

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, January 20, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 20, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 8:11 P.M.

Members present:

In-Person:

Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Heidi Pelzel, Wilmot

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Jared Tolzin, DeSmet; Wade Gubrud, Deuel; Lisa Lauterhahn, Enemy Swim Day School; Tara Abraham, Hamlin; Hanna Owen, Henry; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Jon Kahnke, Florence; Greg Bich, Iroquois; Reid McDaniel, Lake Preston; Jayme Trygstad, Sioux Valley; Art Berger Jr. ,Waubay

Others Attending:

NESC Staff Representatives: Shelly Skogstad (Z), Karlette Juhnke (Z) – left at 7:23 P.M., Stephanie Hayunga (Z), and Melissa Gent (Z) – left at 7:51 P.M.

Member District Superintendents: Travis Ahrens, Clark; Kim Kludt; Deubrook (Z) – left at 8:07 P.M.

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Kim Kludt, Stephanie Hayunga, Karlette Juhnke, Melissa Gent and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-38 Motion by M. McIntire, second by H. Pelzel, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-39 Motion by A. Nielsen, second by C. Verhoek, to approve the financial report for the period ending December 31, 2024. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
December 1, 2024	\$207,304.07	\$915,393.44	\$11,681.85
<u>Receipts:</u>			
Local Sources	\$489.68	\$176,095.91	\$1,632.58
State Sources		\$2,419.34	
Federal Sources		\$170,489.00	
Other	\$3,105.00		
<u>Total Monthly Receipts</u>	<u>\$3,594.68</u>	<u>\$349,004.25</u>	<u>\$1,632.58</u>
Balance Forward	\$210,898.75	\$1,264,397.69	\$13,314.43
Manual Journal Entries			
Less Salaries	\$3,140.14	\$379,475.62	
Less Disbursements	\$12,570.95	\$31,991.61	\$2,335.95
<u>Total Salaries & Disbursements</u>	<u>\$15,711.09</u>	<u>\$411,467.23</u>	<u>\$2,335.95</u>
Ending Cash Balance			
December 31, 2024	\$195,187.66	\$852,930.46	\$10,978.48

Consent Agenda

Action #25-40 Motion by H. Pelzel, second by C. Knutson to approve the following items on the Consent Agenda: 7a) Approval of December 16, 2024 Board of Directors minutes; 7b) Approval of payment of January 2025 budget claims; 7c) Approval of Resignation – Robin Schwandt – School Psychologist; 7d) Approval of Resignation – Karlette Juhnke –Early Childhood Special Education Teacher; 7e) Approval of Karlette Juhnke 9 month contract payout. All present voting in favor, motion carried.

January 2025 Accounts Payable

General Fund: 3D SECURITY.BLDG MAINT 28.96; A-I COMPUTER SOLUTIONS TECH 3.20; AUTOMATIVE SERVICE CENTER FLEET MAINT 572.67; AUTOMAXX CDJR, INC. FLEET MAINT 1,715.47; AXESS COOPERATIVE FLEET MAINT 104.81; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 133.12; BASS SANITATION INC. OCT - DEC GARB 12.12; BYTESPEED, LLC TECH EQ 318.40; CENEX FLEETCARD FLEET MAINT 4,672.15; CENTURY BUSINESS PRODUCTS TECH SUPP 8.48; DUST TEX SERVICE, INC. JAN RUG USE 6.36; EMC INSURANCE FY25 ADD VEH COV 149.08; FRITZ CHEVROLET, INC FLEET MAINT 110.37; HAMLIN COUNTY FARMERS COOP FLEET MAINT 496.47; HEALTH EQUITY HSA/FLEX 3.79; KDM EQUIPMENT FLEET MAINT 174.03; KSB SCHOOL LAW SCHOOL MATTERS 52.00; MINERT & ASSOCIATES, INC DRUG TESTING 1,279.00; NESC PAYROLL JAN 2025 3,209.19; NESC SPECIAL REVENUE PROJECTS FY25 2ND QTR EXP MI 648.87; OTTERTAIL POWER CO. ELEC 29.56; ROB'S AUTO REPAIR FLEET MAINT 301.10; STORMO, BEN DEC SNOW REMOVAL 28.80; TIME MANAGEMENT SYSTEMS TIME CLOCK 2.14; TWIN VALLEY TIRE, INC - WEBSTER FLEET MAINT 29.52; W.W. TIRE SERVICE FLEET MAINT 483.04; WATERTOWN PUBLIC OPINION MINUTES 10.74; WEBSTER AUTO CARE FLEET MAINT 533.93

Fund Total: \$15,117.37

Special Education Fund: 3D SECURITY.BLDG MAINT 333.04; A-I COMPUTER SOLUTIONS TECH 36.79; BASS SANITATION INC. OCT - DEC GARB 139.38; BIG STONE THERAPIES WATERTOWN, LLC OT CONTRACTED SERVICES 943.28; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 47,619.16; BYTESPEED, LLC TECH EQ 3,661.60; CASTLEWOOD SCHOOL DISTRICT DEC CB USE FEE 822.80; CENTURY BUSINESS PRODUCTS COPIER MAINT CONTRACT 97.52; DUST TEX SERVICE, INC. JAN RUG USE 73.19; EMC INSURANCE FY25 ADD VEH COV 1,714.37; HAMLIN SCHOOL DISTRICT DEC CB USE FEE 1,195.12; HAYUNGA, STEPHANIE AOTA DUES 234.00; HEALTH EQUITY HSA/FLEX 43.61; JENKINS LIVING CENTER COTA CONTRACTED SERVICES 923.50; KELLER-KNUDSON, CHERYL ASHA DUES 250.00; KSB SCHOOL LAW SCHOOL MATTERS 598.00; LAKE PRESTON SCHOOL DISTRICT DEC CB USE FEE 617.10; PARENT DEC 2024 MI REIMB 117.90; NEDVED, NICOLE SLP ASHA DUES 250.00; NESC PAYROLL JAN 2025 385,915.27; NESC SPECIAL REVENUE PROJECTS FY25 2ND QTR EXP MI 128,371.07; OTTERTAIL POWER CO. ELEC 339.90; SCHWINGER, MINDY SLP ASHA DUES 250.00; SPEECH PARTNERS SLP CONTRACTED SERVICES 11,061.19; STORMO, BEN DEC SNOW REMOVAL 331.20; TEACHWELL SOLUTIONS OT CONTRACTED SERVICES 4,601.10; TIME MANAGEMENT SYSTEMS TIME CLOCK 131.66; WATERTOWN PUBLIC OPINION MINUTES 123.46; WEBSTER SCHOOL DISTRICT DEC CB USE FEE 1,234.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 2,949.06

Fund Total: \$594,978.47

Discussion Items

Assistant Director's Report

Assistant Director Frewing provided an update on the Medicaid billing program.

Director's Report

Director Nelson reported NESC completed its DOE Compliance review and had no findings. NESC is working on recruiting for open positions. A survey was sent out to stakeholders to determine a new name for our center-based programs. She is working with districts to apply for the DOE Literature Grant. She is also completing reviews and district visits.

Board Advisory Report

Director Nelson reviewed the January 2025 BOA meeting.

Update on NESC Building

Director Nelson discussed with the board the status of the NESC building connected to the Town of Hayti building.

Steering Committee Meeting

The Steering Committee will meet prior to the February 17, 2025 BOD meeting at 6:00 P.M.

Executive Session

Action #25-41 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Verhoek, second by L. Amdahl to enter executive session at 7:29 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:07 P.M.

Action Items

Business Manager Contract

Action #25-42 Motion by C. Verhoek, second by A. Nielsen to offer a contract to Business Manager Tiffany Stormo for FY26 with salary to be determined at a later date. All present voting in favor, motion carried.

Director Contract

Action #25-43 Motion by M. McIntire, second by H. Pelzel to offer a contract to Director Anneke Nelson for FY26 with salary to be determined at a later date. All present voting in favor, motion carried.

Adjournment

Action #25-44 With there being no further business, motion by A. Nielson, second by C. Verhoek, to adjourn. All present voted, motion carried.

The Steering Committee will meet at Lake Area Technical College in Watertown, SD on Monday, February 17, 2025 at 6:00 P.M.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, February 17, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager