

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, September 16, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 16, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:08 P.M.

**Members present:**

**In-Person:**

Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Jared Tolzin, DeSmet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Penny Thyen, Waverly/South Shore; Heidi Pelzel, Wilmot

**Zoom:**

Megann Murphy, Arlington; Wade Gubrud, Deuel – joined at 7:18 P.M.; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Reid McDaniel, Lake Preston– joined at 7:19 P.M.; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Lisa Amdahl, Summit

**Absent:**

Audrey Rider, Henry; Greg Bich, Iroquois; Jayme Trygstad, Sioux Valley; Art Berger Jr. ,Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake

**Others Attending:**

NESC Staff Representatives: Shelly Skogstad (Z); Teresa Landmark (Z); Karlette Juhnke (Z) – joined 7:17 P.M.; Stephanie Hayunga (Z) – joined at 7:18 P.M.; Marisa Freeman (Z) – joined at 7:18 P.M.

Member District Superintendents: Travis Ahrens, Clark, Kim Kludt, Deubrook; Todd Obele, Henry (Z);

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

**Introduction of Guests**

Travis Ahrens, Kim Kludt, Todd Obele, Shelly Skogstad and Teresa Landmark were introduced as guests.

**Agenda Review, Changes, and Approval**

*Action #25-15* Motion by C. Verhoek, second by C. Knutson, to approve the agenda with the change to 8d Mallory McIntyre to Malory McIntire. All present voted, motion carried.

**Public Comment**

No public comment was presented.

**Conflict of Interest**

No conflicts of interest were presented.

### Financial Report

Action #25-16 Motion by A. Schuller, second by A. Nielsen, to approve the financial report for the period ending August 31, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>August 1, 2024</b>	<b>\$255,625.89</b>	<b>\$850,045.45</b>	<b>\$8,175.92</b>
<u>Receipts:</u>			
Local Sources	\$784.56	\$306,062.55	\$699.98
State Sources		\$5,093.66	
Federal Sources			
Other	\$78,204.00		
<u>Total Monthly Receipts</u>	<u>\$78,988.56</u>	<u>\$311,156.21</u>	<u>\$699.98</u>
Balance Forward	\$334,614.45	\$1,161,201.66	\$8,875.90
Manual Journal Entries			
Less Salaries	\$3,178.07	\$352,098.41	
Less Disbursements	\$83,942.06	\$48,486.80	\$414.19
<u>Total Salaries &amp; Disbursements</u>	<u>\$87,120.13</u>	<u>\$400,585.21</u>	<u>\$414.19</u>
<b>Ending Cash Balance</b>			
<b>August 31, 2024</b>	<b>\$247,494.32</b>	<b>\$760,616.45</b>	<b>\$8,461.71</b>

### Consent Agenda

Action #25-17 Motion by J. Tolzin, second by H. Pelzel to approve the following items on the Consent Agenda: 7a) Approval of August 19, 2024 Board of Directors minutes; 7b) Approval of payment of September 2024 budget claims; 7c) Approval of Contract – Peggy Anderson – Paraprofessional - \$18.05/hour; 7d) Approval of Contract– Maysen Grewe – Paraprofessional - \$18.80/hour. All present voting in favor, motion carried.

### September 2024 Accounts Payable

**General Fund:** AAA PURE WATER FILTER 10.40; ASBSD A.N. REGIS 16.40; AUTOMATIVE SERVICE CENTER FLEET MAINT 189.01; B&B AUTO SALES FY25 VEHICLE 16,050.00; BLEES, GABRIELLA BACKGROUND CHECK 3.46; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 378.08; BROOKINGS AUTO MALL FY25 VEHICLE 19,024.00; CENEX FLEETCARD FLEET MAINT 3,484.87; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.46; DUST TEX SERVICE, INC. SEPT RUG USE 6.36; EDMENTUM, INC APEX SEATS 250.00; ELABO T.S. DUES 4.80; ELO PROF. LLC FY24 AUDIT 582.34; FASTENAU, REGINA BACKGROUND CHECK/REIMB GAS 35.31; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 230.08; GOEHRING-STREET, KRIS BACKGROUND CHECK 3.46; GRAHAM, TRACI BACKGROUND CHECK 3.46; HAMLIN COUNTY FARMERS COOP FLEET MAINT/PROPANE FILL 1,082.79; HEALTH EQUITY HSA/FLEX 3.94; KDM EQUIPMENT FLEET MAINT 266.88; MINERT & ASSOCIATES, INC DRUG TESTING 81.00; NELSON, ANNEKE TRAVEL 14.32; NESC PAYROLL SEPT 2024 3,194.72; PAKKALA, JIM FLEET MAINT 65.00; ROB'S AUTO REPAIR FLEET MAINT 1,545.81; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.83; W.W. TIRE SERVICE FLEET MAINT 544.82; WATERTOWN PUBLIC OPINION MINUTES 9.59

**Fund Total: \$47,097.19**

**Special Education Fund:** AAA PURE WATER FILTER 119.60; ARLINGTON SCHOOL DISTRICT CB SUPP 90.00; ASBSD A.N. REGIS 188.60; BLEES, GABRIELLA BACKGROUND CHECK 39.79; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 10,140.70; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 166.31; DUST TEX SERVICE, INC. SEPT RUG USE 73.19; ELABO T.S. DUES 55.20; ELO PROF. LLC FY24 AUDIT 6,696.96; ESTR PUBLICATIONS CB SUPP 111.00; FASTENAU, REGINA BACKGROUND CHECK 39.79; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 2,645.92; GENT, MELISSA NASP DUES 230.00; GIGOV, ROBIN JULY/AUG MI 27.25; GOEHRING-STREET, KRIS NASP DUES/ BACKGROUND CHECK 269.79; GRAHAM, TRACI BACKGROUND CHECK 39.79; HAMLIN COUNTY FARMERS COOP PROPANE FILL 3,553.19; HEALTH EQUITY HSA/FLEX 45.31; MATTERN, MALLORIE REIMB SLP SUPP 215.00; MIDWEST SPECIAL INSTRUMENTS AUDIOMEETERS 1,350.05; PARENT AUG MI 62.88; NELSON, ANNEKE TRAVEL 164.68; NESC IMPREST 60.00; NESC PAYROLL SEPT 2024 373,991.73; OLSON, KIMBERLY AUG MI 120.52; REINHILLER, LISA ED SPEC TRAVEL 88.00; SCHWINGER, MINDY REIMB MI 72.05; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 112.80; WATERTOWN PUBLIC OPINION MINUTES 110.25; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 454.80

**Fund Total: \$401,335.15**

**Discussion Items**

**Assistant Director's Report**

Assistant Director Frewing gave his monthly report.

**Director's Report**

Director Nelson gave her monthly report.

**Board of Advisory**

Director Nelson reviewed the Board of Advisor meeting held on September 4, 2024.

**Chairperson appointment of Steering/Negotiations Committee Members for FY25**

President Schuurman appointed the following to join himself and Vice-President P. Thyen on the steering committee for FY25: M. McIntire – Large, T. Abraham – Large, C. Verhoek- Medium, C. Knutson – Medium, A. Rider - Small and L. Amdahl- Small.

**Property Discussion**

Discussion was held on NESC property shared with the town of Hayti.

**Action Items**

*No action items were presented.*

**Executive Session**

No executive session was held.

**Adjournment**

*Action #25-18* With there being no further business, motion by H. Pelzel, second by M. McIntire , to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, October 21, 2024 at 7:00 P.M.

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**Arend Schuurman, President**

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**Tiffany Stormo, Business Manager**