

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 15, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 15, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:35 P.M.

Members Present

In-Person:

Alisha Nielsen, Castlewood; Lacey Ortberg, Clark; Amy Otten, Deubrook; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Cory Zirbel, Waubay; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Tara Abraham, Hamlin; Sterling Eschenbaum, Lake Preston; Carrie Schiernbeck, ORR; Diana LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Lisa Amdahl, Summit; Tia Felberg, Willow Lake – entered at 7:04 P.M.

Absent:

Heather Landreth, Britton/Hecla; Blake Hojer, DeSmet; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Audrey Rider, Henry; Greg Bich, Iroquois; Nick Fosheim, Webster; Jacque Cameron, Wilmot

NESC Staff Representatives: Stephanie Hayunga (Z) – entered at 7:08 P.M.

Member District Superintendents: Brian Sampson, Arlington; Travis Ahrens, Clark; Todd Obele, Henry (Z)

NESC Administration: Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Brian Sampson, Travis Ahrens and Todd Obele were introduced as guests.

Agenda Review, Changes, and Approval

Action #26-33 Motion by C. Verhoek, second by A. Otten, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #26-34 Motion by C. Zirbel, second by L. Ortberg, to approve the financial report for the period ending November 30, 2025. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2025	\$257,220.45	\$627,984.58	\$12,736.98
<u>Receipts:</u>			
Local Sources	\$1,991.01	\$468,010.49	\$2,312.77
State Sources		\$1,217.41	
Federal Sources		\$215,428.00	
Other	\$16,492.25		
<u>Total Monthly Receipts</u>	<u>\$18,483.26</u>	<u>\$684,655.90</u>	<u>\$2,312.77</u>
Balance Forward	\$275,703.71	\$1,312,640.48	\$15,049.75
Manual Journal Entries			
Less Salaries	\$3,311.02	\$449,399.25	
Less Disbursements	\$34,914.65	\$76,804.67	\$1,145.56
<u>Total Salaries & Disbursements</u>	<u>\$38,225.67</u>	<u>\$526,203.92</u>	<u>\$1,145.56</u>
Ending Cash Balance			
November 30, 2025	\$237,478.04	\$786,436.56	\$13,904.19

Consent Agenda

Action #26-35 Motion by C. Verhoek, second by J. Trygstad to approve the following items on the Consent Agenda: 7a) Approval of November 17, 2025 Board of Directors minutes; 7b) Approval of payment of December 2025 budget claims; 7c) Approval of Contract – Zachary Jordan – \$19.95 - Lake Preston paraprofessional; 7d) Approval of Contract – Abby Kramer - \$19.30/hr - Webster paraprofessional; 7e) Approval of Shared Paraprofessional Services Contract – Webster School District; 7f) Approval of Teacher of Record contract – Iroquois School District; 7g) Approval of Contract Amendment – Lisa Reinhiller – 136.8 days to 152.05 days - \$5,913.55 addition. All present voting in favor, motion carried.

December 2025 Accounts Payable

General Fund: 3D SECURITY. INC. BLDG MAINT 14.40; AUTOMATIVE SERVICE CENTER FLEET MAINT 101.34; AUTOMAXX CDJR, INC. FLEET MAINT 544.00; AXESS COOPERATIVE FLEET MAINT 160.17; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 234.35; BYTESPEED, LLC TECH EQ 96.80; CENEX FLEETCARD FLEET MAINT 5,795.37; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 10.60; CHURCHILL,MANOLIS,FREEMAN,KLUDT, BURNS LLP SCHOOL MATTERS 24.18; DUST TEX SERVICE, INC. NOV RUG USE 6.53; ELO PROF. LLC FY25 AUDIT 680.00; EMC INSURANCE ADD VEH COV 44.48; FRANKMAN MOTOR COMPANY FLEET MAINT 27.50; HAMLIN COUNTY FARMERS COOP FLEET MAINT 274.27; HEALTH EQUITY HSA/FLEX 5.49; JENSEN, HOLLY BACKGROUND CHECK 5.06; KSB SCHOOL LAW SCHOOL MATTERS 16.24; MINERT & ASSOCIATES, INC DRUG TESTING 357.00; NESC IMPREST 24.96; NESC PAYROLL DEC 2025 3,247.92; PRAIRIE AG PARTNERS FLEET MAINT 70.53; ROB'S AUTO REPAIR FLEET MAINT 521.75; RON'S AUTO REPAIR FLEET MAINT 65.13; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.54; W.W. TIRE SERVICE FLEET MAINT 835.58; WATERTOWN CURRENT LLC MINUTES 7.74; WATERTOWN PUBLIC OPINION MINUTES 2.73; WEBSTER AUTO CARE FLEET MAINT 128.46; WEBSTER TIRE FLEET MAINT 35.00; WIITANEN, ELIZA BACKGROUND CHECK 4.80

Fund Total: \$13,344.92

Special Education Fund: 3D SECURITY. INC. BLDG MAINT 165.60; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 28,873.82;BOYD, BRENDA ED SPEC TRAVEL 88.00; BYTESPEED, LLC TECH EQ 1,113.20; CASTLEWOOD SCHOOL DISTRICT NOV CB USE FEE 1,666.17; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 121.95; CHURCHILL,MANOLIS,FREEMAN,KLUDT, BURNS LLP SCHOOL MATTERS 278.04; DUST TEX SERVICE, INC. NOV RUG USE 75.12; ELO PROF. LLC FY25 AUDIT 7,820.00; EMC INSURANCE ADD VEH COV 511.52;FREEMAN, MARISA REIMB MI 77.72; HAMLIN SCHOOL DISTRICT NOV CB USE FEE 1,666.17; HEALTH EQUITY HSA/FLEX 63.16; JENSEN, HOLLY BACKGROUND CHECK 58.19; KSB SCHOOL LAW SCHOOL MATTERS 186.76; LAKE PRESTON SCHOOL DISTRICT NOV CB USE FEE 624.81;

LILJEGREN, MEGAN ASHA DUES 250.00; PARENT NOV 2025 MI REIMB 128.64; NESC IMPREST 287.04; NESC PAYROLL DEC 2025 441,844.45; SOLIANT HEALTH LLC SLP CONTRACTED SERVICES 8,505.00; SPEECH PARTNERS, LLC SLP CONTRACTED SERVICES 12,757.35; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 156.29; WATERTOWN CURRENT LLC MINUTES 88.98; WATERTOWN PUBLIC OPINION MINUTES 31.43; WEBSTER SCHOOL DISTRICT NOV CB USE FEE 1,457.90; WIITANEN, ELIZA BACKGROUND CHECK 55.20

Fund Total: \$502,645.32

Discussion Items

Assistant Director's Report

Assistant Director Frewing shared information about past expenditures on the NESC fleet.

Director's Report

Assistant Director Frewing shared on behalf of Director Nelson that recent work is being done through NESC's car committee, including a staff survey, exploration of fleet management options, and a development of winter kit.

Director and Business Manager Evaluation

Director and Business Manager Evaluations delivered via mail should be mailed back to Vice-President P. Thyen prior to January 9, 2026 to review at the January board meeting.

Second Reading – Criminal History Record Information

Assistant Director Frewing discussed the proposed Criminal History Record Policy.

Technology Audit

Assistant Director Frewing introduced the technology audit. Further discussion will be held at the January 2026 BOD meeting.

Action Items

Criminal History Record Information (CHRI) Policy

Action #26-36 Motion by A. Nielsen, second by A. Otten to approve Criminal History Record Information policy. All present voting in favor, motion carried.

Adjournment

Action #26-37 With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The Building Committee will meet at Lake Area Technical College in Watertown, SD Monday, January 19, 2026 at 6:00 P.M. The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, January 19, 2026 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager