

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, April 21, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 21, 2025 via Zoom and at Northeast Educational Services Cooperative in Hayti, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 9:10 P.M.

Members Present

In-Person:

Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Audrey Rider, Henry; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton/Hecla; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt – left at 8:58 P.M.; Art Berger Jr., Wauby; – left at 8:23 P.M.; Martin Looyenga, Webster; Heidi Pelzel, Wilmot

Absent:

Jared Tolzin, DeSmet; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Reid McDaniel, Lake Preston; Tia Felberg, Willow Lake

Others Attending:

NESC Staff Representatives: Shelly Skogstad (Z), Stephanie Hayunga (Z)
Member District Superintendents: Travis Ahrens, Clark; Todd Obele, Henry (Z)
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele, Shelly Skogstad and Stephanie Hayunga were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-59 Motion by C. Knutson, second by A. Rider, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-60 Motion by M. McIntire, second by J. Trygstad, to approve the financial report for the period ending March 31, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
March 1, 2025	\$293,952.86	\$986,456.76	\$11,399.35
<u>Receipts:</u>			
Local Sources	\$411.87	\$274,981.07	\$1,402.48
State Sources		\$38,334.63	
Federal Sources		\$179,733.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$411.87</u>	<u>\$493,048.70</u>	<u>\$1,402.48</u>
Balance Forward	\$294,364.73	\$1,479,505.46	\$12,801.83
Manual Journal Entries			
Less Salaries	\$3,144.39	\$395,702.22	
Less Disbursements	\$12,511.58	\$57,270.33	\$1,108.97
<u>Total Salaries & Disbursements</u>	<u>\$15,655.97</u>	<u>\$452,972.55</u>	<u>\$1,108.97</u>
Ending Cash Balance			
March 31, 2025	\$278,708.76	\$1,026,532.91	\$11,692.86

Consent Agenda

Action #25-61 Motion by C. Verhoek, second by A. Rider to table 7e) Approval of Jeff Dahl – FY25 – Hamlin Pathways – Paraprofessional - \$18.75. All present voting in favor, motion carried. Motion by A. Nielsen, second by H. Pelzel to approve the following items on the Consent Agenda: 7a) Approval of March 17, 2025 Board of Directors minutes; 7b) Approval of payment of April 2025 budget claims; 7c) Approval of Unit 2 Master Agreement; 7d) Approval of Danica Thor – FY25 – Castlewood Pathways – Paraprofessional - \$19.10; 7f) Approval of Contract – Angela Daly – FY25 - SLP Substitute - \$110 per hour; 7g) Approval of Contract – Kristol Erickson – FY26 – Hamlin Pathways – Paraprofessional - \$19.65; 7h) Approval of Contract Amy Lindemann – FY26 – Webster Pathways Teacher - \$67,320; 7i) Approval of Contract – Morgan Odegaard – FY26 – Lake Preston Pathways Teacher – \$51,500; 7j) Approval of Contract Amendment– Lori Wiley – FY26 - EC Teacher - \$71,314.60; 7k) Approval of Contract – Ashley Lerwick – FY26 – Speech Language Pathologist - \$71,317.58; 7l) Approval of Contract – Patricia McGlone – FY26 – School Psychologist - \$74,319.77; 7m) Approval of Apex Seats - \$6,650.00. All present voting in favor, motion carried.

April 2025 Accounts Payable

General Fund: 605 CUSTOM DESIGN LLC BOARD SUPP 1,645.00; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM MAINT 97.20; AUTOMATIVE SERVICE CENTER FLEET MAINT 112.88; AUTOMAXX CDJR, INC. FLEET MAINT 704.24; AXESS COOPERATIVE FLEET MAINT 18.17; BASS SANITATION INC. JAN - MARCH GARB 12.40; B&B AUTO SALES FY25 VEHICLE 27,600.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 167.60; CENEX FLEETCARD FLEET MAINT 6,684.21; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.20; DEUEL CO. CENEX FLEET MAINT 35.98; DUST TEX SERVICE, INC. MARCH RUG USE 6.36; EDMENTUM, INC APEX SEATS 162.14; EINSPHAR AUTO PLAZA INC. FLEET MAINT 1,234.79; FASTENAU, REGINA FUEL REIMB 28.51; HAMLIN COUNTY FARMERS COOP FLEET MAINT 309.36; HEALTH EQUITY HSA/FLEX 3.47; KSB SCHOOL LAW SCHOOL MATTERS 16.24; MINERT & ASSOCIATES, INC DRUG TESTING 630.00; NESC PAYROLL APRIL 2025 3,160.32; NESC SPECIAL REVENUE PROJECTS FY25 3RD QTR EXP MI 619.89; OTTERTAIL POWER CO. ELEC 22.26; PALMLUND AUTOMOTIVE FLEET MAINT 120.68; PRAIRIE AG PARTNERS FLEET MAINT 67.87; ROB'S AUTO REPAIR FLEET MAINT 1,317.07; RON'S AUTO REPAIR FLEET MAINT 2,110.07; SD FEDERAL PROPERTY AGENCY FY25 VEHICLE 10,000.00; SMITH, BARTON FLEET MAINT 455.50; STORMO, BEN MARCH/APRIL SNOW REMOVAL 28.80; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.23; W.W. TIRE SERVICE FLEET MAINT 203.20; WATERTOWN PUBLIC OPINION MINUTES 15.71; WEBSTER AUTO CARE FLEET MAINT 121.00

Fund Total: \$57,723.35

Special Education Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM MAINT 82.80; BASS SANITATION INC. JAN - MARCH GARB 142.60; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 15,696.99; BOSSE, JENNIFER MARCH MI REIMB 23.58; BOYD, BRENDA ED SPEC TRAVEL 54.00; CASTLEWOOD SCHOOL DISTRICT MARCH CB USE FEE 822.80; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 117.30; DUST TEX SERVICE, INC. MARCH RUG USE 73.19; HAMLIN SCHOOL DISTRICT MARCH CB USE FEE 1,439.90; HEALTH EQUITY HSA/FLEX 39.93; HEGGELUND, NICOLE PSYCH REGIS 79.00; JENKINS LIVING CENTER OT CONTRACTED SERVICES 740.00; KSB SCHOOL LAW SCHOOL MATTERS 186.76; LAKE PRESTON SCHOOL DISTRICT MARCH CB USE FEE 617.10; PARENT MARCH 25 MI REIMB 157.20; NEDVED, NICOLE MI REIMB 79.91; NELSON, ANNEKE CB SUPP 359.96; NESC IMPREST MARCH 2024 94.00; NESC PAYROLL APRIL 2025 403,691.41; NESC SPECIAL REVENUE PROJECTS FY25 3RD QTR EXP MI 128,516.00; OTTERTAIL POWER CO. ELEC 256.01; SKOGSTAD, SHELLY PSYCH TRAVEL 20.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 12,992.90; STORMO, BEN MARCH/APRIL SNOW REMOVAL 331.20; TEACHWELL SOLUTIONS OT CONTRACTED SERVICES 2,021.25; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 137.42; WATERTOWN PUBLIC OPINION MINUTES 180.69; WEBSTER SCHOOL DISTRICT MARCH CB USE FEE 1,234.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 7,613.57

Fund Total: \$577,801.67

Discussion Items

FY26 Preliminary Budget

Business Manager Stormo reviewed the preliminary budget for FY26.

Assistant Director's Report

No Assistant Director report was presented.

Director's Report

Director Nelson shared she has been focused on hiring for open positions and finalizing negotiations.

Final Center Base Tuition Rates for FY25.

Business Manager Stormo shared the final Pathways tuition rates for FY25.

Base Rate	\$ 9,712.15
First Placement	\$ 11,266.09
Second Placement	\$ 9,493.62
Third Placement	\$ 7,891.12

Board Advisory Report

Director Nelson reviewed the BOA minutes from April 2, 2025 meeting.

NESC Building

Discussion was held on the NESC building.

Executive Session

Action #25-62 Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives and Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by J. Trygstad, second by H. Pelzel to enter executive session at 7:45 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 9:02 P.M.

Action Items

Approval of Final Pathways Tuition Rates for FY25

Action #25-63 Motion by M. McIntire, second by A. Rider to approve final Pathways tuition rates for FY25. All present voting in favor, motion carried.

Approval of ESY Rates for 2025

Action #25-64 Motion by W. Gubrud, second by C. Knutson, to approve the ESY rates for 2025. The hourly pay for current NESC staff will be based on their 24-25 contracts. The pay for other providers will be based on their 24-25 contracts or on our minimum pay rates – whichever is greater. New minimum hourly rates will be \$33.00 for certified staff and \$17.75 for non-certified staff. All present voting in favor, motion carried.

Approval to set salary for Classified Personnel

Action #25-65 Motion by A. Nielsen, second by J. Trygstad, to approve setting salary for classified staff. All present voting in favor, motion carried.

Approval to Offer Contracts to Unit 2, Classified and ESY Personnel

Action #25-66 Motion by C. Verhoek, second by A. Nielsen, to approve offering contracts to Unit 2, classified and ESY personnel. All present voting in favor, motion carried.

Approval of Director Salary

Action #25-67 Motion by C. Knutson, second by M. McIntire to approve Director salary for the 2025-26 contract year. All present voting in favor, motion carried.

Approval of Assistant Director Salary

Action #25-68 Motion by C. Verhoek, second by H. Pelzel to table Assistant Director salary for the 2025-26 contract year. All present voting in favor, motion carried.

Approval of Business Manager Salary

Action #25-69 Motion by C. Verhoek, second by J. Trygstad to approve Business Manager salary for the 2025-26 contract year. All present voting in favor, motion carried.

Adjournment

Action #25-70 With there being no further business, motion by J. Trygstad, second by A. Nielsen, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, May 19, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager