

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 17, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 17, 2025 via Zoom. The meeting was called to order by President Schuurman at 7:01 P.M. and adjourned at 7:48 P.M.

Members Present

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Jon Kahnke, Florence; Tara Abraham, Hamlin; Audrey Rider, Henry – joined at 7:05 P.M.; Reid McDaniel, Lake Preston; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; – joined at 7:05 P.M. Art Berger Jr. ,Waubay; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

Absent:

Jared Tolzin, DeSmet; Lisa Lauterhahn, Enemy Swim Day School; Greg Bich, Iroquois

Others Attending:

NESC Staff Representatives: Shelly Skogstad (Z), Stephanie Hayunga (Z), Teresa Landmark (Z)
Member District Superintendents: Travis Ahrens (Z), Clark; Kim Kludt, Deubrook (Z); Todd Obele, Henry (Z)
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:01 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele, Kim Kludt, Shelly Skogstad, Stephanie Hayunga and Teresa Landmark were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-45 Motion by J. Kahnke, second by J. Trygstad, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-46 Motion by M. McIntire, second by C. Knutson, to approve the financial report for the period ending January 31, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
January 1, 2025	\$195,187.66	\$852,930.46	\$10,978.48
<u>Receipts:</u>			
Local Sources	\$129,648.01	\$483,265.29	\$1,702.48
State Sources		\$2,480.67	
Federal Sources		\$161,197.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$129,648.01</u>	<u>\$646,942.96</u>	<u>\$1,702.48</u>
Balance Forward	\$324,835.67	\$1,499,873.42	\$12,680.96
Manual Journal Entries			
Less Salaries	\$3,209.19	\$385,915.27	
Less Disbursements	\$11,908.18	\$209,063.20	\$2,650.00
<u>Total Salaries & Disbursements</u>	<u>\$15,117.37</u>	<u>\$594,978.47</u>	<u>\$2,650.00</u>
Ending Cash Balance			
January 31, 2025	\$309,718.30	\$904,894.95	\$10,030.96

Consent Agenda

Action #25-47 Motion by H. Pelzel, second by J. Trygstad to approve the following items on the Consent Agenda: 7a) Approval of January 20, 2025 Board of Directors minutes; 7b) Approval of payment of February 2025 budget claims; 7c) Approval of Robin Schwandt 10 month contract payout; 7d) Approval of Contract – Lori Wiley –Early Childhood Special Education Teacher \$69,916.27 – 176 days; 7e) Approval of Alyssa Miller Contract – Hamlin Paraprofessional - \$18.05/hr. All present voting in favor, motion carried.

February 2025 Accounts Payable

General Fund: ACTIVE HEATING BLDG MAINT 44.83; AXESS COOPERATIVE FLEET MAINT 52.65; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 260.29; CENEX FLEETCARD FLEET MAINT 5,920.97; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 30.40; DUST TEX SERVICE JAN RUG USE 6.36; EMC INSURANCE FY25 ADD VEH COV 183.24; FREEMAN, MARISA REIMB MI/FUEL 58.72; HAMLIN COUNTY FARMERS COOP FLEET MAINT 924.23; HEALTH EQUITY HSA/FLEX 3.31; HEGGELUND, NICOLE ADVANCE STUDY 40.00; HEYNER WELDING INC. FLEET MAINT 54.64; KSB SCHOOL LAW SCHOOL MATTERS 16.24; MINERT & ASSOCIATES, INC DRUG TESTING 1,637.00; NESC PAYROLL FEB 2025 3,203.72; OTTERTAIL POWER CO. ELEC 30.06; PALMLUND AUTOMOTIVE FLEET MAINT 879.02; PRAIRIE AG PARTNERS FLEET MAINT 1,057.17; ROB'S AUTO REPAIR FLEET MAINT 938.24; STEIN SIGN DISPLAY ADMIN SUPP 7.60; TIME MANAGEMENT SYSTEMS TIME CLOCK 2.14; TOWN OF HAYTI WATER 24.96; W.W. TIRE SERVICE FLEET MAINT 364.17; WATERTOWN PUBLIC OPINION MINUTES 14.37; WEBSTER AUTO CARE FLEET MAINT 422.17

Fund Total: \$16,176.50

Special Education Fund: ACTIVE HEATING BLDG MAINT 515.50; BIG STONE THERAPIES WATERTOWN, LLC OT CONTRACTED SERVICES 1,935.80; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,744.68; BOSSE, JENNIFER JAN 25 MI REIMB 23.58; CASTLEWOOD SCHOOL DISTRICT USE FEE/NURSE SPLIT 12,482.02; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 349.55; DUST TEX SERVICE JAN RUG USE 73.19; EMC INSURANCE FY25 ADD VEH COV 2,107.21; FREEMAN, MARISA REIMB MI/FUEL 564.61; HAMLIN SCHOOL DISTRICT JAN CB USE FEE 1,236.26; HANSEN, HEATHER ASHA DUES 250.00; HEALTH EQUITY HSA/FLEX 38.09; HEGGELUND, NICOLE ADVANCE STUDY 460.00; HUYVAERT, NICOL AOTA DUES 234.00; JENKINS LIVING CENTER COTA CONTRACTED SERVICES 195.50; KSB SCHOOL LAW SCHOOL MATTERS 186.76; LAKE PRESTON SCHOOL DISTRICT JAN CB USE FEE 617.10; NESC PAYROLL FEB 2025 398,344.61; OTTERTAIL POWER CO. ELEC 345.69; PROCARE THERAPY OT CONTRACTED SERVICES 4,465.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 13,366.08; STEIN SIGN DISPLAY ADMIN SUPP 87.40; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 23,941.73; TEACHWELL SOLUTIONS OT CONTRACTED SERVICES 1,198.05; TIME MANAGEMENT SYSTEMS TIME CLOCK 131.66; TOWN OF HAYTI WATER 287.04; WATERTOWN PUBLIC OPINION MINUTES 165.28; WEBSTER SCHOOL DISTRICT JAN CB USE FEE 1,234.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 9,756.10

Fund Total: \$493,336.69

Discussion Items

South Dakota School Board Recognition Week

Director Nelson shared it was South Dakota School Board Recognition Week.

Assistant Director's Report

Assistant Director Frewing updated the board on recent developments in Title IX. The federal department of education issued a "dear colleague" letter instructing school districts to abide by the 2020 Title IX regulations instead of the 2024 ones.

Director's Report

Director Nelson shared NESC is currently interviewing and hiring for open positions. Once DOE opens the application for the literacy grant meetings will be held with superintendents. She is also reviewing two IEP form systems. She has completed her district visits.

Board Advisory Report

No BOA meeting was held in February 2025.

Behavior Specialist Position

Director Nelson shared with the board she is posting a new position for a behavior specialist and provided a job description.

Executive Session

Action #25-48 Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives and Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by C. Verhoek, second by T. Abraham to enter executive session at 7:24 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:43 P.M.

Action Items

Approval of Hiring Rodney Freeman

Action #25-49 Motion by H. Pelzel, second by C. Knutson to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. All present voting in favor, motion carried.

Assistant Director Contract

Action #25-50 Motion by M. McIntire, second by J. Trygstad to offer a contract to Assistant Director Tim Frewing for FY26 with salary to be determined at a later date. All present voting in favor, motion carried.

Adjournment

Action #25-51 With there being no further business, motion by A. Nielson, second by C. Verhoek, to adjourn. All present voted, motion carried.

The Steering Committee will meet at Lake Area Technical College in Watertown, SD on Monday, March 17, 2025 at 6:00 P.M. The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, March 17, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager