

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 19, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 19, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:55 P.M.

Members present:

In-Person:

Alisha Nielsen, Castlewood; Jared Tolzin, DeSmet; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Malory McIntire, Clark; Audrey Rider, Henry; Reid McDaniel, Lake Preston; Jayme Trygstad, Sioux Valley; Art Berger Jr. ,Waubay – left at 7:31 P.M.; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

Absent:

Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Carrie Schiernbeck, ORR; Lana Sand, Rosholt

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z); Shelly Skogstad (Z); Teresa Landmark (Z)
Member District Superintendents: Travis Ahrens, Clark, Kim Kludt, Deubrook; Todd Obele, Henry (Z);
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Kim Kludt, Todd Obele, Stephanie Hayunga, Shelly Skogstad and Teresa Landmark were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-9 Motion by A. Nielsen, second by C. Verhoek, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-10 Motion by T. Abraham, second by J. Tolzin, to approve the financial report for the period ending July 31, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
July 1, 2024	\$216,962.34	\$1,208,052.97	\$7,702.39
<u>Receipts:</u>			
Local Sources	\$119.63	\$150.74	\$699.98
State Sources		\$2,075.10	
Federal Sources			
Other	\$63,346.98	\$182,401.09	
<u>Total Monthly Receipts</u>	<u>\$63,466.61</u>	<u>\$184,626.93</u>	<u>\$699.98</u>
Balance Forward	\$280,428.95	\$1,392,679.90	\$8,402.37
Manual Journal Entries			
Less Salaries	\$3,245.88	\$363,542.16	
Less Disbursements	\$21,557.18	\$179,092.29	\$226.45
<u>Total Salaries & Disbursements</u>	<u>\$24,803.06</u>	<u>\$542,634.45</u>	<u>\$226.45</u>
Ending Cash Balance			
July 31, 2024	\$255,625.89	\$850,045.45	\$8,175.92

Consent Agenda

Action #25-11 Motion by L. Amdahl, second by C. Knutson to approve the following items on the Consent Agenda: 7a) Approval of July 15, 2024 Board of Directors minutes; 7b) Approval of payment of August 2024 budget claims; 7c) Approval of Contract – Ted Williams – School Psychology Services; 7d) Approval of Contract Amendment– Christina Flora – Educational Evaluator - .77 FTE to 1 FTE - FY25; 7e) Approval of propane contract – Hamlin County Farmers Cooperative – 2,200 gallons - \$1.60/gallons = \$3,520; 7f) Approval of Resignation - Chelsey Karst – Webster CB Paraprofessional. All present voting in favor, motion carried.

August 2024 Accounts Payable

General Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 346.44; CENEX FLEETCARD FLEET MAINT 1,512.15; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 16.55; DUST TEX SERVICE, INC. AUG RUG USE 6.36; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 171.84; HAMLIN COUNTY FARMERS COOP FLEET MAINT 484.82; HAMLIN COUNTY PUBLISHING PAPER RENEWAL 4.16; HEALTH EQUITY HSA/FLEX 3.93; KDM EQUIPMENT FLEET MAINT 660.86; MINERT & ASSOCIATES, INC DRUG TESTING 77.00; NELSON, ANNEKE BACKGROUND CHECK/REIMB GAS 40.38; NESC PAYROLL AUG 2024 3,178.07; OTTERTAIL POWER CO. ELEC 17.69; PALMLUND AUTOMOTIVE FLEET MAINT 619.73; PAPER 101 FY25 COOP PAPER PURCHASE 78,204.00; ROB'S AUTO REPAIR FLEET MAINT 1,100.95; SASD T.F. REGIS 24.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.49; W.W. TIRE SERVICE FLEET MAINT 634.00; WATERTOWN PUBLIC OPINION MINUTES 15.71

Fund Total: \$87,120.13

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,494.10; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 190.30; DUST TEX SERVICE, INC. AUG RUG USE 73.19; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 1,976.16; FREEMAN, MARISA SLP SUPP 215.00; GRAHAM, TRACI NASP DUES 220.00; HAMLIN COUNTY PUBLISHING PAPER RENEWAL 47.84; HEALTH EQUITY HSA/FLEX 45.17; JONGELING, JODYANN NASP DUES 230.00; KOGEL, SHERI ESY MI 157.20; MARTIAN, EMILY ESY MI 73.36; PARENT JULY ESY MI 47.16; NELSON, ANNEKE BACKGROUND CHECK/REIMB GAS 48.99; NESC PAYROLL AUG 2024 352,098.41; OLSON, KIMBERLY ESY MI 301.30; OPDAHL, TARYN ESY MI 321.61; OTTERTAIL POWER CO. ELEC 203.39; REINHILLER, LISA ED SPEC TRAVEL 122.00; SASD T.F. REGIS 276.00; SCHWANDT, ROBIN NASP DUES 230.00; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,941.75; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 91.59; WATERTOWN PUBLIC OPINION MINUTES 180.69

Fund Total: \$400,585.21

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Nelson gave her monthly report.

Chairperson appointment of Steering/Negotiations Committee Members for FY25

President Schuurman appointed the following to join himself and Vice-President P. Thyen on the steering committee for FY25: M. McIntire – Large, T. Abraham – Large, C. Verhoek- Medium, and L. Amdahl-Small. One small school and one medium school are yet to be determined.

NESC Hybrid Board Meetings

Discussion was held on hybrid board meetings going forward.

CD Renewal

Business Manager Stormo discussed CD rates.

Action Items

Approval of CD

Action #25-12 Motion by C. Verhoek, second by M. McIntire to approve Business Manager Stormo to purchase CD with Reliabank when it comes due. All present voted, motion carried.

Approval of Memorandum of Agreement for Unit 1 and 2

Action #25-13 Motion by R. McDaniel, second by H. Pelzel to approve MOA for unit 1 and unit 2 to increase mileage rate from \$.51 to \$.655. All present voted, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #25-14 With there being no further business, motion by C. Knutson, second by J. Trygstad, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, September 16, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager