

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241

605-783-3607 • Fax 605-783-3259

September 12, 2024

Dear NESC Board Members,

Our monthly board meeting will be held on Monday September 16th, 2024 at 7:00pm. You may attend in person, virtually or by phone. Depending on your preference, information for all three options is listed below:

Physical location of meeting:

Lake Area Technical College

1201 Arrow Avenue

Watertown, SD

Phone and Virtual link via Zoom:

<https://sdk12.zoom.us/j/99257696217>

Enclosed are several documents for your review prior to the meeting. Please note that we will be looking for a small district member for the steering committee.

See you on September 16th at 7:00pm

Sincerely,

A handwritten signature in black ink, appearing to read "Anneke Nelson". The signature is fluid and cursive, with a large initial "A" and "N".

Anneke Nelson
NESC Director

NESC Board of Directors Meeting	
Date	September 16th, 2024
Time	7:00pm
Location	Lake Area Technical College
Link for Virtual Attendance	https://sdk12.zoom.us/j/99257696217

1. Call to order
2. Introduction of guests
3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of August 2024 financial report
7. Consent Agenda
 - a. Approval of August 19, 2024 meeting minutes
 - b. Approval of payment of September 2024 budget claims
 - c. Approval of Contract for Center-based Paraprofessional Peggy Anderson - \$18.05
 - d. Approval of Contract for Center-based Paraprofessional Maysen Grewe - \$18.80
8. Discussion Items
 - a. Assistant Director's Report
 - b. Director's Report
 - c. Board of Advisors Report
 - d. Chairman appointments for small school representative for 2024-2025 Steering Committee
 NESC Board President and Vice President
 Large: Mallory McIntyre
 Large: Tara Abraham
 Medium: Chris Verhoek
 Medium: Carie Knutson
 Small: Lisa Amdahl
 Small: Open, to be filled
 - e. Property Discussion
9. Action Items
10. Executive Session (if needed)
11. Adjourn

Next Meeting will be held October 21, 2024 at 7:00pm

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
August 1, 2024	\$255,625.89	\$850,045.45	\$8,175.92	\$1,113,847.26

Receipts:

Local Sources:

1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$14.76	\$201.15		\$215.91
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$769.80	\$305,861.40		\$306,631.20
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$699.98	\$699.98
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$5,093.66		\$5,093.66
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments	\$78,204.00			\$78,204.00
Other Receipts				\$0.00
				\$0.00

Total Monthly Receipts	\$78,988.56	\$311,156.21	\$699.98	\$390,844.75
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Balance Frwd plus Revenue to date	\$334,614.45	\$1,161,201.66	\$8,875.90	\$1,504,692.01
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements

Salaries	\$3,178.07	\$352,098.41		\$355,276.48
Disbursements	\$83,942.06	\$48,486.80	\$414.19	\$132,843.05
Less Total Salaries & Disbursements	\$87,120.13	\$400,585.21	\$414.19	\$488,119.53

CASH BALANCE

August 31, 2024	\$247,494.32	\$760,616.45	\$8,461.71	\$1,016,572.48
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Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$0.00	\$395,509.55	\$8,461.71	\$403,971.26
Money Market Savings XX-105	\$247,494.32	\$273,724.65	\$0.00	\$521,218.97
Certificates of Deposit XX-106	\$0.00	\$86,382.25	\$0.00	\$86,382.25
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$247,494.32	\$760,616.45	\$8,461.71	\$1,016,572.48
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 08/2024; Accounts to Include Accounts with
 Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	14.76	134.39	41.35	190.61
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	4,904.25	769.80	769.80	15.70	4,134.45
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	4,909.00	37.76	8,091.00
10 1990 200	EXPENSED MILEAGE FROM SPED	421,754.50	0.00	0.00	0.00	421,754.50
Subtotal: LOCAL SOURCES		518,371.63	784.56	84,201.07	16.24	434,170.56
Fund Total:		518,371.63	784.56	84,201.07	16.24	434,170.56

Regular; Processing Month 08/2024; Accounts to Include Accounts with Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	999,856.35	0.00	106,193.96	10.62	893,662.39
22 1312 100	TUITION-ESY	105,000.00	0.00	0.00	0.00	105,000.00
22 1510	INTEREST	1,700.00	201.15	351.89	20.70	1,348.11
22 1990 003	SPED ASSESSMENTS	1,956,108.29	305,861.40	305,861.40	15.64	1,650,246.89
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		3,072,664.64	306,062.55	412,407.25	13.42	2,660,257.39
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	186,847.62	0.00	0.00	0.00	186,847.62
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	5,093.66	7,168.76	17.92	32,831.24
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		231,347.62	5,093.66	7,168.76	3.10	224,178.86
22 4175 475	REGULAR IDEA PART B 611	2,133,285.00	0.00	0.00	0.00	2,133,285.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	2,888.00	0.00	0.00	0.00	2,888.00
22 4186 486	REGULAR IDEA PART B 619	58,692.00	0.00	0.00	0.00	58,692.00
Subtotal: FEDERAL SOURCES		2,194,865.00	0.00	0.00	0.00	2,194,865.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		5,573,877.26	311,156.21	419,576.01	7.53	5,154,301.25

Revenue Summary Report
Processing Month: 08/2024

Regular; Processing Month 08/2024; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,092,248.89	311,940.77	503,777.08	8.27	5,588,471.81

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$0.00	\$0.00	0.00	\$74,760.04
2227	TECHNOLOGY SUPPORT	\$7,790.04	\$524.83	\$954.15	12.25	\$6,835.89
2319	BOARD OF EDUCATION SERVICES	\$14,474.00	\$274.29	\$6,981.19	48.23	\$7,492.81
2329	ADMINISTRATION	\$29,589.50	\$2,174.57	\$4,385.81	14.82	\$25,203.69
2529	ADMINISTRATION-FISCAL SERVICES	\$10,002.07	\$736.44	\$1,976.88	19.76	\$8,025.19
2542	OPERATION & MAINTENANCE BLDGS.	\$4,145.14	\$80.37	\$122.78	2.96	\$4,022.36
2545	VEHICLE SERVICE	\$360,983.00	\$5,048.63	\$5,048.63	1.40	\$355,934.37
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$77.00	\$77.00	0.59	\$12,923.00
10	GENERAL FUND	\$518,371.63	\$8,916.13	\$19,546.44	3.77	\$498,825.19
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$107,888.00	\$39,441.48	\$87,777.63	81.36	\$20,110.37
1223	CENTER BASE DAY PROGRAMS	\$999,856.35	\$10,234.79	\$19,073.53	1.91	\$980,782.82
1226	EARLY CHILDHOOD SERVICES	\$484,907.78	\$3,867.34	\$7,518.04	1.55	\$477,389.74
2142	PSYCHOLOGICAL SERVICES	\$1,100,621.15	\$15,574.29	\$21,096.89	1.92	\$1,079,524.26
2152	SPEECH PATHOLOGY SERVICES	\$1,466,272.11	\$7,832.41	\$16,137.59	1.10	\$1,450,134.52
2171	PHYSICAL THERAPY	\$357,600.68	\$24,593.11	\$48,282.72	13.50	\$309,317.96
2172	OCCUPATIONAL THERAPY	\$592,714.97	\$30,291.39	\$60,033.44	10.13	\$532,681.53
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$186,847.62	\$12,298.86	\$22,283.18	11.93	\$164,564.44
2227	TECHNOLOGY SUPPORT	\$89,585.49	\$5,734.06	\$10,369.78	11.58	\$79,215.71
2319	BOARD OF EDUCATION SERVICES	\$131,951.00	\$3,154.32	\$80,283.67	60.84	\$51,667.33
2329	ADMINISTRATION	\$340,279.20	\$25,007.83	\$50,437.44	14.82	\$289,841.76
2529	ADMINISTRATION-FISCAL SERVICES	\$115,023.80	\$8,469.03	\$22,734.11	19.76	\$92,289.69
2542	OPERATION & MAINTENANCE BLDGS.	\$47,829.11	\$924.24	\$1,411.98	2.95	\$46,417.13
22	SPECIAL EDUCATION FUND	\$6,023,877.26	\$187,423.15	\$447,440.00	7.43	\$5,576,437.26
Grand Total:		\$6,542,248.89	\$196,339.28	\$466,986.44	7.14	\$6,075,262.45

Activity Fund Balance Report - Summary - Exclude Encumbrances
08/2024 - 08/2024

Regular; Beginning Month 08/2024; Processing Month 08/2024; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	5,000.00	60.00	0.00	0.00	4,940.00
71 453	SANFORD FLEX	3,175.92	354.19	699.98	0.00	3,521.71
	Fund Total: 71	<u>8,175.92</u>	<u>414.19</u>	<u>699.98</u>	<u>0.00</u>	<u>8,461.71</u>

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 19, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 19, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:55 P.M.

Members present:

In-Person:

Alisha Nielsen, Castlewood; Jared Tolzin, DeSmet; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Malory McIntire, Clark; Audrey Rider, Henry; Reid McDaniel, Lake Preston; Jayme Trygstad, Sioux Valley; Art Berger Jr. ,Waubay – left at 7:31 P.M.; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

Absent:

Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Carrie Schiernbeck, ORR; Lana Sand, Rosholt

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z); Shelly Skogstad (Z); Teresa Landmark (Z)
Member District Superintendents: Travis Ahrens, Clark, Kim Kludt, Deubrook; Todd Obele, Henry (Z);
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Kim Kludt, Todd Obele, Stephanie Hayunga, Shelly Skogstad and Teresa Landmark were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-9 Motion by A. Nielsen, second by C. Verhoek, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-10 Motion by T. Abraham, second by J. Tolzin, to approve the financial report for the period ending July 31, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
July 1, 2024	\$216,962.34	\$1,208,052.97	\$7,702.39
<u>Receipts:</u>			
Local Sources	\$119.63	\$150.74	\$699.98
State Sources		\$2,075.10	
Federal Sources			
Other	\$63,346.98	\$182,401.09	
<u>Total Monthly Receipts</u>	<u>\$63,466.61</u>	<u>\$184,626.93</u>	<u>\$699.98</u>
Balance Forward	\$280,428.95	\$1,392,679.90	\$8,402.37
Manual Journal Entries			
Less Salaries	\$3,245.88	\$363,542.16	
Less Disbursements	\$21,557.18	\$179,092.29	\$226.45
<u>Total Salaries & Disbursements</u>	<u>\$24,803.06</u>	<u>\$542,634.45</u>	<u>\$226.45</u>
Ending Cash Balance			
July 31, 2024	\$255,625.89	\$850,045.45	\$8,175.92

Consent Agenda

Action #25-11 Motion by L. Amdahl, second by C. Knutson to approve the following items on the Consent Agenda: 7a) Approval of July 15, 2024 Board of Directors minutes; 7b) Approval of payment of August 2024 budget claims; 7c) Approval of Contract – Ted Williams – School Psychology Services; 7d) Approval of Contract Amendment– Christina Flora – Educational Evaluator - .77 FTE to 1 FTE - FY25; 7e) Approval of propane contract – Hamlin County Farmers Cooperative – 2,200 gallons - \$1.60/gallons = \$3,520; 7f) Approval of Resignation - Chelsey Karst – Webster CB Paraprofessional. All present voting in favor, motion carried.

August 2024 Accounts Payable

General Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 346.44; CENEX FLEETCARD FLEET MAINT 1,512.15; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 16.55; DUST TEX SERVICE, INC. AUG RUG USE 6.36; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 171.84; HAMLIN COUNTY FARMERS COOP FLEET MAINT 484.82; HAMLIN COUNTY PUBLISHING PAPER RENEWAL 4.16; HEALTH EQUITY HSA/FLEX 3.93; KDM EQUIPMENT FLEET MAINT 660.86; MINERT & ASSOCIATES, INC DRUG TESTING 77.00; NELSON, ANNEKE BACKGROUND CHECK/REIMB GAS 40.38; NESC PAYROLL AUG 2024 3,178.07; OTTERTAIL POWER CO. ELEC 17.69; PALMLUND AUTOMOTIVE FLEET MAINT 619.73; PAPER 101 FY25 COOP PAPER PURCHASE 78,204.00; ROB'S AUTO REPAIR FLEET MAINT 1,100.95; SASD T.F. REGIS 24.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.49; W.W. TIRE SERVICE FLEET MAINT 634.00; WATERTOWN PUBLIC OPINION MINUTES 15.71

Fund Total: \$87,120.13

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,494.10; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 190.30; DUST TEX SERVICE, INC. AUG RUG USE 73.19; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 1,976.16; FREEMAN, MARISA SLP SUPP 215.00; GRAHAM, TRACI NASP DUES 220.00; HAMLIN COUNTY PUBLISHING PAPER RENEWAL 47.84; HEALTH EQUITY HSA/FLEX 45.17; JONGELING, JODYANN NASP DUES 230.00; KOGEL, SHERI ESY MI 157.20; MARTIAN, EMILY ESY MI 73.36; PARENT JULY ESY MI 47.16; NELSON, ANNEKE BACKGROUND CHECK/REIMB GAS 48.99; NESC PAYROLL AUG 2024 352,098.41; OLSON, KIMBERLY ESY MI 301.30; OPDAHL, TARYN ESY MI 321.61; OTTERTAIL POWER CO. ELEC 203.39; REINHILLER, LISA ED SPEC TRAVEL 122.00; SASD T.F. REGIS 276.00; SCHWANDT, ROBIN NASP DUES 230.00; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,941.75; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 91.59; WATERTOWN PUBLIC OPINION MINUTES 180.69

Fund Total: \$400,585.21

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his report.

Director's Report

Director Nelson gave her monthly report.

Chairperson appointment of Steering/Negotiations Committee Members for FY25

President Schuurman appointed the following to join himself and Vice-President P. Thyen on the steering committee for FY25: M. McIntire – Large, T. Abraham – Large, C. Verhoek- Medium, and L. Amdahl-Small. One small school and one medium school are yet to be determined.

NESC Hybrid Board Meetings

Discussion was held on hybrid board meetings going forward.

CD Renewal

Business Manager Stormo discussed CD rates.

Action Items

Approval of CD

Action #25-12 Motion by C. Verhoek, second by M. McIntire to approve Business Manager Stormo to purchase CD with Reliabank when it comes due. All present voted, motion carried.

Approval of Memorandum of Agreement for Unit 1 and 2

Action #25-13 Motion by R. McDaniel, second by H. Pelzel to approve MOA for unit 1 and unit 2 to increase mileage rate from \$.51 to \$.655. All present voted, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #25-14 With there being no further business, motion by C. Knutson, second by J. Trygstad, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, September 16, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

SEPTEMBER 2024 INVOICES

GENERAL FUND - 10

AAA PURE WATER	WATER FILTER	10.40
ASBSD	A.N. REGIS	16.40
AUTOMATIVE SERVICE CENTER	FLEET MAINT	189.01
B&B AUTO SALES	FY25 VEHICLE	16,050.00
BLEES, GABRIELLA	BACKGROUND CHECK	3.46
BROOKINGS AUTO MALL	FY25 VEHICLE	19,024.00
CENEX FLEETCARD	FLEET MAINT	3,484.87
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	14.46
DUST TEX SERVICE, INC.	SEPT RUG USE	6.36
EDMENTUM, INC	APEX SEATS	250.00
ELABO	T.S. DUES	4.80
ELO PROF. LLC	FY24 AUDIT	582.34
FASTENAU, REGINA	BACKGROUND CHECK/REIMB GAS	35.31
FIRST DAKOTA INDEMNITY COMPANY	WORK COMP	230.08
GOEHRING-STREET, KRIS	BACKGROUND CHECK	3.46
GRAHAM, TRACI	BACKGROUND CHECK	3.46
HAMLIN COUNTY FARMERS COOP	FLEET MAINT/PROPANE FILL	1,082.79
HEALTH EQUITY	HSA/FLEX	3.94
KDM EQUIPMENT	FLEET MAINT	266.88
MINERT & ASSOCIATES, INC	DRUG TESTING	81.00
NELSON, ANNEKE	TRAVEL	14.32
NESC PAYROLL	SEPT 2024	3,194.72
PAKKALA, JIM	FLEET MAINT	65.00
ROB'S AUTO REPAIR	FLEET MAINT	1,545.81
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.83
W.W. TIRE SERVICE	FLEET MAINT	544.82
WATERTOWN PUBLIC OPINION	MINUTES	9.59
<u>GENERAL FUND TOTAL:</u>		<u>46,719.11</u>

SPECIAL EDUCATION FUND -22

AAA PURE WATER	WATER FILTER	119.60
ARLINGTON SCHOOL DISTRICT	CB SUPP	90.00
ASBSD	A.N. REGIS	188.60
BLEES, GABRIELLA	BACKGROUND CHECK	39.79
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	166.31

DUST TEX SERVICE, INC.	SEPT RUG USE	73.19
ELABO	T.S. DUES	55.20
ELO PROF. LLC	FY24 AUDIT	6,696.96
ESTR PUBLICATIONS	CB SUPP	111.00
FASTENAU, REGINA	BACKGROUND CHECK	39.79
FIRST DAKOTA INDEMNITY COMPANY	WORK COMP	2,645.92
GENT, MELISSA	NASP DUES	230.00
GIGOV, ROBIN	JULY/AUG MI	27.25
GOEHRING-STREET, KRIS	NASP DUES/ BACKGROUND CHECK	269.79
GRAHAM, TRACI	BACKGROUND CHECK	39.79
HAMLIN COUNTY FARMERS COOP	PROPANE FILL	3,553.19
HEALTH EQUITY	HSA/FLEX	45.31
MATERN, MALLORIE	REIMB SLP SUPP	215.00
MIDWEST SPECIAL INSTRUMENTS	AUDIOMEETERS	1,350.05
PARENT	AUG MI	62.88
NELSON, ANNEKE	TRAVEL	164.68
NESC IMPREST	IMPREST	60.00
NESC PAYROLL	SEPT 2024	373,991.73
OLSON, KIMBERLY	AUG MI	120.52
REINHILLER, LISA	ED SPEC TRAVEL	88.00
SCHWINGER, MINDY	REIMB MI	72.05
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	112.80
WATERTOWN PUBLIC OPINION	MINUTES	110.25
WILLIAMS, THEODORE	PSYCH CONTRACTED SERVICES	454.80
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>391,194.45</u>
<u>SEPTEMBER 2024 INVOICES TOTAL:</u>		<u>437,913.56</u>

Northeast Educational Services Cooperative

SEPTEMBER 2024 BMO INVOICES

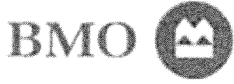
GENERAL FUND - 10

3D SECURITY. INC.	BLDG SUPP/BLDG MAINT	263.23
AMAZON	ADMIN SUPP	1.74
HY-VEE FOOD STORE	IN-SERVICE	28.91
INDEED, INC	EMPLOY AD	13.33
ITC TELECOM	AUG PHONE SERVICE	35.45
JIMMY JOHNS - WATERTOWN	IN-SERVICE	23.32
REPORTER AND FARMER	EMPLOY AD	1.73
VERIZON WIRELESS	JULY CELL SERVICE	10.37
<u>GENERAL FUND TOTAL:</u>		<u>378.08</u>

SPECIAL EDUCATION FUND - 22

3D SECURITY. INC.	BLDG SUPP/BLDG MAINT	3,027.20
A-I COMPUTER SOLUTIONS	TECH	120.00
AMAZON	ADMIN/CB/PSYCH/ED SPEC/OT SUPP/CREDIT	512.84
COUNTRY INN & SUITES	ED SPEC TRAVEL	187.04
CPI	CPI SEATS	630.37
HOLIDAY INN EXPRESS HOTEL & SUITES	ED SPEC TRAVEL	608.99
HOLIDAY INN EXPRESS-WINNER	ED SPEC TRAVEL	107.00
HY-VEE FOOD STORE	IN-SERVICE	332.38
INDEED, INC	EMPLOY AD	153.29
ITC TELECOM	AUG PHONE SERVICE	407.67
JIMMY JOHNS - WATERTOWN	IN-SERVICE	268.22
KOURTNEY CHRISTOPHER, PHD	PSYCH REGIS	640.00
MARSHALL CO. HEALTHCARE CENTER	OT SERVICES	862.08
REPORTER AND FARMER	EMPLOY AD	19.87
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	1,344.48
SPEECHCORNER	SLP SUPP	206.95
TOOLS TO GROW, INC.	OT SUPP	315.00
VERIZON WIRELESS	JULY CELL SERVICE	199.32
WESTERN PSYCHOLOGICAL SERVICES	OT SUPP	198.00
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>10,140.70</u>

SEPTEMBER 2024 BMO INVOICES TOTAL:**10,518.78**



INVOICE

September 05, 2024

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2409

Invoice Amount: \$ 10,518.78

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending September 05, 2024.

Your payment is due **October 02, 2024**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2409
Amount Paid: \$ 10,518.78
Payment Due Date: October 02, 2024

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 08/06/2024 to 09/05/2024

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
08/26/2024	08/26/2024	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-19,840.54
			Debit Total USD	0.00
			Credit Total USD	-19,840.54
			Total USD	-19,840.54

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
08/16/2024	08/15/2024	XXXX-XXXX-XXXX-9401	A-I Computer Solutions	120.00
			Debit Total USD	120.00
			Credit Total USD	0.00
			Total USD	120.00

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
08/08/2024	08/07/2024	XXXX-XXXX-XXXX-1409	Country Inn & Suites W	187.04
08/27/2024	08/26/2024	XXXX-XXXX-XXXX-1409	Hotelbooking Servfee	15.99
08/30/2024	08/28/2024	XXXX-XXXX-XXXX-1409	Holiday Inn Express	107.00
09/02/2024	08/28/2024	XXXX-XXXX-XXXX-1409	Hotel Reservation	593.00
			Debit Total USD	903.03
			Credit Total USD	0.00
			Total USD	903.03

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
08/07/2024	08/06/2024	XXXX-XXXX-XXXX-7540	Hy-Vee Watertown 1871	277.21
08/15/2024	08/14/2024	XXXX-XXXX-XXXX-7540	Reporter And Farmer	21.60
09/04/2024	09/03/2024	XXXX-XXXX-XXXX-7540	Hy-Vee Watertown 1871	63.72
			Debit Total USD	362.53
			Credit Total USD	0.00
			Total USD	362.53

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
08/06/2024	08/05/2024	XXXX-XXXX-XXXX-0837	Amazon Mktplace Pmts	-83.75	?
08/06/2024	08/05/2024	XXXX-XXXX-XXXX-0837	Toolstogrow	315.00	?
08/06/2024	08/06/2024	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	209.69	?
08/07/2024	08/05/2024	XXXX-XXXX-XXXX-0837	Interstate Telecommuni	443.12	?
08/07/2024	08/06/2024	XXXX-XXXX-XXXX-0837	Jimmy Johns - 1104 - E	291.54	?
08/08/2024	08/07/2024	XXXX-XXXX-XXXX-0837	Marshall County Health	862.08	?
08/12/2024	08/09/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rm3cp2n21	7.98	?
08/12/2024	08/10/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rm7j461p0	34.58	?
08/12/2024	08/10/2024	XXXX-XXXX-XXXX-0837	Crisis Prevention Inst	96.98	?
08/12/2024	08/11/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Rm9383di2	83.33	?
08/13/2024	08/12/2024	XXXX-XXXX-XXXX-0837	Amazon.Com Rm6m999p2	163.00	?
08/19/2024	08/17/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl Ru7ii4pd0	18.87	?
08/19/2024	08/19/2024	XXXX-XXXX-XXXX-0837	Amazon Mktpl R43rb8c72	208.92	?
08/20/2024	08/19/2024	XXXX-XXXX-XXXX-0837	Sanford Online Bill Pa	1,344.48	?
08/27/2024	08/26/2024	XXXX-XXXX-XXXX-0837	Western Psychological	198.00	?
08/27/2024	08/26/2024	XXXX-XXXX-XXXX-0837	Sq Ados-2 Clinical Tr	640.00	?
08/29/2024	08/28/2024	XXXX-XXXX-XXXX-0837	Amazon Mark Rk2d63li0	59.90	?
09/02/2024	08/30/2024	XXXX-XXXX-XXXX-0837	3d Security Inc	3,290.43	?
09/02/2024	09/01/2024	XXXX-XXXX-XXXX-0837	Amazon.Com Zt85c3ze2	21.75	?
09/03/2024	09/02/2024	XXXX-XXXX-XXXX-0837	Indeed Jobs	166.62	?
09/04/2024	09/04/2024	XXXX-XXXX-XXXX-0837	Crisis Prevention Inst	533.39	?
09/05/2024	09/04/2024	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	20.36	?
09/05/2024	09/04/2024	XXXX-XXXX-XXXX-0837	Sq Speech Corner	206.95	?
			Debit Total USD	9,216.97	
			Credit Total USD	-83.75	
			Total USD	9,133.22	

SLP and SLPA Considerations

1. In-Person Services

2. Average Cost per FTE (in FY 2025)

- \$ 87,597.92 Average Salary and Benefits for 1.0 FTE SLP.
- \$ 54,198.10 Average Salary and Benefits for 1.0 FTE SLPA.
- \$ 37,387.75 Speech Paraprofessional Salary and Benefits for 1.0 FTE.

3. FTE Comparison

- \$ 141,796.02 Cost for 1.0 FTE SLP and 1.0 FTE SLPA, accomplishing 1.6 FTE of SLP service.
- \$ 140,156.68 Cost per 1.6 FTE of SLP Service.

4. Immediate Financial Considerations

- \$ 54,198.10 Cost to hire SLPA.
 - \$ 37,387.75 Costs saved on speech paraprofessional.
 - \$ 16,810.35 Increased cost for SLPA.
-
- \$ 120,000.00 Current, estimated Speech Partners contract cost (40 hours @ \$85.79 per hour).
 - \$ 72,000.00 Estimated Speech Partners usage for supervision (24 hours @ \$85.79 per hour).
 - \$ 48,000.00 Savings in buying fewer hours from Speech Partners
-
- \$ 31,189.66 Estimated savings hiring an SLPA.
 - \$ 15,000.00 Opportunity cost switching mid-Nov.
 - \$ 16,189.66 Total estimated savings.

5. Labor Optimization

Deuel	0.9 FTE	
Waverly	0.4 FTE	
Total	1.3 FTE	<i>(is actually served by 1.6 FTE of SLP service through SLP/SLPA pair)</i>

Arlington	0.4 FTE	
Estelline	0.6 FTE	
Ramona	0.3 FTE	
Total	1.3 FTE	<i>(is actually served by 1.6 FTE of SLP service through SLP/SLPA pair)</i>

6. Hopes for Next Year

- When Clark and Henry's SLP quit in May, she was 1.0 FTE. To replace her we wanted 1.0 FTE of SLP.
- If we hire 1.0 FTE of SLPA, and everyone stays another year, we haven't really solved the problem. We're still short SLP staff for next year (needing someone to supervise this SLPA).

7. SLPA Supervision

- In general, most SLPs would prefer to do their own work.
- SLPA supervision increases the burden of testing, reports, and meetings, while decreasing the relatively more satisfying student contact time.
- In FY 2021 we had no SLPA's. Starting in FY 2022 we had two. This year we have four.

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, September 4, 2024

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, August 4, 2024 at HyVee in Watertown, South Dakota. The meeting was called to order by President Books at 10:02 A.M. and adjourned at 10:53 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton – entered at 10:16 A.M.; Mitch Reed, Florence – entered at 10:12 A.M.; Jim Hulscher, Hamlin; Dana Felderman, Lake Preston; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Laura Schuster, Sioux Valley; Jon Meyer, Waverly/South Shore; Jim Block, Webster – entered at 10:07 A.M.; Larry Hulscher, Wilmot

Absent: Kimberly Kludt, Deubrook; Nadine Eastman, Enemy Swim; Paul Vonfischer, Estelline; Todd Obele, Henry; Mike Ruth, Iroquois; Spencer Oland, Rosholt; Mike Schmidt, Summit; Scott Lepke, Waubay; Chris Lee, Willow Lake

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

President Books called the meeting to order at 10:02 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for July 2024.

Motion by T. Ahrens and second by D. Felderman to approve July 2024 financial report. All present voting in favor, motion carried.

Board of Directors

Director Nelson reviewed the August 2024 meeting with the BOA.

ADOS-2 Evaluation Referral Process

Director Nelson discussed ADOS-2 evaluation referral process. She also provided a checklist to have some guidelines to follow.

BCBA Days and Contact

Director Nelson presented information about the group purchase BCBA days through SWWC.

Transfer Procedures

Director Nelson discussed transfer procedures for intaking special education students.

Open Enrollment with Special Education Students

Director Nelson discussed the open enrollment process if a child is in special education.

Support Survey Input

Director Nelson provided a survey asking districts what special education support they want from the cooperative.

School Visits

Director Nelson stated she will start visiting schools in September.

Other

Discussion was held on parents refusing special education placements and the NESC CAP.

Director Nelson provided information about transition services and events.

Adjournment

There being no further business, motion by J. Meyer, second by L. Hulscher to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, September 16, 2024 7:00 P.M.**

1. Call to order
2. Introduction of guests
3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of August 2024 financial report
7. Consent Agenda
 - a. Approval of August 19, 2024 meeting minutes

b. Approval of payment of September 2024 budget claims

c. Approval of Contract for Center-based Paraprofessional Peggy Anderson - \$18.05

d. Approval of Contract for Center-based Paraprofessional Maysen Grewe - \$18.80

8. Discussion Items

a. Assistant Director's Report

b. Director's Report

c. Board of Advisors Report

d. Chairman appointments for small school representative for 2024-2025 Steering Committee

NESC Board President and Vice President

Large: Mallory McIntyre

Large: Tara Abraham

Medium: Chris Verhoek

Medium: Carie Knutson

Small: Lisa Amdahl

Small: open to be filled

e. Property Discussion

9. Action Items

10. Executive Session (if needed)

11. Adjourn

Next meeting October 21, 2024 at 7:00pm