

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, September 15, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 15, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:04 P.M. and adjourned at 8:03 P.M.

Members Present

In-Person:

Lacey Ortberg, Clark; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington - entered at 7:14 P.M.; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Tara Abraham, Hamlin; Audrey Rider, Henry; Sterling Eschenbaum, Lake Preston; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Cory Zirbel, Waubay; Nick Fosheim, Webster

Absent:

Heather Landreth, Britton/Hecla; Alisha Nielsen, Castlewood; Blake Hojer, DeSmet; Amy Otten, Deubrook; Greg Bich, Iroquois; Tia Felberg, Willow Lake; Jacque Cameron, Wilmot

NESC Staff Representatives: Shelly Skogstad (Z)

Member District Superintendents: Brian Sampson, Arlington; Travis Ahrens, Clark; Todd Obele, Henry (Z)

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:04 P.M.

Introduction of Guests

Jason Koistenen, Brian Sampson, Travis Ahrens, Todd Obele and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #26-13 Motion by L. Amdahl, second by C. Zirbel, to approve the agenda with the addition of 7j) Resignation of Aleah Hymans; 7k) Resignation of Danica Thor; 9a) Approval of signature at official depository – Reliabank. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #26-14 Motion by C. Verhoek, second by W. Gubrud, to approve the financial report for the period ending August 31, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
August 1, 2025	\$216,995.20	\$607,451.74	\$10,515.44
<u>Receipts:</u>			
Local Sources	\$1.07	\$127.26	\$3,062.93
State Sources	\$3,842.01	\$429,970.71	
Federal Sources			
Other	\$1,000.00		
<u>Total Monthly Receipts</u>	<u>\$4,843.08</u>	<u>\$430,097.97</u>	<u>\$3,062.93</u>
Balance Forward	\$221,838.28	\$1,037,549.71	\$13,578.37
Manual Journal Entries			
Less Salaries	\$3,295.26	\$389,538.01	
Less Disbursements	\$8,913.48	\$44,364.19	\$2,534.00
<u>Total Salaries & Disbursements</u>	<u>\$12,208.74</u>	<u>\$433,902.20</u>	<u>\$2,534.00</u>
Ending Cash Balance			
August 31, 2025	\$209,629.54	\$603,647.51	\$11,044.37

Consent Agenda

Action #26-15 Motion by J. Trygstad, second by C. Zirbel to approve the following items on the Consent Agenda: 7a) Approval of August 18, 2025 Board of Directors minutes; 7b)) Approval of payment of September 2025 budget claims. 7c) Approval of substitute contract – Brenda Hinman - \$126/day - Webster; 7d) Approval of substitute contract – Holly Jensen - \$126/day - Henry; 7e) Approval of Resignation – Shelby Sattler - paraprofessional; 7f) Approval of contract – Roger Jones - \$18.25 per hr. – Lake Preston - paraprofessional; 7g) Approval of contract amendment – Jennifer Mitchell RBT attainment- \$22.40 per hr; 7h) Approval of resignation – Cheryl Keller-Knudson - SLP ; 7i) Approval of Cheryl Keller-Knudson - 9 month contract payout; 7j) Approval of Resignation – Aleah Hymans - paraprofessional; 7k) Approval of Resignation – Danica Thor - paraprofessional. All present voting in favor, motion carried.

September 2025 Accounts Payable

General Fund: ACTIVE HEATING, INC. BLDG MAINT 115.54; ASBSD A.N., T.F. CONV REGIS 32.80; AXESS COOPERATIVE FLEET MAINT 604.05; BILLION HYUNDAI VEHICLES 15,244.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 369.33; BRIAN'S GLASS AND DOOR, INC FLEET MAINT 385.00; CENEX FLEETCARD FLEET MAINT 3,605.06; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.40; DUST TEX SERVICE, INC. AUG RUG USE 6.53; ELO PROF. LLC FY25 AUDIT 700.09; FRITZ CHEVROLET, INC FLEET MAINT 107.38; GRAHAM AUTOMOTIVE FLEET MAINT 377.01; HAMLIN COUNTY FARMERS COOP FLEET MAINT 600.87; HEALTH EQUITY HSA/FLEX 4.57; HEATH, COURTNEY BACKGROUND CHECK 4.26; HENLEY, MADISON BACKGROUND CHECK 4.42; HYMANS, ALEAH BACKGROUND CHECK 4.26; KDM EQUIPMENT FLEET MAINT 986.40; KSB SCHOOL LAW SPEAKER 251.65; LANDMARK, TERESA GAS REIMB 40.84; LERWICK, ASHLEY BACKGROUND CHECK 3.46; LINDEMANN, AMY BACKG/REIMBURSEMENTS 3.46; MARKO, KRISTEN BACKGROUND CHECK 3.46; MCGLONE, PATRICIA BACKGROUND CHECK 4.26; MITCHELL, JENNIFER BACKGROUND CHECK 3.46; NESC IMPREST 246.05; NESC PAYROLL SEPT 2025 3,275.26; RAML, AMANDA BACKGROUND CHECK 5.06; ROB'S AUTO REPAIR FLEET MAINT 2,842.95; RON'S AUTO REPAIR FLEET MAINT 607.61; SASD A.N. CONF REGIS 16.00; SMITH, BARTON FLEET MAINT 290.40; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.65; WATERTOWN PUBLIC OPINION MINUTES 11.32; WEBSTER AUTO CARE FLEET MAINT 281.71

Fund Total: \$31,051.57

Special Education Fund: ACTIVE HEATING, INC. BLDG MAINT 1,328.73; ASBSD A.N., T.F. CONV REGIS 377.20; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,843.01; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 119.64; DUST TEX SERVICE, INC. AUG RUG USE 75.12; ELO PROF. LLC FY25 AUDIT 8,051.00; ENGELS, ANGELA AOTA DUES 234.00; GIGOV, ROBIN ESY MI 47.84; GRAHAM, TRACI NASP REGIS 230.00; HAMLIN COUNTY FARMERS COOP PROPANE

FILL 3,491.40; HEALTH EQUITY HSA/FLEX 52.53; HEATH, COURTNEY BACKGROUND CHECK 48.99; HENLEY, MADISON BACKGROUND CHECK 50.83; HYMANS, ALEAH BACKGROUND CHECK 48.99; JONGELING, JODYANN NASP REGIS 230.00; KROG, ABYGAIL ESY MI 67.00; KSB SCHOOL LAW SPEAKER 2,893.95; LERWICK, ASHLEY BACKGROUND CHECK 39.79; LINDEMANN, AMY BACKG/REIMBURSEMENTS 445.91; LORENSBERG, SARA BCBA REGIS 315.00; MARKO, KRISTEN BACKGROUND CHECK 39.79; MCGLONE, PATRICIA BACKGROUND CHECK 48.99; MITCHELL, JENNIFER BACKGROUND CHECK 39.79; NESC IMPREST 849.25; NESC PAYROLL SEPT 2025 439,013.35; OLSON, KIMBERLY ESY MI 246.56; PROSCH, CHANDRA ESY MI 48.24; RAML, AMANDA BACKGROUND CHECK 58.19; REINHILLER, LISA TRAVEL 88.00; SASD A.N. CONF REGIS 184.00; SHORT, KELLY ESY MI 67.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 162.71; WATERTOWN PUBLIC OPINION MINUTES 130.18

Fund Total: \$477,966.98

Discussion Items

Assistant Director's Report

Assistant Director Frewing talked about the defibrillator at the office. The Board discussed whether to continue maintaining that station. NESC will look at pricing options.

Director's Report

Director Nelson talked about a monthly meeting that NESC started for new special education teachers.

Board of Advisors

Director Nelson reviewed the September 2025 BOD meeting minutes.

Basin Building Assessment Report

Jason Koistinen presented his budget estimates for NESC building remodel. A committee will be formed to discuss further.

Action Items

Approval of Signatures at Official Bank

Action #26-16 Motion by C. Verhoek, second by L. Ortberg to authorize signature cards to be updated: Regular Checking - Tiffany Stormo and Arend Schuurman; Payroll Clearing – Tiffany Stormo and Arend Schuurman; MM Savings –Tiffany Stormo and Anneke Nelson; Custodial - Tiffany Stormo and Anneke Nelson; CD – Tiffany Stormo. All present voting in favor, motion carried.

Executive Session

Action #26-17 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by P. Thyen, second by J. Trygstad to enter executive session at 7:55 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 8:02 P.M.

Adjournment

Action #26-18 With there being no further business, motion by J. Trygstad, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, October 20, 2025 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager