

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, October 20, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 20, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:26 P.M.

**Members Present**

**In-Person:**

Alisha Nielsen, Castlewood; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Penny Thyen, Waverly/South Shore

**Zoom:**

Megann Murphy, Arlington; Lacey Ortberg, Clark; Amy Otten, Deubrook; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Sterling Eschenbaum, Lake Preston; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Nick Fosheim, Webster; Tia Felberg, Willow Lake

**Absent:**

Heather Landreth, Britton/Hecla; Blake Hojer, DeSmet; Audrey Rider, Henry; Greg Bich, Iroquois; Lisa Amdahl, Summit; Cory Zirbel, Waubay; Jacque Cameron, Wilmot

NESC Staff Representatives: Stephanie Hayunga (Z), Shelly Skogstad (Z) and Teresa Landmark (Z)

Member District Superintendents: Brian Sampson, Arlington; Travis Ahrens, Clark; Todd Obele, Henry (Z)

NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Schuurman called the meeting to order at 7:00 P.M.

**Introduction of Guests**

Brian Sampson, Travis Ahrens, Todd Obele, Stephanie Hayunga, Shelly Skogstad and Teresa Landmark were introduced as guests.

**Agenda Review, Changes, and Approval**

Action #26-19 Motion by P. Thyen, second by T. Abraham, to approve the agenda as presented. All present voted, motion carried.

**Public Comment**

No public comment was presented.

**Conflict of Interest**

No conflicts of interest were presented.

### Financial Report

Action #26-20 Motion by C. Verhoek, second by A. Nielsen, to approve the financial report for the period ending September 30, 2025. All present voted, motion carried.

|                                           | <u>General Fund</u> | <u>Special Education Fund</u> | <u>Agency Fund</u> |
|-------------------------------------------|---------------------|-------------------------------|--------------------|
| <b>September 1, 2025</b>                  | <b>\$209,629.54</b> | <b>\$603,647.51</b>           | <b>\$11,044.37</b> |
| <u>Receipts:</u>                          |                     |                               |                    |
| Local Sources                             | \$1.61              | \$230,098.16                  | \$3,350.67         |
| State Sources                             | \$2,112.18          | \$2,726.35                    |                    |
| Federal Sources                           |                     |                               |                    |
| Other                                     |                     | \$287,012.00                  |                    |
| <u>Total Monthly Receipts</u>             | <u>\$2,113.79</u>   | <u>\$519,836.51</u>           | <u>\$3,350.67</u>  |
| Balance Forward                           | \$211,743.33        | \$1,123,484.02                | \$14,395.04        |
| Manual Journal Entries                    |                     |                               |                    |
| Less Salaries                             | \$3,275.26          | \$439,013.35                  |                    |
| Less Disbursements                        | \$27,776.31         | \$38,953.63                   | \$3,799.00         |
| <u>Total Salaries &amp; Disbursements</u> | <u>\$31,051.57</u>  | <u>\$477,966.98</u>           | <u>\$3,799.00</u>  |
| <b>Ending Cash Balance</b>                |                     |                               |                    |
| <b>September 30, 2025</b>                 | <b>\$180,691.76</b> | <b>\$645,517.04</b>           | <b>\$10,596.04</b> |

### Consent Agenda

Action #26-21 Motion by C. Verhoek, second by J. Trygstad to approve the following items on the Consent Agenda: 7a) Approval of September 15, 2025 Board of Directors minutes with the change to 8c. to BOA not BOD; 7b) Approval of payment of October 2025 budget claims; 7c) Approval of Contract – Eliza Wiitanen - \$18.25/hr – Hamlin paraprofessional; 7d) Approval of Contract – Shawna Williams - \$20.60/hr – Lake Preston paraprofessional; 7e) Approval of Resignation end of FY26 – Julie Nelson – Early Childhood; 7f) Approval of Julie Nelson - 9 month contract payout. All present voting in favor, motion carried.

*Congratulation Julie Nelson on your retirement.*

*Thank you for 25 years of service!*

### October 2025 Accounts Payable

**General Fund:** 3D SECURITY. INC. BLDG MAINT 6.00; AAA PURE WATER FILTER 11.20; ALLEGRA PRINT & IMAGING; PARENT RIGHT HANDBOOKS 51.01; AXESS COOPERATIVE FLEET MAINT 57.82; BASS SANITATION INC. JULY - SEPT GARBAGE 12.40; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 233.12; BRIAN'S GLASS AND DOOR, INC FLEET MAINT 355.00; BROOKINGS AUTO MALL FLEET MAINT 90.33; BYTESPEED, LLC TECH EQ/SUPP 98.00; CENEX FLEETCARD FLEET MAINT 6,876.12; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 9.94; CULLIGAN BLDG MAINT 100.00; DUST TEX SERVICE, INC. SEPT RUG USE 6.53; EINSPHAR AUTO PLAZA INC. FLEET MAINT 111.91; EMC INSURANCE ADD VEH COV 67.04; HAMLIN COUNTY FARMERS COOP FLEET MAINT 278.82; HEALTH EQUITY HSA/FLEX 4.89; HINMAN, BRENDA BACKGROUND CHECK 3.46; JONES, ROGER BACKGROUND CHECK 4.26; KSB SCHOOL LAW SCHOOL MATTERS 9.28; LARRY MAXWELL BIRKHUIS BLDG MAINT 168.00; MCLEOD'S PRINTING SUPPLY ADMIN SUPP 6.21; MINERT & ASSOCIATES, INC DRUG TESTING 2,688.00; NESC PAYROLL OCT 2025 3,277.17; NESC SPECIAL REVENUE PROJECTS FY26 1ST QTR EXP MI 590.13; PALMLUND AUTOMOTIVE FLEET MAINT 527.61; ROB'S AUTO REPAIR FLEET MAINT 1,709.50; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 5.31; W.W. TIRE SERVICE FLEET MAINT 961.46; WATERTOWN MOTOR COMPANY FY26 VEHICLES 13,189.00; WATERTOWN PUBLIC OPINION MINUTES 10.93; WEBSTER AUTO CARE FLEET MAINT 633.65

**Fund Total: \$32,154.10**

**Special Education Fund:** 3D SECURITY. INC. BLDG MAINT 69.00; AAA PURE WATER FILTER 128.80; ALLEGRA PRINT & IMAGING PARENT RIGHT HANDBOOKS 586.56; BASS SANITATION INC. JULY - SEPT GARBAGE 142.60; BMO MASTERCARD

PURCH SVCS, TRAVEL, PHONE, SPLS 9,412.14; BYTESPEED, LLC TECH EQ/SUPP 1,127.00; CASTLEWOOD SCHOOL DISTRICT SEPT CB USE FEE 1,666.17; CENTER OF DISABILITIES CONF REGIS 54.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 114.35; CULLIGAN BLDG MAINT 1,150.00; DUST TEX SERVICE, INC. SEPT RUG USE 75.12; EMC INSURANCE ADD VEH COV 770.96; HAMLIN SCHOOL DISTRICT SEPT CB USE FEE 1,666.17; HEALTH EQUITY HSA/FLEX 56.21; HINMAN, BRENDA BACKGROUND CHECK 39.79; JONES, ROGER BACKGROUND CHECK 48.99; KSB SCHOOL LAW SCHOOL MATTERS 106.72; LAKE PRESTON SCHOOL DISTRICT SEPT CB USE FEE 624.81; LARRY MAXWELL BIRKHUIS BLDG MAINT 1,932.00; LATHER, CHRISTOPHER TRAVEL 60.00; LORENSBERG, SARA BCBA TRAVEL/REGIS 497.96; MCLEOD'S PRINTING SUPPLY ADMIN SUPP 71.43; PARENT MI REIMB 273.36; NESC PAYROLL OCT 2025 451,577.50; NESC SPECIAL REVENUE PROJECTS FY26 1ST QTR EXP MI 101,521.22; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 326.49; WAGNER, JENNA REIMB REGIS 415.00; WATERTOWN PUBLIC OPINION MINUTES 125.69; WEBSTER SCHOOL DISTRICT SEPT CB USE FEE 1,457.90

**Fund Total: \$576,097.94**

### **Discussion Items**

#### **Assistant Director's Report**

Assistant Director Frewing informed the Board that the organization had purchased an AED system. He also reviewed the results of Ottertail's Energy Assessment for the NESC office building.

#### **Director's Report**

Director Nelson discussed her consultation with Tom Oster regarding the building options. She informed the board that NESC is working through a DCI audit. The latest Parent Right Handbooks were printed and are available. Director Nelson is working on hosting a CASE meeting for special education directors.

#### **Board of Advisors**

Director Nelson reviewed the October 2025 BOA meeting minutes.

#### **FY26 Pathways Rates**

Business Manager Stormo reviewed October Pathways sliding scale rates for FY26.

#### **Surplus Vehicles**

Assistant Director Frewing discussed the list of surplus vehicles.

### **Action Items**

#### **Approve FY25 Annual Report**

*Action #26-22* Motion by C. Verhoek, second by A. Nielsen to approve Annual Report approved by the state. All present voting in favor, motion carried.

#### **Approval of FY26 Pathways Rates**

*Action #26-23* Motion by C. Verhoek, second by W. Gubrud to approve 2025-2026 Pathways tuition rates as presented. All present voting in favor, motion carried.

|                  |             |
|------------------|-------------|
| Base Rate        | \$48,409.71 |
| First Placement  | \$57,849.60 |
| Second Placement | \$47,441.52 |
| Third Placement  | \$39,550.73 |

#### **Approval to declare vehicles as surplus**

*Action #26-24* Motion by A. Nielsen, second by T. Abraham to declare (7) vehicles as surplus property to be sold by sealed bids. All present voting in favor, motion carried.

|                      |                            |                            |
|----------------------|----------------------------|----------------------------|
| Fixed Asset No. 0329 | 2005 Dodge Stratus (Blue)  | Serial#: 1B3EL46T75N642622 |
| Fixed Asset No. 0334 | 2008 Chevy Impala (Gray)   | Serial#: 2G1WB58K081286416 |
| Fixed Asset No. 0336 | 2007 Chevy Impala (White)  | Serial#: 2G1WB58K579338123 |
| Fixed Asset No. 0337 | 2007 Chevy Impala (White)  | Serial#: 2G1WB58K779397674 |
| Fixed Asset No. 0347 | 2002 Ford ECI Van (Red)    | Serial#: 1FDRE14W82HB56512 |
| Fixed Asset No. 0348 | 2010 Chevy Impala (Black)  | Serial#: 2G1WA5EK7A1264796 |
| Fixed Asset No. 0352 | 2010 Chevy Impala (Silver) | Serial#: 1G1ZA5E05AF286686 |

President Schuurman appointed three appraisers: C. Verhoek, A. Nielsen and A. Schuurman.

#### **Adjournment**

*Action #26-25* With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, November 17, 2025 at 7:00 P.M.

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**Arend Schuurman, President**

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**Tiffany Stormo, Business Manager**