

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, July 21, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 16, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:56 P.M.

Members Present

In-Person:

Alisha Nielsen, Castlewood; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Lacey Ortberg, Clark; Audrey Rider, Henry; Sterling Eschenbaum – entered at 7:06 P.M., Lake Preston; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Cory Zirbel – entered at 7:20 P.M., Waubay; Nick Fosheim, Webster; Tia Felberg, Willow Lake; Jacque Cameron, Wilmot

Absent:

Heather Landreth, Britton/Hecla; Jared Tolzin, DeSmet; Amy Otten, Deubrook; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Lisa Amdahl, Summit

NESC Staff Representatives: Stephanie Hayunga (Z)

Member District Superintendents: Todd Obele, Henry

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Todd Obele and Stephanie Hayunga were introduced as guests.

Agenda Review, Changes, and Approval

Action #25-90 Motion by A. Nielsen, second by C. Verhoek, to approve the agenda with the removal of 8a. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #25-91 Motion by C. Verhoek, second by W. Gubrud, to approve the financial report for the period ending June 30, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
June 1, 2025	\$271,514.15	\$1,057,169.29	\$12,540.64
<u>Receipts:</u>			
Local Sources	\$603.63	\$267,706.95	\$1,483.18
State Sources		\$1,143.63	
Federal Sources		\$167,657.00	
Other	\$486.50	\$100.08	
<u>Total Monthly Receipts</u>	<u>\$1,090.13</u>	<u>\$436,607.66</u>	<u>\$1,4183.18</u>
Balance Forward	\$272,604.28	\$1,493,776.95	\$14,023.82
Manual Journal Entries			
Less Salaries	\$3,422.16	\$387,486.24	
Less Disbursements	\$14,861.14	\$127,483.54	\$952.75
<u>Total Salaries & Disbursements</u>	<u>\$18,283.30</u>	<u>\$514,969.78</u>	<u>\$952.75</u>
Ending Cash Balance			
June 30, 2025	\$254,320.98	\$978,807.17	\$13,071.07

Consent Agenda

Action #25-92 Motion by C. Verhoek, second by J. Cameron to approve the following items on the Consent Agenda: 7a) Approval of June 16, 2025 Board of Directors minutes; 7b) Approval of payment of final June 2025 budget claims; 7d) Approval of Contracts: Angela Engels – Occupational Therapy - \$71,500 – 195 days; Kristen Marko – Webster Paraprofessional - \$20/hr; Jennie Whitaker – Soliant Teletherapy Services - \$135/hr. All present voting in favor, motion carried.

EOFY2025 Accounts Payable

General Fund: AUTOMATIVE SERVICE CENTER FLEET MAINT 481.11; AUTOMAXX CDJR, INC. FLEET MAINT 1,343.22; BASS SANITATION INC. APRIL - JUNE GARB 12.40; CENEX FLEETCARD FLEET MAINT 1,603.87; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 5.97; DUST TEX SERVICE, INC. JUNE RUG USE 6.53; HAMLIN COUNTY FARMERS COOP FLEET MAINT 250.03; LINDNER, GAVAN FLEET MAINT 350.00; MINERT & ASSOCIATES, INC DRUG TESTING 601.00; NEBEL, JAMESON LAWN CARE 19.20; NESC SPECIAL REVENUE PROJECTS FY25 4TH QTR EXP 427.80; OTTERTAIL POWER CO. ELEC 15.71; PRAIRIE AG PARTNERS FLEET MAINT 72.25; ROB'S AUTO REPAIR FLEET MAINT 1,183.97; RON'S AUTO REPAIR FLEET MAINT 1,174.16; STORMO, TIFFANY REIMB MI/TRAVEL 37.41; STREET, KRIS ADVANCE STUDY 40.00; SW/WC SERVICE COOPERATIVE TECH AUDIT 336.00; VERIZON WIRELESS JUNE CELL SERVICE 12.44; WATERTOWN PUBLIC OPINION MINUTES 19.68

Fund Total: \$7,992.75

Special Education Fund: BASS SANITATION INC. APRIL - JUNE GARB 142.60; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 68.70; DUST TEX SERVICE, INC. JUNE RUG USE 75.12; L & L LANES CB SUPP 20.00; MARSHALL CO. HEALTHCARE CENTER OT SERVICES 1,268.94; NEBEL, JAMESON LAWN CARE 220.80; NESC SPECIAL REVENUE PROJECTS FY25 4TH QTR EXP 80,044.21; OTTERTAIL POWER CO. ELEC 180.63; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 3,876.47; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 321.71; STORMO, TIFFANY REIMB MI/TRAVEL 430.20; STREET, KRIS ADVANCE STUDY 460.00; SW/WC SERVICE COOPERATIVE TECH AUDIT/BEHAVIOR ANALYST CONTRACT 27,805.75; SWENSON, CODY CONF REGIS 125.00; TIEFENTHALER, DEBRA REIMB MI 93.67; VERIZON WIRELESS JUNE CELL SERVICE 223.13; WATERTOWN PUBLIC OPINION MINUTES 226.38

Fund Total: \$115,583.31

Discussion Items

No discussion items were presented.

Executive Session

No executive session was held.

Action Items

Approval of Unit 1 Contract Amendments

Action #25-93 Motion by A. Nielsen, second by C. Verhoek to approve Unit 1 contract amendments. All present voting in favor, motion carried.

Appoint Business Manager as President Pro-Tem

President Schuurman appointed Business Manager as President Pro-Tem.

Adjourn meeting for Fiscal Year 2025

Action #25-94 With there being no further business to come before the Board of Directors for FY25, Motion by T. Abraham, second by J. Trygstad to adjourn the final Board of Directors meeting for FY25 at 7:011 P.M. All present voted, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY26 was called to order by President Pro-Tem Stormo at 7:12 P.M. Election of Officers for Fiscal Year 2026.

Office of the President

Action #26-1 Motion by J. Trygstad, second by A. Nielsen nominate A. Schuurman and cease nomination for the office of President. All present voted, motion carried.

Office of the Vice-President

Action #26-2 Motion by A. Nielsen, second by C. Verhoek to nominate P. Thyen and cease nomination for the office of Vice-President. All present voted, motion carried.

NESC 2025-2026 Budget Hearing

President Schuurman declared the budget hearing open at 7:15 P.M. Business Manager Stormo presented the budget, and President Schuurman declared the budget hearing closed at 7:30 P.M.

Adopt FY2026 budget

Action #26-3 Motion by C. Verhoek, second by W. Gubrud to adopt the FY26 budget as presented. All present voted, motion carried.

The changes to the preliminary published budget are as follows:

Appropriations:

General Fund:

Administration - \$32,143.03; Operation & Maintenance - \$5,076.20; Technology - \$6,513.67; Vehicle Services - \$190,190.22

Special Education Fund:

Early Childhood - \$499,225.57; Behavior Specialist - \$133,320.35; Psychological Services - \$1,190,535.29; Speech Pathologist - \$1,548,430.08; Physical Therapy - \$367,097.62; Occupational Therapy - \$687,753.69; Technology - \$74,907.21; Operation & Maintenance - \$58,536.30; Administrative - \$369,644.83

Means of Finance:

General Fund:

Assessments - \$23,816.59; Expensed Mileage from SPED - \$488,683.00

Special Education Fund:

Assessments - \$2,624,244.93; Fund Balance \$250,000; Transfer from General Fund -\$75,000.00

Consent Agenda

Action #26-4 Motion by C. Verhoek, second by J. Cameron to approve the following items on the consent agenda: 6a) Approval of July 2025 claims; 6b) Designate Official Depository-Reliabank, Hayti, SD; 6c) Authorize official newspaper – Watertown Public Opinion; 6d) Designate Legal Counsel – KSB Law Firm; 6e) Designate Business Manager as official custodian of accounts; 6f) Adopt travel rates: i) In state-\$0.67 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner, actual cost for lodging; ii) Out of state --\$.67 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging; 6g) Appoint Title IX and 504 Coordinator-Tim Frewing; 6h) Appoint Director Nelson and Business Manager Stormo as Federal Program Agents; 6i) Designate purchasing agents-Director Nelson & Business Manager Stormo; 6j) Set Board of Director's pay for Special Committees-\$75 per meeting; \$0.67 per mile; 6k) Business Manager use of electronic stamp. All present voted, motion carried.

July 2025 Accounts Payable

General Fund: ASBSD FY26 DUES 62.00; BILLION HYUNDAI FY26 VEHICLES/PROF SERV 69,976.00; CEC T.F. MEMBERSHIP 11.60; CPI MEMBER FEE 16.00; DUST TEX SERVICE, INC. JULY RUG USE 6.53; EDMENTUM, INC APEX SEATS 6,650.00; EMC INSURANCE PROP/LIAB INS 5,564.86; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 1,167.44; HEALTH EQUITY HSA/FLEX 4.25; KEY AGENCY PROP/LIAB INSURNACE 1,121.46; NESC PAYROLL JULY 2025 3,214.88; RELIABANK DEPOSIT BOX 1.20; SASD A.N., T.F., T.S. MEMBER 147.20; SD DEPT. OF EDUCATION ZOOM LICENSE 1.76; SD FEDERAL PROPERTY AGENCY FY26 VEHICLES 20,500.00; SOFTWARE UNLIMITED FY26 SOFTWARE FEE 492.00; SPED FORMS LLC FORMS SYSTEM 967.99; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.92; WILSON, SHYLA ESY MI/BACKGROUND CHECK 5.46

Fund Total: \$109,912.55

Special Education Fund: ASBSD FY26 DUES 713.00; CEC T.F. MEMBERSHIP 133.40; CPI MEMBER FEE 384.00; DUST TEX SERVICE, INC. JULY RUG USE 75.12; EMC INSURANCE PROP/LIAB INS 63,995.88; FIRST DAKOTA INDEMNITY COMPANY WORK COMP 13,425.56; GIGOV, ROBIN ESY MILEAGE 51.23; HEALTH EQUITY HSA/FLEX 48.85; KEY AGENCY PROP/LIAB INSURNACE 12,896.80; MARTIAN, EMILY ESY MILEAGE 586.88; PARENT ESY MILEAGE 47.16; NESC PAYROLL JULY 2025 393,528.47; OLSON, KIMBERLY ESY MI 241.04; RELIABANK DEPOSIT BOX 13.80; SASD A.N., T.F., T.S. MEMBER 1,692.80; SD DEPT. OF EDUCATION ZOOM LICENSE 20.24; SHORT, KELLY ESY MIL 65.50; SOFTWARE UNLIMITED FY26 SOFTWARE FEE 5,658.00; SPED FORMS LLC FORMS SYSTEM 11,131.93; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 118.29; WILSON, SHYLA ESY MI/BACKGROUND CHECK 440.07

Fund Total: \$505,268.02

Discussion Items

Assistant Director's Report

Assistant Director Frewing reviewed South Dakota's open meeting laws, based on the new guide published by South Dakota's attorney general.

Director's Report

Director Nelson shared SWWC conducted a technology assessment and a report will be shared with us in the next few months. Building update: Basin will provide a broad estimate of updates for us potentially next month.

Dissemination of Board Materials

Discussion was held on districts preferred method for receiving board information for FY26.

Executive Session

No executive session was held.

Action Items

Approval of NESC By-Laws

Action #26-5 Motion by C. Verhoek, second by A. Nielsen to approve By-Laws. All present voted, motion carried.

Approval of NESC Board Policies

Action #26-6 Motion by W. Gubrud, second by T. Abraham to approve board policies. All present voted, motion carried.

Adjournment

Action #26-7 With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, August 18, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

ADMINISTRATION: Anneke Nelson 102,925.00; Tiffany Stormo 74,602.50; Tim Frewing 91,498.71; Tammy Anderson 20.73/hr; Rebecca Swafford 18.00/hr; CUSTODIAN: Geraldine Binde 20.50/hr; EDUCATIONAL SPECIALIST: Lisa Reinhiller 53,047.48; TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 73,650.60; SPEECH THERAPY: Jennifer Bosse 80,669.34; Angel Dubro 54,036.11; Marisa Freeman 67,410.06; Leah Giese 66,245.34; Heather Hansen 69,189.21; Alysha Johnson 33,899.16; Cheryl Keller-Knudson 84,065.08; Ashley Lerwick 71,317.58; Megan Liljegren 67,410.06; Nicole Nedved 65,080.61; Rochelle Schmidt 68,763.81; Mindy Schwinger 71,317.58; Debra Tiefenthaler 84,065.08; SPEECH THERAPIST ASSISTANTS: Regina Fastenau 40,453.40; Tori Lindgren 41,679.26; Mallory Mattern 40,453.40; Brandi Rus 42,292.19; CENTER BASE: Chris Lather 63,404.76; Amy Lindemann 67,320.00; Morgan Odegaard 51,500.00; Cody Swenson 54,310.20; EARLY CHILDHOOD: Debra Jensen 68,764.60; Teresa Landmark 62,795.60; Wendi Lindner 68,764.60; Julie Nelson 68,421.01; Lori Wiley 71,314.60; SCHOOL PSYCHOLOGISTS: Melissa Gent 75,806.17; Traci Graham 82,386.17; Courtney Heath 66,000.00; Nikki Heggelund 71,910.00; JodyAnn Jongeling 87,085.16; Patricia McGlone 75,806.17; Maria Meyer 65,313.88; Shelly Skogstad 79,863.40; PSYCHOLOGICAL EXAMINER: Kris Street 69,932.30; ACADEMIC EVALUATOR: Sara Bingen 59,039.72; Christina Flora 58,142.45; Jody Gary 37,119.51; PHYSICAL THERAPISTS: Nancy Crump 93,888.20; Kristina Suttan 80,975.58; PHYSICAL THERAPISTS ASSISTANT: Kristy Boettcher 57,370.27; OCCUPATIONAL THERAPISTS: Angela Engels 71,500.00; Stephanie Hayunga 72,467.23; Nicol Huyvaert 82,999.05; OCCUPATIONAL THERAPISTS ASSISTANTS: Kelsey Kringen 28,353.64; Lexi Schreurs 41,000.00; Jenna Wagner 31,556.25; BEHAVIOR SPECIALIST: Sara Lorensberg 81,600.00; CENTER BASE PARA EDUCATORS: Kristol Erickson 19.65/hr; Maysen Grewe 19.30/hr; Shelby Guerdet 22.40/hr; Kayla Klocker 19.00/hr; Gavan Lindner 19.05/hr; Bailly Mack 21.40/hr; Kristen Marko 20.00/hr; Megan Menzel 18.80/hr; Leslie Olson 19.10/hr; Shari Peckenpough 23.00/hr; Amber Schulz 20.90/hr; Sarah Sichmeller 22.35/hr; Jeff Sikkink 18.80/hr; Danica Thor 19.60/hr; Tiffany Tschakert 19.60/hr; EXTENDED SCHOOL YEAR: Janine Alholinna 17.75/hr; Gabriella Blees 22.00/hr; Jennifer Bosse 56.17/hr; Mychelle Donelan 20.50/hr; Angel Dubro 43.75/hr; Marisa Freeman 46.94/hr; Leah Giese 46.13/hr; Robin Gigov 42.83/hr; Maysen Grewe 18.80/hr; Heather Hansen 48.18/hr; Debra Jensen 47.88/hr; Alysha Johnson 47.21/hr; Kayla Klocker 18.50/hr; Cheryl Keller-Knudson 58.54/hr; Abygail Krog 33.00/hr; Teresa Landmark 43.73/hr; Chris Lather 44.15/hr; Megan Liljegren 46.94/hr; Wendi Lindner 47.88/hr; Bailly Mack 20.90/hr; Emily Martian 39.71/hr; Nicole Nedved 45.32/hr; Julie Nelson 47.64/hr; Kim Olson 38.26/hr; Leslie Olson 18.60/hr; Chandra Porsch 18.55/hr; Rochelle Schmidt 45.79/hr; Mindy Schwinger 49.66; Riley Seeds 34.47/hr; Kelly Short 34.87/hr; Sara Sichmeller 21.85/hr; Amanda Stulken 33.32/hr; Cody Swenson 37.82/hr; Danica Thor 19.10/hr; Debra Tiefenthaler 58.54/hr; Tiffany Tschakert 19.10/hr; Angie Wegner 44.11/hr; Lori Wiley 35.43/hr; Shyla Wilson 17.75/hr