

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, June 16, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 16, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:07 P.M. and adjourned at 8:08 P.M.

Members Present

In-Person:

Alisha Nielsen, Castlewood; Carie Knutson, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Audrey Schuller, Britton/Hecla; Audrey Rider, Henry; Carrie Schiernbeck, ORR; Jayme Trygstad, Sioux Valley; Art Berger Jr., Waubay – joined at 8:03 P.M.

Absent:

Malory McIntire, Clark; Jared Tolzin, DeSmet; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Reid McDaniel, Lake Preston; Diane LeClair, Rosholt; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Heidi Pelzel, Wilmot

Others Attending:

NESC Staff Representatives: Stephanie Hayunga (Z) left at 7:46 P.M.

Member District Superintendents: Travis Ahrens, Clark; Todd Obele, Henry (Z)

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:07 P.M.

Introduction of Guests

Travis Ahrens, Todd Obele and Stephanie Hayunga were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-78 Motion by C. Knutson, second by C. Verhoek, to approve the agenda with the removal of 7c) Contract with Procure Therapy for Virtual OT at \$95/hr. and addition of 10q) Approval of Procure Contract. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-79 Motion by A.Nielsen, second by C. Verhoek, to approve the financial report for the period ending May 31, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
May 1, 2025	\$356,196.48	\$907,610.23	\$12,540.64
<u>Receipts:</u>			
Local Sources	\$439.01	\$277,661.59	\$1,429.18
State Sources		\$1,873.26	
Federal Sources		\$192,555.00	
Other	\$8,884.30	\$74,745.56	
<u>Total Monthly Receipts</u>	<u>\$9,323.31</u>	<u>\$546,835.41</u>	<u>\$1,429.18</u>
Balance Forward	\$365,519.79	\$1,454,445.64	\$14,325.94
Manual Journal Entries	\$-75,000.00	\$75,000.00	
Less Salaries	\$3,183.31	\$413,980.55	
Less Disbursements	\$15,822.33	\$58,295.80	\$1,785.30
<u>Total Salaries & Disbursements</u>	<u>\$19,005.64</u>	<u>\$472,276.35</u>	<u>\$1,785.30</u>
Ending Cash Balance			
May 31, 2025	\$271,514.15	\$1,057,169.29	\$12,540.64

Consent Agenda

Action #25-80 Motion by L. Amdahl, second by A. Nielsen to approve the following items on the Consent Agenda: 7a) Approval of May 19, 2025 Board of Directors minutes; 7b) Approval of payment of June 2025 budget claims; 7d) Approval of Unit 1 Master Negotiated Agreement; 7e) Approval to offer Contract Amendments to Unit 1; 7f) Approval of MOU with Unit 1. All present voting in favor, motion carried.

June 2025 Accounts Payable

General Fund: A-I COMPUTER SOLUTIONS TECH 8.80; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM MAINT 259.10; AUTOMATIVE SERVICE CENTER FLEET MAINT 194.38; AUTOMAXX CDJR, INC. FLEET MAINT 289.11; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 197.82;BOYD, BRENDA TECH SUPP 3.94; BROOKINGS AUTO MALL FLEET MAINT 90.33; CENEX FLEETCARD FLEET MAINT 4,979.15; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 15.48; CHURCHILL,MANOLIS,FREEMAN,KLUDT, BURNS SCHOOL MATTERS 498.36; DUST TEX SERVICE, INC. MAY RUG USE 6.53; EINSPHAR AUTO PLAZA INC. FLEET MAINT 1,745.81; HAMLIN COUNTY FARMERS COOP FLEET MAINT 274.70; HAYUNGA, STEPHANIE ADVANCE STUDY 9.60; HEALTH EQUITY HSA/FLEX 3.47; LATHER, CHRISTOPHER PROF SUPERV 93.90; MINERT & ASSOCIATES, INC DRUG TESTING 699.00; NELSON, ANNEKE CELL REIMB 19.20; NESC IMPREST 80.10; NESC PAYROLL JUNE 2025 3,422.16; OFFICE PEEPS, INC. ADMIN SUPP 31.28; PALMLUND AUTOMOTIVE FLEET MAINT 199.26; ROB'S AUTO REPAIR FLEET MAINT 2,051.86; SKOGSTAD, SHELLY ADVANCE STUDY 16.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.23; W.W. TIRE SERVICE FLEET MAINT 301.80; WATERTOWN PUBLIC OPINION MINUTES 11.88; WEBSTER AUTO CARE FLEET MAINT 2,753.05; WEBSTER TIRE FLEET MAINT 25.00

Fund Total: \$18,283.30

Special Education Fund: A-I COMPUTER SOLUTIONS TECH 101.18; ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM MAINT 144.90; ARLINGTON SCHOOL DISTRICT SPED ASSESS REIMB 601.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 25,839.33; BOYD, BRENDA TECH SUPP 45.26; BRITTON-HECLA SCHOOL DISTRICT SPED ASSESS REIMB 1,044.00; CASTLEWOOD SCHOOL DISTRICT MAY CB USE FEE/NURSE SPLIT 10,614.04; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 177.96; CHURCHILL,MANOLIS,FREEMAN,KLUDT, BURNS SCHOOL MATTERS 5,731.18; CLARK SCHOOL DISTRICT SPED ASSESS REIMB 8,437.00; DALY, ANGELA SLP CONTRACTED SERVICES 1,320.00; DESMET SCHOOL DISTRICT SPED ASSESS REIMB 6,541.00; DEUBROOK SCHOOL DISTRICT SPED ASSESS REIMB 7,130.00; DEUEL SCHOOL DISTRICT SPED ASSESS REIMB 1,091.00; DUST TEX SERVICE, INC. MAY RUG USE 75.12; ELKTON SCHOOL DISTRICT SPED ASSESS REIMB 896.00; FLORENCE SCHOOL DISTRICT SPED ASSESS REIMB 5,403.00; GENT, MELISSA PSYCH REGIS 224.00; HAMLIN SCHOOL DISTRICT SPED ASSESS REIMB/MAY CB USE FEE 3,235.90; HAYUNGA, STEPHANIE ADVANCE STUDY 110.40; HEALTH EQUITY HSA/FLEX 39.93; HEGGELUND, NICOLE ADVANCE STUDY 500.00; HENRY SCHOOL DISTRICT SPED ASSESS

REIMB 3,492.00; LAKE PRESTON SCHOOL DISTRICT MAY CB USE FEE 990.10; LATHER, CHRISTOPHER PROF SUPERV 1,079.85; MARSHALL CO. HEALTHCARE CENTER PT/OT SUPP 4,342.02; PARENT MAY 25 MI REIMB 117.90; NELSON, ANNEKE CELL REIMB 220.80; NESC PAYROLL JUNE 2025 387,486.24; OFFICE PEEPS, INC. ADMIN SUPP 359.72; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 6,689.67; SKOGSTAD, SHELLY ADVANCE STUDY 184.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 6,896.09; TEACHWELL SOLUTIONS OT CONTRACTED SERVICES 1,014.30; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 137.07; WATERTOWN PUBLIC OPINION MINUTES 136.67; WAVERLY SCHOOL DISTRICT SPED ASSESS REIMB 4,534.00; WEBSTER SCHOOL DISTRICT MAY CB USE FEE 11,903.20; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 833.95; WILLOW LAKE SCHOOL DISTRICT SPED ASSESS REIMB 701.00; WILMOT SCHOOL DISTRICT SPED ASSESS REIMB 4,549.00

Fund Total: \$514,969.78

Discussion Items

FY26 Preliminary Budget

Business Manager Stormo reviewed the preliminary budget for FY26.

Assistant Director's Report

Assistant Director Frewing talked about the process for tracking maintenance on vehicles. He shared that ESY services are ongoing, and that he has been working on requisitions for the coming school year.

Director's Report

Director Nelson discussed the open OT position. She is also getting an architect and contracting firm to look at the NESC admin building for future updates. NESC is also in the process of a technology assessment.

Board of Advisory Report

Director Nelson reviewed the BOA meeting from May.

Proposed Changes to By-Law and Policy – Second Reading

Assistant Director Frewing reviewed the second reading of updated by-law and policies.

NESC Comprehensive Plan

Director Nelson presented NESC's next Comprehensive Plan.

Accredited Program Certification

Director Nelson informed the board that the accredited program certification was received.

Board Meeting Dates for FY26

Anneke provided a list of the board of director meeting dates for FY26. Correction on July meeting. It will be July 21st.

Executive Session

Action #25-81 Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Motion by C. Knutson, second by L. Amdahl to enter executive session at 7:42 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:00 P.M.

Action Items

Approval of Supplemental Budget

Action #25-82 Motion by C. Verhoek, second by C. Knutson to approve Supplemental Budget – Resolution #168. All present voting in favor, motion carried.

Approval of FY25 Audit Engagement Letter

Action #25-83 Motion by W. Gubrud, second by T. Abraham, to approve FY25 audit engagement letter. All present voting in favor, motion carried.

Approval of 10c – 10m By-Law and Policy Changes

Action #25-84 Motion by C. Verhoek, second by J. Trygstad to approve 10c – 10m By-Law and Policy changes. All present voted in favor, motion carried.

Approval of Comprehensive Plan

Action #25-85 Motion by A. Nielsen, second by L. Amdahl, to approve NESC compressive plan. All present voting in favor, motion carried.

Surplus Inventory

Action #25-86 Motion by C. Knutson, second by P. Thyen to declare indicated inventory items as having zero value or being old, outdated or broken. All present voted in favor, motion carried.

Budget Hearing

Action #25-87 Motion by C. Knutson, second by C. Verhoek to publish FY26 preliminary budget and set budget hearing for Monday, July 21, 2025. All present voted in favor, motion carried.

Approval of Procure Contract

Action #25-88 Motion by C. Verhoek, second by W. Gubrud, to approve Procure Contract at \$95/hr if OT is not hired for FY26. All present voting in favor, motion carried.

Adjournment

Action #25-89 With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, July 21, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager