

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, October 21, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 21, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:53 P.M.

Members present:

In-Person:

Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Audrey Rider, Henry; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Lisa Lauterhahn, Enemy Swim Day School; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Jared Tolzin, DeSmet; Jon Kahnke, Florence; Greg Bich, Iroquois; Reid McDaniel, Lake Preston; Art Berger Jr. ,Waubay; Heidi Pelzel, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z)

Member District Superintendents: Travis Ahrens, Clark, Todd Obele, Henry (Z);

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele, and Stephanie Hayunga were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-19 Motion by A. Nielsen, second by A. Schuller, to approve the agenda with the addition of 9b) Big Stone Therapy Contract. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-20 Motion by C. Verhoek, second by M. McIntire, to approve the financial report for the period ending September 30, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
September 1, 2024	\$247,494.32	\$760,616.45	\$8,461.71
<u>Receipts:</u>			
Local Sources	\$458.48	\$181,726.04	\$1,399.98
State Sources		\$6,264.36	
Federal Sources		\$330,844.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$458.48</u>	<u>\$518,834.40</u>	<u>\$1,399.98</u>
Balance Forward	\$247,952.80	\$1,279,450.85	\$9,861.69
Manual Journal Entries			
Less Salaries	\$3,190.00	\$373,937.45	
Less Disbursements	\$43,902.47	\$27,343.42	\$-71.15
<u>Total Salaries & Disbursements</u>	<u>\$47,092.47</u>	<u>\$401,280.87</u>	<u>\$-71.15</u>
Ending Cash Balance			
September 30, 2024	\$200,860.33	\$878,169.98	\$9,932.84

Consent Agenda

Action #25-21 Motion by L. Amdahl, second by J. Trystad to approve the following items on the Consent Agenda: 7a) Approval of September 16, 2024 Board of Directors minutes; 7b) Approval of payment of October 2024 budget claims; 7c) Approval of Resignation – Peggy Anderson – Paraprofessional; 7d) Approval of Contract– Gavan Lindner – Paraprofessional - \$18.55/hour – Hamlin CB; 7e) Approval of Contract– Lacey Sell – Paraprofessional - \$18.80/hour – Webster CB. All present voting in favor, motion carried.

October 2024 Accounts Payable

General Fund: BASS SANITATION INC. JULY - SEPT GARB 12.12; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 115.34; CENEX FLEETCARD FLEET MAINT 5,770.02; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 13.42; DAKOTA DATA SHRED PROF/SHRED DOC 28.89; DUST TEX SERVICE, INC. OCT RUG USE 6.36; EDMENTUM, INC APEX SEATS 236.02; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 31.31; HAMLIN COUNTY FARMERS COOP FLEET MAINT 975.72; HEALTH EQUITY HSA/FLEX 3.02; KDM EQUIPMENT FLEET MAINT 465.28; MINERT & ASSOCIATES, INC DRUG TESTING 2,146.00; NESC PAYROLL OCT 2024 3,130.14; NESC SPECIAL REVENUE PROJECTS FY25 1ST QTR EXP MI 614.65; OTTERTAIL POWER CO. ELEC 19.41; PRAIRIE AG PARTNERS FLEET MAINT 88.49; ROB'S AUTO REPAIR FLEET MAINT 853.95; RON'S AUTO REPAIR FLEET MAINT 750.14; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.91; TWIN VALLEY TIRE, INC. FLEET MAINT 54.46; W.W. TIRE SERVICE FLEET MAINT 1,762.41; WATERTOWN PUBLIC OPINION MINUTES 9.59; WEBSTER AUTO CARE FLEET MAINT 793.21

Fund Total: \$17,881.86

Special Education Fund: BASS SANITATION INC. JULY - SEPT GARB 139.38; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 9,482.88; BOSSE, JENNIFER SEPT 24 MI REIMB 70.74; CASTLEWOOD SCHOOL DISTRICT SEPT CB USE FEE 411.40; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 154.33; DAKOTA DATA SHRED PROF/SHRED DOC 332.29; DUST TEX SERVICE, INC. OCT RUG USE 73.19; HAMLIN SCHOOL DISTRICT SEPT CB USE FEE 1,116.95; HEALTH EQUITY HSA/FLEX 34.68; LAKE PRESTON SCHOOL DISTRICT SEPT CB USE FEE 617.10; PARENT SEPT 2024 149.34; NESC PAYROLL OCT 2024 381,261.35; NESC SPECIAL REVENUE PROJECTS FY25 1ST QTR EXP MI 92,639.69; OTTERTAIL POWER CO. ELEC 223.16; SDASP PSYCH REGIS 760.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 19,837.51; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 117.18; WATERTOWN PUBLIC OPINION MINUTES 110.25; WEBSTER SCHOOL DISTRICT SEPT CB USE FEE 1,028.50; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 2,940.06

Fund Total: \$511,499.98

Discussion Items

Assistant Director's Report

Assistant Director Frewing shared that some of his work in the last month included CPI training, staff evaluations, searching for more coverage for OT, and preparing for a department SLP meeting focused on sensory needs. He also shared information about door access to the Hayti gym from Jan 2024 to Oct 2024.

Director's Report

Director Nelson shared that NESC has completed the CAP for DOE and has finalized the schedule for our SEP review on 11/7. Nelson is working on developing and recording internal processes and provided some examples. She is also working with our center-based staff and will be looking at schedules this next month and we are considering a program name change that describes what we do, rather than the placement. She also discussed technology needs and is looking for someone to provide a technology audit and consultation for a long-term plan.

Board of Advisory

Director Nelson reviewed the Board of Advisor meeting held on October 2, 2024.

KSB Law Title IX Policy Services

Assistant Director Frewing discussed utilizing KSB Law as a resource as we consider revisions to the cooperative's Title IX policy.

Center Base Rates

Business Manager Stormo reviewed October center base sliding scale rates for FY25.

Property Discussion

Discussion was held on NESC property shared with the town of Hayti.

Action Items

Approval of FY25 Center Base Rates

Action #25-22 Motion by C. Knutson, second by A. Rider to approve 2024-2025 Center Base tuition rates as presented. All present voting in favor, motion carried.

Base Rate	\$52,295.60
First Placement	\$58,571.07
Second Placement	\$50,726.73
Third Placement	\$43,013.13

Approval of Big Stone Therapy Contract

Action #25-23 Motion by L. Amdahl, second by P. Thyen to approve Big Stone Therapy contract for occupational therapy services at \$85/hour. All present voting in favor, motion carried.

Executive Session

Action #25-24 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by M. McIntire, second by W. Gubrud to enter executive session at 7:47 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:51 P.M.

Adjournment

Action #25-25 With there being no further business, motion by C. Verhoek, second by A. Rider, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, November 18, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager