

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 16, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 16, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:51P.M.

Members present:

In-Person:

Alisha Nielsen, Castlewood; Malory McIntire, Clark; Jared Tolzin, DeSmet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Reid McDaniel, Lake Preston; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Wade Gubrud, Deuel; Lisa Lauterhahn, Enemy Swim Day School; Audrey Rider, Henry; Carrie Schiernbeck, ORR– joined at 7:01 P.M.; Diane LeClair, Rosholt– joined at 7:02 P.M.; Jayme Trygstad, Sioux Valley; Martin Looyenga, Webster

Absent:

Jon Kahnke, Florence; Tara Abraham, Hamlin; Greg Bich, Iroquois; Art Berger Jr. ,Waubay; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

Others Attending:

NESC Staff Representatives: Shelly Skogstad (Z) – entered 7:03 P.M., Sara Lorensberg (Z) – entered at 7:05 P.M., Stephanie Hayunga (Z) – entered at 7:12 P.M., and Nicol Huyvaert (Z) – entered at 7:13 P.M.

Member District Superintendents: Travis Ahrens, Clark, Todd Obele, Henry (Z); Kim Kludt; Deubrook (Z)

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele, and Kim Kludt were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-32 Motion by C. Knutson, second by C. Verhoek, to approve the agenda with the change to 10a. SDCL 1-25-1(1) to SDCL 1-25-2(1). All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-33 Motion by M. McIntire, second by A. Nielsen, to approve the financial report for the period ending November 30, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2024	\$216,600.82	\$841,873.51	\$11,743.47
<u>Receipts:</u>			
Local Sources	\$8,505.78	\$267,562.55	\$1,429.18
State Sources		\$58,707.72	
Federal Sources		\$229,099.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$8,505.78</u>	<u>\$555,369.27</u>	<u>\$1,429.18</u>
Balance Forward	\$225,106.60	\$1,397,242.78	\$13,172.65
Manual Journal Entries			
Less Salaries	\$3,203.05	\$397,189.50	
Less Disbursements	\$14,599.48	\$84,659.84	\$1,490.80
<u>Total Salaries & Disbursements</u>	<u>\$17,802.53</u>	<u>\$481,849.34</u>	<u>\$1,490.80</u>
Ending Cash Balance			
November 30, 2024	\$207,304.07	\$915,393.44	\$11,681.85

Consent Agenda

Action #25-34 Motion by J. Tolzin, second by L. Amdahl to approve the following items on the Consent Agenda: 7a) Approval of November 18, 2024 Board of Directors minutes; 7b) Approval of payment of December 2024 budget claims; 7c) Approval of Resignation – Alisha Halverson – Lake Preston Paraprofessional. All present voting in favor, motion carried.

December 2024 Accounts Payable

General Fund: AUTOMATIVE SERVICE CENTER FLEET MAINT 1,964.99; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 234.19; CENEX FLEETCARD FLEET MAINT 5,980.52; CENTURY BUSINESS PRODUCTS, INC TECH SUPP 19.24; CHURCHILL,MANOLIS,FREEMAN,KLUDT, BURNS LLP SCHOOL MATTERS 6.72; DEUEL CO. CENEX FLEET MAINT 82.49; DUST TEX SERVICE, INC. DEC RUG USE 6.36; HAMLIN COUNTY FARMERS COOP FLEET MAINT 606.07; HEALTH EQUITY HSA/FLEX 3.47; KLOCKER, KAYLA BACKGROUND CHECK 3.46; KSB SCHOOL LAW SCHOOL MATTERS 6.00; NEBEL, JAMESON LAWN CARE 35.20; NELSON, ANNEKE CELL REIMB 19.20; NESC IMPREST 80.10; NESC PAYROLL DEC 24 3,140.14; OTTERTAIL POWER CO. ELEC 15.18; ROB'S AUTO REPAIR FLEET MAINT 1,607.13; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.11; W.W. TIRE SERVICE FLEET MAINT 585.21; WATERTOWN PUBLIC OPINION MINUTES 164.71; WEBSTER AUTO CARE FLEET MAINT 1,148.60

Fund Total: \$15,711.09

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 4,116.95; CASTLEWOOD SCHOOL DISTRICT NOV CB USE FEE 742.58; CENTURY BUSINESS PRODUCTS, INC TECH SUPP 221.24; CHURCHILL,MANOLIS ,FREEMAN,KLUDT, BURNS LLP SCHOOL MATTERS 77.33; DUST TEX SERVICE, INC. DEC RUG USE 73.19;FREEMAN, MARISA ASHA DUES 344.96; HAMLIN SCHOOL DISTRICT NOV CB USE FEE 1,116.95; HEALTH EQUITY HSA/FLEX 39.93; JOHNSON, ALYSHA ASHA DUES 150.00; KLOCKER, KAYLA BACKGROUND CHECK 39.79; KSB SCHOOL LAW SCHOOL MATTERS 69.00; LAKE PRESTON SCHOOL DISTRICT NOV CB USE FEE 742.58; PARENT NOV 2024 MI REIMB 133.62; NEBEL, JAMESON LAWN CARE 404.80; NELSON, ANNEKE CELL REIMB 220.80; NESC IMPREST 150.00; NESC PAYROLL DEC 24 379,475.62; OTTERTAIL POWER CO. ELEC 174.58; REINHILLER, LISA ED SPEC TRAVEL 238.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 14,101.01; SWENSON, CODY REIMB MI 151.96; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 129.74; WATERTOWN PUBLIC OPINION MINUTES 14.32; WEBSTER SCHOOL DISTRICT NOV CB USE FEE 1,234.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 7,304.08

Fund Total: \$411,467.23

Discussion Items

Assistant Director's Report

Assistant Director Frewing reported on OT services during maternity leave and upcoming changes to Title IX policy.

Director's Report

Director Nelson shared that she is looking at ways to partner with other agencies to support our districts with the literacy grant through SDDOE. She is also reviewing curriculum for our center-based programs. She shared we are working on a workload analysis project to assist with staffing.

Board Advisory Report

Director Nelson stated the BOA didn't meet in December.

FY24 Audit Report

Business Manager Stormo reviewed the FY24 audit report.

Director and Business Manager Evaluations

Director and Business Manager Evaluations delivered via mail should be mailed back to Vice-President P. Thyen prior to January 15, 2025 to review at January board meeting.

Action Items

Approval of FY24 Audit Report

Action #25-35 Motion by C. Verhoek, second by A. Nielsen to approve FY24 audit report. All present voting in favor, motion carried.

Executive Session

Action #25-36 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Knutson, second by R. McDaniel to enter executive session at 7:27 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:48 P.M.

Adjournment

Action #25-37 With there being no further business, motion by A. Nielson, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, January 20, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager