

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, May 19, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 19, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:57 P.M.

### **Members Present**

#### **In-Person:**

Audrey Schuller, Britton/Hecla; Alisha Nielsen, Castlewood; Malory McIntire, Clark; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Audrey Rider, Henry; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

#### **Zoom:**

Megann Murphy, Arlington; Lisa Lauterhahn, Enemy Swim Day School; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

### **Absent:**

Jared Tolzin, DeSmet; Jon Kahnke, Florence; Greg Bich, Iroquois; Reid McDaniel, Lake Preston; Art Berger Jr., Waubay

### **Others Attending:**

NESC Staff Representatives: Shelly Skogstad (Z), Stephanie Hayunga (Z), Nicol Huyvaert (Z), Teresa Landmark (Z), Kristy Boettcher – joined at 7:13 P.M.

Member District Superintendents: Travis Ahrens, Clark; Todd Obele, Henry

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

### **Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

### **Introduction of Guests**

Travis Ahrens, Todd Obele, Shelly Skogstad, Stephanie Hayunga, Nicol Huyvaert and Teresa Landmark were introduced as guests.

### **Agenda Review, Changes, and Approval**

*Action #25-71* Motion by A. Schuller, second by M. McIntire, to approve the agenda with the addition of 10b) Assistant Director Salary. All present voted, motion carried.

### **Public Comment**

No public comment was presented.

### **Conflict of Interest**

No conflicts of interest were presented.

### Financial Report

Action #25-72 Motion by T. Abraham, second by A. Nielsen, to approve the financial report for the period ending April 30, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>April 1, 2025</b>	<b>\$278,708.76</b>	<b>\$1,026,532.91</b>	<b>\$11,692.86</b>
<u>Receipts:</u>			
Local Sources	\$129,563.33	\$269,831.49	\$2,922.48
State Sources		\$1,748.29	
Federal Sources		\$185,192.00	
Other	\$5,464.50		
<u>Total Monthly Receipts</u>	<u>\$135,027.83</u>	<u>\$456,771.78</u>	<u>\$2,922.48</u>
Balance Forward	\$413,736.59	\$1,483,304.69	\$14,615.34
Manual Journal Entries			
Less Salaries	\$3,160.32	\$403,691.41	
Less Disbursements	\$54,379.79	\$172,003.05	\$1,718.58
<u>Total Salaries &amp; Disbursements</u>	<u>\$57,540.11</u>	<u>\$575,694.46</u>	<u>\$1,718.58</u>
<b>Ending Cash Balance</b>			
<b>April 30, 2025</b>	<b>\$356,196.48</b>	<b>\$907,610.23</b>	<b>\$12,896.76</b>

### Consent Agenda

Action #25-73 Motion by C. Knutson, second by A. Rider to approve the following items on the Consent Agenda: 7a) Approval of April 21, 2025 Board of Directors minutes; 7b) Approval of payment of May 2025 budget claims; 7c) Approval of Resignation – Morgan Anderson- OTA; 7d) Approval of Resignation – Alyssa Miller Paraprofessional; 7e) Approval of Contract – Speech Partners – FY26 - SLP - \$87.79 per hour; 7f) Approval of Contract Amendment – Sara Lorensberg - \$81,600; 7g) Approval of Contract Lexi Schreurs – FY26 – COTA - \$41,000; 7h) Approval of Contract – Riley Seeds – ESY – \$34.47/hr; 7i) Approval of Contract– Janine Alholinna – ESY - \$17.75/hr; 7j) Approval of Contract – Mychelle Donelan – ESY - \$20.50/hr; 7k) Approval of Contract – Abygail Krog – ESY - \$33.00/hr. All present voting in favor, motion carried.

### May 2025 Accounts Payable

**General Fund:** AUTOMATIVE SERVICE CENTER FLEET MAINT 429.06; AUTOMAXX CDJR, INC. FLEET MAINT 80.41; AXESS COOPERATIVE FLEET MAINT 37.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 294.84; CENEX FLEETCARD FLEET MAINT 6,263.53; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.57; DAHL, JEFFREY BACKGROUND CHECK 4.26; DATA CENTER WAREHOUSE, LLC TECH EQ 515.76; DEUEL CO. CENEX FLEET MAINT 73.00; DUST TEX SERVICE, INC. APRIL RUG USE 6.53; EMC INSURANCE ADD VEH COV 21.04; HAMLIN COUNTY FARMERS COOP FLEET MAINT 625.28; HEALTH EQUITY HSA/FLEX 3.47; KSB SCHOOL LAW SCHOOL MATTERS 41.76; MINERT & ASSOCIATES, INC DRUG TESTING 472.00; NESC IMPREST 26.70; NESC PAYROLL MAY 2025 3,183.31; O'KEEFE IMPLEMENT, INC FLEET MAINT 25.00; ROB'S AUTO REPAIR FLEET MAINT 130.05; SD FEDERAL PROPERTY AGENCY FY25 VEHICLE 5,600.00; SMITH, BARTON FLEET MAINT 271.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.26; W.W. TIRE SERVICE FLEET MAINT 376.64; WATERTOWN PUBLIC OPINION MINUTES 12.08; WEBSTER AUTO CARE FLEET MAINT 496.09

**Fund Total: \$19,005.64**

**Special Education Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 29,218.84; BOSSE, JENNIFER APRIL MI REIMB 273.58; BOYD, BRENDA ED SPEC TRAVEL 54.00; CASTLEWOOD SCHOOL DISTRICT APRIL CB USE FEE 898.91; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 167.58; DAHL, JEFFREY BACKGROUND CHECK 48.99; DALY, ANGELA SLP CONTRACTED SERVICES 1,320.00; DATA CENTER WAREHOUSE, LLC TECH EQ 6,428.24; DUST TEX SERVICE, INC. APRIL RUG USE 75.12; EMC INSURANCE ADD VEH COV 241.96; HAMLIN SCHOOL DISTRICT APRIL CB USE FEE 1,439.90; HAYUNGA, STEPHANIE OT TRAVEL 20.00; HEALTH EQUITY HSA/FLEX 39.93; KSB SCHOOL LAW SCHOOL MATTERS 480.24; LAKE PRESTON SCHOOL DISTRICT APRIL CB USE FEE 617.10; PARENT APRIL 25 MI REIMB 125.76; MITCHELL TECHNICAL INSTITUTE J.B., L.G., R.S., M.M., SLP REGIS 196.00; NESC PAYROLL MAY 2025 413,980.55; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 10,923.93; TEACHWELL SOLUTIONS OT CONTRACTED SERVICES 1,146.60;

TIEFENTHALER, DEBRA MI REIMB 35.37; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 138.99; WATERTOWN PUBLIC OPINION MINUTES 138.86; WEBSTER SCHOOL DISTRICT APRIL CB USE FEE 1,234.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 3,031.70

**Fund Total: \$472,276.35**

**Discussion Items**

**FY26 Preliminary Budget**

Business Manager Stormo reviewed the preliminary budget for FY26.

**FY26 Property & Liability Insurance**

Business Manager Stormo reviewed property and liability insurance for FY26.

**Assistant Director's Report**

Assistant Director Frewing discussed inventory, the open OT position, ESY services and working on policy updates.

**Director's Report**

Director Nelson gave an update on the building and finalizing negotiations with Unit 1.

**Proposed Changes to By-Law and Policy – First Reading**

Assistant Director Frewing reviewed the first reading of updated by-law and policies.

**Executive Session**

*Action #25-74* Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by C. Verhoek, second by C. Knutson to enter executive session at 7:24 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:54 P.M.

**Action Items**

**Unit 1 Contracts**

*Action #25-75* Motion by C. Verhoek, second by H. Pelzel to approve Unit 1 contracts. All present voting in favor, motion carried.

**Approval of Assistant Director Salary**

*Action #25-76* Motion by C. Knutson, second by J. Trygstad to approve Assistant Director salary for the 2025-26 contract year. All present voting in favor, motion carried.

**Adjournment**

*Action #25-77* With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, June 16, 2025 at 7:00 P.M.

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**Arend Schuurman, President**

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**Tiffany Stormo, Business Manager**