

NESC Board of Directors Meeting	
Date	September 15, 2025
Time	7:00 pm
Location	LATC Building 8 Room 803
Virtual Attendance	https://sdk12.zoom.us/j/91707297325

1. Call to order
2. Introduction of guests
3. Agenda review, changes, and approval
4. Public comment
5. Conflict of Interest
6. Approval of the August 2025 Financial Report
7. Consent Agenda
 - a. Approve August 18, 2025 Minutes
 - b. Approve September 2025 Budget Claims
 - c. Approve Brenda Hinman Sub Contract (\$126 / Day)
 - d. Approve Holly Jensen Sub Contract (\$126 / Day)
 - e. Approve resignation of Shelby Sattler, Lake Preston Paraprofessional
 - f. Approve Roger Jones Para Contract, Lake Preston Paraprofessional (\$18.25 / Hour)
 - g. Approval of amended contract for Jennifer Mitchell for RBT attainment
 - h. Approve Cheryl Keller-Knudson's Resignation
 - i. Approve Cheryl Keller-Knudson's Request for Early Payout
8. Discussion Items
 - a. Assistant Director's Report
 - b. Director's Report
 - c. Board of Advisors' Report - September
 - d. Basin Building Assessment Report - Jason Koistenen
9. Action Items
10. Executive Session
 - a. **SDCL 1-25-2(1)**. Discussion of the qualifications, competence, performance, character or fitness of any public officer or employee
11. Adjourn

The next meeting will be held on October 20, 2025, at 7:00 p.m. at LATC.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Custodial Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
August 1, 2025	<u>\$216,995.20</u>	<u>\$607,451.74</u>	<u>\$10,515.44</u>	<u>\$834,962.38</u>

Receipts:

Local Sources:

1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$1.07	\$127.26		\$128.33
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Entry Fee				\$0.00
1990 SPED Assessments	\$3,842.01	\$428,373.47		\$432,215.48
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$3,062.93	\$3,062.93
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$1,597.24		\$1,597.24
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4175 MTSS				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$1,000.00			\$1,000.00
				\$0.00

Total Monthly Receipts	\$4,843.08	\$430,097.97	\$3,062.93	\$438,003.98
-------------------------------	-------------------	---------------------	-------------------	---------------------

Balance Frwd plus Revenue to date	\$221,838.28	\$1,037,549.71	\$13,578.37	\$1,272,966.36
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements				
Salaries	\$3,295.26	\$389,538.01		\$392,833.27
Disbursements	\$8,913.48	\$44,364.19	\$2,534.00	\$55,811.67
Less Total Salaries & Disbursements	\$12,208.74	\$433,902.20	\$2,534.00	\$448,644.94

CASH BALANCE				
August 31, 2025	\$209,629.54	\$603,647.51	\$11,044.37	\$824,321.42

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$0.00	\$94,353.53	\$11,044.37	\$105,397.90
Money Market Savings XX-105	\$209,629.54	\$413,582.33	\$0.00	\$623,211.87
Certificates of Deposit XX-106	\$0.00	\$90,711.65	\$0.00	\$90,711.65
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$209,629.54	\$603,647.51	\$11,044.37	\$824,321.42
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Summary Report

Processing Month: 08/2025

User ID: TJS

Regular; Processing Month 08/2025; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	1.07	108.58	33.41	216.42
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	23,816.59	3,842.01	3,842.01	16.13	19,974.58
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,114.00	23.95	9,886.00
10 1990 200	EXPENSED MILEAGE FROM SPED	488,683.00	0.00	0.00	0.00	488,683.00
Subtotal: LOCAL SOURCES		604,212.47	3,843.08	85,452.47	14.14	518,760.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	1,000.00	1,000.00	0.00	(1,000.00)
Subtotal: 5000		0.00	1,000.00	1,000.00	0.00	(1,000.00)
Fund Total:		604,212.47	4,843.08	86,452.47	14.31	517,760.00

Revenue Summary Report

Processing Month: 08/2025

Regular; Processing Month 08/2025; Accounts to Include Accounts with
Activity; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	1,066,141.12	0.00	102,923.16	9.65	963,217.96
22 1312 100	TUITION-ESY	120,000.00	0.00	0.00	0.00	120,000.00
22 1510	INTEREST	1,700.00	127.26	267.11	15.71	1,432.89
22 1990 003	SPED ASSESSMENTS	2,624,244.93	428,373.47	428,373.47	16.32	2,195,871.46
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		3,822,086.05	428,500.73	531,563.74	13.91	3,290,522.31
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	192,451.54	0.00	0.00	0.00	192,451.54
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,597.24	4,267.86	10.67	35,732.14
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		236,951.54	1,597.24	4,267.86	1.80	232,683.68
22 4175 475	REGULAR IDEA PART B 611	2,165,650.00	0.00	0.00	0.00	2,165,650.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	1,532.00	0.00	0.00	0.00	1,532.00
22 4186 486	REGULAR IDEA PART B 619	58,723.00	0.00	0.00	0.00	58,723.00
Subtotal: FEDERAL SOURCES		2,225,905.00	0.00	0.00	0.00	2,225,905.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		6,359,942.59	430,097.97	535,831.60	8.43	5,824,110.99

Revenue Summary Report

Processing Month: 08/2025

Regular; Processing Month 08/2025; Accounts to Include Accounts with
Activity; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	6,964,155.06	434,941.05	622,284.07	8.94	6,341,870.99

EXPENDITURE SUMMARY

Regular; Processing Month 08/2025; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$0.00	\$0.00	0.00	\$74,760.04
2227	TECHNOLOGY SUPPORT	\$8,713.67	\$1,514.14	\$1,928.29	22.13	\$6,785.38
2319	BOARD OF EDUCATION SERVICES	\$16,434.00	\$572.18	\$8,497.65	51.71	\$7,936.35
2329	ADMINISTRATION	\$32,143.03	\$2,122.70	\$5,255.38	16.35	\$26,887.65
2529	ADMINISTRATION-FISCAL SERVICES	\$10,267.47	\$757.60	\$2,044.79	19.92	\$8,222.68
2542	OPERATION & MAINTENANCE BLDGS.	\$5,076.20	\$339.09	\$366.15	7.21	\$4,710.05
2545	VEHICLE SERVICE	\$440,190.22	\$6,824.03	\$97,300.03	22.10	\$342,890.19
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$79.00	\$79.00	0.61	\$12,921.00
10	GENERAL FUND	\$604,212.47	\$12,208.74	\$115,471.29	19.11	\$488,741.18
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$121,532.00	\$40,074.48	\$86,902.82	71.51	\$34,629.18
1223	CENTER BASE DAY PROGRAMS	\$1,066,141.12	\$12,891.49	\$23,557.40	2.21	\$1,042,583.72
1226	EARLY CHILDHOOD SERVICES	\$499,225.57	\$3,188.51	\$6,284.03	1.26	\$492,941.54
2113	BEHAVIOR SPECIALIST	\$133,320.35	\$8,135.65	\$16,271.30	12.20	\$117,049.05
2142	PSYCHOLOGICAL SERVICES	\$1,190,535.29	\$8,401.23	\$14,447.86	1.21	\$1,176,087.43
2152	SPEECH PATHOLOGY SERVICES	\$1,548,430.12	\$15,861.04	\$26,203.56	1.69	\$1,522,226.56
2171	PHYSICAL THERAPY	\$367,097.62	\$26,685.22	\$50,983.54	13.89	\$316,114.08
2172	OCCUPATIONAL THERAPY	\$687,753.69	\$37,747.12	\$70,741.67	10.29	\$617,012.02
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$192,451.54	\$10,621.40	\$21,025.78	10.93	\$171,425.76
2227	TECHNOLOGY SUPPORT	\$100,207.21	\$17,537.47	\$22,305.09	22.26	\$77,902.12
2319	BOARD OF EDUCATION SERVICES	\$154,491.00	\$6,580.04	\$97,722.92	63.25	\$56,768.08
2329	ADMINISTRATION	\$369,644.83	\$24,410.98	\$60,437.00	16.35	\$309,207.83
2529	ADMINISTRATION-FISCAL SERVICES	\$118,075.95	\$8,712.21	\$23,514.71	19.91	\$94,561.24
2542	OPERATION & MAINTENANCE BLDGS.	\$58,536.30	\$3,899.66	\$4,210.91	7.19	\$54,325.39
22	SPECIAL EDUCATION FUND	\$6,609,942.59	\$224,746.50	\$524,608.59	7.94	\$6,085,334.00
	Grand Total:	\$7,214,155.06	\$236,955.24	\$640,079.88	8.87	\$6,574,075.18

Activity Fund Balance Report - Summary - Exclude Encumbrances
08/2025 - 08/2025

Regular; Beginning Month 08/2025; Processing Month 08/2025; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 430 800	IMPREST ACCOUNT	3,922.44	1,095.30	1,077.56	0.00	3,904.70
71 453	SANFORD FLEX	6,593.00	1,438.70	1,985.37	0.00	7,139.67
	Fund Total: 71	10,515.44	2,534.00	3,062.93	0.00	11,044.37

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 18, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 18, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:49 P.M.

Members Present

In-Person:

Alisha Nielsen, Castlewood; Amy Otten, Deubrook entered at 7:03 P.M.; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Audrey Rider, Henry; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Lacey Ortberg, Clark; Wade Gubrud, Deuel; Tara Abraham, Hamlin; Sterling Eschenbaum, Lake Preston – entered at 7:27 P.M.; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley – entered at 7:19 P.M.; Cory Zirbel, Waubay; Nick Fosheim, Webster; Tia Felberg, Willow Lake; Jacque Cameron, Wilmot

Absent:

Heather Landreth, Britton/Hecla; Blake Hojer, DeSmet; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Carrie Schiernbeck, ORR

NESC Staff Representatives: Sara Lorensberg (Z); Teresa Landmark (Z); Shelly Skogstad (Z) – entered at 7:01 P.M., Stephanie Hayunga (Z) – entered at 7:03 P.M.

Member District Superintendents: Brian Sampson, Arlington; Travis Ahrens, Clark; Todd Obele, Henry (Z)

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Roger Whittle, Brian Sampson, Travis Ahrens, Todd Obele, Sara Lorensberg and Teresa Landmark were introduced as guests.

Agenda Review, Changes, and Approval

Action #26-8 Motion by A. Rider, second by J. Cameron, to approve the agenda with the addition of 7j) Approval of propane contract and 7k) Approval of payment of August 2025 budget claims. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #26-9 Motion by C. Verhoek, second by A. Nielsen, to approve the financial report for the period ending July 31, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
July 1, 2025	\$254,320.98	\$978,807.17	\$13,071.07
<u>Receipts:</u>			
Local Sources	\$107.51	\$139.85	\$1,985.37
State Sources		\$2,670.62	
Federal Sources			
Other	\$80,472.01	\$246,685.43	
<u>Total Monthly Receipts</u>	<u>\$80,579.52</u>	<u>\$249,495.90</u>	<u>\$1,985.37</u>
Balance Forward	\$334,900.50	\$1,228,303.07	\$15,056.44
Manual Journal Entries			
Less Salaries	\$3,214.88	\$393,528.47	
Less Disbursements	\$114,690.42	\$227,322.86	\$4,541.00
<u>Total Salaries & Disbursements</u>	<u>\$117,905.30</u>	<u>\$620,851.33</u>	<u>\$4,541.00</u>
Ending Cash Balance			
July 31, 2025	\$216,995.20	\$607,451.74	\$10,515.44

Consent Agenda

Action #26-10 Motion by L. Amdahl, second by J. Cameron to approve the following items on the Consent Agenda: 7a) Approval of July 21, 2025 Board of Directors minutes; 7b) Approval of Resignation – Kristol Erickson - paraprofessional; 7c) Approval of contract amendment - Maysen Grewe for RBT attainment; 7d) Approval of contract - Abby Klocker - \$19 per hr. - Hamlin Pathways Paraprofessional/Transporter; 7e) Approval of contract - Aleah Hymens - \$19.30 per hr. - Hamlin Pathways Paraprofessional/Transporter; 7f) Approval of contract - Amanda Raml - \$19.10 per hr. - Hamlin Pathways Paraprofessional/Transporter 7g) Approval of contract - Jennifer Mitchell - \$21.40 per hr. - Castlewood Pathways Paraprofessional/Transporter; 7h) Approval of contract - Shelby Sattler - \$19.30 per hr. - Lake Preston Pathways Paraprofessional/Transporter; 7i) Approval of contract - Madison Henley - \$19.65 per hr. - Webster Pathways Paraprofessional/Transporter 7j) Approval of propane contract – Hamlin County Farmers Cooperative – 2300 gallons @ 1.65 = \$3,795.00; 7k)) Approval of payment of August 2025 budget claims. All present voting in favor, motion carried.

August 2025 Accounts Payable

General Fund: ALHOLINNA, JANINE BACKGROUND CHECK 3.46; ARS TECTA AMERICA COMPANY LLC BLDG MAINT 68.13; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 249.44; BYTESPEED, LLC TECH EQ 1,040.00; CENEX FLEETCARD FLEET MAINT 1,378.13; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 8.15; DEUEL CO. CENEX FLEET MAINT 332.50; DONELAN, MYCHELLE BACKGROUND CHECK 4.26; DUST TEX SERVICE, INC. AUG RUG USE 6.53; EMC INSURANCE ADD VEH COV 433.68; ENGELS, ANGELA BACKGROUND CHECK 5.06; HAHLER AUTOMOTIVE FLEET MAINT 170.20; HAMLIN COUNTY FARMERS COOP FLEET MAINT 83.74; HAMLIN COUNTY PUBLISHING PAPER 5.20; KDM EQUIPMENT FLEET MAINT 709.84; KSB SCHOOL LAW SCHOOL MATTERS 13.92; MINERT & ASSOCIATES, INC DRUG TESTING 79.00; NESC IMPREST 86.20; NESC PAYROLL AUG 2025 3,295.26; PALMLUND AUTOMOTIVE FLEET MAINT 964.43; ROB'S AUTO REPAIR FLEET MAINT 1,788.30; SCOTTING HEATING & COOLING LLC FURNACE MAINT 67.67; SEEDS, RILEY BACKGROUND CHECK 4.26; SHARP AUTOMOTIVE FLEET MAINT 688.17; SMITH, BARTON FLEET MAINT 677.72; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 1.85; W.W. TIRE SERVICE FLEET MAINT 31.00; WATERTOWN PUBLIC OPINION MINUTES 14.64

Fund Total: \$12,210.74

Special Education Fund: A-I COMPUTER SOLUTIONS TECH 119.98; ALHOLINNA, JANINE ESY MI/BACKGROUND CHECK 243.47; ARS TECTA AMERICA COMPANY LLC BLDG MAINT 783.52; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,538.69; BYTESPEED, LLC TECH EQ 11,960.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 93.71; DONELAN, MYCHELLE ESY MI/BACKGROUND CHECK 591.63; DUST TEX SERVICE, INC. AUG RUG USE 75.12; EMC INSURANCE ADD VEH COV 4,987.32; ENGELS, ANGELA BACKGROUND CHECK 58.19; HAMLIN COUNTY PUBLISHING PAPER 59.80; KROG, ABYGAIL ESY MI REIMB 65.50; KSB SCHOOL LAW SCHOOL MATTERS 160.08; MARTIAN, EMILY JULY 2025 ESY MI 225.12; MIDWEST SPECIAL INSTRUMENTS AUDIOMETERS 2,700.10; NESC IMPREST 991.36; NESC PAYROLL AUG 2025 390,153.61; OLSON, KIMBERLY JULY 2025 ESY MI 241.04; REINHILLER, LISA ED SPEC TRAVEL 54.00; SCOTTING HEATING & COOLING LLC FURNACE MAINT 778.25; SEEDS, RILEY ESY MI/BACKGROUND CHECK 99.24; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 278.82; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 113.95; WATERTOWN PUBLIC OPINION MINUTES 168.30

Fund Total: \$434,540.80

Discussion Items

Assistant Director's Report

Assistant Director Frewing talked about CPI training the organization held in Lake Area on July 30. He also showed how to access board documents online and how to use the navigational bookmarks being built into online board packets.

Director's Report

Director Nelson shared information about new employee orientation and in-service that was held in August. She also shared that NESC is fully staffed for FY26.

Board of Advisors

Director Nelson reviewed the July 2025 BOD meeting minutes.

Watertown Current

Roger Whittle shared information on the Watertown Current newspaper located in Watertown, SD.

CD Renewal

Business Manager Stormo discussed CD rates.

Building Committee

Discussion was held on creating a building committee.

Action Items

Approval of CD

Action #26-11 Motion by A. Rider, second by C. Verhoek to approve Business Manager Stormo to purchase CD with Reliabank when it comes due. All present voted, motion carried.

Appointment of Building Committee

President Schuurman tabled appointment of building committee.

Chairperson appointment of Steering/Negotiations Committee Members for FY26

President Schuurman appointed the following to join himself and Vice-President P. Thyen on the steering committee for FY26: Wade Gubrud – Large, T. Abraham – Large, C. Verhoek- Medium, Alisha Nielsen - Medium, and L. Amdahl-Small, A. Rider - Small.

Adjournment

Action #26-12 With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, September 15, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

SEPTEMBER 2025 INVOICES

GENERAL FUND - 10

ACTIVE HEATING, INC.	BLDG MAINT	115.54
ASBSD	A.N., T.F. CONV REGIS	32.80
AXESS COOPERATIVE	FLEET MAINT	604.05
BILLION HYUNDAI	VEHICLES	15,244.00
BRIAN'S GLASS AND DOOR, INC	FLEET MAINT	385.00
CENEX FLEETCARD	FLEET MAINT	3,605.06
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	10.40
DUST TEX SERVICE, INC.	AUG RUG USE	6.53
ELO PROF. LLC	FY25 AUDIT	700.09
FRITZ CHEVROLET, INC	FLEET MAINT	107.38
GRAHAM AUTOMOTIVE	FLEET MAINT	377.01
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	600.87
HEALTH EQUITY	HSA/FLEX	4.57
HEATH, COURTNEY	BACKGROUND CHECK	4.26
HENLEY, MADISON	BACKGROUND CHECK	4.42
HYMANS, ALEAH	BACKGROUND CHECK	4.26
KDM EQUIPMENT	FLEET MAINT	986.40
KSB SCHOOL LAW	SPEAKER	251.65
LANDMARK, TERESA	GAS REIMB	40.84
LERWICK, ASHLEY	BACKGROUND CHECK	3.46
LINDEMANN, AMY	BACKG/REIMBURSEMENTS	3.46
MARKO, KRISTEN	BACKGROUND CHECK	3.46
MCGLONE, PATRICIA	BACKGROUND CHECK	4.26
MITCHELL, JENNIFER	BACKGROUND CHECK	3.46
NESC IMPREST	IMPREST	246.05
NESC PAYROLL	SEPT 2025	3,275.26
RAML, AMANDA	BACKGROUND CHECK	5.06
ROB'S AUTO REPAIR	FLEET MAINT	2,842.95
RON'S AUTO REPAIR	FLEET MAINT	607.61
SASD	A.N. CONF REGIS	16.00
SMITH, BARTON	FLEET MAINT	290.40
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.65
WATERTOWN PUBLIC OPINION	MINUTES	11.32
WEBSTER AUTO CARE	FLEET MAINT	281.71

<u>GENERAL FUND TOTAL:</u>		<u>30,682.24</u>
<u>SPECIAL EDUCATION FUND - 22</u>		
ACTIVE HEATING, INC.	BLDG MAINT	1,328.73
ASBSD	A.N., T.F. CONV REGIS	377.20
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	119.64
DUST TEX SERVICE, INC.	AUG RUG USE	75.12
ELO PROF. LLC	FY25 AUDIT	8,051.00
ENGELS, ANGELA	AOTA DUES	234.00
GIGOV, ROBIN	ESY MI	47.84
GRAHAM, TRACI	NASP REGIS	230.00
HAMLIN COUNTY FARMERS COOP	PROPANE FILL	3,491.40
HEALTH EQUITY	HSA/FLEX	52.53
HEATH, COURTNEY	BACKGROUND CHECK	48.99
HENLEY, MADISON	BACKGROUND CHECK	50.83
HYMANS, ALEAH	BACKGROUND CHECK	48.99
JONGELING, JODYANN	NASP REGIS	230.00
KROG, ABYGAIL	ESY MI	67.00
KSB SCHOOL LAW	SPEAKER	2,893.95
LERWICK, ASHLEY	BACKGROUND CHECK	39.79
LINDEMANN, AMY	BACKG/REIMBURSEMENTS	445.91
LORENSBERG, SARA	BCBA REGIS	315.00
MARKO, KRISTEN	BACKGROUND CHECK	39.79
MCGLONE, PATRICIA	BACKGROUND CHECK	48.99
MITCHELL, JENNIFER	BACKGROUND CHECK	39.79
NESC IMPREST	IMPREST	849.25
NESC PAYROLL	SEPT 2025	439,013.35
OLSON, KIMBERLY	ESY MI	246.56
PROSCH, CHANDRA	ESY MI	48.24
RAML, AMANDA	BACKGROUND CHECK	58.19
REINHILLER, LISA	TRAVEL	88.00
SASD	A.N. CONF REGIS	184.00
SHORT, KELLY	ESY MI	67.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	162.71
WATERTOWN PUBLIC OPINION	MINUTES	130.18
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>459,123.97</u>
<u>SEPTEMBER 2025 INVOICES TOTAL:</u>		<u>489,806.21</u>

Northeast Educational Services Cooperative

SEPTEMBER 2025 INVOICES

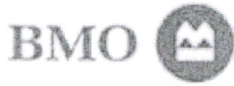
GENERAL FUND - 10

ADOBE SYSTEMS, INC.	TECH SUPP	17.00
AMAZON	ADMIN/TECH SUPP	103.43
AMSTERDAM PRINTING&LITHO,CORP.	PLANNERS	30.58
GRAHAM AUTOMOTIVE	FLEET MAINT	73.68
HY-VEE FOOD STORE	BOA 9/3/25	7.16
INDEED, INC	EMPLOY AD	34.00
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	13.73
ITC TELECOM	AUG PHONE SERVICE	35.73
JIMMY JOHNS - WATERTOWN	IN-SERVICE	32.57
OTTERTAIL POWER CO.	ELEC	8.25
SHERATON SIOUX FALLS	A.N. ADMIN TRAVEL	12.36
US POSTAL SERVICE	POSTAGE	0.84

GENERAL FUND TOTAL:369.33SPECIAL EDUCATION FUND - 22

ADOBE SYSTEMS, INC.	TECH SUPP	195.44
AMAZON	ADMIN/SLP/PSYCH/BCBA/CB/TECH EQ	1,731.05
AMSTERDAM PRINTING&LITHO,CORP.	PLANNERS	351.70
CONTINUED, LLC	PSYCH SUPP	1,188.00
HOLIDAY INN EXPRESS YANKTON	L.R. ED SPEC TRAVEL	423.94
HY-VEE FOOD STORE	IN-SERVICE	82.31
INDEED, INC	EMPLOY AD	391.00
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	157.90
ITC TELECOM	AUG PHONE SERVICE	410.89
JIMMY JOHNS - WATERTOWN	IN-SERVICE	374.59
LOWE'S - BROOKINGS	CB SUPP	31.24
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	930.12
OTTERTAIL POWER CO.	ELEC	94.91
PEARSON EDUCATION	PSYCH SUPP	6,394.04
SANFORD WEBSTER MEDICAL CENTER	OT SERVICES	2,088.40
SHERATON SIOUX FALLS	A.N. ADMIN TRAVEL	142.12
SLP TOOLKIT	SLP SUPP	2,925.00
US POSTAL SERVICE	POSTAGE	9.66
WESTERN PSYCHOLOGICAL SERVICES	PSYCH SUPP	920.70

SPECIAL EDUCATION FUND TOTAL:18,843.01SEPTEMBER 2025 INVOICES TOTAL:19,212.34



INVOICE

September 05, 2025

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2509

Invoice Amount: \$ 19,212.34

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending September 05, 2025.

Your payment is due **October 02, 2025**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16-digit card numbers or billing account and the total amount to be paid.

BMO Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2509
Amount Paid: \$ 19,212.34
Payment Due Date: October 02, 2025

RUN DATE: 09/08/2025

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO - Mastercard, Statement Period 08/06/2025 to 09/05/2025

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
08/26/2025	08/26/2025	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-19,788.13
Debit Total USD				0.00
Credit Total USD				-19,788.13
Total USD				-19,788.13

Nelson Anneke

Posting Date	Tran Date	Account	Supplier	Amount
08/11/2025	08/08/2025	XXXX-XXXX-XXXX-1451	Sheraton Sioux Falls	154.48 ?
08/22/2025	08/21/2025	XXXX-XXXX-XXXX-1451	Lowes #02435	31.24 ?
Debit Total USD				185.72
Credit Total USD				0.00
Total USD				185.72

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
08/25/2025	08/22/2025	XXXX-XXXX-XXXX-1409	Holiday Inn Express	423.94 ? !
Debit Total USD				423.94
Credit Total USD				0.00
Total USD				423.94

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
08/06/2025	08/05/2025	XXXX-XXXX-XXXX-7540	Innovative Office Solu	7.33 ? !
08/06/2025	08/05/2025	XXXX-XXXX-XXXX-7540	Hy-Vee Watertown 1871	53.98 ? !
08/06/2025	08/05/2025	XXXX-XXXX-XXXX-7540	Jimmy Johns - 1104	407.16 ? !
08/19/2025	08/18/2025	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	10.50 ? !
08/27/2025	08/26/2025	XXXX-XXXX-XXXX-7540	Innovative Office Solu	164.30 ? !
Debit Total USD				643.27
Credit Total USD				0.00
Total USD				643.27

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
08/06/2025	08/05/2025	XXXX-XXXX-XXXX-8109	Amazon.Com Ee0242m03	299.00	?
08/08/2025	08/06/2025	XXXX-XXXX-XXXX-8109	Interstate Telecommuni	446.62	?
08/12/2025	08/11/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl S61g685z3	13.99	?
08/12/2025	08/11/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl 6o4z358z3	407.99	?
08/13/2025	08/12/2025	XXXX-XXXX-XXXX-8109	Otter Tail Power Compa	103.16	?
08/13/2025	08/12/2025	XXXX-XXXX-XXXX-8109	Marshall County Health	134.56	?
08/13/2025	08/12/2025	XXXX-XXXX-XXXX-8109	Amsterdam Prnt & Litho	382.28	?
08/14/2025	08/13/2025	XXXX-XXXX-XXXX-8109	Adobe	212.44	?
08/19/2025	08/18/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl 823b66x23	29.99	?
08/19/2025	08/18/2025	XXXX-XXXX-XXXX-8109	Amazon.Com Mi7bl6a13	299.00	?
08/20/2025	08/19/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl 7623o26o3	58.99	?
08/20/2025	08/19/2025	XXXX-XXXX-XXXX-8109	Graham Automotive	73.68	?
08/20/2025	08/19/2025	XXXX-XXXX-XXXX-8109	Wps Publish	920.70	?
08/20/2025	08/20/2025	XXXX-XXXX-XXXX-8109	Awl Pearson Education	2,668.54	?
08/22/2025	08/21/2025	XXXX-XXXX-XXXX-8109	Sanford Online Bill Pa	2,088.40	?
08/25/2025	08/22/2025	XXXX-XXXX-XXXX-8109	Marshall County Health	795.56	?
08/26/2025	08/25/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl Yj4zv3l43	26.46	?
08/26/2025	08/25/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl Mr05p2yu3	236.89	?
08/27/2025	08/26/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl N58sr18b2	26.99	?
08/27/2025	08/26/2025	XXXX-XXXX-XXXX-8109	In Slp Toolkit	2,925.00	?
08/27/2025	08/27/2025	XXXX-XXXX-XXXX-8109	Awl Pearson Education	3,300.00	?
08/28/2025	08/27/2025	XXXX-XXXX-XXXX-8109	Amazon Mktplace Pmts	-13.99	?
08/28/2025	08/27/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl MI4771fc3	68.68	?
08/28/2025	08/27/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl Fs0tj2at3	131.19	?
08/28/2025	08/28/2025	XXXX-XXXX-XXXX-8109	Awl Pearson Education	425.50	?
08/29/2025	08/28/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl Tm9x812l3	38.73	?
08/29/2025	08/28/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl Ub9a472i3	75.59	?
08/29/2025	08/28/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl Py1b17an3	89.99	?
08/29/2025	08/28/2025	XXXX-XXXX-XXXX-8109	Cont-Sc Continued-Sim	1,188.00	?
09/03/2025	09/02/2025	XXXX-XXXX-XXXX-8109	Indeed Usi25-04889184	425.00	?
09/04/2025	09/03/2025	XXXX-XXXX-XXXX-8109	Hy-Vee Watertown 1871	35.49	?
09/04/2025	09/03/2025	XXXX-XXXX-XXXX-8109	Amazon Mktpl H88zb8ct3	44.99	?
Debit Total USD				17,973.40	
Credit Total USD				-13.99	
Total USD				17,959.41	

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, September 3, 2025

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, September 3, 2025 at HyVee in Watertown, South Dakota. The meeting was called to order by President C. Lee at 10:00 A.M. and adjourned at 10:50 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Angela Keszler, Castlewood – entered at 10:11 P.M.; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Chad Schiernbeck, Deuel; Kory Foss, Elkton; Jeannine Metzger, Enemy Swim; Paul Von Fischer, Estelline; Mitch Reed, Florence; Jim Hulscher, Hamlin; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Christopher Folk, Rosholt; Scott Lepke, Waubay; Jon Meyer, Waverly/South Shore; Chris Lee, Willow Lake; Jim Block, Webster; Nicholas Olson, Wilmot

Absent: Skyler Frederick, Deubrook; Todd Obele, Henry; Laura Schuster, Sioux Valley; Mike Schmidt, Summit

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Assistant Director Frewing

ADVISORY BOARD AGENDA

Call to Order

President C. Lee called the meeting to order at 10:00 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for July 2025.

Motion by D. Felderman and second by A. Van Regenmorter to approve July 2025 financial report. All present voting in favor, motion carried.

Board of Directors

Director Nelson reviewed the August 2025 BOD meeting.

Sped Forms

Director Nelson gave an update on Sped Forms. The districts that sent their child count spreadsheet had those uploaded to the system. NESC is continuing to explore a data exchange between Sped Forms and Infinite Campus.

Crisis Prevention Overview and Committee Formation

Assistant Director Frewing discussed moving forward with a different crisis prevention program.

Motion by S. Lepke and second by C. Schiernbeck to approve moving forward with Aspen By Optimistic Teaming. All present voting in favor, motion carried.

Edmentum – APEX Seats

Assistant Director Frewing shared that Edmentum was wanting districts to start using Courseware, their new product, instead of APEX. Frewing will set a future training about that process.

Medical Certification Training

Assistant Director Frewing reviewed the process to get school district staff certified to give medicine at school.

Upcoming NESC Professional Development

Director Nelson reviewed upcoming NESC professional development.

Behavior Program Needs

Discussion was held about starting an NESC behavior day program. Chairman Lee formed a committee to study this further, including M. Reed, C. Lee, D. Hoeke, P. Von Fischer, A. Keszler.

Adjournment

There being no further business, motion by S. Benson, second by M. Reed to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager



Basin Construction & Drain Tile, LLC
1212 Basin Rd. Hayti, SD 57241
605-881-0087
jason@basintile.com

Budget

Date 9/9/2025

Quote #

Customer: NorthEast Education Cooperative

Job: Office Renovation

DESCRIPTION		QTY	UNIT	UNIT PRICE	Bid Price
	Civil	1.00	LS	\$ 25,000.00	\$ 25,000.00
	Building Exterior	1.00	LS	\$ 70,000.00	\$ 70,000.00
	Interior	1.00	LS	\$ 190,000.00	\$ 190,000.00
	Plumbing	1.00	LS	\$ 25,000.00	\$ 25,000.00
	HVAC	1.00	LS	\$ 95,000.00	\$ 95,000.00
	Electrical	1.00	LS	\$ 20,000.00	\$ 20,000.00
	General Conditions	1.00	LS	\$ 25,000.00	\$ 25,000.00
	Contingency	1.00	LS	\$ 35,000.00	\$ 35,000.00
				Subtotal:	\$ 485,000.00
				Excise Tax:	\$ 9,898.85
				TOTAL:	\$ 494,898.85

NORTHEAST EDUCATION COOPERATIVE

FACILITY RENOVATION

HAYTI, SD

CONTRACTOR: BASIN CONSTRUCTION AND DRAIN TILE, LLC

SCOPE

The project consists of renovating and updating the building for NorthEast Education Cooperative in Hayti, SD. Work scopes will consist of site grading, exterior masonry repair, exterior concrete, replace exterior doors & windows, interior painting, vinyl flooring, carpeting, ACT ceiling tile, window sills, MEP improvements.

CIVIL

1. Install new water service to east side of building
 - a. Come up into Room 112
2. Demo west entrance sidewalk
3. Grade west parking/sidewalk area to drain
4. Repour sidewalk to new grade elevations
5. Fill in cistern on south side of building

EXTERIOR

1. Demo and repour south and east concrete stairs & landings complete with railings
2. Repair damaged masonry (the majority of this is about ground level)
3. Replace west double door & hardware with a new storefront door & hardware
4. Replace south and east doors & hardware with new hollow metal doors & hardware
5. Remove and replace joint sealant where building meets Gym structure on east side

INTERIOR

General Notes

1. Remove and replace vinyl wall base
2. Remove and replace ACT ceiling tiles
 - a. ACT grid to remain
3. Remove and replace windowsills with solid surface Corian
4. Paint walls and door frames

Room Specific Notes

1. Rooms: 100, 101, 119
 - a. Remove VCT floor tile
 - b. Install new tile carpeting
2. Rooms: 102, 103, 104, 105, 106, 107, 108, 110A, 114
 - a. Remove carpeting
 - b. Install new tile carpeting
3. Room 110B & 111A
 - a. Remove carpeting
 - b. Install new glue down PVC plank
4. Room 111B & 117
 - a. Remove VCT Tile
 - b. Install new glue down PVC plank
5. Room 111C
 - a. Remove slip resistant rubber flooring
 - b. Install new slip resistant rubber flooring
6. Room 112
 - a. Remove sheet vinyl
 - b. Install new glue down PVC plank
7. Room 113A & 113B
 - a. Remove carpeting
 - b. Install new glue down vinyl plank
 - c. Remove existing south wall
 - d. Install new cabinets & countertops
 - e. Install new walk door into 113a
8. Room 115
 - a. Remove tile flooring
 - b. Remove wall tile
 - c. Remove toilet partitions
 - d. Remove all plumbing fixtures
 - e. Install new glue down PVC flooring
 - f. Replace exhaust fan and vent ducting
 - g. Paint ceiling

9. Room 118

- a. Remove VCT Tile
- b. Install new glue down PVC plank
- c. Remove existing wood double doors
- d. Install new insulated hollow metal door slabs and hardware

PLUMBING

1. Hook up plumbing to new water service in east utility room (Room 112)
2. Remove all existing fixtures in Rooms 115 & 116
3. Remove fixtures as required to prepare for new bathroom in office space
4. Install new piping and fixtures for new bathroom and break room (113A & 113B)

MECHANICAL

1. Budget from Scotting to update current HVAC system

ELECTRICAL

1. Establish new permanent service that does not touch the City of Hayti owned portion of building
2. Disconnect and remove old feeder lines from main panel
3. Re-feed panels from new service—Establish a new main panel if necessary

GENERAL CONDITIONS

1. Project management
2. Project scheduling
3. Waste disposal
4. Temporary facilities

GENERAL NOTES

1. Numbers are for budgetary purposes only
2. Nothing is figured for the fire alarm
3. This will most likely have to go to an architect based on the square footage of the renovation
4. Existing cabinets and permanent fixtures to remain in place for the construction duration





**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, September 15, 2025 7:00 P.M.**

1. Call to order
2. Introduction of guests _____

3. Agenda review, changes and approval
4. Public comment
5. Conflict of Interest
6. Approval of August 2025 financial report
7. Consent Agenda
 - a. Approve of August 18, 2025 minutes

 - b. Approve September 2025 budget claims

 - c. Approve Brenda Hinman sub contract (\$126/day)

 - d. Approve Holly Jensen sub contract (\$126/day)

 - e. Approve resignation of Shelby Sattler, Lake Preston paraprofessional

 - f. Approve Roger Jones para contract, Lake Preston paraprofessional (\$18.25/hour)

 - g. Approval of amended contract for Jennifer Mitchell for RBT attainment

 - h. Approve Cheryl Keller-Knudson's resignation

 - h. Approve Cheryl Keller-Knudson's request for early payout

8. Discussion Items
 - a. Assistant Director's Report

 - b. Director's Report

 - c. Board of Advisors' Report – September

 - d. Basin Building Assessment Report – Jason Koistinen

9. Action Items

10. Executive Session

- a. SDCL 1-25-2(1). Discussion of the qualifications, competence, performance, character or fitness of any public officer or employee

11. Adjourn

The next meeting will be held on October 20, 2025 at 7:00pm at LATC