINUTES 18.49; WEBSTER AUTO CARE FLEET MAINT 619.27; WEBSTER TIRE FLEET MAINT 572.00

**Fund Total: \$6,371.73**

**Special Education Fund:** BASS SANITATION INC. APRIL - JUNE GARB 137.86; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 126.87; DUST TEX SERVICE, INC. JUNE 2024 RUG USE 72.39; EFRAIMSON ELECTRIC INC. BLDG MAINT 194.99; MARSHALL CO. HEALTHCARE CENTER OT SERVICES 1,422.68; NEBEL, JAMESON MAY - JUNE LAWN CARE 291.20; NESCSPECIAL REVENUE PROJECTS FY24 4TH QTR EXP MI 62,780.19; OTTERTAIL POWER CO. ELEC 167.98; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 4,193.17; STORMO, TIFFANY FY24 REIMB TRAVEL/MI 375.98; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,246.74; VERIZON WIRELESS JUNE CELL SERVICE 196.44 WATERTOWN PUBLIC OPINION MINUTES 186.90

**Fund Total: \$93,393.39**

### Discussion Items

#### By-Law 4.2: Quorum for Board of Directors

Discussion was held on By-Law 4.2: Quorum for Board of Directors.

#### Article I – Criminal Background Investigation

Discussion was held on Article I – Criminal Background Investigation.

#### Article III – Leave Policy, Other Classified Staff

Discussion was held on Article III – Leave Policy, Other Classified Staff.

#### Article VII – Vehicle Use Policy

Discussion was held on Article VII – Vehicle Use Policy.

#### Educational Evaluator Job Description

Discussion was held on Educational Evaluator job description.

### Action Items

#### Approval of By-Law 4.2 – Quorum for Board of Directors

Action #24-98 Motion by A. Nielsen, second by C. Verhoek to approve By-Law 4.2: Quorum for Board of Directors. All present voted in favor, motion carried.

#### Approval of Article I – Criminal Background Investigation

Action #24-99 Motion by C. Knutson, second by A. Schuller to approve Article I – Criminal Background Investigation with changes. All present voted in favor, motion carried.

#### Approval of Article III – Leave Policy, Other Classified Staff

Action #24-100 Motion by A. Nielsen, second by L. Amdahl to approve Article III – Leave Policy, Other Classified Staff. All present voted in favor, motion carried.

#### Approval of Article VII – Vehicle Use Policy

Action #24-101 Motion by M. McIntire, second by R. McDaniel to approve Article VII – Vehicle Use Policy. All present voted in favor, motion carried.

#### Approval of Educational Evaluator Job Description

Action #24-102 Motion by C. Knutson, second by W. Gubrud to approve Educational Evaluator job description with changes. All present voted in favor, motion carried.

#### Appoint Business Manager as President Pro-Tem

Action #24-103 Motion by C. Verhoek, second by M. McIntire to nominate T. Stormo for President Pro-Tem. Motion by C. Verhoek, second by M. McIntire, nominations cease, and unanimous ballot be cast for T. Stormo. All present voted, motion carried.

Adjourn meeting for Fiscal Year 2024

Action #24-104 With there being no further business to come before the Board of Directors for FY24, Motion by A. Nielsen, second by C. Verhoek to adjourn the final Board of Directors meeting for FY24 at 7:27 P.M. All present voted, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY25 was called to order by President Pro-Tem Stormo at 7:28 P.M. Election of Officers for Fiscal Year 2025.

Office of the President

Action #25-1 Motion by C. Knutson, second by A. Nielsen to nominate A. Schuurman for the office of President. Motion by C. Verhoek, second by A. Schuller, nominations cease, and unanimous ballot be cast for A. Schuurman. All present voted, motion carried.

Office of the Vice-President

Action #25-2 Motion by A. Nielsen, second by M. McIntire to nominate P. Thyen for the office of Vice-President. Motion by C. Verhoek, second by A. Nielsen, nominations cease, and unanimous ballot be cast for P. Thyen. All present voted, motion carried.

NESC 2024-2025 Budget Hearing

President Schuurman declared the budget hearing open at 7:30 P.M. Business Manager Stormo presented the budget, and President Schuurman declared the budget hearing closed at 7:39 P.M.

