

NORTHEAST EDUCATIONAL SERVICE COOPERATIVE

310 5th Street
PO Box 327
Hayti, SD 57241
605-783-3607 ☎
www.nesc.k12.sd.us 🌐

July 15th, 2026

Dear NESC Board Members,

We will hold our July Board meeting on Monday July 20th at 7pm. We offer two options for you to attend our board meetings. We hold our in-person NESC Board Meetings at the Lake Area Technical College in room 803 in Building 8. You can also attend our board meetings via the Zoom link below.

Physical location of meeting:
Lake Area Technical College
1201 Arrow Ave NE
Watertown

Phone and Virtual link via Zoom:
<https://sdk12.zoom.us/j/97671754429>

Attached to this email are documents for you to review prior to the meeting. If you are receiving this and you are no longer an NESC Board Member, please let me know and forward this information on to your new district NESC representative.

We look forward to seeing you on Monday.

Regards,

Anneke Nelson
DIRECTOR

NESC Board of Directors Meeting	
Date	7/20/26
Time	7:00 pm
Location	LATC Building 8 Room 803
Virtual Attendance	https://sdk12.zoom.us/j/97671754429

2025-2026 Fiscal Year

1. Call to order
2. Introduction of guests
3. Agenda review, changes, and approval
4. Public comment
5. Conflict of Interest
6. Approval of the June 2026 Financial Report
7. Consent Agenda
 - a. Approval of June 15, 2026, meeting minutes
 - b. Approval of payment of final FY 2026 budget claims
 - c. Approval of Contracts
 - i. ESY Contract Dustin Blaha @ \$35.50 per hour
 - ii. ESY Contract Jennifer Mitchell @ \$21.40 per hour
 - d. Resignation of Deb Tiefenthaler, SLP at end of 26-27 school year
8. Discussion Items
 - a. FY27 Preliminary Budget
 - b. Format of financial information for the board of directors
 - c. Closing Reliabank payroll clearing account
9. Action Items
10. Appoint the Business Manager as President Pro-Tem
11. Adjourn the meeting for FY 2026

2026-2027 Fiscal Year

1. Call to order
2. Elect President
3. Elect Vice-President
4. FY 2027 budget hearing
5. Consent Agenda
 - a. Approval of July 2026 budget claims
 - b. Designate official depository - Reliabank-Hayti, SD
 - c. Authorize official newspaper - Watertown Current
 - d. Designate Legal Counsel - KSB Law Firm

- e. Designate the Business Manager as the official custodian of accounts
- f. Adopt Travel rates:
 - i. In state: Current state mileage rate per mile (amend to .70); \$6 breakfast; \$14 lunch; \$20 dinner, actual cost for lodging
 - ii. Out of state: Current state mileage rate per mile (amend to .70); \$10 breakfast; \$18 lunch; \$28 dinner, actual cost for lodging
- g. Appoint Title IX and 504 Coordinator - Bre Schwandt
- h. Designate Director Nelson and Business Manager Lee as federal program agents
- i. Designate Director Nelson and Business Manager Lee as purchasing agents
- j. Set Board of Directors' pay for special committee meetings as \$75 per meeting; current state rate per mile (.70 per mile)
- k. Approval for the Business Manager to use the electronic signature stamp
- 6. Discussion Items
 - a. Assistant Director's Report
 - b. Director's Report
- 7. Executive Session
 - a. SDCL 1-25-2(4). Negotiations
 - b. SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employee
- 8. Action Items
 - a. Approve NESC By-laws for 26-27
 - b. Approve NESC Board Policies for 26-27
- 9. Adjourn

The next Meeting will be held on August 17, 2026, at 7:00 p.m. at LATC

New NESC Board members will meet on August 17th at 6:30 p.m. for an orientation to NESC. You will be able to join virtually or in person at LATC

Regular; Processing Month 06/2026; Accounts to Include Accounts with
Activity

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	50.59	260.47	80.14	64.53
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES- LEAs	74,760.04	0.00	74,760.04	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	23,816.59	1,949.30	23,781.33	99.85	35.26
10 1990 012	READING RECOVERY ASSESSMENTS	3,627.84	0.00	3,627.84	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	239.36	567.09	0.00	(567.09)
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	13,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	488,683.00	0.00	370,434.29	75.80	118,248.71
Subtotal: LOCAL SOURCES		604,212.47	2,239.25	486,431.06	80.51	117,781.41
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	7,983.25	0.00	(7,983.25)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	12,641.00	0.00	(12,641.00)
Subtotal: 5000		0.00	0.00	20,624.25	0.00	(20,624.25)
Fund Total:		604,212.47	2,239.25	507,055.31	83.92	97,157.16

Regular; Processing Month 06/2026; Accounts to Include Accounts with Activity

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	1,066,141.12	84,144.55	1,250,000.03	117.25	(183,858.91)
22 1312 100	TUITION-ESY	120,000.00	0.00	115,683.36	96.40	4,316.64
22 1312 590	TUITION-CENTER BASE-other	0.00	9,119.68	9,119.68	0.00	(9,119.68)
22 1510	INTEREST	1,700.00	186.65	6,420.81	377.69	(4,720.81)
22 1990 003	SPED ASSESSMENTS	2,624,244.93	230,202.54	2,635,760.09	100.44	(11,515.16)
22 1990 018	MISCELLANEOUS	5,000.00	10,552.64	14,336.49	286.73	(9,336.49)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		3,822,086.05	334,206.06	4,031,320.46	105.47	(209,234.41)
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	192,451.54	0.00	72,647.76	37.75	119,803.78
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,239.25	23,388.21	58.47	16,611.79
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: STATE SOURCES		236,951.54	1,239.25	96,035.97	40.53	140,915.57
22 4175 475	REGULAR IDEA PART B 611	2,165,650.00	0.00	1,589,303.00	73.39	576,347.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	1,532.00	0.00	0.00	0.00	1,532.00
22 4186 486	REGULAR IDEA PART B 619	58,723.00	0.00	43,638.00	74.31	15,085.00
Subtotal: FEDERAL SOURCES		2,225,905.00	0.00	1,632,941.00	73.36	592,964.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		6,359,942.59	335,445.31	5,760,297.43	90.57	599,645.16

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$3,627.84	\$0.00	\$0.00	0.00	\$3,627.84
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,760.04	\$1,127.28	\$6,762.93	9.05	\$67,997.11
2227	TECHNOLOGY SUPPORT	\$8,713.67	\$728.95	\$7,726.62	88.67	\$987.05
2319	BOARD OF EDUCATION SERVICES	\$16,434.00	\$434.04	\$13,586.73	82.67	\$2,847.27
2329	ADMINISTRATION	\$32,143.03	\$2,537.55	\$28,008.55	87.14	\$4,134.48
2529	ADMINISTRATION-FISCAL SERVICES	\$10,267.47	\$1,305.76	\$10,414.17	101.43	(\$146.70)
2542	OPERATION & MAINTENANCE BLDGS.	\$5,076.20	\$358.16	\$2,740.24	53.98	\$2,335.96
2545	VEHICLE SERVICE	\$440,190.22	\$19,492.20	\$329,334.03	74.82	\$110,856.19
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$102.00	\$9,383.00	72.18	\$3,617.00
10	GENERAL FUND	\$604,212.47	\$26,085.94	\$407,956.27	67.52	\$196,256.20
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$121,532.00	\$0.00	\$115,683.36	95.19	\$5,848.64
1223	CENTER BASE DAY PROGRAMS	\$1,066,141.12	\$156,118.47	\$1,154,317.71	108.27	(\$88,176.59)
1226	EARLY CHILDHOOD SERVICES	\$499,225.57	\$116,224.07	\$504,306.45	101.02	(\$5,080.88)
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$3,046.34	0.00	(\$3,046.34)
2113	BEHAVIOR SPECIALIST	\$133,320.35	\$9,891.69	\$115,588.25	86.70	\$17,732.10
2142	PSYCHOLOGICAL SERVICES	\$1,190,535.29	\$244,681.33	\$1,132,639.11	95.14	\$57,896.18
2152	SPEECH PATHOLOGY SERVICES	\$1,548,430.12	\$309,625.91	\$1,526,789.90	98.60	\$21,640.22
2171	PHYSICAL THERAPY	\$367,097.62	\$32,759.25	\$338,150.55	92.11	\$28,947.07
2172	OCCUPATIONAL THERAPY	\$687,753.69	\$72,637.65	\$630,203.50	91.63	\$57,550.19
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$192,451.54	\$10,724.78	\$132,185.92	68.69	\$60,265.62
2227	TECHNOLOGY SUPPORT	\$100,207.21	\$8,387.55	\$89,034.59	88.85	\$11,172.62
2319	BOARD OF EDUCATION SERVICES	\$154,491.00	\$4,996.55	\$130,492.05	84.47	\$23,998.95
2329	ADMINISTRATION	\$369,644.83	\$29,182.09	\$322,099.21	87.14	\$47,545.62
2529	ADMINISTRATION-FISCAL SERVICES	\$118,075.95	\$14,956.11	\$119,095.67	100.86	(\$1,019.72)
2542	OPERATION & MAINTENANCE BLDGS.	\$58,536.30	\$2,522.44	\$30,156.70	51.52	\$28,379.60
22	SPECIAL EDUCATION FUND	\$6,609,942.59	\$1,012,707.89	\$6,343,789.31	95.97	\$266,153.28
Grand Total:		\$7,214,155.06	\$1,038,793.83	\$6,751,745.58	93.59	\$462,409.48

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Regular, Beginning Month 06/2026, Processing Month 06/2026, Accounts to Include Accounts with Activity, Fund

Fund: 71 AGENCY FUND

Number 71

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	0.00	(572.75)	0.00	0.00	572.75
71 430 800	IMPREST ACCOUNT	4,966.00	(166.92)	0.00	0.00	5,132.92
71 453	SANFORD FLEX	11,816.45	4,576.52	2,255.37	0.00	9,495.30
Fund Total: 71		16,782.45	3,836.85	2,255.37	0.00	15,200.97

Total Assets and Deferred Outflows of Resources												Total				
Current Assets																
101 002 PAYROLL CLEARING CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
101 003 CUSTODIAL	0.00	0.00	0.00	0.00	0.00	15,200.97	0.00	0.00	15,200.97	0.00	15,200.97					
101 REGULAR CHECKING	0.00	24,208.45	298,063.33	0.00	0.00	0.00	0.00	0.00	322,271.78	0.00	322,271.78					
105 MONEY MARKET SAVINGS	0.00	330,328.97	431,879.98	0.00	0.00	0.00	0.00	0.00	762,208.95	0.00	762,208.95					
106 SAVINGS CERTIFICATES	0.00	0.00	94,777.95	0.00	0.00	0.00	0.00	0.00	94,777.95	0.00	94,777.95					
108 ADVANCE PAYMENTS	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00					
120 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00					
140 DUE FROM OTHER GOVERNMENTS	0.00	(329.97)	504.97	0.00	0.00	0.00	0.00	0.00	175.00	0.00	175.00					
170 601 SUPPLIES BOARD INVENTORY	0.00	150.55	1,731.37	0.00	0.00	0.00	0.00	0.00	1,881.92	0.00	1,881.92					
170 602 SUPPLIES EC INVENTORY	0.00	0.00	6,162.71	0.00	0.00	0.00	0.00	0.00	6,162.71	0.00	6,162.71					
170 603 SUPPLIES PSYCH INVENTORY	0.00	0.00	27,347.94	0.00	0.00	0.00	0.00	0.00	27,347.94	0.00	27,347.94					
170 604 SUPPLIES SLP INVENTORY	0.00	0.00	1,920.75	0.00	0.00	0.00	0.00	0.00	1,920.75	0.00	1,920.75					
170 605 SUPPLIES PT INVENTORY	0.00	0.00	149.60	0.00	0.00	0.00	0.00	0.00	149.60	0.00	149.60					
170 606 SUPPLIES OT INVENTORY	0.00	0.00	1,823.91	0.00	0.00	0.00	0.00	0.00	1,823.91	0.00	1,823.91					
196 NET PENSION ASSET	9,645.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,645.07	0.00	9,645.07					
Current Assets	9,645.07	354,358.00	869,362.51	0.00	0.00	15,200.97	0.00	0.00	1,248,566.55	0.00	1,248,566.55					
Long-term Assets																
201 LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,451.00	1,451.00	0.00	1,451.00					
202 BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,849.00	58,849.00	0.00	58,849.00					
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	940,048.06	940,048.06	0.00	940,048.06					
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(534,755.54)	(534,755.54)	0.00	(534,755.54)					
252 PENSION RELATED DEFERRED OUTFLOWS	(337,517.58)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(337,517.58)	0.00	(337,517.58)					
Long-term Assets	(337,517.58)	0.00	0.00	0.00	0.00	0.00	0.00	465,592.52	128,074.94	0.00	128,074.94					
Total Assets and Deferred Outflows of Resources																
(327,872.51)												354,358.00	869,362.51	15,200.97	465,592.52	1,376,641.49
Total Liabilities, Deferred Inflows of Resources, and Fund Equity																
Current Liabilities																
402 ACCOUNTS PAYABLE	0.00	9,810.05	87,627.13	0.00	0.00	0.00	0.00	0.00	97,437.18	0.00	97,437.18					

Annual: Processing Month 06/2026

	00 GENERAL LONG TERM DEBT	10 GENERAL FUND	22 SPECIAL EDUCATION FUND	71 AGENCY FUND	90 FIXED ASSETS	Total
404 CONTRACTS PAYABLE	0.00	0.00	384,171.83	0.00	0.00	384,171.83
415 801 GENERAL CLEARING-AMT. HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00	0.00
415 806 SPECIAL OLYMPICS SD- AMT HELD FOR OTHERS	0.00	0.00	0.00	572.75	0.00	572.75
430 800 IMPREST ACCOUNT	0.00	0.00	0.00	5,132.92	0.00	5,132.92
451 PR DEDUCTION-FICA	0.00	0.00	0.00	0.00	0.00	0.00
452 PR DEDUCTION-FIT	0.00	0.00	0.00	0.00	0.00	0.00
453 SANFORD FLEX	0.00	0.00	595.90	9,495.30	0.00	10,091.20
454 PR DEDUCTION-RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
455 LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
456 SUMMER PARA INSURANCE	0.00	0.00	7,443.10	0.00	0.00	7,443.10
457 BENEFITS PAYABLE	0.00	0.00	49,437.12	0.00	0.00	49,437.12
475 UNEARNED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
Current Liabilities	0.00	9,810.05	529,275.08	15,200.97	0.00	554,286.10
Long-term Liabilities						
554 PENSION RELATED DEFERRED INFLOWS	40,802.70	0.00	0.00	0.00	0.00	40,802.70
Long-term Liabilities	40,802.70	0.00	0.00	0.00	0.00	40,802.70
Fund Balance						
706 INVESTMENT-GENERAL FIXED ASSET	0.00	0.00	0.00	0.00	465,592.52	465,592.52
707 RESTRICTED NET POSITION	(368,675.21)	0.00	0.00	0.00	0.00	(368,675.21)
711 NONSPENDABLE INVENTORY	0.00	150.55	39,136.28	0.00	0.00	39,286.83
724 RESTRICTED-SPECIAL EDUCATION	0.00	0.00	300,951.15	0.00	0.00	300,951.15
753 ASSIGNED-UNEMPLOYMENT	0.00	830.54	0.00	0.00	0.00	830.54
760 UNASSIGNED FUND BALANCE	0.00	343,566.86	0.00	0.00	0.00	343,566.86
Fund Balance	(368,675.21)	344,547.95	340,087.43	0.00	465,592.52	781,552.69
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	(327,872.51)	354,358.00	869,362.51	15,200.97	465,592.52	1,376,641.49

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, June 15, 2026

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 15, 2026, via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:01 P.M. and adjourned at 8:14 P.M.

Members Present

In-Person:

Alisha Nielsen, Castlewood; Lacey, Ortberg, Clark; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Audrey Rider, Henry; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Shane Roth, DeSmet; Amy Otten, Deubrook; Jon Kahnke, Florence (arrived 7:04); Tara Abraham, Hamlin; Sterling Eschenbaum, Lake Preston (arrived 7:03); Diana LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Nick Foshier, Webster (arrived 7:07); Tia Felberg, Willow Lake

Absent:

Heather Landreth, Britton/Hecla; Skyman Redday, Enemy Swim Day School; Trish Schwartz, Estelline; Greg Bich, Iroquois; Carrie Schiernbeck, ORR; Lisa Amdahl, Summit; Cory Zirbel, Waubay; Jacque Cameron, Wilmot

NESC Staff Representatives: Brenda Boyd (Z)

Member District Superintendents: Brian Sampson, Arlington (Z); Travis Ahrens, Clark (Z); Todd Obele, Henry (Z)

NESC Administration: Anneke Nelson, Director; Hunter Lee, Business Manager; Tim Frewing, Assistant Director

Other: Bre Schwandt

Call to Order

President Schuurman called the meeting to order at 7:01 P.M.

Introduction of Guests

Brian Sampson, Travis Ahrens, Todd Obele, Bre Schwandt, and Brenda Boyd were introduced as guests.

Agenda Review, Changes, and Approval

Action #26-77 Motion by A. Nielsen, seconded by W. Gubrud, to add agenda items 8i (Use of electronic signature for Hunter Lee to print on checks), 9b SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee, 10h (Approval of electronic signature for Hunter Lee to print on checks), and remove 10f (Approve the pursuit of rental of NESC "Storage room/Band room"). All present voted, motion carried unanimously.

Public Comment

No public comments were made.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #26-78 Motion by L. Ortberg, seconded by S. Roth, to approve the financial report for the period ending May 31, 2026. All present voted, motion carried unanimously.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
May 1, 2026	\$368,469.10	\$965,304.99	\$16,306.98
<u>Receipts:</u>			
Local Sources	\$11,881.27	\$303,080.95	\$2,255.37
State Sources		\$(69,551.41)	
Federal Sources		\$264,465.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$11,881.27</u>	<u>\$497,994.54</u>	<u>\$2,255.37</u>
Balance Forward	\$380,350.37	\$1,463,299.53	\$18,562.35
Manual Journal Entries			
Less Salaries	\$4,480.28	\$444,429.03	
Less Disbursements	\$14,497.46	\$39,367.90	\$1,779.90
<u>Total Salaries & Disbursements</u>	<u>\$18,977.74</u>	<u>\$483,796.93</u>	<u>\$1,779.90</u>
Ending Cash Balance			
May 31, 2026	\$361,372.63	\$979,502.60	\$16,782.45

Consent Agenda

Action #26-79 Motion by P. Thyen, seconded by A. Rider to approve Consent Agenda items: 7a) May 18, 2026 Meeting Minutes; 7b) June 2026 Budget Claims; 7c) Approve the resignation of Madison Henley, paraprofessional, Webster Pathways program; 7d) Approve Morgan Odegaard ESY contract (\$36.58/hr); 7e) Approve Ted Williams contract for doctorate supervision (\$50.00/hr); 7f) Approve Scott Wagner contract for Special Education Teacher, Lake Preston Pathways Program (\$51,000); 7g) Approve Kelly Short contract for ECSE teacher (\$58,500)); 7h) Approve Edmentum quote (\$8,039.51 for 47 Courseware seats). All present voted, motion carried unanimously.

