

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241

605-783-3607 • Fax 605-783-3259

January 16, 2025

Dear NESC Board Members,

Our monthly board meeting will be held on Monday January 20th, 2024 at 7:00pm. You may attend in person, virtually or by phone. Depending on your preference, information for all three options is listed below:

Physical location of meeting:

Lake Area Technical College

1201 Arrow Avenue

Watertown, SD

Phone and Virtual link via Zoom:

<https://sdk12.zoom.us/j/99257696217>

Enclosed are several documents for your review prior to the meeting. I look forward to seeing you on Monday.

Sincerely,

A handwritten signature in black ink, appearing to read "Anneke Nelson". The signature is fluid and cursive, with a large initial "A" and a long, sweeping tail.

Anneke Nelson
NESC Director

NESC Board of Directors Meeting	
Date	1-20-25
Time	7:00pm
Location	Lake Area Technical College
Link for Virtual Attendance	https://sdk12.zoom.us/j/99257696217

1. Call to order
2. Introduction of guests
3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of December 2024 financial report
7. Consent Agenda
 - a. Approval of December 16, 2024 meeting minutes
 - b. Approval of payment of January 2025 budget claims
 - c. Resignation of Robin Schwandt, School Psychologist
 - d. Resignation of Karlette Juhnke, Early Childhood Special Education Teacher
 - e. Approval of 9 month contract payout for Karlette Juhnke
8. Discussion Items
 - a. Assistant Director's Report
 - b. Director's Report
 - c. Board of Advisors Report
 - d. Update on NESC Building
 - e. Steering Committee Meeting before February board meeting
9. Executive Session
 - a. **SDCL 1-25-2(1)**. Discussion the qualifications, competence, performance, character or fitness of any public officer or employee
10. Action Items
 - a. Approval to offer Business Manager contract
 - b. Approval to offer Director contract
11. Adjourn

Next Meeting will be held February 17, 2025 at 7:00pm

Steering Committee will meet prior to the board meeting at 6:00pm

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
December 1, 2024	\$207,304.07	\$915,393.44	\$11,681.85	\$1,134,379.36

Receipts:

Local Sources:

1312 Center Base Tuition		\$35,324.03		\$35,324.03
1332 Extended School Year Tuition		\$61,270.02		\$61,270.02
1510 Interest		\$204.54		\$204.54
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$213.50	\$76,121.23		\$76,334.73
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$276.18	\$3,176.09	\$1,632.58	\$5,084.85
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,419.34		\$2,419.34
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611		\$164,900.00		\$164,900.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$5,589.00		\$5,589.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$3,105.00			\$3,105.00
				\$0.00

Total Monthly Receipts	\$3,594.68	\$349,004.25	\$1,632.58	\$354,231.51
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Balance Frwd plus Revenue to date	\$210,898.75	\$1,264,397.69	\$13,314.43	\$1,488,610.87
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements

Salaries	\$3,140.14	\$379,475.62		\$382,615.76
Disbursements	\$12,570.95	\$31,991.61	\$2,335.95	\$46,898.51
Less Total Salaries & Disbursements	\$15,711.09	\$411,467.23	\$2,335.95	\$429,514.27

CASH BALANCE				
December 31, 2024	\$195,187.66	\$852,930.46	\$10,978.48	\$1,059,096.60

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$0.00	\$390,866.82	\$10,978.48	\$401,845.30
Money Market Savings XX-105	\$195,187.66	\$368,464.89	\$0.00	\$563,652.55
Certificates of Deposit XX-106	\$0.00	\$88,598.75	\$0.00	\$88,598.75
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$195,187.66	\$852,930.46	\$10,978.48	\$1,059,096.60
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	0.00	146.96	45.22	178.04
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	4,904.25	213.50	2,257.00	46.02	2,647.25
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	276.18	276.18	0.00	(276.18)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	421,754.50	0.00	93,254.34	22.11	328,500.16
Subtotal: LOCAL SOURCES		518,371.63	489.68	187,322.36	36.14	331,049.27
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	3,105.00	3,105.00	0.00	(3,105.00)
Subtotal: 5000		0.00	3,105.00	3,105.00	0.00	(3,105.00)
Fund Total:		518,371.63	3,594.68	190,427.36	36.74	327,944.27

Regular; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	999,856.35	35,324.03	325,722.64	32.58	674,133.71
22 1312 100	TUITION-ESY	105,000.00	61,270.02	61,270.02	58.35	43,729.98
22 1510	INTEREST	1,700.00	204.54	3,440.61	202.39	(1,740.61)
22 1990 003	SPED ASSESSMENTS	1,956,108.29	76,121.23	887,319.48	45.36	1,068,788.81
22 1990 018	MISCELLANEOUS	5,000.00	3,176.09	3,191.09	63.82	1,808.91
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		3,072,664.64	176,095.91	1,280,943.84	41.69	1,791,720.80
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	186,847.62	0.00	55,549.29	29.73	131,298.33
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,419.34	22,615.91	56.54	17,384.09
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		231,347.62	2,419.34	78,165.20	33.79	153,182.42
22 4175 475	REGULAR IDEA PART B 611	2,133,285.00	164,900.00	604,827.00	28.35	1,528,458.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	2,888.00	0.00	0.00	0.00	2,888.00
22 4186 486	REGULAR IDEA PART B 619	58,692.00	5,589.00	17,935.00	30.56	40,757.00
Subtotal: FEDERAL SOURCES		2,194,865.00	170,489.00	622,762.00	28.37	1,572,103.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		5,573,877.26	349,004.25	1,981,871.04	35.56	3,592,006.22

Revenue Summary Report
Processing Month: 12/2024

Regular; Processing Month 12/2024; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,092,248.89	352,598.93	2,172,298.40	35.66	3,919,950.49

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$0.00	\$0.00	0.00	\$74,760.04
2227	TECHNOLOGY SUPPORT	\$7,790.04	\$448.56	\$2,869.01	36.83	\$4,921.03
2319	BOARD OF EDUCATION SERVICES	\$14,474.00	\$352.04	\$9,178.64	63.41	\$5,295.36
2329	ADMINISTRATION	\$29,589.50	\$1,966.63	\$12,881.39	43.53	\$16,708.11
2529	ADMINISTRATION-FISCAL SERVICES	\$10,002.07	\$737.06	\$4,964.83	49.64	\$5,037.24
2542	OPERATION & MAINTENANCE BLDGS.	\$4,145.14	\$151.69	\$1,427.12	34.43	\$2,718.02
2545	VEHICLE SERVICE	\$360,983.00	\$12,055.11	\$141,539.54	39.21	\$219,443.46
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$4,147.00	31.90	\$8,853.00
10	GENERAL FUND	\$518,371.63	\$15,711.09	\$177,007.53	34.15	\$341,364.10
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$107,888.00	\$0.00	\$112,512.68	104.29	(\$4,624.68)
1223	CENTER BASE DAY PROGRAMS	\$999,856.35	\$72,875.02	\$299,017.20	29.91	\$700,839.15
1226	EARLY CHILDHOOD SERVICES	\$484,907.78	\$34,929.95	\$156,719.56	32.32	\$328,188.22
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$6,808.47	0.00	(\$6,808.47)
2142	PSYCHOLOGICAL SERVICES	\$1,100,621.15	\$84,519.68	\$370,600.52	33.67	\$730,020.63
2152	SPEECH PATHOLOGY SERVICES	\$1,466,272.11	\$116,461.30	\$504,862.86	34.43	\$961,409.25
2171	PHYSICAL THERAPY	\$357,600.68	\$23,689.61	\$152,419.87	42.62	\$205,180.81
2172	OCCUPATIONAL THERAPY	\$592,714.97	\$28,408.94	\$204,228.72	34.46	\$388,486.25
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$186,847.62	\$11,303.20	\$68,778.67	36.81	\$118,068.95
2227	TECHNOLOGY SUPPORT	\$89,585.49	\$4,856.96	\$31,304.92	34.94	\$58,280.57
2319	BOARD OF EDUCATION SERVICES	\$131,951.00	\$2,168.64	\$102,114.69	77.39	\$29,836.31
2329	ADMINISTRATION	\$340,279.20	\$22,616.67	\$148,138.36	43.53	\$192,140.84
2529	ADMINISTRATION-FISCAL SERVICES	\$115,023.80	\$8,476.16	\$57,095.43	49.64	\$57,928.37
2542	OPERATION & MAINTENANCE BLDGS.	\$47,829.11	\$1,744.41	\$16,412.22	34.31	\$31,416.89
22	SPECIAL EDUCATION FUND	\$6,023,877.26	\$412,050.54	\$2,231,014.17	37.04	\$3,792,863.09
Grand Total:		\$6,542,248.89	\$427,761.63	\$2,408,021.70	36.81	\$4,134,227.19

Activity Fund Balance Report - Summary - Exclude Encumbrances
12/2024 - 12/2024

Regular; Beginning Month 12/2024; Processing Month 12/2024; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	4,769.90	0.00	230.10	0.00	5,000.00
71 453	SANFORD FLEX	6,911.95	2,335.95	1,402.48	0.00	5,978.48
Fund Total: 71		<u>11,681.85</u>	<u>2,335.95</u>	<u>1,632.58</u>	<u>0.00</u>	<u>10,978.48</u>

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 16, 2024

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 16, 2024 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:51P.M.

Members present:

In-Person:

Alisha Nielsen, Castlewood; Malory McIntire, Clark; Jared Tolzin, DeSmet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Reid McDaniel, Lake Preston; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Wade Gubrud, Deuel; Lisa Lauterhahn, Enemy Swim Day School; Audrey Rider, Henry; Carrie Schiernbeck, ORR– joined at 7:01 P.M.; Diane LeClair, Rosholt– joined at 7:02 P.M.; Jayme Trygstad, Sioux Valley; Martin Looyenga, Webster

Absent:

Jon Kahnke, Florence; Tara Abraham, Hamlin; Greg Bich, Iroquois; Art Berger Jr. ,Waubay; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

Others Attending:

NESC Staff Representatives: Shelly Skogstad (Z) – entered 7:03 P.M., Sara Lorensberg (Z) – entered at 7:05 P.M., Stephanie Hayunga (Z) – entered at 7:12 P.M., and Nicol Huyvaert (Z) – entered at 7:13 P.M.

Member District Superintendents: Travis Ahrens, Clark, Todd Obele, Henry (Z); Kim Kludt; Deubrook (Z)

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele, and Kim Kludt were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-32 Motion by C. Knutson, second by C. Verhoek, to approve the agenda with the change to 10a. SDCL 1-25-1(1) to SDCL 1-25-2(1). All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-33 Motion by M. McIntire, second by A. Nielsen, to approve the financial report for the period ending November 30, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2024	\$216,600.82	\$841,873.51	\$11,743.47
Receipts:			
Local Sources	\$8,505.78	\$267,562.55	\$1,429.18
State Sources		\$58,707.72	
Federal Sources		\$229,099.00	
Other			
Total Monthly Receipts	\$8,505.78	\$555,369.27	\$1,429.18
Balance Forward	\$225,106.60	\$1,397,242.78	\$13,172.65
Manual Journal Entries			
Less Salaries	\$3,203.05	\$397,189.50	
Less Disbursements	\$14,599.48	\$84,659.84	\$1,490.80
Total Salaries & Disbursements	\$17,802.53	\$481,849.34	\$1,490.80
Ending Cash Balance			
November 30, 2024	\$207,304.07	\$915,393.44	\$11,681.85

Consent Agenda

Action #25-34 Motion by J. Tolzin, second by L. Amdahl to approve the following items on the Consent Agenda: 7a) Approval of November 18, 2024 Board of Directors minutes; 7b) Approval of payment of December 2024 budget claims; 7c) Approval of Resignation – Alisha Halverson – Lake Preston Paraprofessional. All present voting in favor, motion carried.

December 2024 Accounts Payable

General Fund: AUTOMATIVE SERVICE CENTER FLEET MAINT 1,964.99; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 234.19; CENEX FLEETCARD FLEET MAINT 5,980.52; CENTURY BUSINESS PRODUCTS, INC TECH SUPP 19.24; CHURCHILL,MANOLIS,FREEMAN,KLUDT, BURNS LLP SCHOOL MATTERS 6.72; DEUEL CO. CENEX FLEET MAINT 82.49; DUST TEX SERVICE, INC. DEC RUG USE 6.36; HAMLIN COUNTY FARMERS COOP FLEET MAINT 606.07; HEALTH EQUITY HSA/FLEX 3.47; KLOCKER, KAYLA BACKGROUND CHECK 3.46; KSB SCHOOL LAW SCHOOL MATTERS 6.00; NEBEL, JAMESON LAWN CARE 35.20; NELSON, ANNEKE CELL REIMB 19.20; NESC IMPREST 80.10; NESC PAYROLL DEC 24 3,140.14; OTTERTAIL POWER CO. ELEC 15.18; ROB'S AUTO REPAIR FLEET MAINT 1,607.13; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.11; W.W. TIRE SERVICE FLEET MAINT 585.21; WATERTOWN PUBLIC OPINION MINUTES 164.71; WEBSTER AUTO CARE FLEET MAINT 1,148.60

Fund Total: \$15,711.09

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 4,116.95; CASTLEWOOD SCHOOL DISTRICT NOV CB USE FEE 742.58; CENTURY BUSINESS PRODUCTS, INC TECH SUPP 221.24; CHURCHILL,MANOLIS ,FREEMAN,KLUDT, BURNS LLP SCHOOL MATTERS 77.33; DUST TEX SERVICE, INC. DEC RUG USE 73.19;FREEMAN, MARISA ASHA DUES 344.96; HAMLIN SCHOOL DISTRICT NOV CB USE FEE 1,116.95; HEALTH EQUITY HSA/FLEX 39.93; JOHNSON, ALYSHA ASHA DUES 150.00; KLOCKER, KAYLA BACKGROUND CHECK 39.79; KSB SCHOOL LAW SCHOOL MATTERS 69.00; LAKE PRESTON SCHOOL DISTRICT NOV CB USE FEE 742.58; PARENT NOV 2024 MI REIMB 133.62; NEBEL, JAMESON LAWN CARE 404.80; NELSON, ANNEKE CELL REIMB 220.80; NESC IMPREST 150.00; NESC PAYROLL DEC 24 379,475.62; OTTERTAIL POWER CO. ELEC 174.58; REINHILLER, LISA ED SPEC TRAVEL 238.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 14,101.01; SWENSON, CODY REIMB MI 151.96; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 129.74; WATERTOWN PUBLIC OPINION MINUTES 14.32; WEBSTER SCHOOL DISTRICT NOV CB USE FEE 1,234.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 7,304.08

Fund Total: \$411,467.23

Discussion Items

Assistant Director's Report

Assistant Director Frewing reported on OT services during maternity leave and upcoming changes to Title IX policy.

Director's Report

Director Nelson shared that she is looking at ways to partner with other agencies to support our districts with the literacy grant through SDDOE. She is also reviewing curriculum for our center-based programs. She shared we are working on a workload analysis project to assist with staffing.

Board Advisory Report

Director Nelson stated the BOA didn't meet in December.

FY24 Audit Report

Business Manager Stormo reviewed the FY24 audit report:

Director and Business Manager Evaluations

Director and Business Manager Evaluations delivered via mail should be mailed back to Vice-President P. Thyen prior to January 15, 2025 to review at January board meeting.

Action Items

Approval of FY24 Audit Report

Action #25-35 Motion by C. Verhoek, second by A. Nielsen to approve FY24 audit report. All present voting in favor, motion carried.

Executive Session

Action #25-36 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Knutson, second by R. McDaniel to enter executive session at 7:27 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:48 P.M.

Adjournment

Action #25-37 With there being no further business, motion by A. Nielson, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, January 20, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, January 8, 2025

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, January 8, 2025 at HyVee in Watertown, South Dakota. The meeting was called to order by President Books at 10:02 A.M. and adjourned at 10:54 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Paul Vonfischer, Estelline— entered at 10:07 A.M.; Mitch Reed, Florence – entered at 10:23 A.M.; Jim Hulscher, Hamlin; Todd Obele, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Scott Lepke, Waubay; Jon Meyer, Waverly/South Shore; Jim Block, Webster; Chris Lee, Willow Lake

Absent: Kim Kludt, Deubrook; Nadine Eastman, Enemy Swim; Spencer Oland, Rosholt; Larry Hulscher, Wilmot

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

President Books called the meeting to order at 10:02 A.M.

Approval of Agenda

Motion by T. Ahrens and second by B. Sampson to approve the agenda with the additional of 12. Executive Session. All present voting in favor, motion carried.

Financial Report

Business Manager Stormo reviewed the financial report for November 2024.

Motion by S. Benson and second by A. Van Regenmorter to approve November 2024 financial report. All present voting in favor, motion carried.

Board of Directors

Director Nelson reviewed the December 2024 BOD meeting.

NESC Staff Surveys

Director Nelson shared staff surveys will be sent to districts digitally. Return date is January 30, 2025.

Frontline Use and Cooperative Purchasing

Director Nelson discussed frontline use and cooperative purchasing. Director Nelson will get a quote to review pricing.

Crisis Intervention System Comparisons

Assistant Director Frewing shared a comparison of three crisis intervention systems.

Policy Updates

Assistant Director Frewing shared the drafts for policy updates: sex-based harassment, complaint and student pregnancy policy.

DOE Literacy Grant and Potential Supports

Director Nelson discussed potentially acquiring a DOE Literacy Grant. More information will be given when DOE releases details.

Special Education Form Systems

Director Nelson discussed using a special education form system.

Internal Review Reminder

Director Nelson reminded the BOA to complete the internal review process.

Executive Session

Motion by D. Felderman, second by C. Schiernbeck to enter executive session at 10:45 A.M. All present voting in favor, motion carried.

President Books requested A. Nelson, T. Frewing and T. Stormo to leave the meeting to discuss the process for Director and Business manager reviews.

President Books declared the board out of executive session at 10:53 A.M.

There will be no meeting in February 2025. The next meeting will be held on March 5, 2025.

Adjournment

There being no further business, motion by S. Lepke, second by M. Ruth to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

JANUARY 2025 INVOICES

GENERAL FUND - 10

3D SECURITY. INC.	BLDG MAINT	28.96
A-I COMPUTER SOLUTIONS	TECH	3.20
AUTOMATIVE SERVICE CENTER	FLEET MAINT	572.67
AUTOMAXX CDJR, INC.	FLEET MAINT	1,715.47
AXESS COOPERATIVE	FLEET MAINT	104.81
BASS SANITATION INC.	OCT - DEC GARB	12.12
BYTESPEED, LLC	TECH EQ	318.40
CENEX FLEETCARD	FLEET MAINT	4,672.15
CENTURY BUSINESS PRODUCTS, INC	TECH SUPP	8.48
DUST TEX SERVICE, INC.	JAN RUG USE	6.36
EMC INSURANCE	FY25 ADD VEH COV	149.08
FRITZ CHEVROLET, INC	FLEET MAINT	110.37
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	496.47
HEALTH EQUITY	HSA/FLEX	3.79
KDM EQUIPMENT	FLEET MAINT	174.03
KSB SCHOOL LAW	SCHOOL MATTERS	52.00
MINERT & ASSOCIATES, INC	DRUG TESTING	1,279.00
NESC PAYROLL	JAN 2025	3,209.19
NESC SPECIAL REVENUE PROJECTS	FY25 2ND QTR EXP MI	648.87
OTTERTAIL POWER CO.	ELEC	29.56
ROB'S AUTO REPAIR	FLEET MAINT	301.10
STORMO, BEN	DEC SNOW REMOVAL	28.80
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.14
TWIN VALLEY TIRE, INC - WEBSTER	FLEET MAINT	29.52
W.W. TIRE SERVICE	FLEET MAINT	483.04
WATERTOWN PUBLIC OPINION	MINUTES	10.74
WEBSTER AUTO CARE	FLEET MAINT	533.93
<u>GENERAL FUND TOTAL:</u>		<u>14,984.25</u>

SPECIAL EDUCATION FUND - 22

3D SECURITY. INC.	BLDG MAINT	333.04
A-I COMPUTER SOLUTIONS	TECH	36.79
BASS SANITATION INC.	OCT - DEC GARB	139.38
BIG STONE THERAPIES WATERTOWN, LLC	OT CONTRACTED SERVICES	943.28
BYTESPEED, LLC	TECH EQ	3,661.60

CASTLEWOOD SCHOOL DISTRICT	DEC CB USE FEE	822.80
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	97.52
DUST TEX SERVICE, INC.	JAN RUG USE	73.19
EMC INSURANCE	FY25 ADD VEH COV	1,714.37
HAMLIN SCHOOL DISTRICT	DEC CB USE FEE	1,195.12
HAYUNGA, STEPHANIE	AOTA DUES	234.00
HEALTH EQUITY	HSA/FLEX	43.61
JENKINS LIVING CENTER	COTA CONTRACTED SERVICES	923.50
KELLER-KNUDSON, CHERYL	ASHA DUES	250.00
KSB SCHOOL LAW	SCHOOL MATTERS	598.00
LAKE PRESTON SCHOOL DISTRICT	DEC CB USE FEE	617.10
PARENT	DEC 2024 MI REIMB	117.90
NEDVED, NICOLE	SLP ASHA DUES	250.00
NESC PAYROLL	JAN 2025	385,915.27
NESC SPECIAL REVENUE PROJECTS	FY25 2ND QTR EXP MI	128,371.07
OTTERTAIL POWER CO.	ELEC	339.90
SCHWINGER, MINDY	SLP ASHA DUES	250.00
SPEECH PARTNERS, LLC	SLP CONTRACED SERVICES	11,061.19
STORMO, BEN	DEC SNOW REMOVAL	331.20
TEACHWELL SOLUTIONS	OT CONTRACTED SERVICES	4,601.10
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	131.66
WATERTOWN PUBLIC OPINION	MINUTES	123.46
WEBSTER SCHOOL DISTRICT	DEC CB USE FEE	1,234.20
WILLIAMS, THEODORE	PSYCH CONTRACTED SERVICES	2,949.06
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>547,359.31</u>
<u>JANUARY 2025 INVOICES TOTAL:</u>		<u>562,343.56</u>

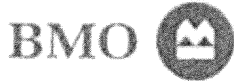
GENERAL FUND - 10

AMAZON	ADMIN SUPP	3.32
INDEED, INC	EMPLOY AD	28.62
ITC TELECOM	DEC PHONE SERVICE	35.86
SDSLHA	EMPLOY AD	12.00
US POSTAL SERVICE	POSTAGE	7.01
VERIZON WIRELESS	NOV CELL SERVICE	10.39
YOURMEMEBERSHIP.COM INC.	EMPLOY AD	35.92

GENERAL FUND TOTAL:133.12SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN/CB/EC/SLP SUPP	703.40
HOLIDAY INN EXPRESS & SUITES	L.R. ED SPEC TRAVEL	274.90
HOLIDAY INN EXPRESS HOTEL & SUITES	CREDIT	(175.86)
INDEED, INC	EMPLOY AD	329.18
ITC TELECOM	DEC PHONE SERVICE	412.34
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	21,757.48
PEARSON EDUCATION	OT SUPP	4,802.28
RIVERSIDE INSIGHTS	PSYCH SUPP	223.29
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	18,223.35
SDSLHA	EMPLOY AD	138.00
US POSTAL SERVICE	POSTAGE	80.59
VERIZON WIRELESS	NOV CELL SERVICE	199.50
WAL-MART	CB SUPP	167.63
WESTERN PSYCHOLOGICAL SERVICES	PSYCH SUPP	70.00
YOURMEMEBERSHIP.COM INC.	EMPLOY AD	413.08

SPECIAL EDUCATION FUND TOTAL:47,619.16JANUARY 2025 BMO INVOICES TOTAL:47,752.28



INVOICE

January 05, 2025

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2501

Invoice Amount: \$ 47,752.28

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending January 05, 2025.

Your payment is due **February 01, 2025**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2501
Amount Paid: \$ 47,752.28
Payment Due Date: February 01, 2025

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 12/06/2024 to 01/05/2025

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2024	12/26/2024	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-4,351.14
			Debit Total USD	0.00
			Credit Total USD	-4,351.14
			Total USD	-4,351.14

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount
12/16/2024	12/13/2024	XXXX-XXXX-XXXX-7409	Amazon Mktp Zx47r8aa1	125.26 ? !
12/23/2024	12/21/2024	XXXX-XXXX-XXXX-7409	Amazon.Com Ze66j2zg2	49.22 ? !
			Debit Total USD	174.48
			Credit Total USD	0.00
			Total USD	174.48

Childhood Early

Posting Date	Tran Date	Account	Supplier	Amount
12/10/2024	12/10/2024	XXXX-XXXX-XXXX-0591	Amzn Mktp US Zx55h4pt2	82.00 ? !
12/17/2024	12/16/2024	XXXX-XXXX-XXXX-0591	Amzn Mktp US Z17687iw2	90.00 ? !
12/18/2024	12/17/2024	XXXX-XXXX-XXXX-0591	Amazon Mktp Z12dr2t91	119.90 ? !
12/18/2024	12/18/2024	XXXX-XXXX-XXXX-0591	Amazon Mktp Z12gp32a0	100.60 ? !
12/20/2024	12/19/2024	XXXX-XXXX-XXXX-0591	Amazon Mktp Z16x18691	16.99 ? !
			Debit Total USD	409.49
			Credit Total USD	0.00
			Total USD	409.49

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount
12/12/2024	12/11/2024	XXXX-XXXX-XXXX-7391	Wm Supercenter #1500	167.63 ? !
			Debit Total USD	167.63
			Credit Total USD	0.00
			Total USD	167.63

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
12/09/2024	12/05/2024	XXXX-XXXX-XXXX-1409	Mitchell Holiday Inn E	274.90	?	!
12/12/2024	12/11/2024	XXXX-XXXX-XXXX-1409	Rapid City Holiday Inn	-175.86	?	!
			Debit Total USD	274.90		
			Credit Total USD	-175.86		
			Total USD	99.04		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
12/11/2024	12/11/2024	XXXX-XXXX-XXXX-7540	Awl Pearson Education	1,407.50	?	!
12/30/2024	12/28/2024	XXXX-XXXX-XXXX-7540	Awl Pearson Education	70.00	?	!
12/31/2024	12/31/2024	XXXX-XXXX-XXXX-7540	Awl Pearson Education	990.00	?	!
01/03/2025	01/02/2025	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	87.60	?	!
01/03/2025	01/02/2025	XXXX-XXXX-XXXX-7540	Indeed Usi25-00155619	357.80	?	!
			Debit Total USD	2,912.90		
			Credit Total USD	0.00		
			Total USD	2,912.90		

Therapy 3 Speech

Posting Date	Tran Date	Account	Supplier	Amount		
12/11/2024	12/10/2024	XXXX-XXXX-XXXX-5617	Amazon Mktpl Zx97g9m72	25.97	?	!
12/18/2024	12/17/2024	XXXX-XXXX-XXXX-5617	Amazon Mktpl Z18ev9ae1	55.34	?	!
			Debit Total USD	81.31		
			Credit Total USD	0.00		
			Total USD	81.31		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
12/13/2024	12/12/2024	XXXX-XXXX-XXXX-8109	Marshall County Health	7,085.34	?	
12/13/2024	12/12/2024	XXXX-XXXX-XXXX-8109	Sanford Online Bill Pa	7,902.42	?	
12/13/2024	12/12/2024	XXXX-XXXX-XXXX-8109	Marshall County Health	14,672.14	?	
12/13/2024	12/13/2024	XXXX-XXXX-XXXX-8109	Vzwrlls My Vz Vb P	209.89	?	
12/16/2024	12/12/2024	XXXX-XXXX-XXXX-8109	Interstate Telecommuni	448.20	?	
12/16/2024	12/15/2024	XXXX-XXXX-XXXX-8109	Amazon.Com Zx0mp5ss1	41.44	?	
12/17/2024	12/16/2024	XXXX-XXXX-XXXX-8109	Western Psychological	70.00	?	
12/17/2024	12/16/2024	XXXX-XXXX-XXXX-8109	South Dakota Speech La	150.00	?	
12/17/2024	12/16/2024	XXXX-XXXX-XXXX-8109	Yourmembership	449.00	?	
12/17/2024	12/16/2024	XXXX-XXXX-XXXX-8109	Sanford Online Bill Pa	10,320.93	?	
12/30/2024	12/29/2024	XXXX-XXXX-XXXX-8109	Riverside Insights	223.29	?	
			Debit Total USD	43,907.43		
			Credit Total USD	0.00		
			Total USD	43,907.43		

Posting Date	Tran Date	Account	Supplier	Amount
12/31/2024	12/31/2024	XXXX-XXXX-XXXX-8109	Awl Pearson Education	2,334.78
			Debit Total USD	43,907.43
			Credit Total USD	0.00
			Total USD	43,907.43

TO: Anneke Nelson, NESC Director
NESC Board Members

FROM: Robin Schwandt

RE: Retirement

DATE: January 15, 2025

Please accept this as notice of my intent to retire at the end of this 2024-2025 school year. My time working at NESC has been a privilege. Thank you for everything you have done, and continue to do, for NESC and its staff.

Robin Schwandt

Dear NESC:

I am writing to formally announce my plans to retire from my position as an Early Childhood Special Education teacher at the end 2024-25 school year. Supporting young learners and their families during their earliest years of their development has been both a privilege and a joy. I am deeply grateful for the opportunity to contribute to our students' growth and success, as well as to work alongside such dedicated and talented colleagues/friends.

Thank you for your guidance, collaboration, and support throughout my career with NESC.

Sincerely,

Karlette Feinke



800 Governors Drive
Pierre, SD 57501-2235

T: 605.773.3134
F: 605.773.6139
www.doe.sd.gov

Special Education Programs

January 2, 2025

Anneke Nelson, Director
Northeast Education Services Cooperative
PO Box 327
Hayti, SD 57241

Dear Director Nelson,

The Department of Education, Special Education Programs (SEP) conducted a review at the Northeast Education Services Cooperative on November 7, 2024, for the purpose of assessing compliance in the implementation of the Individual with Disabilities Education Act (IDEA) and the Administrative Rules of South Dakota (ARSD) as an approved program.

The review was designed to assist your approved program in developing strategies to improve results for children with disabilities. **Special Education Program is pleased to report that no issues were found in your approved program review serving special education students. Therefore, no corrective action plan is necessary.**

If you have any questions, please feel free to contact Melissa Flor at Melissa.Flor@state.sd.us.

Sincerely,

A handwritten signature in cursive script that reads "Linda Turner".

Linda Turner, Director
Division of Special Education and Early Learning

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, January 20, 2025 7:00 P.M.**

1. Call to order
2. Introduction of guests
3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of December 2024 financial report
7. Consent Agenda
 - a. Approval of December 16, 2024 meeting minutes

 - b. Approval of payment of January 2025 budget claims

 - c. Resignation of Robin Schwandt, School Psychologist

 - d. Resignation of Karlette Juhnke, Early Childhood Special Education Teacher

 - e. Approval of 9 month contract payout for Karlette Juhnke

8. Discussion Items
 - a. Assistant Director's Report

 - b. Director's Report

 - c. Board of Advisors Report

 - d. Update on NESC Building

 - e. Steering Committee Meeting before February board meeting

9. Executive Session
 - a. SDCL 1-25-1(1). Discussion the qualifications, competence, performance, character or fitness of any public officer or employee
10. Action Items
 - a. Approval to offer Business Manager contract

 - b. Approval to offer Director contract

11. Adjourn

Next meeting will be held February 17, 2025 at 7:00pm