Adopt FY2025 budget

Action #25-3 Motion by M. McIntire, second by C. Verhoek to adopt the FY25 budget as presented. All present voted, motion carried.

The changes to the preliminary published budget are as follows:

**Appropriations:**

**General Fund:**

Administration - \$29,589.50; Technology - \$5,990.04; Vehicle Services - \$160,983.00; Capital Acquisitions - \$201,800.00; Board of Education - \$14,474.00

**Special Education Fund:**

Early Childhood - \$484,907.78; Psychological Services - \$1,100,621.15; Speech Pathologist - \$1,466,272.10; Physical Therapy - \$357,600.68; Occupational Therapy - \$592,714.97; Technology - \$68,885.49; Administrative - \$340,279.19; Board of Education - \$131,951.00

**Means of Finance:**

**General Fund:**

Assessments - \$4,904.25; Expensed Mileage from SPED - \$421,754.50

**Special Education Fund:**

Assessments - \$1,956,108.33; IDEA PART B 611 - \$2,133,285.00; Fund Balance \$450,000; Transfer from General Fund - \$75,000.00

**Consent Agenda**

Action #25-4 Motion by C. Knutson, second by R. McDaniel to approve the following items on the consent agenda: 6a) Approval of July 2024 claims; 6b) Designate Official Depository-Reliabank, Hayti, SD; 6c) Authorize official newspaper – Watertown Public Opinion; 6d) Designate Legal Counsel – Rodney Freeman; 6e) Designate Business Manager as official custodian of accounts; 6f) Adopt travel rates: i) In state-\$0.655 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner, actual cost for lodging; ii) Out of state --\$.655 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging; 6g) Appoint Title IX and 504 Coordinator-Tim Frewing; 6h) Appoint Director Nelson and Business Manager Stormo as Federal Program Agents; 6i) Designate purchasing agents-Director Nelson & Business Manager Stormo; 6j) Set Board of Director’s pay for Special Committees-\$60 per meeting; \$0.655 per mile. All present voted, motion carried.

#### July 2024 Accounts Payable

**General Fund:** ASBSD FY25 DUES 62.00; CEC A.N., T.F. MEMBER 25.20; CPI MEMBER FEE 32.00; DUST TEX SERVICE JULY RUG FEE 6.36; EDMENTUM, INC APEX SEATS 7,800.30; EMC INSURANCE FY25 VEHICLE INS 5,782.72; FIRST DAKOTA INDEMNITY COMPANY FY25 WORK COMP 855.28; HEALTH EQUITY HSA FEE 1.44; LEUTHOLD, JENNA BACKGROUND CHECK 5.46; NESC PAYROLL JULY 2024 3,245.88; RELIABANK DEPOSIT BOX 1.20; SASD A.N, T.F., T.S., MEMBER 127.04; SOFTWARE UNLIMITED FY25 SOFTWARE FEE 468.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.49; TOWN OF HAYTI WATER 16.24.

**Fund Total: \$18,430.61**

**Special Education Fund:** ASBSD FY25 DUES 713.00; BOSSE, JENNIFER ESY MI 36.72; CEC A.N., T.F.MEMBER 289.80; CPI MEMBER FEE 368.00; DUST TEX SERVICE JULY RUG FEE 73.19; EMC INSURANCE FY25 VEHICLE INS 66,501.28; FIRST DAKOTA INDEMNITY COMPANY FY25 WORK COMP 9,835.72; GIGOV, ROBIN ESY MI 45.09; HEALTH EQUITY HSA FEE 16.56; KOGEL, SHERI ESY MI 244.80; LEUTHOLD, JENNA BACKGROUND CHECK 62.79; MARTIAN, EMILY ESY MI 285.60; NESC PAYROLL JULY 2024 363,542.16; PARENT ESY MI 36.72; OLSON, KIMBERLY ESY MI 46.92; RELIABANK DEPOSIT BOX 13.80; SASD A.N, T.F., T.S., MEMBER 1,460.96; SOFTWARE UNLIMITED FY25 SOFTWARE FEE 5,382.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 91.86; TOWN OF HAYTI WATER 186.76

**Fund Total: \$449,233.73**

#### Discussion Items

##### Assistant Director’s Report

Assistant Director Frewing gave his report.

##### Director’s Report

Director Nelson gave her monthly report.

##### NESC Board of Directors – District representatives

Discussion was held on districts preferred method for receiving board information for FY25.

##### Executive Session

No executive session was held.

#### Action Items

##### Approval of NESC By-Laws

*Action #25-5* Motion by C. Knutson, second by A. Nielsen to approve changes to By-Laws with changes. All present voted, motion carried.

##### Approval of NESC Policy Handbook

*Action #25-6* Motion by R. McDaniel, second by M. Looyenga to approve Policy Handbook with changes. All present voted, motion carried.

##### Approval of Signature Stamp Use

Action #25-7 Motion by C. Knutson, second by R. McDaniel to approve use of signature stamp for Business Manager and Board President. All present voted, motion carried.

### **Adjournment**

Action #25-8 With there being no further business, motion by W. Gubrud, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, August 19, 2024 at 7:00 P.M.

---

**Arend Schuurman, President**

---

**Tiffany Stormo, Business Manager**

ADMINISTRATION: Anneke Nelson 95,000.00; Tiffany Stormo 73,500.00; Tim Frewing 90,146.51; Tammy Anderson 20.23/hr; Rebecca Swafford 17.50/hr; CUSTODIAN: Geraldine Binde 20.00/hr; EDUCATIONAL SPECIALIST/MTSS: Lisa Reinhiller 52,007.33; TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 72,206.47; SPEECH THERAPY: Jennifer Bosse 79,087.59; Angel Dubro 52,976.58; Marisa Freeman 66,088.30; Leah Giese 64,946.41; Heather Hansen 67,832.55; Alysha Johnson 39,881.36; Cheryl Keller-Knudson 82,416.74; Megan Liljegren 66,088.30; Nicole Nedved 63,804.52; Rochelle Schmidt 64,465.74; Mindy Schwinger 69,919.20; Debra Tiefenthaler 82,416.74; SPEECH THERAPIST ASSISTANTS: Regina Klabenes 39,660.19; Tori Lindgren 40,862.02; Mallory Mattern 39,660.19; Brandi Ziebart 41,462.93; CENTER BASE: Lindsay Edwards 55,162.97; Chris Lather 62,161.53; Sara Lorensberg 73,383.85; Cody Swenson 53,245.30; EARLY CHILDHOOD: Debra Jensen 67,416.27; Karlette Juhnke 68,326.84; Teresa Landmark 61,564.32; Wendi Lindner 67,416.27; Julie Nelson 67,079.42; SCHOOL PSYCHOLOGISTS: Melissa Gent 74,319.77; Traci Graham 80,770.75; Nikki Heggelund 70,500.00; JodyAnn Jongeling 85,377.61; Maria Meyer 64,033.22; Robin Schwandt 80,770.75; Shelly Skogstad 78,297.45; PSYCHOLOGICAL EXAMINER: Kris Street 68,561.08; ACADEMIC EVALUATOR: Sara Bingen 57,882.08; Christina Flora 43,891.85; Jody Gary 36,391.68; PHYSICAL THERAPISTS: Nancy Crump 92,047.26; Kristina Suttan 79,387.83; PHYSICAL THERAPISTS ASSISTANT: Kristy Boettcher 56,245.36; OCCUPATIONAL THERAPISTS: Stephanie Hayunga 68,105.13; Nicol Huyvaert 78,430.45; OCCUPATIONAL THERAPISTS ASSISTANTS: Morgan Anderson 42,448.42; Kelsey Kringen 46,329.48; Jenna Leuthold 41,250.00; CENTER BASE PARA EDUCATORS: Katy Enboden 17.75/hr; Shelby Guerdet 21.90/hr; Alisha Halverson 21.45/hr; Chelsey Karst 21.40/hr; Baily Mack 20.90/hr; Megan Menzel 18.30/hr; Leslie Olson 18.60/hr; Shari Peckenpaugh 22.50/hr; Amber Schulz 20.40/hr; Sarah Sichmeller 21.85/hr; Jeff Sikkink 18.30/hr; EXTENDED SCHOOL YEAR: Gabriella Bles 17.50/hr; Jennifer Bosse 54.01/hr; Angel Dubro 42.06/hr; Lindsay Edwards 37.67/hr; Marisa Freeman 45.13/hr; Robin Gigov 40.51/hr; Heather Hansen 46.32/hr; Debra Jensen 46.04/hr; Alysha Johnson 45.39/hr; Karlette Juhnke 46.66/hr; Cheryl Keller-Knudson 56.28/hr; Sheri Kogel 17.50/hr; Teresa Landmark 42.04/hr; Chris Lather 41.77/hr; Megan Liljegren 45.13/hr; Wendi Lindner 46.04/hr; Sara Lorensberg 50.11/hr; Baily Mack 20.40/hr; Emily Martian 37.39/hr; Nicole Nedved 43.57/hr; Julie Nelson 45.81/hr; Kim Olson 36.97/hr; Leslie Olson 18.10/hr; Taryn Opdahl 32.00/hr; Rochelle Schmidt 44.02/hr; Amber Schulz 19.90/hr; Minday Schwinger 47.75; Angie Scotting 36.53/hr; Kelly Short 35.00/hr; Sara Sichmeller 21.35/hr; Amanda Stulken 32.04/hr; Cody Swenson 36.36/hr; Debra Tiefenthaler 56.28/hr; Angie Wegner 41.84/hr

Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, July 31, 2024

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, July 31, 2024 at HyVee in Watertown, South Dakota. The meeting was called to order by President Books at 10:02 A.M. and adjourned at 11:07 A.M.

Present: Steve Benson, Britton-Hecla; Peter Books, Castlewood; Travis Ahrens, Clark; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Paul Vonfischer, Estelline; Mitch Reed, Florence; Jim Hulscher, Hamlin; Todd Obele, Henry; Dana Felderman, Lake Preston; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Spencer Oland, Rosholt; Jon Meyer, Waverly/South Shore; Chris Lee, Willow Lake

Absent: Brian Sampson, Arlington; Abi Van Regenmorter, DeSmet; Brian Jandahl, Elkton; Nadine Eastman, Enemy Swim; Mike Ruth, Iroquois; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Scott Lepke, Waubay; Jim Block, Webster; Larry Hulscher, Wilmot

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

President Books called the meeting to order at 10:10 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for June 2024.

Motion by D. Felderman and second by J. Hulscher to approve June 2024 financial report. All present voting in favor, motion carried.

Meeting Dates for FY25

September 4, October 2, November 6, December 4 - tentative, January 8, February 5 – tentative, March 5, April 2, May 7

July NESC Board of Director Review

Director Nelson discussed with the BOA the July 15, 2024 BOD meeting.

Center Base Program Analysis

Director Nelson discussed with the board that she is analyzing the CB program.

Board of Advisors Digital Resources

Director Nelson stated that the information shared with the BOA will also be provided on google docs.



Special Education and Student Discipline

Director Nelson provided resources related to special education student discipline.

Public Notices

Director Nelson provided resources related to public notices.

CPI

CPI training is available to districts. Contact Assistant Director Frewing to set up CPI training.

Further Discussion

Discussion was held on student matters pertaining to enrollments, SPED teacher to student ratio, and advertising for speech language pathologist.

Adjournment

There being no further business, motion by S. Benson, second by M. Reed to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

## Northeast Educational Services Cooperative

## AUGUST 2024 INVOICES

**GENERAL FUND - 10**

CENEX FLEETCARD	FLEET MAINT	1,512.15
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	16.55
DUST TEX SERVICE, INC.	AUG RUG USE	6.36
FIRST DAKOTA INDEMNITY COMPANY	WORK COMP	171.84
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	484.82
HAMLIN COUNTY PUBLISHING	PAPER RENEWAL	4.16
HEALTH EQUITY	HSA/FLEX	3.93
KDM EQUIPMENT	FLEET MAINT	660.86
MINERT & ASSOCIATES, INC	DRUG TESTING	77.00
NELSON, ANNEKE	BACKGROUND CHECK/REIMB GAS	40.38
NESC PAYROLL	AUG 2024	3,178.07
OTTERTAIL POWER CO.	ELEC	17.69
PALMLUND AUTOMOTIVE	FLEET MAINT	619.73
PAPER 101	FY25 COOP PAPER PURCHASE	78,204.00
ROB'S AUTO REPAIR	FLEET MAINT	1,100.95
SASD	T.F. REGIS	24.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.49
W.W. TIRE SERVICE	FLEET MAINT	634.00
WATERTOWN PUBLIC OPINION	MINUTES	15.71
<b><u>GENERAL FUND TOTAL:</u></b>		<b><u>86,773.69</u></b>

**SPECIAL EDUCATION FUND - 22**

CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	190.30
DUST TEX SERVICE, INC.	AUG RUG USE	73.19
FIRST DAKOTA INDEMNITY COMPANY	WORK COMP	1,976.16
FREEMAN, MARISA	SLP SUPP	215.00
GRAHAM, TRACI	NASP DUES	220.00
HAMLIN COUNTY PUBLISHING	PAPER RENEWAL	47.84
HEALTH EQUITY	HSA/FLEX	45.17
JONGELING, JODYANN	NASP DUES	230.00
KOGEL, SHERI	ESY MI	157.20
MARTIAN, EMILY	ESY MI	73.36
PARENT	JULY ESY MI	47.16
NELSON, ANNEKE	BACKGROUND CHECK/REIMB GAS	48.99
NESC PAYROLL	AUG 2024	352,098.41

OLSON, KIMBERLY	ESY MI	301.30
OPDAHL, TARYN	ESY MI	321.61
OTTERTAIL POWER CO.	ELEC	203.39
REINHILLER, LISA	ED SPEC TRAVEL	122.00
SASD	T.F. REGIS	276.00
SCHWANDT, ROBIN	NASP DUES	230.00
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	23,941.75
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	91.59
WATERTOWN PUBLIC OPINION	MINUTES	180.69

**SPECIAL EDUCATION FUND TOTAL:** **381,091.11**

**AUGUST 2024 INVOICES TOTAL:** **467,864.80**

Northeast Educational Services Cooperative

AUGUST 2024 BMO INVOICES

GENERAL FUND - 10

AMAZON	BOARD SUPP	36.22
AMSTERDAM PRINTING&LITHO,CORP.	PLANNERS	27.83
APPLE INC.	TECH EQ	78.96
CPI	T.F. CERTIFICATION	155.92
HY-VEE FOOD STORE	IN-SERVICE SUPP/ BOA 7/31/24	10.34
ITC TELECOM	JULY PHONE SERVICE	35.65
US POSTAL SERVICE	POSTAGE	1.52

GENERAL FUND TOTAL:

346.44

SPECIAL EDUCATION FUND - 22

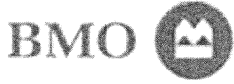
AMAZON	BOARD/CB/PSYCH/OT/PT/SLP/EC/ED SPEC SUPP	1,731.76
AMSTERDAM PRINTING&LITHO,CORP.	PLANNERS	320.07
APPLE INC.	TECH EQ	908.04
CPI	T.F., B.B. CERTIFICATION/CPI SEATS	4,469.43
HOLIDAY INN EXPRESS FT.PIERRE	ED SPEC TRAVEL	109.00
HY-VEE FOOD STORE	IN-SERVICE SUPP/ BOA 7/31/24	118.86
INNOVATIVE OFFICE SOLUTIONS	EC SUPP	61.23
ITC TELECOM	JULY PHONE SERVICE	409.97
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	2,042.50
MY PLACE - FORT PIERRE	ED SPEC TRAVEL	109.00
PEARSON EDUCATION	PSYCH/PT SUPP	8,029.62
PRO-ED	OT SUPP	1,035.10
THERAPRO, INC.	OT SUPP	132.00
US POSTAL SERVICE	POSTAGE	17.52

SPECIAL EDUCATION FUND TOTAL:

19,494.10

AUGUST 2024 BMO INVOICES TOTAL:

19,840.54



# INVOICE

August 05, 2024

Northeast Educational  
310 5th Street  
Hayti, SD 57241

ATTN:

**Invoice Number: 0703531-2408**

**Invoice Amount: \$ 19,840.54**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending August 05, 2024.

Your payment is due **September 01, 2024**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
310 5th Street  
Hayti, SD 57241

Invoice Number: 0703531-2408  
Amount Paid: \$ 19,840.54  
Payment Due Date: September 01, 2024

# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 07/06/2024 to 08/05/2024

## Mapped Cards

### Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
07/26/2024	07/26/2024	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-459.36
			Debit Total USD	0.00
			Credit Total USD	-459.36
			Total USD	-459.36

### Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
07/10/2024	07/09/2024	XXXX-XXXX-XXXX-9401	Crisis Prevention Inst	1,949.00
07/12/2024	07/12/2024	XXXX-XXXX-XXXX-9401	Apple.Com/Us	987.00
07/24/2024	07/22/2024	XXXX-XXXX-XXXX-9401	Ft. Pierre My Place	109.00
			Debit Total USD	3,045.00
			Credit Total USD	0.00
			Total USD	3,045.00

### Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
07/24/2024	07/23/2024	XXXX-XXXX-XXXX-1409	Holiday Inn Exp Ft Pie	109.00
			Debit Total USD	109.00
			Credit Total USD	0.00
			Total USD	109.00

### Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
07/24/2024	07/23/2024	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	10.99
08/02/2024	08/01/2024	XXXX-XXXX-XXXX-7540	Innovative Office Solu	61.23
08/02/2024	08/01/2024	XXXX-XXXX-XXXX-7540	Hy-Vee Watertown 1871	97.22
			Debit Total USD	169.44
			Credit Total USD	0.00
			Total USD	169.44

### Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount
--------------	-----------	---------	----------	--------

Posting Date	Tran Date	Account	Supplier	Amount	
07/10/2024	07/09/2024	XXXX-XXXX-XXXX-0837	Usps Po 4637080684	8.05	?
07/11/2024	07/10/2024	XXXX-XXXX-XXXX-0837	Amsterdam Prnt & Litho	347.90	?
07/11/2024	07/11/2024	XXXX-XXXX-XXXX-0837	Crisis Prevention Inst	1,949.00	?
07/17/2024	07/15/2024	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	445.62	?
07/18/2024	07/17/2024	XXXX-XXXX-XXXX-0837	Amazon.Com Rs1uc2me2	25.54	?
07/18/2024	07/17/2024	XXXX-XXXX-XXXX-0837	Amazon.Com Rs8cv96k0	163.00	?
07/18/2024	07/18/2024	XXXX-XXXX-XXXX-0837	Crisis Prevention Inst	727.35	?
07/19/2024	07/18/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj1k41ct0	16.99	?
07/19/2024	07/18/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rs6h81631	19.99	?
07/19/2024	07/18/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rs83h7qf1	26.36	?
07/19/2024	07/18/2024	XXXX-XXXX-XXXX-0837	Amzn Mktp US Rs7kj86i2	29.18	?
07/22/2024	07/18/2024	XXXX-XXXX-XXXX-0837	Therapro	132.00	?
07/22/2024	07/20/2024	XXXX-XXXX-XXXX-0837	Amzn Mktp US Rs7fa0iq1	62.40	?
07/22/2024	07/20/2024	XXXX-XXXX-XXXX-0837	Amzn Mktp US Rj6pw1jb0	127.25	?
07/23/2024	07/22/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj4rr98p0	12.98	?
07/23/2024	07/22/2024	XXXX-XXXX-XXXX-0837	Amazon.Com Rj0fk35m2	35.99	?
07/23/2024	07/22/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj96s8el1	129.05	?
07/23/2024	07/23/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj5gp66l0	41.17	?
07/24/2024	07/23/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj5e84812	28.18	?
07/24/2024	07/23/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj3hk1sx0	211.51	?
07/24/2024	07/23/2024	XXXX-XXXX-XXXX-0837	Pro-Ed, Inc	352.00	?
07/24/2024	07/23/2024	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi Health	2,042.50	?
07/24/2024	07/24/2024	XXXX-XXXX-XXXX-0837	Awl Pearson Education	903.50	?
07/24/2024	07/24/2024	XXXX-XXXX-XXXX-0837	Awl Pearson Education	2,799.82	?
07/25/2024	07/24/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rj5md5rf2	330.09	?
07/26/2024	07/25/2024	XXXX-XXXX-XXXX-0837	Pro-Ed, Inc	683.10	?
07/26/2024	07/26/2024	XXXX-XXXX-XXXX-0837	Awl Pearson Education	1,146.30	?
07/26/2024	07/26/2024	XXXX-XXXX-XXXX-0837	Awl Pearson Education	3,180.00	?
07/30/2024	07/29/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rv7b59ki2	55.54	?
08/01/2024	07/31/2024	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	31.98	?
08/01/2024	07/31/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rv8zc0uk0	226.38	?
08/05/2024	08/03/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rf7vw53m1	226.38	?
			Debit Total USD	16,517.10	
			Credit Total USD	0.00	
			Total USD	16,517.10	