May 2026 Accounts Payable

GENERAL FUND: AUTOMATIVE SERVICE CENTER FLEET MAINT 179.69; CENEX FLEETCARD FLEET MAINT 6,777.49; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 242.78; EINSPHAR AUTO PLAZA INC. FLEET MAINT 1,460.40; HAMLIN COUNTY FARMERS COOP FLEET MAINT 161.11; HEALTH EQUITY HSA/FLEX 5.34; ITC TELECOM PHONE SERVICES 33.64; KSB SCHOOL LAW SCHOOL MATTERS 22.68; LATHER, CHRISTOPHER PROFESSIONAL SUPERVISION 91.65; MIDWEST GLASS, INC. FLEET MAINT 408.90; MILBANK FORD, INC FLEET MAINT 621.54; MINERT & ASSOCIATES, INC DRUG TESTING 102.00; PRAIRIE AG PARTNERS FLEET MAINT 169.21; ROB'S AUTO REPAIR FLEET MAINT 335.50; RON'S AUTO REPAIR FLEET MAINT 60.66; SCOTTING HEATING & COOLING LLC FURNANCE MAINT 59.05; SHEEHAN, JEFF LAWN CARE 3.20; SMITH, BARTON FLEET MAINT 152.00; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.81; W.W. TIRE SERVICE FLEET MAINT 789.20; WATERTOWN CURRENT LLC MINUTES 7.05; WEBSTER AUTO CARE FLEET MAINT 136.71

FUND TOTAL: \$11,822.61

SPECIAL EDUCATION FUND: CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 11,925.94; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 22,397.03; DALY, ANGELA SLP CONTRACTED SERVICES 19,280.00; DUST TEX SERVICE, INC. MAY RUG USE 83.80; HEALTH EQUITY HSA/FLEX 61.46; ITC TELECOM PHONE SERVICES 386.83; JOY IN BEING REGIS 1,125.00; KSB SCHOOL LAW SCHOOL MATTERS 260.82; LATHER, CHRISTOPHER PROFESSIONAL SUPERVISION 1,053.97; MARSHALL CO. HEALTHCARE CENTER OT/PT SERVICES 1,886.16; MILLER, DANA MAY 2026 REIMB MI 112.56; SANFORD WEBSTER MEDICAL CENTER OT SERVICES 6,292.26; SCOTTING HEATING & COOLING LLC FURNANCE MAINT 679.04; SHEEHAN, JEFF LAWN CARE 36.80; TIME

FUND TOTAL: \$65,835.62

Discussion Items

Assistant Director Report

Assistant Director Frewing reported that NESC will be using the Courseware program instead of Apex next school year.

Director Report

Director Nelson gave an update on the Business Manager transition. Director Nelson also discussed technology support and a new website platform.

Board of Advisor's Report

No Board of Advisors meeting in June.

Article III (Leave Policy, Other Classified Staff)

Assistant Director Frewing updated the board on the proposed changes to policy language.

Article VI (Drug and Alcohol Policy)

Assistant Director Frewing updated the board on the proposed changes in policy language.

Article XIV (Business Credit Card Policy)

Assistant Director Frewing updated the board on the proposed changes in policy language.

Article XVI (Non-Fixed Asset Inventory)

Assistant Director Frewing updated the board on the proposed changes in policy language.

NESC Comprehensive Plan

Director Nelson presented NESC's Comprehensive Plan, having no changes from last year.

Annual Approval of NESC as a Cooperative by the Department of Education

Director Nelson gave an update that the Department of Education approved the NESC as a Cooperative.

Rental of NESC "Storage room/Band room"

The Board of Directors had a discussion on renting the storage/band room to a prospective tenant and determined that they are not interested in pursuing a lease agreement at this time.

NESC Board Meeting Dates for 2026-2027

The Board of Directors discussed the dates of the NESC's meetings.

Use of an electronic signature for Hunter Lee on checks

The Board of Directors had a discussed whether Hunter Lee could print his signature on checks.

Executive Session

Action #26-80 Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives. Pursuant to Personnel – SDCL 1-25-2(1) Discussing the qualifications, competence,

performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by W. Gubrud, seconded by L. Ortberg, to enter executive session at 7:46 P.M. All present voting in favor, motion carried unanimously.

President Schuurman declared the board out of executive session at 8:08 P.M.

Action Items

Approval of Article III (Leave Policy, Other Classified Staff)

Action #26-81 Motion by A. Nielsen, seconded by A. Rider, to approve new policy language. All present voted, motion carried unanimously.

Approval of Article VI (Drug and Alcohol Policy)

Action #26-82 Motion by D. Leclair, seconded by L. Ortberg, to approve new policy language. All present voted, motion carried unanimously.

Approval of Article XIV (Business Credit Card Policy)

Action #26-83 Motion by J. Trygstad, seconded by N. Fosheim, to approve new policy language. All present voted, motion carried unanimously.

Approval of Article XVI (Non-Fixed Asset Inventory)

Action #26-84 Motion by S. Roth, seconded by A. Nielsen, to approve new policy language. All present voted, motion carried unanimously.

NESC Comprehensive Plan

Action #26-85 Motion by W. Gubrud, seconded by A. Otten, to approve NESC comprehensive plan. All present voted, motion carried unanimously.

Surplus Inventory

Action #26-86 Motion by L. Ortberg, seconded by D. Leclair, to declare indicated inventory items as having zero value or being old, outdated or broken. All present voted, motion carried unanimously.

Approval of the use of the electronic signature of Hunter Lee on checks

Action #26-87 Motion by P. Thyen, seconded by S. Roth, to approve Hunter Lee's electronic signature for printing checks. All present voted, motion carried unanimously.

Adjournment

Action #26-88 With there being no further business, motion by A. Nielsen, seconded by J. Trygstad, to adjourn. All present voted, motion carried unanimously.

The next meeting will be held on July 20th, 2026, at 7:00 p.m. at LATC.

Arend Schuurman, President

Hunter Lee, Business Manager

Northeast Educational Services Cooperative

JULY 2026 INVOICES

GENERAL FUND - 10

ACCIDENT FUND INSURANCE COMPANY OF AMERICA	WORK COMP	1,258.88
APPTEGY, INC.	WEBSITE	760.00
ASBSD	FY27 DUES	62.00
AUTOMATIVE SERVICE CENTER	FLEET MAINT	2,998.76
AXESS COOPERATIVE	FLEET MAINT	18.85
BASS SANITATION INC.	APRIL, MAY, & JUNE GARBAGE	13.36
BRIAN'S GLASS AND DOOR, INC	FLEET MAINT	710.00
BYTESPEED, LLC	TECH EQUIPMENT	1,797.92
CENEX FLEETCARD	FLEET MAINT	1,603.85
DUST TEX SERVICE, INC.	JUNE 2026 RUG USE	6.70
ED ASSIST, LLC	BUSINESS MANAGER TRAINING/SUPPORT	50.56
HAMLIN COUNTY FARMERS COOP	FLEET MAINT	181.46
HEALTH EQUITY	JUNE 2026 HSA/FLEX	10.68
HEATH, COURTNEY	ADVANCE STUDY	120.00
MINERT & ASSOCIATES, INC	DRUG TESTING	796.00
NESC SPECIAL REVENUE PROJECTS	FY26 4TH QUARTER EXPENSED MILEAGE	349.58
RELIABANK	DEPOSIT BOX	1.20
ROB'S AUTO REPAIR	FLEET MAINT	2,002.62
SASD	ANNEKE N. & BRE S. MEMBERSHIP SASD	130.40
SHEEHAN, JEFF	JUNE 2026 MOWING	147.20
SHI INTERNATIONAL CORP.	MICROSOFT SUBSCRIPTION FOR ALL EMPLOYEES	311.77
SOFTWARE UNLIMITED	FY27 SOFTWARE FEE	508.00
TOWN OF HAYTI	WATER	27.36
W.W. TIRE SERVICE	FLEET MAINT	563.07
WATERTOWN CURRENT LLC	MINUTES	7.63
WEBSTER AUTO CARE	FLEET MAINT	728.29
<u>GENERAL FUND TOTAL:</u>		<u>15,166.14</u>

SPECIAL EDUCATION FUND - 22

ACCIDENT FUND INSURANCE COMPANY OF AMERICA	WORK COMP	14,477.12
APPTEGY, INC.	WEBSITE	8,740.00
ASBSD	FY27 DUES	713.00

BASS SANITATION INC.	APRIL, MAY, & JUNE GARBAGE	153.64
BYTESPEED, LLC	TECH EQUIPMENT	20,676.08
DONELAN, MYCHELLE	ESY MILEAGE	592.2
DUST TEX SERVICE, INC.	JUNE 2026 RUG USE	77.10
ED ASSIST, LLC	BUSINESS MANAGER TRAINING/SUPPORT	581.39
GIGOV, ROBIN	ESY MILEAGE	54.67
HEALTH EQUITY	JUNE 2026 HSA/FLEX	122.92
HEATH, COURTNEY	ADVANCE STUDY	1,380.00
KROG, ABYGAIL	ESY JUNE MILEAGE	53.60
MARTIAN, EMILY	ESY JUNE MILEAGE	450.24
MEYER, DANIELLE	ESY JUNE MILEAGE	175.54
NESC SPECIAL REVENUE PROJECTS	FY26 4TH QUARTER EXPENSED MILEAGE	81,791.08
OLSON, KIMBERLY	ESY JUNE MILEAGE	246.56
RELIABANK	DEPOSIT BOX	13.80
SASD	ANNEKE N. & BRE S. MEMBERSHIP SASD	1,499.60
SHEEHAN, JEFF	JUNE 2026 MOWING	12.80
SHI INTERNATIONAL CORP.	MICROSOFT SUBSCRIPTION FOR ALL EMPLOYEES	3,585.30
SOFTWARE UNLIMITED	FY27 SOFTWARE FEE	5,842.00
TOWN OF HAYTI	WATER	314.64
WATERTOWN CURRENT LLC	MINUTES	87.79
WILSON, SHYLA	ESY JUNE MILEAGE	160.80
<u>SPECIAL EDUCATION FUND:</u>		<u>141,801.95</u>
<u>JULY 2026 INVOICES TOTAL:</u>		<u>156,968.09</u>

Travel Reimbursement Rates

Effective October 1, 2025

Mileage Reimbursement

SDCL 3-9

Type	Rate	Comments
High Mileage	\$0.70/mile	Personal vehicle is used AND state motor pool vehicle is not available.
Low Mileage	\$0.315/mile	Personal vehicle is used AND state motor pool vehicle is available.
Special Needs Mileage	\$0.91/mile	Large personal vehicle is used (ex. Van, truck, SUV).
Special Needs Mileage	\$0.70/mile	Personal vehicle is used.

In-State Travel Reimbursement

In-State Lodging

SDCL 3-9-2

Primary Destination	County	Maximum Lodging Rate + Taxes and Mandatory Fees
Standard Rate	Applies for all locations without specified rate	\$110
Deadwood/Spearfish	Lawrence	October: \$140; November – April: \$110; May – September: \$140
Hot Springs	Fall River/Custer	October – May: \$110; June – September: \$161
Rapid City	Pennington	October – May: \$110; June – August: \$158; September: \$110

In-State Meals

ARSD 05:01:02:14

Meal	Amount	Leave Before	Arrive After
Breakfast	\$6	5:31 AM	7:59 AM
Lunch	\$14	11:31 AM	12:59 PM
Dinner	\$20	5:31 PM	7:59 PM
Daily Maximum	\$40		

Out-of-State Travel Reimbursement

ARSD 05:01:02:11

Lodging	\$175 + tax	Additional \$100 available with excess lodging approval.
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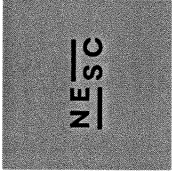
Meal	Amount	Leave Before	Arrive After
Breakfast	\$10	5:31 AM	7:59 AM
Lunch	\$18	11:31 AM	12:59 PM
Dinner	\$28	5:31 PM	7:59 PM
Daily Maximum	\$56		

Out-of-Country Travel Reimbursement

ARSD 05:01:02:10.01

Lodging	\$175 + tax	Additional \$100 available with excess lodging approval.
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Meal	Amount	Leave Before	Arrive After
Breakfast	\$10	5:31 AM	7:59 AM
Lunch	\$21	11:31 AM	12:59 PM
Dinner	\$29	5:31 PM	7:59 PM
Daily Maximum	\$60		



NESC Organizational Chart

Area	Manager	Explanation
Business Office	Business Manager	Provides oversight for the financial side of NESC, including budget, billing, and grant management
Technology	Technology Assistant	• Sets up new devices for NESC • Troubleshoots issues • Contacts technology support when needed • Manages Website • Manages K12 emails for NESC • Assists with the set-up and organization of NESC within the K12 tech system
Contracts	Director	Development of contracts with districts and other entities that NESC will fulfill
Department Supervision	Director and Assistant Director	Oversee district assignments, professional development, and supply ordering. Facilitate monthly/bi-Monthly department meetings. Conduct evaluations of department personnel
Hiring and Recruitment	Director and Assistant Director	• Assistant Director and Director will jointly develop recruiting and hiring materials • Director will post positions • Assistant Director will hire Pathways positions • Director with Assistant Director support will hire other NESC positions • Director and/or Assistant Director will attend job fairs and other recruiting opportunities

Internal Operations	Director	With support from the assistant director, the director will support the internal NESC organization by setting communications, culture, and committees.
Services	Director and Assistant Director	NESC offers many services to our member districts. The director and assistant director will manage these services. See list of services and who manages them below.
District Special Education Support	Director and Assistant Director	The Director and Assistant Director will provide support to NESC member districts to ensure legal compliance and best practices. They will also support districts in solving district- or case-specific issues.
Professional Development	Director	The trainings below have been developed. The Assistant Director will be involved in the development of new trainings • New/Newer Sped Teacher Training • Special Education Director Meetings • Behavior Specialist Training • PST Training
Sped Forms	Director and Assistant Director	• Hold monthly NESC Sped Forms Advisory meetings • Attend SD Sped Forms Advisory Meetings • Provides trainings on Sped Forms
Program Development	Assistant Director	With the support of the Director, the assistant director may engage in the development of future student programming to meet the needs of NESC member districts.
Service and contract development	Director	With support of the Assistant Director, the Director may engage in the development of future services and contracts to benefit NESC and its members.
Board of Directors	Director, Assistant Director and Business Manager	Support the NESC Board of Directors with business and operations for their monthly board meetings.
Board of Advisors	Director, Assistant Director and Business Manager	Support the NESC Board of Advisors with business and operations for their monthly board meetings.

Department Supervision

Assistant Director

Department	Number of staff
Pathways Program Teachers	5
Pathways Program Paraprofessionals	18
OT/OTA	6
PT/PTA	3
Behavior Specialist	1
Total	34

Director

Department	Number of staff
School Psychologists	9
Speech Language Therapists	14
ECSE Teachers	5
RDA Coach	4
Assistant Director	1
Office Support staff	2
Total	35

Services

Service	Oversight
Birth to 3 services and data collection	Director
Medicaid	Director
Drug and Alcohol Testing Pool	Director
ADOS	Director
ESY	Assistant Director
Crisis Prevention Training	Assistant Director
Apex/Credit Recovery	Assistant Director
Compliance Review Support	Director

District Special Education Support

Assistant Director	Director
Lake Preston	Arlington
Webster	Clark
Castlewood	DeSmet
Hamlin	Deubrook
Deuel	Elkton
Britton-Hecla	Estelline
Enemy Swim	Florence

Rosholt	Henry
Summit	Iroquois
Waubay	ORR
Waverly	Sioux Valley
Wilmot	Willow Lake

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, July 20, 2026 7:00 P.M.**

2025-2026 FISCAL YEAR

1. Call to Order
2. Introduction of guests: _____
3. Agenda review, changes, and approval
4. Public comment
5. Conflict of Interest
6. Approval of June 2026 Financial Report
7. Consent Agenda
 - a. Approval of June 15, 2026 meeting minutes
 - b. Approval of payment of final FY 2026 budget claims
 - c. Approval of Contracts
 - i. ESY Contract Dustin Blaha @ \$35.50 per hour
 - ii. ESY Contract Jennifer Mitchell @ \$21.40 per hour
 - d. Resignation of Deb Tiefenthaler, SLP at end of 26-27 school year
8. Discussion Items
 - a. FY27 Preliminary Budget
 - b. Format of financial information for the board of directors
 - c. Closing Reliabank payroll clearing account
9. Action Items
10. Appoint the Business Manager as President Pro-Tem
11. Adjourn the meeting for FY 2026

2026-2027 FISCAL YEAR

1. Call to Order
2. Elect President
3. Elect Vice President
4. FY 2027 budget hearing
5. Consent Agenda
 - a. Approval of July 2026 budget claims

 - b. Designate official depository - Reliabank - Hayti, SD

 - c. Authorize official newspaper – Watertown Current

 - d. Designate Legal Counsel – KSB law firm

e. Designate the Business Manager as official custodian of accounts

f. Adopt Travel rates:

i. In state: Current state mileage rate per mile (amend to .70); \$6 breakfast; \$14 lunch; \$20 dinner, actual cost for lodging

ii. Out of state: Current state mileage rate per mile (amend to .70); \$10 breakfast; \$18 lunch; \$28 dinner, actual cost for lodging

g. Appoint Title IX and 504 Coordinator – Bre Schwandt

h. Designate Director Nelson and Business Manager Lee as federal program agents

i. Designate Director Nelson and Business Manager Lee as purchasing agents

j. Set Board of Directors' pay for special committee meetings as \$75 per meeting; current state rate per mile (.70 per mile)

k. Approval for the Business Manager to use the electronic signature stamp

6. Discussion Items

a. Assistant Director's Report

b. Director's Report

7. Executive Session

a. SDCL 1-25-2(4). Negotiations

b. SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employee

8. Action items

a. Approve NESC By-Laws for 26-27

BOARD ACTION: _____

b. Approve NESC Board Policies for 26-27

BOARD ACTION: _____

9. Adjourn

The next meeting will be held on August 17, 2026 at 7pm at LATC

New NESC Board members will meet on August 17th at 6:30 for an orientation to NESC. You will be able to join virtually or in person at LATC