

PreKindergarten-Kindergarten Organizational and independent work skills checklist

Student's Name: _____ Grade: _____

School: _____ Setting: _____

Date: _____ Completed by: _____

	Independent	Area of concern/ Needs Assistance	Current Adaptations/Comments
Organization and Work Skills			
Follows classroom routines			
rules			
schedules			
Follows 1-2 step direction			
Attends to group instruction			
Begins task/activity			
Finishes task/activity within the time allotted			
Knows when task/activity is complete			
Corrects mistakes given verbal feedback			
Transitions from one activity/setting to another			
Within the allowed time			
With needed materials and supplies			
Uses free time appropriately (chooses an activity/playmate, plays)			
Participates actively in group activities/projects			
Seeks adult/peer help appropriately			
Motor – related to strength/endurance/pain management			
Moves through natural school environment in a safe and timely manner (including emergency evacuation)			
Demonstrates stability at table, on chair, or floor			
Participates in learning movement activities similar to peers			
Utilizes all natural school environments (i.e. lunchroom, playground, bathroom stage)			
Meets personal needs (eating, dressing, toileting) in natural environment at school			
Stabilizes paper while using pencils, crayons, and markers			
Picks up/holds, turns pages of books			
Manipulates educational materials (puzzles, blocks)			
Uses school supplies (markers, scissors, eraser, paste/glue, paints)			
Manages back pack			
Stores/retrieves materials in an orderly and timely manner			
Operates standard computer/mouse			

Please Complete Both Sides of Form