## Re: Resignation?

Nelson, Anneke <Anneke.Nelson@k12.sd.us>

Wed 8/14/2024 10:49 AM

To: Karst, Chelsey <Chelsey.Karst@k12.sd.us>

Congratulations on your new position! It's most important for me as an employer to have people where they believe they will be most happy and where it is the best fit for them, even if it is not with us at NESC. I appreciate all that you have done for us at NESC. Good luck in your new position!

Anneke Nelson

Director

Northeast Educational Services Cooperative

anneke.nelson@k12.sd.us

Office: 605-783-3607

Cell: 651-216-5310

---

**From:** Karst, Chelsey <Chelsey.Karst@k12.sd.us>

**Sent:** Wednesday, August 14, 2024 9:55 AM

**To:** Nelson, Anneke <Anneke.Nelson@k12.sd.us>

**Subject:** Re: Resignation?

Hi Anneke,

Please accept this as my letter of resignation. I did accept a position at Waubay. I apologize for the short notice. My decision was based on being on the same schedule as my child. Sara does a phenomenal job, and I am sad to be leaving her and the other ladies. I want to thank the Coop for giving me the opportunity to work for them. I appreciate everything!

Chelsey Karst, RBT

NESC Centerbase, Webster

chelsey.karst@k12.sd.us

605-268-1181

---

**From:** Nelson, Anneke <Anneke.Nelson@k12.sd.us>

**Sent:** Wednesday, August 14, 2024 9:27:36 AM

**To:** Karst, Chelsey <Chelsey.Karst@k12.sd.us>

**Subject:** Resignation?

Hi Chelsey



I spoke with Sara yesterday and she indicated that you had gotten a different position in Waubay. I just wanted to confirm that you are no longer planning on working for us. If so, could you please submit a letter of resignation. It does not have to be anything big, just an email that states that you are resigning. Thanks!

Anneke Nelson

Director

Northeast Educational Services Cooperative

anneke.nelson@k12.sd.us

Office: 605-783-3607

Cell: 651-216-5310

**BANK****RATES**

Reliabank	12 month	5.01% APY
Dacotah Bank	7 month	5.01% APY
Bryant State Bank	11 month	4.61% APY
Plains Commerce Bank	11 month	4.51% APY
First Bank and Trust	12 month	4.25% APY
First Premier Bank	12 month	3.80% APY

# MEMORANDUM OF AGREEMENT

BETWEEN  
NORTHEAST EDUCATIONAL SERVICE COOPERATIVE  
AND  
UNIT 1

(PHYSICAL THERAPISTS, OCCUPATIONAL THERAPISTS, CERTIFIED  
OCCUPATIONAL THERAPY ASSISTANTS, SCHOOL PSYCHOLOGISTS,  
PSYCHOLOGICAL EXAMINERS, AND PHYSICAL THERAPY  
ASSISTANTS)

1. It is mutually understood that the NESC travel rate will be increased from 51 cents per mile to \$0.655 per mile to reflect the current state mileage rate. Article VI, C, paragraph 1 on page 8 will read:

## **Article VI, Subsection C**

NESC administration will assign cooperative vehicles on a case-by-case basis based on what is most economical and efficient for the cooperative. In addition, NESC administration will assign each cooperative vehicle a base location (employees' home, NESC office in Hayti, member school district, etc.) that is most economical and efficient to the cooperative. The base location is where the cooperative vehicle will be parked overnight. In the event that the residency of a staff member changes after the base location has been assigned, the administration reserves the right not to reassign a new base location. Staff hired to transport Center Base students on a daily basis will automatically be assigned a Cooperative vehicle. When cooperative vehicles are in need of repair, involved staff will use any available NESC spare vehicle. If a spare vehicle is not available, staff will use their personal vehicles until the repairs are completed, and will be reimbursed for mileage at the approved NESC travel rate for all work-related miles driven. (The NESC travel rate is \$0.655 per mile.) If staff choose to use their personal vehicle when a cooperative or school vehicle is available, no mileage will be provided.

## **FOR NORTHEAST EDUCATIONAL SERVICE COOPERATIVE**

---

Arend Schuurman, Board President

---

Date

**FOR UNIT 1**

---

Nicol Huyvaert, Unit 1 Representative

---

Date

# MEMORANDUM OF AGREEMENT

BETWEEN  
NORTHEAST EDUCATIONAL SERVICE COOPERATIVE  
AND  
UNIT 2

SPEECH-LANGUAGE PATHOLOGISTS, SPEECH-LANGUAGE  
PATHOLOGY ASSISTANTS, EARLY CHILDHOOD TEACHERS, CENTER  
BASED TEACHERS, TEACHING AND LEARNING SPECIALISTS,  
NURSE, TECHNOLOGY COORDINATOR, ACADEMIC EVALUATOR

1. It is mutually understood that the NESC travel rate will be increased from 51 cents per mile to \$0.655 per mile to reflect the current state mileage rate. Article VI, C, paragraph 1 on page 8 will read:

## **Article VI, Subsection C**

NESC administration will assign cooperative vehicles on a case-by-case basis based on what is most economical and efficient for the cooperative. In addition, NESC administration will assign each cooperative vehicle a base location (employees' home, NESC office in Hayti, member school district, etc.) that is most economical and efficient to the cooperative. The base location is where the cooperative vehicle will be parked overnight. In the event that the residency of a staff member changes after the base location has been assigned, the administration reserves the right not to reassign a new base location. Staff hired to transport Center Base students on a daily basis will automatically be assigned a Cooperative vehicle. When cooperative vehicles are in need of repair, involved staff will use any available NESC spare vehicle. If a spare vehicle is not available, staff will use their personal vehicles until the repairs are completed, and will be reimbursed for mileage at the approved NESC travel rate for all work-related miles driven. (The NESC travel rate is \$0.655 per mile.) If staff choose to use their personal vehicle when a cooperative or school vehicle is available, no mileage will be provided.

**FOR NORTHEAST EDUCATIONAL SERVICE COOPERATIVE**

---

Arend Schuurman, Board President

---

Date

**FOR UNIT 2**

---

Brenda Boyd, Unit 2 Representative

---

Date

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, August 19, 2024 7:00 P.M.**

1. Call to order
2. Introduction of guests
3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of July 2024 financial report
7. Consent Agenda
  - a. Approval of July 15, 2024 meeting minutes  
\_\_\_\_\_
  - b. Approval of payment of August 2024 budget claims  
\_\_\_\_\_
  - c. Approval of Ted Williams contract for School Psychology Services  
\_\_\_\_\_
  - d. Approval of Christina Flora contract change for Educational Evaluator from 135.52/.77 days to 176 days/1.0 FTE  
\_\_\_\_\_
  - e. Approval of propane contract – Hamlin County Farmers Cooperative 2200 gallons @ 1.60 = \$3520  
\_\_\_\_\_
  - f. Resignation of Chelsey Karst, paraprofessional for Webster Center-Based Program  
\_\_\_\_\_
8. Discussion Items
  - a. Assistant Director Report  
\_\_\_\_\_
  - b. Director Report  
\_\_\_\_\_
  - c. Chairman appointments for 2024-2025 Steering Committee (Negotiations)  
\_\_\_\_\_
  - d. NESC Hybrid Board Meeting shared expectations and engagement  
\_\_\_\_\_
  - e. CD Renewal  
\_\_\_\_\_
9. Action Items
  - a. Approval of CD Renewal  
\_\_\_\_\_

b.Approval of MOA for Unit 1 and 2 for increase mileage from \$.51 to \$0.6555

---

10. Executive Session (if needed)

11. Adjourn

Next meeting September 16, 2024 at 7:00pm